

University of Melbourne Student Union  
Meeting of the Clubs & Societies Committee



Confirmed Minutes

2:30 pm Wednesday 10<sup>th</sup> March, 2021

Meeting 4/20

Location: Zoom

Kalyana opened the meeting at 2:33 pm

1. Procedural Matters

1.1. Election of Chair

**Motion 1: To elect Kalyana Vania as chair**

Mover: Kalyana Vania    Second: Muskaan Hakhu

CWD

1.2. Acknowledgement of Indigenous Owners

So acknowledged

1.3. Attendance

Committee: Surabhi Mishra, Swetha Jinson, Jordan Di Natale, Aaron Lee, Rachel Kirby

Officers: Muskaan Hakhu, Kalyana Vania

Staff: Fiona Sanders

Agricultural and Food Sciences Society: Will Foster

1.4. Grant speaking rights to Coordinator (Standing Order 21.2)

**Motion 2: To grant speaking rights to Fiona, our lovely Coordinator**

Mover: Chair

CWD

1.5. Apologies

Josh Seddon

1.6. Proxies

Josh Seddon to Aaron Lee

1.7. Membership

1.8. Adoption of Agenda

1.9. Add to other business, Week 5&6 Expo

**Motion 3: To adopt the agenda with the addition of 8.11 Week 5 & 6 Expo**

Mover: Chair

CWD

## 2. Confirmation of previous minutes

2.1. February 9, 2021

2.2. February 12, 2021

**Motion 4: To accept the minutes from February 9 and February 12 as a true and accurate record of the meetings**

Mover: Chair

CWD

## 3. Conflict of interests

| Name             | Conflicts of Interest declared  |
|------------------|---|
| Muskaan Hakhu    | Bollywood Club  |
| Swetha Jinson    | Australian South Asian Healthcare Society   |
| Surabhi Mishra   | Fantasy and Science Fiction Appreciation Society  |
| Aaron Lee        | Science Students Society  |
| Rachel Kirby     | Ring of Choir   |
| Joshua Seddon    | Biomedicine Students Society  |
| Kalyana Vania    | Nil   |
| Emily Kusay      | Liberal Club  |
| Jordan Di Natale | Unimelb Love Letters, Pokémon Observation, Knowledge & Evolution Nation, Consistently Amazing Kitchen Endeavours, French Club |

## 4. Matters Arising from the Minutes

4.1. 2020 Directed General Meetings

4.1.1. Habitat for Humanity

Membership recording was accepted by a staff member concurrent with C&S committee directing club to hold SGM

**Motion 5: To rescind the direction for Habitat for Humanity to hold an SGM**

Mover: Chair

Carried with 1 abstention

Agricultural & Food Sciences Students Society

Will addressed the Committee and advised that no one present at the meeting missed out on being on the committee. Wishes to seek a different way to resolve the issue (club election did not comply with constitution (elected one Vice Pres instead of two).

**Procedural motion 1: To move in camera with Fiona**

Mover: Muskaan Hakhu      Seconder: Jordan Di Natale

CWD

**Meeting moved in camera at 2:52 pm**

**Procedural motion 2: To admit Will back into the meeting.**

Mover: Chair

CWD

**Will Foster came back to meeting at 3:02 pm**

Committee took no action to rescind previous decision. Club advised to hold the SGM. Needs to enfranchise members who wanted to the Vice President.

Sura proxies to Rachel

**Procedural motion 3: To accept Sura Mishra's proxy to Rachel Kirby.**

Mover: Chair

CWD

Cheese Club

SGM required for 2020 election; have gone straight to 2021 AGM.

**ACTION: Write to Cheese and advise they must hold SGM for 2020 election and a subsequent AGM for 2021, and they must not be conflated.**

**Sura left at 3:16 pm**

Jazz at Melbourne (JAM)

**Petition 1: To disaffiliate the Jazz at Melbourne club under Regulation 6.1.a (5.2. hold an AGM) for not holding a 2020 AGM.**

**Petitioners: Jordan Di Natale, Swetha Jinson**

4.2. Regulation review

4.2.1. 8.3.7.b

Has been sent to General Secretary; has not been sent to Council

4.3. Electoral Guidance

**Motion 6: To pay Above Quota Elections from budget line Special Projects, \$748.**

Mover: Jordan Di Natale

Seconder: Aaron Lee

CWD

4.4. Wellbeing Training Initiatives

OBs are in contact with CAPS, waiting for them to reach out to C&S for information. OBs to follow up.

