

University of Melbourne Student Union  
Meeting of the Clubs & Societies Committee



**CONFIRMED Minutes**

**11 am Thursday February 8**

**Meeting 3/24**

**Location:  
Room 201, Building 168 and Zoom (details available on request)**

**Meeting Opened at 11:03 am by Hanny Teja**

**1. Procedural Matters**

**1.1. Election of Chair**

**Motion 1: To elect Hanny Teja as chair.**

Mover: Leon Paratz

Seconder: Alessandra Negline

**CWD**

**1.2. Acknowledgement of Indigenous Owners**

So acknowledged.

**1.3. Attendance**

C&S Committee: Alessandra Negline, Leon Paratz, Clarita Youkanna, Zhuo Zhao, Esther Luk

Office Bearers: Azalea Rohaizam, Hanny Angelita Teja

Staff: Fiona Sanders

Other: Krrish Sablok, Piper Van Echteld, Ben Zhou (Engineering Students' Club), Jahnvi Gupta, Tvisha Verma (Women\* In Science and Engineering), Tanmay Kabir.

**1.4. Grant speaking rights to Coordinator (Standing Order 21.2)**

**Motion 2: To grant speaking rights to Fiona Sanders under Standing Order 21.2)**

Chair

**CWD**

**1.5. Apologies**

Ezra Liu, Patrick Irwin

**1.6. Proxies**

Nil

**1.7. Membership**

Nil

**1.8. Adoption of Agenda**

**Motion 3: To adopt the agenda that has been circulated.**

Mover: Chair

**CWD**

## **2. Confirmation of Previous Minutes**

### **2.1. January 11, 2024**

No amendments

**Motion 4: To adopt the minutes from the previous meeting on January 11, 2024 as a True and Accurate record.**

Mover: Clarita Youkanna

Seconded: Alessandra Negline

**For: 4 Abstentions: 1**

**Carried**

## **3. Conflicts of interest**

<b>Name</b>	<b>Conflicts of Interest declared</b>
Alessandra Negline	Catholic Society, Very Special Kids Society
Zhuo Zhao	Embrace Education
Patrick Irwin	Liberal Club, Pre-Law Society
Ezra Liu	Accounting Students Association, Financial Management Association of Australia
Leon Paratz	Society for Astronomy, Physics Students Society, Media and Communications Students Society, Jewish Students Society
Clarita Youkanna	Pre-Law Society
Esther Luk	Ring of Choir, Design Students Society, Choral Society
Azalea Rohaizam	Swifties Society
Hanny Teja	nil

## **4. Matters carried over from the Previous Meeting**

### **4.1. Income Tax**

Clubs have income tax self-assessment obligations, some are not exempt and already pay taxes, some are exempt in various categories.

The changes to the income tax process apply to clubs that self-assess as Exempt, but that have an ABN; in which they will have to report their exemption to the ATO (via a MyGov account).

UMSU CFO is reviewing the Tax Self-Assessment forms and they will be updated accordingly.

UMSU Legal will undertake an ABN search (including GST registration)

Recommend that we also undertake a 100% audit of clubs tax management, asking them to report their statuses (income tax & GST) and ABNs

Nothing has changed for clubs that do not have an ABN

Committee suggests that we may need to look at Training/Assistance for club execs.

The change applies to the 2023-24 Tax Year, with October reporting – need to warn clubs to get their tax stuff in order.

**ACTION: To send out a Bulletin article regarding upcoming changes (Fiona)**

## 5. Matters arising from the Minutes

### 5.1. Discipline

#### 5.1.1. Women\* In Science and Engineering

Reps asked if there was a need to complete reporting. Once the discipline is in effect the Activity Reporting is considered complete. Club also had SGM questions but was encouraged to come to the office and discuss.

**Motion 5: To uphold the petition to place Petition to place WISE on probation for 6 months for failing to meet the direction of the C&S Committee to hold and provide evidence for 3 events in Semester 2 2023 (R6.3.j)**

Mover: Leon Paratz

Seconder: Clarita Youkanna

CWD

**WISE reps left at 11:40 am**

#### 5.1.2. Construction Students Association

Are now compliant.

**Motion 6: To uphold the petition to disaffiliate all clubs that have failed report activities in Semester 2, 2023 (R6.3.q) (Construction Students Association).**

Mover: Leon Paratz

Seconder: Alessandra Negline

**For: 0 Against: 5**

**LOST**

#### 5.1.3. Melbourne Brewers Club

Correction to petition to say Semester 2, 2023, not 2024.

Club appears to only have a Secretary, and has not responded at all to C&S.

**Motion 7: To uphold the petition to put Melbourne Brewers Club on probation for 6 months on the grounds of not providing Activity Reporting in Sem 2, 2023 (R6.3.q).**

Mover: Leon Paratz

Seconder: Alessandra Negline

**CWD**

#### 5.1.4. Engineering Students' Club

Club did not give sufficient notice of AGM.

Reps spoke about wanting to do educational events more, than just social/camp. Want to focus on Engineering majors and FEIT relationship.

**Motion 8: To uphold the petition to put Engineering Students' Club on probation for 3 months for not giving adequate notice of AGM (R6.3.a(5.2.b)).**

Mover: Leon Paratz

Seconder: Clarita Youkanna

**CWD**

**MUESC reps left at 11:57 am**

## 5.2. Bystander Intervention Training

SHRC running make ups for non-compliant clubs.

