

University of Melbourne Student Union
Meeting of the Clubs & Societies Committee



CONFIRMED Minutes

9:30 am Wednesday March 10, 2022

Meeting 4/22

Location: Zoom

Meeting opened at 9:35 am

1. Procedural Matters

1.1. Election of Chair

Ellie arrived at 9:36 am

Motion 1: To elect myself as chair.

Mover: Benito Di Battista

Second: Eleanor Cooney Hunt

CWD

1.2. Acknowledgement of Indigenous Owners

So acknowledged

1.3. Attendance

Committee: BH, KN, JF, RK, EB

Officers: ECH, BDB

Other: Ali Al Lawati (Habitat for Humanity)

Staff: FS

Absent: Imke Pansegrouw, Ethan Yuen

1.4. Grant speaking rights to Coordinator (Standing Order 21.2)

Motion 2: To grant speaking rights to Fiona

Mover: Chair

Second: Edward Biggs

CWD

1.5. Apologies

Nil

Reminder to committee to email us if you are an apology

1.6. Proxies

Nil

1.7. Membership

Nil

1.8. Adoption of Agenda

Add 8.4 Schedule

Motion 3: Adopt the amended agenda

Mover: Chair

CWD

2. Ratify Previous Minutes

2.1. February 16, 2022 (next meeting)

3. Conflict of interests

Name	Conflicts of Interest declared
Benito Di Battista	Pirates, Mechanical Engineering Students Society, Cider Appreciation Society
Eleanor Cooney Hunt	Student Exchange Society, Women in Commerce and Politics, Cider Appreciation Society, Genetics Society
Rachel Kirby	Ring of Choir, Fantasy and Science Fiction Appreciation Society
Ethan Yuen	Apollo Music Society, Civil and Structural Society, Engineers Australia, Embrace Education
Imke Pansegrouw	Student Exchange Society
Edward Biggs	Arts Students Society,
Jack Finlay	Science Students Society, Australian Music Appreciation Society
Kimberley Ng	Eurovision Social Club, Engineering Music Society
Bella Henry	Transit Riders Alliance for Melbourne Students, Women in Commerce and Politics, Genetics Society

Ellie has resigned from Genetics Society

4. Matters carried forward

4.1. Events not COVID-Approved:

4.1.1.Aa

4.1.2.KSS

4.2. H4H no food plan 15776

Error in Agenda – should have been deleted (done last meeting)

5. Matters Arising from the Minutes

5.1. Discipline

5.1.1.Korean Students Society

Motion 4: To uphold the petition to put Korean Students Society on probation for three months for failing to provide COVID planning in advance of event on December 17 (Reg 6.1.h).

Mover: Chair

CWD

5.1.2.Habitat for Humanity

Did not submit SFH for event, submitted for subsequent events.

Motion 5: To uphold petition to put Habitat for Humanity for three months for failing to provide a food plan for an event at which they provided food (Reg 6.1.a (7.3.4.d))

Mover: Chair

For: 3 2 abstentions

Carried

Ali left at 9:51 am

5.1.3.Indian Club

Deadline March 31 so they can communicate to onboarded clubs.

Motion 6: To defer until the first meeting after the 31 March.

Mover: Chair

CWD

5.1.4. Debating Society

Motion 7: To uphold the Petition to place Debating Society on probation for 6 months for the failure to complete and circulate the Code as directed (6.1.h) or until the Code of Conduct is distributed to members.

Mover: Chair

CWD

5.2. Directed General Meetings

5.2.1.1. Pakistani Society (financial reporting AGM20-SGM21)

5.2.1.2. CAINZ (ratify correct version of constitution)

5.2.1.3. Mandarin Language Club (elect Treasurer)

5.2.1.4. Australian Students Society of Haematology (ratify AGM)

5.2.1.5. Animal Protection Society (ratify AGM)

No meetings held yet. Defer to next meeting

5.3. Regulation review

Defer

5.4. Wellbeing Training & Camp Training Development/Review

No progress, will be developed

5.5. Training:

5.5.1. Canvas subject

Next meeting

5.5.2. RSA & SFH

No requests for rebates

ACTION: Put in next Bulletin

5.6. Bank Signatory Handover

Defer to next meeting

5.7. New Clubs (bank accounts)

All have been received

6. Correspondence

6.1. On campus promotions reminder

Email from security. Brief discussion of what happens if a club does sticker everywhere. C&S does not protect them from being invoiced if they make a mess that has to be cleaned.

