

**University of Melbourne Student Union**

**Agenda of the Creative Arts Committee - Meeting 5(22)**

**6PM AEDT, Monday 21st March 2022**

**Location: Zoom**

**Link: <https://unimelb.zoom.us/j/85782646724?pwd=aFNFTVlxWlVzWE1tTFI1TDBka0dnUT09>**

**Password: 777241**

**Agenda**

**1. Procedural Matters**

**1.1** Meeting opened at [6:14pm]

**1.2** Election of chair

**Motion:** That Prerna Aggarwal is to be elected Chair.

**Mover:** Prerna Aggarwal

**Seconder:** Nahean Tanisha Khan

CARRIED / NOT CARRIED / **CARRIED WITHOUT DISSENT**

**1.3 Acknowledgement of Country**

So acknowledged

**1.4 Attendance**

Prerna Aggarwal, Marcie Di Bartolomeo, Jemilla Lister, Leslie Ho, Nahean Tanisha Khan, Atticus Corr

**1.5 Apologies**

Leah Bourne

**1.6 Proxies**

**1.7 Membership**

Atticus Corr has been ticket appointed as the seventh member of the Creative Arts committee

**1.8 Adoption of Agenda**

**Motion:** That the agenda be adopted as presented

**Mover:** Prerna Aggarwal

**Seconder:** Leslie Ho

CARRIED / NOT CARRIED / **CARRIED WITHOUT DISSENT**

**2. Confirmation of Previous Minutes**

Marcie notes that the minutes should refer to the last two committee meetings as 2(22) and 3(22) rather than just as 2 and 3 to reflect the year they have been held in

Marcie also notes that the motion to accept both Creative Arts office bearer reports should be re-written to be accepted "en bloc" rather than "on the block"

**Motion:** That the minutes sent with the agenda to be confirmed as a true and accurate representation of the last committee meeting 4 (22) after accepting the suggested amendments.

**Mover:** Marcie Di Bartolomeo

**Second:** Leah Bourne

CARRIED / NOT CARRIED / **CARRIED WITHOUT DISSENT**

### **3. Matters Arising from the Minutes**

### **4. Conflicts of Interest Declaration**

Leslie declares a conflict of interest with Vaishnavi's grant application as she knows her personally, and with Annalyce's grant application, as she has worked with her as Leslie's music producer in Mudfest 2021.

Marcie declares a conflicts of interest with Vaishnavi's grant application as well as Annalyce's grant application as she knows them personally, and has worked with Vaishnavi before on the student theatre group's Fake Newspaper details.

### **5. Correspondence**

### **6. Creative Arts Office Bearers' Reports**

**Perna:**

- Going to start collective soon
- Preparing for a bunch of events/initiatives, that will all be starting soon

**Marcie**

- A lot of work is being done with UMSU's CME team, on the website, and on event preparation (Student Artist Spotlight, Collective)

### **7. Other Reports**

### **8. Operational Business**

#### **8.1 Grants Round 1 Applications Review**

Perna prefaces this by saying as many applicants are still waiting on their grant outcomes, that this needs to be reviewed today, and will be the main focus of this committee meeting.

#### **1. Clementine McNabb's application**

Marcie says that now that everyone has had more time to review the applications, can start with this one.

Marcie notes that Clem's application focused on photography, and has

- Covered the project's timeline in detail (included a timeline as supporting documentation)
- Has taken on board the feedback from Clem's meeting with Marcie, particularly regarding accessibility and sustainability
- Overall a strong application

**Motion:** To approve Clementine McNabb's round 1 grant application for the full amount she has requested \$500 from the Grants Budget Line

**Mover:** Perna Aggarwal **Seconder:** Nahean Tanisha Khan

CARRIED / NOT CARRIED / **CARRIED WITHOUT DISSENT**

## 2. Annalyce Wiebenga's Application

Marcie says due to her conflict of interest she will keep their thoughts limited on Annalyce's application. As they were the officer who was present during Annalyce's grants meeting, they do share that if Annalyce were to get the full \$300 she has requested for her application, she will be able to afford a set of pliers that will make jewellery-making a more accessible craft for her.

Perna notes that:

- According to Annalyce's application, while Annalyce has previously procured items from Kmart for jewellery-making, this is something she will avoid doing during her project to keep the project as sustainable & ethical as possible.
- Annalyce's project's focus on mental health provides a good way of supporting students
- Annalyce will be procuring recycled products as well for her project to make it more sustainable

Perna opens the discussion to the committee, and notes that if the committee has any questions to ask Marcie as she was the office-bearer who was present during Annalyce's grants meeting.

