

University of Melbourne Student Union  
Meeting of the Clubs & Societies Committee  
**CONFIRMED Minutes**



Wednesday December 14, 2022 1pm

Meeting 1(23)

Location:

Room 201, Building 168

and

<https://unimelb.zoom.us/j/83235463629?pwd=L1laV2loYTtheTZVYVhjQjU0aExwQT09&from=addon>

Kimberley Ng opened the meeting at 1:04 pm

**1. Procedural Matters**

**1.1. Election of Chair**

**Motion 1: That Kimberley Ng be elected as Chair**

Mover: Kimberley Ng

Seconder: Anya Hemley

**Carried**

**1.2. Acknowledgement of Indigenous Owners**

So acknowledged

**1.3. Attendance**

Committee: Patrick Irwin, Azalea Rohaizam, Marcie Di Botolomeo, Olivia Whyte

Proxies: Anya Hemley, Sam Kirby

Officers: Renee Thierry, Kimberley Ng

Staff: Fiona Sanders

Absent: Michael Belbruno, Bayden Hill, Ruby Zheng (late)

**1.4. Grant speaking rights to Coordinator (Standing Order 21.2)**

**Motion 2: To grant speaking rights to Clubs Coordinator, Fiona Sanders, following Standing Order 21.3.**

Mover: Chair

**Carried**

**1.5. Apologies**

Michael Belbruno, Bayden Hill

**1.6. Proxies**

Michael Belbruno to Sam Kirby

Bayden Hill to Anya Hemley

**1.7. Membership**

No change

**1.8. Adoption of Agenda**

**Motion 3: To adopt the Agenda disseminated by Renee Thierry on December 12.**

Mover: Chair

**Carried**

**Sam Kirby arrived at 1:12 pm**

## **2. Conflict of interests**

<b>Name</b>	<b>Conflicts of Interest declared</b>
Azalea Rohaizam	Swifties Society
Bayden Hill	
Kimberley Ng	Eurovision Club, Engineering Music Society, Civil & Structural Society
Marcie Di Bartolomeo	Media and Communications Students Society, Creative Literature and Writing Society, Publishing Students Society
Michael Belbruno	
Olivia Whyte	Debating Society, LING- Linguistics Society
Patrick Irwin	Pre-Law Society, Finance Students Association, Commerce Students Society, Debating Society, Liberal Club
Renee Thierry	Student Exchange Society
Ruby Zheng	Save the Children Club

Anya Hemley: Science Students Society

Sam Kirby: Ring of Choir

## **3. OB Reports**

**Olivia Whyte arrived at 1:18 pm**

**Motion 4: To accept the well-structured Office Bearer reports.**

Mover: Marcie Di Bartolomeo

Seconder: Sam Kirby

**For: 5**

**Against: 0**

**Carried**

## **4. Correspondence**

### **4.1. Chinese Food Hunters Club AGM**

Discussion of issues of CFHC

- RO elected as VP
- Falsified Minutes to fix issue

**Olivia Whyte left at 1:38 pm and came back at 1:39 pm**

Discussion of appropriateness of discipline.

**Petition to place the CFHC on probation for 12 months for RO interference in the election and for falsifying AGM documents submitted to C&S (Reg 6.1.a (5.2.3.a))**

**Sam Kirby & Marcie Di Bartolomeo**

Noting the invalid election of the Vice President

**Ruby Zheng arrived at 1:49 pm**

**Motion 5: To direct the CFHC hold an SGM to elect a Vice President by week 4, and appoint a C&S Officer as the Returning Officer.**

Mover: Sam Kirby

Second: Anya Hemley

**For: 4**

**Against: 0**

**Carried**

## 5. Other Business

**Patrick Irwin left at 1:54 pm**

**Motion 6: Procedural to talk about 5.6 first.**

Mover: Chair

**CWD**

### 5.6 Committee Expectations

The OBs spoke about respecting one another, to foster cooperation and unity.

Also, in-person meetings are more fun and dynamic if people are able to attend.

**Patrick Irwin came back at 2:00 pm**

#### 5.1. Regulation review

FS updated the committee on where the Reg review was up to:

- In the 2019 governance review, new regulations were supplied by the lawyers. Not fit for purpose, although they do incorporate governance changes, and have some constructive amendments. Not adopted by Students Council until they have been thoroughly reviewed.
- "Old" regulations are still the current version. This means that amendments have to be made in both versions, so that when the "new" regs are adopted they will have any amendments made since 2020.
- Start of 2020 C&S Committee did a lot of work to review. There are a few items to be resolved and they have been with the UMSU CEO since mid 2020 waiting for this review and resolution of issues.