Motion 8: To endorse the communication to clubs from Security

Mover: Chair

CWD

7. Grants

7.1. Physio Camp (applied after camp)

Motion 9: To reject grant CSF16180

Mover: Chair

Against: 5

LOST

Foreshadowed motion: To approve CSF16180 at 50%

Mover: Rachel Kirby

Seconder: Eleanor Cooney Hunt

For: 4 1 abstention

Carried

Discussion of Habitat for Humanity CSF16318, purpose of a Function is to eat together in a social environment no to fund take away.

Motion 10: To reject all the H4H grants for food after Caucus.

Mover: Chair

CWD

Ellie invited for discussion on not having COVID approval in advance of Event. No discussion.

Discussion of BSS CSF16407 Mental Health First Aid for all executive. Is a personal expense, but also worthwhile for club execs to have it. Discussion of making this training more widely available through training budget.

Motion 11: to extend the training rebate program to MHFA, at rate \$20 per certificate, recommending the University training.

Mover: Chair

CWD

Motion 12: To defer the BSS grant CSF16407 and notify them of the rebate program, to decide what to do with the grant

Mover: Chair

CWD

Discussion of No UMSU logo

Motion 13: to reject the three grants that do not include the UMSU logo.

Mover: Chair

For: 4 1 abstention

Carried

Motion 14: To approve CSF16082 on the condition that the camp forms are completed, and camp approved in advance.

Mover: Chair

For: 4 1 abstention

Carried

Motion 15: To approve CSF16229

Mover: Chair

For: 4 1 abstention

Carried

Motion 16: To approve CSF16196 on the condition that evidence of a venue booking is provided and a SFH plan is completed and sufficient for the purposes of the event.

Mover: Chair

For: 4 1 abstention

Carried

GRANT ID	CLUB NAME	GRANT TYPE	RECOMMENDATION
CSF16280	Melbourne Microfinance Initiative	Purchases & Hiring (Events)	To approve CSF16280 on the condition that MMI provides complete and approvable event details.
CSF16302	China Rural Education Initiative	Function	To approve the grants on the condition that they supply sufficient and approvable

CSF16246	Chinese Literati Society	Purchase (Other)	sufficient and approvable details of purchase	
CSF16168	Chocolate Lovers Society	C&S Promotional Events		
CSF16164	Korean Students Society	C&S Promotional Events		
CSF16113	Mandarin Language Club	C&S Promotional Events		
CSF16086	planetUNI	C&S Promotional Events		
CSF16423	Arabic Language Society	Purchases & Hiring (Events)	To approve at 50% all grants which have been submitted late.	
CSF16363	Arabic Language Society	Purchases & Hiring (Events)		
CSF16212	Biomedicine Student Society	Camps		
CSF16081	Indonesian Students Association	Purchases & Hiring (Events)		
CSF16226	Mathematics & Statistics Society	Function		
CSF16100	Physiotherapy Students' Society	Purchases & Hiring (Events)		
CSF16091	Physiotherapy Students' Society	Purchases & Hiring (Events)		
CSF16248	Arabic Language Society	Purchases & Hiring (Events)		To approve the grants on the condition that they submit a design which meets the UMSU requirements for a purchase
CSF16145	Chinese Literati Society	Purchase (Other)		
CSF16046	Indonesian Students Association	Purchase (Other)		
CSF16370	Oxfam Group	Purchase (Assets)		