Jemilla comments that she liked Annalyce's application, and that she did a thorough job of filling it out. Jemilla asserts that she thinks Annalyce's application should be approved.

**Motion:** To approve Annalyce Wiebenga's round 1 grant application for the full amount she has requested \$300 from the Grants Budget Line

**Mover:** Perna Aggarwal **Seconder:** Jemilla Lister

CARRIED / NOT CARRIED / **CARRIED WITHOUT DISSENT**

Leslie abstains from the vote due to her conflict of interest.

## 3. Bon Mott and Patricia Agus

Perna describes how Bon and Patricia are involved in an exhibition, with a mix of Southbank and Parkville students. Perna comment that the Southbank representation was something that she really liked about the project.

Perna describes how Bon and Patricia's team will be using print-making and sculpting as part of their project, with online advertising. For accessibility there won't be flashing lights or loud noises. Sustainability there won't be printed advertising, and recycled materials will be used.

Marcie adds as the person who interviewed them about their application: very detailed responses, very responsive with their emails, they seem to be very passionate about their project based on their application and grants meeting. Additionally, they have applied feedback well regarding accessibility and sustainability in the final version of their application.

**Motion:** To approve Bon Mott and Patricia Agus's round 1 grant application for the full amount she has requested \$300 from the Grants Budget Line

**Mover:** Perna Aggarwal **Second:** Nahean Tanisha Khan  
CARRIED / NOT CARRIED / **CARRIED WITHOUT DISSENT**

#### 4. CJ Starc's application

Perna states that:

- CJ has requested \$500 for the creation and submission of textile art
- The application was a strong application in terms of accessibility and sustainability
- The art-making process would be therapeutic for CJ if the application was successful

Tanisha asks if the money requested would be used for distribution of artwork, and the total amount they have requested. Perna clarifies that the money requested was \$500, and that \$100 would be used for submission fees for art galleries and publications, and around \$250 thread and beads and hoops, and around \$150 for a three month Adobe Creative Suite subscription.

Leslies asks about the submission fee for distribution in galleries/publications indicated in the application—she can see it in the expenditure information but not the rest of the application, and enquires if there was any more information communicated regarding CJ's application. Marcie responds by saying it wasn't mentioned anywhere else, and does acknowledge a reference to more information to clarify this in more detail would be good.

Perna says that CJ's grant application can still be approved provided CJ provides more information/invoices regarding the submission fee for distribution in galleries/publications. Tanisha agrees, and says that if receipts can be provided it should be okay.

Marcie notes that if not all the grant money has been used for a project the rest would then be returned back to UMSU. Marcie then asks Atticus if there is precedent for this occurring in last year's grants meetings. Atticus responds by saying that applicants would usually have a detailed list of things they will be purchasing and then they would request the specific amount they require and would then provide receipts of the things they purchased within their acquittal report. Marcie then notes that this is in line with the current acquittal report process for Creative Arts grants.

**Motion:** To approve CJ's round 1 grant application for the full amount she has requested \$500 from the Grants Budget Line.

**Mover:** Perna Aggarwal **Second:** Nahean Tanisha Khan  
CARRIED / NOT CARRIED / **CARRIED WITHOUT DISSENT**

#### 5. Hannah Savage's application

- Prerna summarises the application:
  - Hannah has requested \$400 for an exhibition of a small series of visual art pieces and animations they have been working on since 2020: landscapes that showcase the experience of witnessing a summer morning unfold at Mauao/Mount Maunganui, a beach town in New Zealand Hannah has grown up in and visited.
  - The money will go towards venue hire, online promotion and making prints of the artworks for display, as well as materials that will be used to display work—hooks, matboards and foamboards
  - The application was strong in terms of accessibility and sustainability; they're still looking for a venue but the venue they will be renting will have free entry and be physically accessible for people with physical disabilities. There will be image descriptions for the artwork online and in the gallery.
  - The art will support a dialogue of nurturing the natural environment and designing urban infrastructure and lifestyles that compliment and empower the ecosystems they exist upon, and printing will be kept to a minimum—aside from the art prints, everything will be digital including promotion.
  - Total expenditure \$510, they will cover the \$110 difference via sale of prints

**Motion:** To approve Hannah Savage's round 1 grant application for the full amount she has requested (\$400) from the Grants Budget Line

