

University of Melbourne Student Union  
Meeting of the Clubs & Societies Committee



**CONFIRMED Minutes**

**9 am, Tuesday June 9, 2020**

**Meeting 11/20**

**Location: Zoom**

**Meeting opened at 9:09 am by Jordan Di Natale**

**1. Procedural Matters**

1.1. Election of Chair

**Motion 1: To elect myself as chair.**

Mover: Jordan Di Natale

Seconder: Ezra Bangun

**CWD**

1.2. Acknowledgement of Indigenous Owners

So acknowledged

1.3. Attendance

Committee: Olivia White, Ezra Bangun, Justin Riazaty, Beatrice Valencia, Chris Melenhorst

Officer: Jordan Di Natale

Staff: Fiona Sanders

Club representative: Herman Wang & Benjamin Zheng (Anime and Manga Club)

Absent: Niamh Hollick, Ezekiel McPherson

1.4. Grant speaking rights to Coordinator (Standing Order 21.2)

1.5. Apologies

Received from Niamh Hollick, Ezekiel McPherson

1.6. Proxies

Niamh Hollick proxies to Chris Melenhorst

1.7. Membership

No change

1.8. Adoption of Agenda

**Motion 2: To accept the agenda as it is.**

Mover: Chair

**CWD**

**Procedural Motion 1: To go to Agenda Item 8.2.3 Anime and Manga Club AGM 17/3 (quorum).**

Mover: Chair

**CWD**

### 8.2.3 Anime and Manga Club AGM 17/3 (quorum)

The club representatives advised the membership status of the three questionable memberships;

- that two people on the attendance list who were 2019 members, asserted 2020 membership on the attendance list, which was accepted by the club in counting quorum
- that one person on the list is a deferred student, and a 2020 member

Thus, of the 24 attendees:

- 18 student members
- 2 non-student members
- 1 non-member
- 2 2019 student members
- 1 deferred student, 2020 member

**Chris Melenhorst arrived at 9:15 am**

### **Procedural Motion 2: To go in camera with Fiona Sanders**

Mover: Chair

**CWD**

**The meeting went in camera at 9:18 am**

### **Procedural Motion 3: To include strangers**

Mover: Chair

**CWD**

**Anime and Manga Club representatives returned at 9:30 am**

The C&S Committee accepted the deferred student as a member, and that the will of the membership was sufficiently expressed at the meeting. It was noted that the club has been improperly recording non-student members, with some or all student details. It was also noted that outgoing executives who are now non-students ran the meeting, and particularly moved and seconded most of the business in the meeting.

**Motion 3: To direct the Anime and Manga Club to hold an SGM before the end of 2020 to ratify the decisions of the 2020 AGM, and direct AMC to amend the membership list to properly record non-students.**

Mover: Chris Melenhorst

Secunder: Beatrice Valencia

**CWD**

**Anime and Manga Club representatives left at 9:34 am**

### **Procedural Motion 4: To grant speaking rights to Fiona Sanders.**

Mover: Chair

**CWD**

### **Procedural Motion 5: To move to 8.1 General Meetings (Compliant)**

Mover: Chris Melenhorst

**CWD**

**Goldie Pergl arrived at 9:35 am**

**Procedural Motion 6: To move to 9.1.1 MYO Collaboration**

Mover: Chair

**CWD**

#### 9.1.1 MYO (Mid-Year Orientation) Collaboration

Goldie summed up what Mid-Year Orientation is looking like this coming Semester. In particular, MYO is online only, and the University Peer Mentors, will be an online program. Goldie is proposing that UMSU mentoring is focussed on friendship connections beyond their one peer mentor, and as a part of this that they are encouraged to meet clubs people.

Committee is generally positive, and endorses communications to clubs that supports this initiative.

Goldie to send communications to C&S for committee to see before distribution.

**Goldie left at 9:40 am**

**Procedural Motion 7: To move to 8.1 General Meetings (Compliant)**

Mover: Justin Riazaty

**CWD**

#### 8.1 Compliant

##### 8.1.1 Commerce Students Society (1<sup>st</sup> year reps online election)

**Motion 4: To accept the Commerce Students Society online election.**

Mover: Chair

**CWD**

#### 8.2 For Discussion

##### 8.2.1 VSSV online election (notice)

As it was an online election rather than a General Meeting, and the General Meeting had been deferred, proper Notice of polling was overlooked, and members were only advised when voting opened, and only had 24 hours in which to vote.