CSF16096	Psychology Association	Purchase (Other)	
CSF16178	Toastmasters	Purchase (Assets)	
CSF16036	Aerospace and Rocket Engineering Society	Function	To approve the grant on the condition that they provide a Safe Food Handling certificate and a complete Safe Food Handling plan detailing a correct process for distribution of food and event is approved in advance of the event
CSF16112	Friends of Unnatural Llamas	Function	
CSF16097	Psychology Association	C&S Promotional Events	
CSF16176	Japanese Club	Function	To approve the grants on the condition that they submit a complete and effective SFH plan and the event is approved in advance
CSF16175	Japanese Club	Function	
CSF16174	Japanese Club	Function	
CSF16173	Japanese Club	Function	
CSF16228	Physics Students Society	Function	
CSF16090	Bubble Tea Society	Purchase (Other)	To approve CSF16090 considering that the item was too small to include the UMSU Logo
CSF16446	Amnesty International	Function	To approve grants on the condition that they provide evidence of a venue booking and Event is approved in advance
CSF16445	Amnesty International	Function	
CSF16304	Bangladeshi Student Society	Function	
CSF16364	Electrical Engineering Club	Function	
CSF16441	Film Society	Function	
CSF16190	Italian Social Club	Function	
CSF16194	Music Students Society	Function	
CSF16222	Pakistani Society	Function	
CSF15906	Robogals Melbourne	Function	
CSF16366	Turkish Society	Function	

CSF16442	Students Association of Management and Marketing	Function	To approve all off campus exemptions en bloc
CSF16314	TEDxUniMelb	Function	
CSF16072	Construction Students Association	Function	
CSF16200	Catholics of One Spirit Down Under	Function	
CSF16197	Catholics of One Spirit Down Under	Function	
CSF16369	Mechanical Engineering Student Society	Function	
CSF16308	Classics and Archaeology Society	Function	

CSF16182	Chemical Engineering Students Society	Function	
CSF16163	Marketing Intelligence	Function	
CSF16119	Potter Heads	Function	
CSF15818	Lawyers Without Borders	C&S Promotional Events	
CSF16118	International Vietnamese Students at the University of Melbourne	Purchases & Hiring (Events)	To approve CSF16118 as C&S Promo for full reimbursement
CSF16062	Chinese Calligraphy Club	Purchase (Assets)	To approve CSF16062 on the condition that the C&S UMSU logo is resized as is found appropriate by C&S
CSF16357	Habitat for Humanity	Function	Reject all grants.
CSF16356	Habitat for Humanity	Function	
CSF16355	Habitat for Humanity	Function	

CSF16354	Habitat for Humanity	Function
CSF16353	Habitat for Humanity	Function
CSF16352	Habitat for Humanity	Function
CSF16351	Habitat for Humanity	Function
CSF16350	Habitat for Humanity	Function
CSF16349	Habitat for Humanity	Function
CSF16348	Habitat for Humanity	Function
CSF16347	Habitat for Humanity	Function
CSF16346	Habitat for Humanity	Function
CSF16345	Habitat for Humanity	Function
CSF16343	Habitat for Humanity	Function
CSF16344	Habitat for Humanity	Function

CSF16342	Habitat for Humanity	Function	
CSF16341	Habitat for Humanity	Function	
CSF16340	Habitat for Humanity	Function	
CSF16339	Habitat for Humanity	Function	
CSF16338	Habitat for Humanity	Function	
CSF16337	Habitat for Humanity	Function	
CSF16336	Habitat for Humanity	Function	
CSF16335	Habitat for Humanity	Function	
CSF15996	Melbourne International Relations Society (MIRS)	Purchase (Other)	To reject funding of the cards as the UMSU logo was not used; and to conditionally approve the stickers if an acceptable design is submitted.
CSF16147	Myanmar Student Association	Function	To approve CSF16147 on the condition that the club provides an Off Campus Activity form before the commencement of the event
CSF16078	Construction Students Association	Function	To approve CSF16078 as P&H (events)

CSF16443	Indian Graduate Students Society	Function	To approve as P&H (events) grants on the grounds that they provide evidence of a venue booking and event is approved in advance.
CSF16234	Filmmakers Collaborative	Function	
CSF16257	AIESEC in Melbourne	C&S Promotional Events	To reject funding for CSF16257 on the grounds that the application was incomplete in many aspects
CSF16095	Engineers Without Borders	C&S Promotional Events	To approve CSF16095 as Purchases (other) considering that the sticker was too small to add the UMSU logo
CSF16371	Oxfam Group	Purchases & Hiring (Events)	To approve CSF16371 as Purchases (other) on the condition that the design submitted meets UMSU C&S requirements.
CSF16027	Card Crew	C&S Promotional Events	To reject CSF16027 on the grounds that there was no COVID approval before the event
CSF16093	Language Exchange Club	Function	To approve CSF16093 conditional on submission of the food distribution plan and that it meets COVIDSafe & SFH guidelines
CSF16101	Bullet Journal and Stationery Club (BJSC)	Purchases & Hiring (Events)	To approve the stationery on the condition that the correct COVIDSafe Plan is submitted, and ask the club to resubmit for the picnic blankets as Purchases (Assets).
CSF16088	Bubble Tea Society	Purchase (Other)	To approve CSF16088 on the grounds that the design file is resubmitted and is sufficient