Working on content for Camps Well Being training, being coordinated by Fiona Sanders and Patrick Tidmarsh.

4.5. SummerFest

In person and online. In person was quite good, as Host groups were brought past them. Reviews of HopIn were mixed.

- Four days? Quite hard to organise the four days. Diluted participation in the Events.
- Combined with UMSU? Nope; want our own events.
- Advertising? Not very good advertising of the Expos by UMSU.
- Videos were a good idea; relief from the live stream.
- Two is enough – don't need four, was not properly supported by advertising.

**ACTION: Distribute Dee's email to Committee**

4.6. COVIDSafe Events

4.6.1. Science Students Society

Could not confirm Venue until week of event. Miscommunication and event went ahead with incomplete COVID plan.

4.6.2. Orthodox Students Association

Event 26 Feb: no COVID plan, Off Campus Activity form submitted on the day.

March 2; tried to list in Calendar, wrote to club that would not publish event until COVID Plan

March 10; COVID Plan received in morning on day of event.

**Petition 2: To place the Orthodox Students Association on probation for 6 months for persistently breaching OCH obligations (6.1.s), for not having COVID Planning or SFH planning in place for events on Feb 26 and March 10.**

**Petitioners: Swetha Jinson, Rachel Kirby**

4.7. Bank Account handover

All clubs have responded with their progress. Some will sort it out in week 1, some are still overseas.

Clubs that can, must, and we should set an imminent deadline.

Overseas should consider putting on another club member who is in the country as a signatory.

Extend signatories to General Committee.

Motion: To waive the Regulations for Semester 1 2021 that signatories must be Executives, and to direct clubs where the Executives are overseas to hold a club committee meeting where at least two signatories that are in Australia are added that are General Committee members or Executive members. If no committee members are in Australia the clubs must hold a General meeting where they elect two General Committee members to be bank signatories who are in Australia.

Abandoned and break taken.

**15 minute break at 4:37 pm**

**Resumed at 4:52 pm**

**Motion 7: To direct clubs that have signatories in Australia to complete changeover before Friday March 26 and advise C&S.**

Mover: Jordan Di Natale    Second: Rachel Kirby

CWD

**Motion 8: To waive the Regulations for Semester 1 2021 that signatories must be Executives, and to direct clubs where the Executives are overseas to hold a club committee meeting where at least two signatories that are in Australia are added that are General Committee members or Executive members and to complete the signatory changeover before April 9 and advise C&S.**

Mover: Jordan Di Natale                      Second: Aaron lee

CWD

Note that clubs that cannot complete the changeover must hold a General meeting and election before the end of Semester 1.

## 5. Officers Reports

**Motion 9: To accept the Officers reports.**

Mover: Swetha Jinson    Seconder: Rachel Kirby

CWD

## 6. Correspondence

### 6.1. Choral Society Bank Card

Risky and unfair on other clubs. Regulations prohibit and cannot permit it. Every club is in this position of needing to make payments.

Committee took no action to approve it.

### 6.2. Enviro mailout

**Josh Seddon arrived at 5:06 pm**

**ACTION: Ask Enviro department to give us 100 words and we can put it in the next Bulletin.**

### 6.3. MIRS advertising request

Not Bulletin item, we can share it on Social media

**ACTION: Advise that we can share a social media post.**

## 7. Grants

### 7.1. Standard

**Motion 10: To approve all standard grants *en bloc*.**

Mover: Chair

CWD

### 7.2. Grants For Discussion

**Motion 11: To approve all off campus exemptions *en bloc* until clubs can resume on-campus events.**

Mover: Chair

CWD

**Aaron Lee left at 5:11 pm**

**Sura Mishra arrived at 5:12 pm**

**Motion 12: To apply a penalty of 50% to all grants that are not-compliant with the promotional requirement for weeks 0-2.**

Mover: Chair

CWD

**Motion 13: To reject all grants for which there is no approved COVID plan in place.**

Mover: Chair

CWD

**Motion 14: To immediately reject any duplicate grants for the year.**

Mover: Chair

CWD

**Motion 15: To apply a penalty of 50% to grants that are late (submitted before the event) and to reject grants that are late (submitted after the event).**