**ACTION: Advise the club that the election notice was probably insufficient to the members & invite them to amend the constitution so that it is clearer.**

**Motion 5: To accept the VSSV online election.**

Mover: Chair

**CWD**

##### 8.2.2 Animal Protection Society SGM 11/3 (quorum)

Club had 20 people exactly at the SGM, two were not listed as members. They have emailed to assert that they were members at the time of the SGM.

**Motion 6: To accept the Animal Protection Society SGM.**

Mover: Chair

**CWD**

### 8.2.3 Macedonian Student Society AGM 17/3 (election procedure)

One of the General Committee nominated in absentia, but this was not available to all members. There was some discussion around this practice not being noticed in previous years.

**Action: Advise club to make nomination procedure clear to all members.**

**Motion 7: To accept Macedonian Student Society AGM conditional on resolution of cash flow issues**

Mover: Chris Melenhorst

Seconder: Justin Riazaty

**CWD**

### 8.3 Direction to submit:

#### 8.3.1 Chocolate Lovers Society SGM 20/3

No response

#### 8.3.2 Chinese History and Garment Society SGM 11/3

No response

#### 8.3.3 Habitat for Humanity SGM 13/3

Emailed Minutes and Agenda on 29 May, Fiona asked them to create an SGM in Clubs Online and properly report the meeting. The club has not done this.

**Petition 1: To place the Chocolate Lovers' Society on probation for 12 months due to the failure to report the SGM by the deadline set by the C&S Committee (Regulation 6.1.h.)**

Petitioners: Chris Melenhorst, Olivia White, Beatrice Valencia

**Petition 2: To place the Chinese History and Garment Society on probation for 12 months due to the failure to report the SGM by the deadline set by the C&S Committee (Regulation 6.1.h.)**

Petitioners: Chris Melenhorst, Olivia White, Beatrice Valencia

**Petition 3: To place the Habitat for Humanity on probation for 12 months due to the failure to report the SGM by the deadline set by the C&S Committee (Regulation 6.1.h.)**

Petitioners: Chris Melenhorst, Olivia White, Beatrice Valencia

**Procedural Motion 8: To go back to 2. Confirmation of previous minutes and continue with the Agenda.**

Mover: Chair

**CWD**

## 2. Confirmation of previous minutes

2.1. May 19, 2020

**Motion 8: To accept the previous minutes as a true and accurate record.**

Mover: Chair

**Carried, 1 abstention**

## 3. Conflict of interests

Name	Conflicts of Interest declared
Chris Melenhorst	Transit Riders Alliance for Melbourne Students

Justin Riazaty	Russian Society
Ezekiel McPherson	ASEAN Students of Melbourne University
Ezra Bangun	nil
Beatrice Valencia	planetUni
Niamh Hollick	Science Students Society
Olivia White	Friends Of Unnatural Llamas
Jordan Di Natale	nil

No changes declared

#### 4. Matters Arising from the Minutes

##### 4.1. Deferred matters

4.1.1. 2019 Directed General Meetings

4.1.2. Asset Checking

4.1.3. Electoral Guidance

4.1.4. Regulation review

Defer 4.1

##### 4.2 Wellbeing Training

Jordan and Fiona have met with Dr Patrick, and in late May Fiona provided the outdated materials and additional information about what we would like included in the Training to Dr Patrick.

Jordan will follow up on how it is progressing early next week.

##### 4.3 New Clubs progress

Nothing to report, defer

##### 4.4 MUR Motorsports Bank Details submission

Submitted a bank statement, details have been updated. No further action.

##### 4.5 Clubs Council

The club feedback received in the Council was useful in a way not anticipated. The OB felt that the Clubs Council went really well and a lot of feedback, questions and discussions were held. Clubs got a lot from this and were happy about how the C&S was running during this time.

#### **Fiona Sanders left and came back at about 10:10 am (technical problems)**

In the Council, one club asked about forming connections with faculties. There was a discussion in the meeting regarding the importance of creating a connection to faculties for individual clubs compared to a broader awareness of clubs/UMSU to faculties and their importance to student engagement. The Officer detailed a draft email to the committee and it was highlighted the Officer will follow up with SSS, MASS, CSS and other major faculty clubs to find a resource/general advice for clubs looking for faculty connections.

There was also clarification about the benefits of being a faculty club as well as the possible problems that can arise if clubs do not follow proper protocol in becoming a proper faculty club.

Justin Riazaty left at 10:15 am

## 5. Officers Report

Report discussed.

Jordan will be meeting with UMSU Enviro officers to develop resources on club event sustainability.