CSF16007	Sri Lankan Students Association	Purchase (Other)	To approve 50% of the funding of CSF16007 category, due to the incorrect use of the UMSU logo.
CSF16165	Korean Students Society	C&S Promotional Events	To approve CSF16165 if event costs and purchase details are listed and are sufficient to meet funding criteria
CSF16065	Data Science Student Society	Function	To reject CSF16065 on the grounds that it fails to meet COVID guidelines
CSF16261	Oxfam Group	Function	To approve CSF16261 under the grant category 'Excursion'
CSF16267	Electrical Engineering Club	Function	To approve CSF16267 on the condition that a sufficient SFH plan is submitted and purchase details are provided
CSF16254	Egyptian Club	Function	To approve CSF16254 if evidence of venue booking is provided
CSF16146	Japanese Club	Function	To approve CSF16146
CSF16116	Australasian Association	Function	To reject the grants on the grounds of their being no COVID approval for the event.
CSF16373	Arabic Language Society	Function	
CSF16362	Arabic Language Society	Function	
CSF16181	Hong Kong Students Association	Function	To reject the grant as no purchase details were provided, there was no UMSU logo at event and it was late.
CSF16221	Bangladeshi Student Society	Function	To reject the grants on the grounds of their being no COVID approval for the

CSF16263	Banking on Women	Function	event.
CSF16279	Psychology Association	Purchases & Hiring (Events)	To approve CSF16279 upon the submission of an up to date version of the establishment's certificate of currency prior to the event
CSF16047	Biomedicine Student Society	Purchase (Other)	
CSF15923	Biomedical Engineering Society	Function	To reject the grants on the grounds of their being no COVID approval for the event.
CSF16121	Chemical Engineering Students Society	Function	To reject the grant on the grounds of their being no COVID approval for the event.
CSF16179	Let's Talk Conversation Group	Function	

CSF16282	Biomedicine Students' Orchestra	Purchases & Hiring (Events)	To approve CSF16282 on the condition that the COVIDSafe venue plan is submitted and suitable
CSF16227	China Rural Education Initiative	Purchase (Other)	To approve CSF16227 on the condition that a poster design is submitted which meets the UMSU standard required for purchases
CSF16224	Australian South Asian Healthcare Society	Purchase (Assets)	To approve CSF16224.
CSF16203	Engineers Without Borders	Function	To approve the grant on the condition that a Safe Food Handling certificate and a complete and adequate Safe Food Handling plan is provided
CSF16202	Engineers Without Borders	Function	
CSF16201	Engineers Without Borders	Function	
CSF16189	Engineers Without Borders	Function	
CSF16358	Mathematics & Statistics Society	Function	
CSF16210	Cider Appreciation Society	Function	To approve CSF16210 on the condition that a SFH certificate, SFH plan and evidence of a venue booking is submitted

CSF16290	Biomedicine Students' Orchestra	Purchases & Hiring (Events)	To approve the grants en bloc on the condition that a SFH Certificate is submitted
CSF16289	Biomedicine Students' Orchestra	Purchases & Hiring (Events)	
CSF16288	Biomedicine Students' Orchestra	Purchases & Hiring (Events)	
CSF16287	Biomedicine Students' Orchestra	Purchases & Hiring (Events)	