#### 5.2. AGM Reports

Complete AGM:

Classics and Archaeology Society 15-Aug, Soccer Appreciation Society 5-Sep, Cambodian Student Society 9-Sep, Iranian Society 14-Sep, Competitive Programming Club 15-Sep, New Zealand Students Society 16-Sep, Robotics, Engineering & Competition Society (formerly Vex Robotics Club) 19-Sep, Italian

Social Club 20-Sep, Actuarial Students' Society 21-Sep, Accounting Students Association 20-Sep  
Complete SGM: Soccer Appreciation Society 10-Oct

**Motion 7: To accept the General Meetings listed as complete**

Mover: Chair

**For: 4**

**Against: 0**

**Carried**

**2:09 pm Patrick Irwin left**

**FMAA**

- Inadequate financial reporting
- Have not replied by deadline set by staff

**Anya Hemley left at 2:11 pm & came back at 2:15 pm**

**Petition to put FMAA on probation for 12 months for failing to comply with request for documents (Reg 6.1.h).**

**Marcie Di Bartolomeo & Sam Kirby**

**Petition to disaffiliate the FMAA for failure to comply with request for documents (Reg 6.1.h).**

**Sam Kirby & Azalea Rohaizam**

Catholic Society struck off list – waiting for a Statutory Declaration that the meeting started 29 mins late, not 1 hour and 9 minutes

**Social Impact Investment Fund**

No website Notice

**Petition to put SIIF on probation for 12 months for failure to provide notice to all members (website members) (Regulation 6.1.a (5.2.1)).**

**Sam Kirby & Azalea Rohaizam**

**Motion 8: To accept the SIIF AGM**

Mover: Chair

**Carried**

**Singapore Students Society**

Did not use OpaVote for voting.

**To put Singapore Students Society on probation for 12 months for failure to provide documents or other materials (OpaVote voting) as requested by C&S staff (Regulation 6.1.h).**

**Sam Kirby & Marcie Di Bartolomeo**

**Motion 9: To accept the Singapore Students Society AGM**

Mover: Chair

**Carried**

Speech Pathology

No website Notice – but say they emailed everyone.

**Motion 10: To accept the SPSS AGM**

Mover: Chair

**Carried**

Sri Lankan Students Association

No website Notice – but say they emailed everyone.

**Ruby left at 2:46 pm**

**Motion 11: To accept the SLSA AGM**

Mover: Chair

**Carried**

**5.3. Wellbeing Training & Camp Training Development/Review**

Michael Belbruno provided written feedback about standardising/simplifying the form.

Discussed the information session to support completing Risk Assessment

- Need the info session to be a how-to complete it.

**3:05 pm take a 10 minute break**

- Get Comms to clean up the look

**ACTIONS:**

- **Send Kimberley Ng Code of Conduct to refine “Camp Leader”**
- **Regulations: needs some work, FS review and incorporate into regulation review**
- **Make Policy peak guiding document – conformant with Regs, but Regs will have gaps**

This is also for Events – need to consider what is a high risk event

- **OBs to consider a list of High Risk factors for events**

SA/SH – child safe & SASH policy that will include clubs

Camps – under 18s – none, for risk minimisation, allow for an exemption

- **Include no under 18s in Policy**

Consent Briefing – Naomi will develop

- **Incident reporting – online platform to be developed**
- **Debrief / post-camp obligations list to be developed**

**5.4. Late COVID approvals**

**Olivia Whyte left at 4:15 pm**

<b>Club Name</b>	<b>Event Date</b>	<b>Grant Reference</b>	<b>C&amp;S Committee review</b>
ALP Club	21-Jul	N/A	No action
Animal Protection Society	25-Oct	18370	Reject grant

Australian South Asian Healthcare Society	17-Oct	18291	Pay 50%
Chemical Engineering Students Society	20-Oct	18223	Pay 50%
Chocolate Lovers Society	2-Sep	17835	Reject grant
Environmental Engineers Society	19-Oct	N/A	No action
Physiotherapy Students Society	24-Nov	18464	Pay 50%
Quantitative Trading Society	14-Oct	18301 (cond on SFH before event)	Reject grant
Ring of Choir	21-Nov	N/A	No action
Ring of Choir	21-Nov	N/A	No action
Technology Consulting Club	18-Nov	18465	Approve
Wildlife Conservation Society	7-Oct	18124	Approve
Media & Communications Students Society	7-Oct	N/A	No action
Environmental Engineers Society	24-Oct	18352 (rejected SFH)	Rescind rejection and Approve 50%
Women in Technology	7-Oct	18226 (rejected)	Rescind rejection and approve 50%
Civil & Structural Society	30-May	N/A	No action
Reject remainder of grants where COVID registration compliance was not demonstrated in advance.			

**Motion 12: To accept the decisions regarding late COVID Approvals we have just discussed.**

Mover: Chair

**CWD**

### **5.5. Orientation**

3 days of expo in the new Student Precinct – 70 clubs each day, include Student Theatre Groups

Performances managed by UHT, on main stage so we do not have to pay for PA that is unused when clubs cancel at last minute.

Bands & House Parties in each of our 3 Buildings each day

Faculty Affiliates will be invited to participate in the MCCs

#### **5.7. OB Goals**

#### **5.8. Planned Events**

Good Vibes Only

Camps & Regulation review

Canvas Module

Supporting Club Execs & Committees – Workshops, hands on work-alongs

Exec Mixer in Semester 2

#### **6. Next Meeting**

Next Meeting between 9<sup>th</sup> and 20<sup>th</sup> January, OBs to set date before Christmas so Discipline Notices can be sent.

#### **7. Close**

**Meeting closed at 4:31 pm**