Mover: Chair

CWD

**Motion 16: To conditionally approve MINT CSF 14071 provided that they update the website with the current affiliated club logo.**

Mover: Chair

CWD

**Motion 17: To reject grant CSF14020 for Actuarial Students Society.**

Mover: Chair

CWD

**Motion 18: To fund Speech Pathology Students Society CSF13989 at 50%.**

Mover: Chair

CWD

**Motion 19: To approve UniMelb Love Letters grant CSF14075 as a C&SD Promo category grant**

Mover: Chair

Carried with 1 abstention

**Motion 20: To reject Malaysians of Melbourne University grant CSF14084.**

Mover: Chair

CWD

Defer CSF14034 for club to submit sticker design.

**Motion 21: To reject Physiotherapy Students Society CSF13996.**

Mover: Rachel Kirby      Seconder: Swetha Jinson

CWD

**Motion 22: To reject Speech pathology Students Society grant CSF13988**

Mover: Chair

CWD

**Motion 23: To approve Soccer Appreciation Society CSF14083 and International Commerce Students Society CSF14052 at 50%.**

Chair

CWD

**Motion 24: To approve UniMelb Love Letters 160479 as joint grant at 50%.**

Mover: Chair

Carried with 1 abstention

**Motion 25: To approve the History Society joint grant CSF14004.**

Mover: Chair

CWD

**Motion 26: To approve Banking on Women CSF14707**

Mover: Chair

CWD

**Motion 27: Approve all Apollo Music Society grants CSF14094, 14093 & 14092 conditional on approval of COVID Plan in advance of event.**

Mover: Chair

CWD

Jordan showed the meeting the UniMelb Love Letters membership card

**Motion 28: To approve UniMelb love Letters grant CSF14097.**

Mover: Chair

Carried with 1 abstention

**Motion 29: To approve Wildlife Conservation Society CSF13970**

Mover: Chair

CWD

Treat future Certificate applications as Standard Grants.

**Motion 30: To approve UniMelb Love Letters CSF14041.**

Mover: Chair

CWD

**Motion 31: To reject Japanese Club's grant CSF13967 due top no off campus exemption.**

Mover: Rachel Kirby      Secunder: Jordan Di Natale

CWD

Jordan proxies to Swetha

**Procedural motion 4: to Suspend Standing Orders and accept Jordan's proxy to Swetha.**

Mover: Chair

CWD

Jordan left at 6:06 pm

**Motion 32: To approve grants CSF13963, CSF14009, CSF14078 and CSF14025 conditional ion submission of acceptable purchase details.**

Mover: Chair

CWD

**8. Other Business**

8.1. Clubs Guide cost and reprint

**ACTION: Fiona to check Steering group minutes**

**Motion 33: To approve payment of \$4092 from Advertising budget line.**

Mover: Chair

CWD

Discuss 8.2 to 8.4 together

8.2. Canvas Subject

8.3. Creating a Module for training

8.4. Respect Module

Camps training is in development, will be looking at video training over the next couple of months.

Josh will contribute regarding leader selection and not drinking.

8.5. Sustainability

Defer to next meeting.



8.6. More RSA and SFH trainings

Minimum charge next time, instead of free.

8.7. Clash of Clubs

Defer

8.8. Clubs Collective

Defer

8.9. Asset Checking

Defer

8.10. Proposed Meeting Schedule

- W2: Wednesday March 10, 2:30
- W4: Monday March 22, 2 pm
- W5: Wednesday March 31, 2:30 pm – need 2 meetings w 4&5 to get regular business + new clubs done
- W7: Monday April 19, 2 pm
- W9: Wednesday May 5, 2:30 pm
- W11: Monday May 17, 2 pm
- Swot vac: Wednesday June 2 9:30 am
- End of June (date TBC)

**Motion 34: To accept the proposed meeting schedule as put forward in the meeting Agenda**

Chair

CWD

8.11. Week 5 & 6 Expo

**Jordan came back at 6:25 pm**

Propose Week 6 & 7 – come back after the break.

Will commit up to \$10,000.

**9. Next Meeting (Monday March 22, 2 pm)**

**10. Close**

**Closed at 6:34 pm**