CSF16286	Biomedicine Students' Orchestra	Purchases & Hiring (Events)	
CSF16285	Biomedicine Students' Orchestra	Purchases & Hiring (Events)	
CSF16284	Biomedicine Students' Orchestra	Purchases & Hiring (Events)	
CSF16283	Biomedicine Students' Orchestra	Purchases & Hiring (Events)	
CSF16247	Arabic Language Society	Function	To approve the grants en bloc on the condition that a completed and suitable SFH Plan is submitted
CSF16172	Japanese Club	Function	
CSF16171	Japanese Club	Function	

CSF16170	Japanese Club	Function	
CSF16049	Japanese Club	C&S Promotional Events	
CSF16270	Students Arise – Learning To Serve	Function	To approve CSF16270 on the grounds that evidence of a venue booking and a sufficient safe food handling plan is provided.
CSF16361	Cantonese Students Association	Function	To approve CSF16361 as P&H (Events) on the condition that evidence of a venue booking is provided.
CSF16103	Production Society	Function	To approve CSF16103 if a complete SFH plan is submitted and evidence of the venue booking is submitted.
CSF16360	Cantonese Students Association	Function	To approve CSF16360 as P&H (events) on the condition that evidence of a venue booking is provided.
CSF16259	Thai Student Association	Function	To approve CSF16259 if confirmation of a venue booking, a SFH certificate and a sufficient SFH plan are submitted
CSF16317	ASEAN Students of Melbourne University	Function	To approve the grant on the condition that a venue booking and Safe Food Handling certificate is provided
CSF16301	Bubble Tea Society	Function	
CSF16444	Animal Protection Society	Function	To approve all grants on the condition that evidence of a venue booking is provided and a SFH plan is completed and sufficient for the purposes of the event.
CSF16223	Animal Protection Society	Function	
CSF16217	Australian South Asian Healthcare Society	Function	
CSF16064	Students Arise – Learning To Serve	Function	
CSF16191	Overseas Christian Fellowship	Function	To approve CSF16191 on the condition that purchase details are provided and that it is compliant

CSF16084	Tzu Chi Collegiate Association	Function	To reject the grant on the grounds of their being no COVID approval for the event.
CSF15974	Catholics of One Spirit Down Under	C&S Promotional Events	To approve CSF15974 as a Function.
CSF16109	Accounting Students Association	Function	To reject the grant on the grounds of their being no COVID approval for the event.
CSF16061	Interprofessional Education and Practice Health Students Network	Function	To reject the grant on the grounds of their being no COVID approval for the event.
CSF16233	Malaysians of Melbourne University	Function	To partially approve for the consumables CSF16233 on the condition that SFH plan is complete and the SFH certificate is submitted, and invite resubmission in P&H (events) for the non-consumables.
CSF16167	Chocolate Lovers Society	Function	To approve CSF16167 on the condition that a current certificate of currency is procured and sent to C&S in advance of event
CSF16260	Oxfam Group	Function	To approve CSF16260 on the condition that a sufficient certificate of currency and COVID plan are submitted for restaurant in advance of the event

CSF16235	Cantonese Students Association	Function	To approve CSF16235 on the condition that the Venue COVID plan is submitted in advance of the event
CSF16307	Catholic Society	Function	To approve CSF16307 on the condition that the SFH certificate and SFH plan are sufficient and current
CSF16033	BusinessOne Consulting University of Melbourne	Function	To reject the grant on the grounds of their being no COVID approval for the event.
CSF16243	Hong Kong Students Association	Excursions	To approve CSF16243 on the condition that the current and sufficient Off Campus Activity form, the Public Liability form and the purchase details of grant are submitted to C&S
CSF16303	Habitat for Humanity	Excursions	To approve the grants on the condition that the Off Campus Activity form is provided and signed before the commencement of the trip
CSF16300	Habitat for Humanity	Excursions	
CSF16278	Melbourne International Relations Society (MIRS)	C&S Promotional Events	To approve CSF16278 on the grounds that the certificate of currency for the venue is submitted
CSF16218	Indonesian Students Association	Function	To partially approve CSF16218 on the condition that SFH is sufficient and complete, SFH certificate is provided, UMSU logo is at the event for the Functions category expenses and, to invite resubmission as P&H events for non-consumables