Report is impressive, there are several recommendations outlined:

- Workshops only during Semester
- 20% outside of business hours
- Reduce length of workshops
- Change compliance requirements for smaller clubs
- Zoom sessions ONLY if club give a reason for not being able to attend in-person
- Create 2 separate workshops (Bystander Intervention/Responding to Disclosures)
- Add Online pre-training
- Review use of videos in bystander
- Review drafted UniMelb Respect Modules and adjust workshop content
- Develop public education campaign

**Motion 9: To endorse the recommendations of the report, to make a decision about the size of small clubs after membership census, and to ask the SHRCs to see what they can do to increase the completion rate of pre-session surveys.**

Mover: Leon Paratz

Second: Alessandra Negline

**CWD**

### **5.3. Science Students Society SRHC follow-up**

Naomi has confirmed that they are confident that the club is well equipped to manage the camp, and have fulfilled the plan.

**Motion 10: To direct the SSS to provide a camp report made up of reflections from the camp leaders, feedback from campers (as many as possible), and the vendors and service providers utilised for the camp by March 15, 2024.**

Mover: Alessandra Negline

Second: Clarita Youkanna

**CWD**

### **5.4. Regulations**

**Bank Location:** Changed to “on campus or Lygon Street” to provided clubs with more convenient and efficient ways to handle their financial resources.

**Motion 11: To recommend the amendment to R5.5.b.i to Students Council.**

Mover: Clarita Youkanna

Second: Leon Paratz

**CWD**

**Promotional Event Grants:** To add the definitions of the C&S Promotional Event period and also delete “or by motion...period” from R8.6.g.i

**Motion 12: To recommend the amendment to R8.6.g.ii. with the additional amendment (deletion) as discussed to Students Council.**

Mover: Clarita Youkanna

Second: Alessandra Negline

**CWD**

### **Committee Conflict of Interest:**

Defer to next meeting

### **Club’s Committee Casual Vacancies (must fill in 20 Academic Days):**

Defer to consider with all Grievance changes

Tanmay left at 12:56 pm

Break at 1:04pm and resumed at 1:14 pm

Micaela Rynne joined the meeting at 1:14 pm

## 5.5. Policies

Defer

## 5.6. Directed SGMs

### 5.6.1. Australia China Student Psychological Association

Club is compliant, constitution is fine and the club has enough signatories.

**Motion 13: To rescind the direction to hold an SGM.**

Mover: Leon Paratz

Seconder: Alessandra Negline

**CWD**

## 5.7. SummerFest

### 5.7.1. Committee rostering and expectations

Roster viewed by committee and adjustments made.

Key times are Sign in and Sign out.

### 5.7.2. Waiting List (& disaffiliation appeals)

Islamic Society & Alt Protein have appealed their disaffiliations and have applied for a place at the Expo. Students Council “probably 16<sup>th</sup>” – we have to give them a stall if they are pending a decision on the appeal.

23 clubs on waiting list, we are waiting to confirm some extra stalls.

### 5.7.3. Lunch/Incidentals (\$300)

**Motion 14: To approve up to \$300 to spend on lunch catering and incidentals for the Expo from the Events (Orientation) 03-60-605-3840 budget line.**

Mover: Leon Paratz

Seconder: Alessandra Negline

**CWD**

## 6. OB Reports

OBs have worked on digital advertising (Meta ad boost, competition), club allocations, social media posts, Awards Night: August 13 in Market Hall, Exec Mixer: March 15 at Queensberry, Regulation amendments (Medics recommended to SC, Grievances/Expulsion and warning system under review).

**Motion 15: To accept the two Office Bearer reports.**

Mover: Leon Paratz

Seconder: Alessandra Negline

**CWD**

## 7. Correspondence

### 7.1. Spot Light Bank Account

**Motion 16: To direct the Spot Light club to submit their bank account details by the end of Week 1, Semester 1 2024.**

Mover: Alessandra Negline

Seconder: Clarita Youkanna

**CWD**

## 7.2. Lorna Stirling scholarship

**Motion 17: That the C&S Committee endorses the distribution of the Lorna Stirling scholarship information to clubs.**

Mover: Leon Paratz

Seconder: Alessandra Negline

**CWD**

## 7.3. E Sports “Asset”

No action, club has shown the logo, but note that this is not a suitable Asset category purchase.

## 8. General Meetings

### 8.1. WISE

Income Tax incomplete, but AGM has been accepted. Income Tax will be picked up in Semester 1 audit.

Noted, no further action.

## 9. Other Business

### 9.1. Locker ineligibility

Demand is less than supply currently. Late people are eligible.

**Motion 18: That clubs that did not return their lock or did not clean locker (Singapore Students Society, International Commerce Students Society) are ineligible for a 2024 allocation.**

Mover: Leon Paratz

Seconder: Clarita Youkanna

**CWD**

**ACTION: Re-open applications in next Bulletin**

### 9.2. 2024 General Meeting requirements

May have Zoom component, but must have in-person on campus component.

If club has Zoom, no attendance other than UMSU ticketing will be considered or accepted.

**Leon Paratz left at 2:11 pm**

**Motion 19: To accept the discussed General Meeting requirements.**

Mover: Alessandra Negline

Seconder: Clarita Youkanna

**CWD**

### 9.3. Training Compliance

Defer

### 9.4. Payments

**Leon Paratz returned at 2:15 pm**

#### 9.4.1. Colmed Invoices (\$19,846.63)

**Motion 20: To approve \$19,846.63 from Programs (General) 03-60-605-3839 to Colmed for Camp Medics.**

Mover: Clarita Youkanna

Seconder: Alessandra Negline

**CWD**

Noting that we will invoice the clubs that have 2 for one of the medics.

**9.4.2. Crates to store tablecloths (Bunnings \$60).**

**Motion 21: To approve up to \$60 to Bunnings from Events (Orientation) 03-60-605-3840 for crates to store table cloths.**

Mover: Leon Paratz

Secunder: Alessandra Negline

**CWD**

**10. Next Meeting**

Timetables come out next week. Azalea will send a When2Meet.

**11. Close**

**Meeting closed at 2:25 pm**