### **Motion 9: To accept the OB report**

Mover: Chris Melenhorst

Second: Beatrice Valencia

**CWD**

## 6. Correspondence

Nil

## 8. Grants

### 8.1. Standard Grants

#### **Motion 10: To accept all standard grants en bloc.**

Mover: Chair

**CWD**

### 8.2. Grants For Discussion

General discussion about in-person events. Any grant for such must be accompanied by an email to C&S outlining social distancing and infection control measures.

#### **Motion 11: To direct clubs to email to C&S in advance of any in-person event, outlining social distancing and infection control measures to be employed at the event.**

Mover: Chair

**CWD**

#### **Motion 12: To direct the Officer to make a COVID-19 safety plan template.**

Mover: Olivia White

Second: Chris Melenhorst

**CWD**

GRANT ID	CLUB NAME	Mtn #	Motion	Mover/ Second	Motion outcome
CSF13566	Australian Students Society of Haematology	13	To approve as Purchases (other), for this month's purchase, and to invite a new grant for every billable period, conditional on display of the UMSU Affiliated Club logo on website.	Mover: Chris Melenhorst Second: Chair	<b>CWD</b>
CSF13574	Indonesian Students Association	14	To approve as Purchases (other)	Mover: Olivia White	<b>CWD</b>

CSF13575	Indonesian Students Association		<b>conditional on submission of a COVID Safe plan.</b>	Seconder: Chris Melenhorst	
CSF13573	Indonesian Students Association	<b>15</b>	<b>To reject due to being late (after the event).</b>	Chair	<b>CWD</b>
CSF13570	Bollywood Club	Defer and enquire what assets they were shifting			
CSF13571	Bollywood Club		To approve as a Purchases (other) grant	<b>Recommended by Officer</b>	
CSF13554	Accounting Students Association		To reject (previously deferred with no response)		
CSF13556	University Network for Investing and Trading (UNIT)				
CSF13562	CAINZ				
<b>Motion 16: To accept the office bearer's recommendations.</b> Mover: Chair <b>CWD</b>					

## 9. Other Business

### 9.1. MYO

#### 9.1.2. Event planning update

Fiona attended a webinar on Friday about USyd's online Orientation. They used Discord for their clubs Expo, but their clubs did not charge membership fees so there is some work that needs to be done here. We need to offer a fee collection mechanism, especially after the feedback from Clubs Council that SummerFest did not go well for recruitment (and thus membership money).

Discord does allow embedded links to a membership form and payment details (Bank Account or Square) can also be posted in the Discord channel.

**ACTION: Fiona to look at RAISLEY, a payment gateway for non-profits and to follow up with Events.**

### 9.2. Unpaid Invoices

#### 9.2.1. Tara Ghale

Registered for RSA in 2019 and 2019 and did not attend. 2019 invoiced and unpaid, 2020 invoice remains unpaid.

Tara is not known to any UMSU Volunteering programs and will not be accepted into anymore C&S training sessions.

**Motion 17: To write off the \$50 invoice to Tara Ghale.**

Mover: Chair

**CWD**

9.2.2. Chinese Food Hunter Club

\$20 invoice; lock not returned at the end of 2019.

**Petition 4: To suspend grants for 6 months for the Chinese Food Hunters Club due to the failure to pay the invoice for the 2019 lock (Regulation 6.1.m)**

Petitioners: Chris Melenhorst, Beatrice Valencia

**Beatrice Valencia proxies to Ezra Bangun and leaves at 10:55 am**

**Meeting continues under Standing Order 7.5**

9.3. Appointment of Acting Exec from non-elected general committee

9.3.1. Policy FYI

9.3.1.1. SMMM

9.3.1.2. FMAA

9.3.1.3. BOW

SMMM and BOW have convened committee meetings and had internal 'elections', FMAA has sought advice from C&S.

The Policy for appointing acting exec clearly states the intention that such appointments come from the democratically elected general committee.

There was discussion about the implementation of the Policy in clubs that have sub-committee members who are not elected by the membership, and the conflict between the principle of democratic election of club leadership and the pragmatic promotion from this general 'committee' pool to the Executive.

The C&S Committee expressed that if there are not democratically elected general committee then the tasks of the Executive should be shared around among the remaining executive.

**Motion 18: To not accept the interpretation of the Policy that promotes general committee that have not been elected by the membership and instruct the clubs that they need to allocate tasks or roles among democratically elected committee members or appoint democratically elected general committee to executive positions.**

Mover: Chris Melenhorst

Seconder: Olivia White

**CWD**

No other business, but the unpaid Liberal Club invoice that has been referred to C&S will be put on the next Agenda, allowing time for follow up with the club.

**10. Next Meeting (TBA)**

Tuesday July 7 at 10 am

**11. Close**

**The meeting was closed at 11:07 am**