CSF16148	Amnesty International	Function	To approve CSF16148 if evidence of venue booking is provided and SFH plan is improved to be deemed sufficient.
CSF16273	Language Exchange Club	Function	To approve grants on the condition that they provide evidence of a sufficient and complete safe food handling plan; if this is not done by the time of the event, the grant should be rejected.
CSF16092	International Vietnamese Students at the University of Melbourne	Function	
CSF16249	OmniSci Magazine	Function	
CSF16275	Language Exchange Club	Function	
CSF16309	Consistently Amazing Kitchen Endeavours	C&S Promotional Events	To approve CSF16309 as a Function grant, on the condition that the SFH plan is complete and compliant, further purchase information is given, a SFH certificate is provided.
CSF16262	Christian Union	Purchases & Hiring (Events)	To patially approve all grants consumables as a 'Function', conditional on SFH plan completed and compliant before event, and invite resubmission of P&H (events) for non-consumables.
CSF16187	Christian Union	Purchases & Hiring (Events)	
CSF16149	TEDxUniMelb	Purchases & Hiring (Events)	To approve CSF16149 as Purchases (Other)

CSF16099	Bullet Journal and Stationery Club (BJSC)	Purchase (Assets)	To approve CSF16099 as C&S Promo
CSF16367	Turkish Society	Purchases & Hiring (Events)	To approve CSF16367 on the condition that a compliant SFH plan is submitted and there are more details provided about food handling.
CSF16291	Biomedicine Students' Orchestra	Function	To approve all grants on the condition that they submit a valid Safe Food Handling certificate
CSF16216	Biomedicine Students' Orchestra	Function	
CSF16111	Biomedicine Students' Orchestra	Purchases & Hiring (Events)	
CSF16365	Electrical Engineering Club	Function	
CSF16281	Friends of Unnatural Llamas	Function	
CSF16211	German Club	Function	
CSF16359	Macedonian Students Society	Function	
To approve all standard grants <i>en bloc</i>			

Motion 17: To accept all the remaining recommendations on the list.

Mover: Chair

CWD

8. Other Business

8.1. Camp COVID planning

Isolation and going home is problematic on a camp due to the close contact of the camp. Need a more comprehensive procedure, not a disciplinary matter, but a recommended procedure.

ACTION: Eddie Biggs & Eleanor Cooney Hunt to prepare a plan, FS to circulate to clubs

8.2. Arts & Science COVID party (late notification)

O'Week party (Wednesday O'Week 23 March), COVID case reported on Thursday, did not notify attendees until Tuesday (March 1).

Arts did not have reception to do it over the weekend. Half Science exec on Arts camp.

Discussion of discipline. Eddie & Jack asked to refrain from participating in the conversation.

Petition to suspend the Arts Students Society grant for 3 months for failing to comply with COVID safe requirements (Regulation 6.1.s.). Petitioner: Rachel Kirby, no additional petitioner.

No appetite to suspend grants, as with Commerce it was to force event approval and communication with C&S.

Petition to place the Arts Students Society on probation for 6 months for failing to comply with COVID safe requirements (Regulation 6.1.s.).

Petitioner: Rachel Kirby, Bella Henry

Petition to place the Science Students Society on probation for 6 months for failing to comply with COVID safe requirements (Regulation 6.1.s.).

Petitioner: Rachel Kirby, Kimberley Ng

8.3. Summerfest review

180 clubs, all happy.

Recommendations: try for O'Week. Better for staffing in O'Week, have a staff member in department

More days, less clubs was good.

Sprinklers – turn them off

Earlier in the day. 3 hours good.

Roster discussion: Committee not turning up. Be better for next time.

Discussion of MCCs: poor communication from the Uni. Need more notice of what's provided.

8.3.1. Non-attendance (SFRS & TRAMS)

Discussion of refund policy.

ACTION: get evidence of COVID

8.4. Meeting Schedule

9:30 am Thursday

- March 24
- March 31
- April 14
- April 28

- May 12
- May 26

Motion 18: To accept the schedule as discussed.

Mover: Chair

CWD

8.5 Labor Club AGM

Bella raised concern about the AGM election. It's a factional dispute that C&S should not have to be involved in. Club has not requested an RO. Would be hostile to appoint someone without the incumbent Committee's wishes.

9. Next Meeting (March 24)

10. Close

Closed 11:44 am