**Mover:** Prerna Aggarwal **Seconder:** Leslie Ho

CARRIED / NOT CARRIED / **CARRIED WITHOUT DISSENT**

6. Maggie Slater's application

- Prerna details Maggie's proposal: a recording, mixing and the release of her new single 'Pulp' that will be recorded with Brisbane based producer Jason Millhouse
  - Maggie also notes in her application that the project will be informed by her own personal experience and identity, but acknowledges that it will be made on stolen land and that sovereignty was never ceded. Her music may be inaccessible to Indigenous and BIPOC listeners, but she will continuously educate herself on Indigenous affairs and continuously decolonise her practice
  - Her application also notes that the venue for her launch will include pay as you feel ticketing options to make it more financially accessible, and measures to make it more accessible with people with disabilities; wheelchair access and seating, and non-seizure inducing lighting. Any promotional material will also include alt text to make it more accessible which Maggie included in the final version of her application, as per office-bearer recommendations
  - Maggie also mentioned that while there will be unavoidable environmental impacts, her practice will minimise this impact, with steps extensively detailed in her application. Steps include using recycled materials during the project, and turning lights off after recording in the studio
  - Prerna admits she really liked this application in particular, the only query she had was regarding the formatting of the application; the text being all in bold made it difficult to read and a little inaccessible as a result

Leslie comments that there's a discrepancy regarding amount requested and the details given for why; the application went into details for the cost of the visual artist being \$150, but little to no mention was made for where the rest of the grant money requested (\$350) would go other; a brief mention was made for it going for a plane flight and PR planning, but not much detail was given otherwise which Leslie finds concerning. Currently on the fence about the application as a result.

Jemilla agrees saying she was thinking the same thing; she's also a bit on the edge due to the pulling of money from multiple different sources.

Perna asks Marcie if motion can still be moved to approve application Marcie says Perna can but given the dissent present regarding the discrepancies identified in Maggie's application, it's likely to fail. Perna decides to try and go through with the vote anyway

**Motion:** To approve Maggie Slater's round 1 grant application for the amount she requested (\$500) from the Grants Budget Line

**Mover:** Perna Aggarwal **Second:** Atticus Corr

CARRIED / **NOT CARRIED** / CARRIED WITHOUT DISSENT

Marcie proposes approving application but only for up to money requested \$150 for paying the visual artist, who is a University of Melbourne student.

Perna asks if the committee particularly Leslie and Jemilla find this acceptable. Jemilla comments this is tenable; it's the most relevant part of the application in regards to the aims and objectives of the Creative Arts department and what can be funded via the Creative Arts grants program according to the terms and conditions.

**Motion:** To approve Maggie Slater's round 1 grant application but only for \$150 out of the amount she originally requested (\$500) from the Grants Budget Line

**Mover:** Perna Aggarwal **Second:** Nahean Tanisha Khan

CARRIED / NOT CARRIED / **CARRIED WITHOUT DISSENT**

#### 7. Helen Shen's application

Perna summarises Helen's application:

- Helen has requested \$500, she will be using this amount to pay performers and production crew and whatever's left will be used for a photographer and accessibility and sustainability measures to be put in place
- There will be seating and volume control/fluctuations for audience members sensitive to loud noises.
- Unavoidable plastic will be used
- Will be online on their website to watch for those who can't be there in person
- The venue that will hopefully be able to be secured: the Grant ST Theatre in the Southbank Precinct has solar panels that will minimise the CO2 emissions of the production and season of the concert.
- Program and promotion will largely be digital, there will a few A5-size programs printed on 100% recycled paper for the concert itself and to leave at cafes with permission for concert promotion.
- For a larger program booklet, looking towards sourcing printing from Kosdown Printing to help print it as they use 100% vegetable and soy-based inks, very sustainable
- Members involved in the show are Bachelor of Music students, with extensive details of their background and experience given in the application
- Each performer will be paid \$250

- Have applied to Wattle fellowship grant—which was successful
- Expenditure of \$5954, most of this covered by Wattle grant, Creative Arts grant would cover around 10% cost of this
- Prerna asks Leslie if she has any concerns, Leslie says she doesn't have any

**Motion:** To approve Helen Shen's round 1 grant application for the full amount she has requested (\$500) from the Grants Budget Line

**Mover:** Prerna Aggarwal **Seconder:** Jemilla Lister

CARRIED / NOT CARRIED / **CARRIED WITHOUT DISSENT**

## 8. Katie Zhang's Application

Prerna states that:

- Katie has requested \$500: this will be used to purchase a video camera for video recording and protective lens and an SD card, as well as a one year GoPro subscription
- \$123 will be self-funded, with the expenditure being \$623.93—\$69.99 for the GoPro subscription, \$529.96 for the Hero10 camera and accessories bundle, and \$23.98 for the Sandisk SD card
- This camera will be used to record footage that will be edited together for an online exhibition with the finished movie uploaded to an online platform

For accessibility they will be doing the following:

- Uploading to online platform
- Have voice over with visually descriptive speech
- Subtitles
- Promotion with alt text

For sustainability they will be doing the following

- Buying sustainable materials that aim to minimise environmental stress
- Using GoPro an ethically approved company for their filming
- Using and reusing Tupperware to avoid any unnecessary uses of plastic
- Maintaining a healthy and sustainable lifestyle during artwork production

Prerna asks if she can ask questions as the chair. Marcie says it depends on the context but if it's a question inviting the committee to provide their feedback on the application, or their thoughts on a question Prerna may have, that should be okay.

Prerna asks clarification on the individual costs of the project, as she's not familiar with GoPro, or the costs for Hero10 camera and accessories bundle or SD card.

Marcie states that there are links to the items Katie will be purchasing in the application that can provide more clarification on the individual costs of the project.

**Motion:** To approve Katie Zhang’s round 1 grant application for the full amount she has requested (\$500) from the Grants Budget Line.

**Mover:** Perna Aggarwal **Seconder:** Jemilla Lister  
CARRIED / NOT CARRIED / **CARRIED WITHOUT DISSENT**

#### 9. Pooja Goel’s Application

Perna: Pooja has requested \$500 for new art supplies for a new visual arts project as they have recently relocated to Australia and currently have next to none.

They have mentioned the cost in detail in their application, as well as their experience with visual arts—they have taken visual arts classes for two years—and awards they have won for their art.

##### Accessibility

- Image descriptions will be used for their art on their Instagram
- They will include content warnings for any sensitive/confronting content in their art

##### Sustainability

- They will use sustainably sourced and recycled materials in their art-making process
- They will reuse any art supplies leftover for other projects
- The art-making process will be healing and sustainable for Pooja

**Motion:** To approve Pooja Goel’s round 1 grant application for the full amount she has requested (\$250) from the Grants Budget Line.

**Mover:** Perna Aggarwal **Seconder:** Jemilla Lister  
CARRIED / NOT CARRIED / **CARRIED WITHOUT DISSENT**

#### 10. Vaishnavi’s Application

- Vaishnavi’s practice is in SFX makeup, grant would be for Honing craft for special effects and makeup
- Requested \$500 for purchasing of materials for SFX prosthetics
- Very detailed application; included links for materials in application

##### Accessibility:

- Content warnings for pictures with prosthetics for body horror and gore

##### Sustainability

- Will aim to only use cruelty free eco-friendly products



**Motion:** To approve Vaishnavi Ravikrishna's round 1 grant application for the full amount she has requested (\$500) from the Grants Budget Line.

**Mover:** Perna Aggarwal **Seconder:** Nahean Tanisha Khan  
CARRIED / NOT CARRIED / **CARRIED WITHOUT DISSENT**

Leslie abstains from the vote

#### 11. MU Modern's Application

Marcie states that:

- MU Modern requested \$500 for their next big theatre production Endgame
- Main members of the theatre group applying have good understanding of Union House Theatre (UHT) framework and Creative Arts grant framework, which is reflected in the detail they provided in the application, and how readily they were able to take on board the feedback given in Marcie's meeting with them
- Money will be used to fund accessibility measures, and marketing & community outreach

Accessibility

- Wheelchair access (venue will be Guild Theatre)
- Pay as your feel matinee performance as part of their season
- Minimal use of strobe lighting or smoke machines or sudden loud noises to minimise stress and sensory overload in audience and cast members involved in the show

Sustainability

- All about reducing their environmental impact as part of their aims and objectives
- Set and costumes and props will be sourced second hand, and will be used for future productions
- Recycling practice will be observed; BYO cups will be encouraged
- Programs and marketing will be digital
  
- Zero tolerance approach towards toxic workplace environment
- Clear boundaries of engagement will be established early in the process of involvement. Artists will be informed of policies from the onset of their participation

**Motion:** To approve MU Modern's round 1 grant application for the full amount they has requested (\$500) from the Grants Budget Line.

**Mover:** Perna Aggarwal **Seconder:** Nahean Tanisha Khan  
CARRIED / NOT CARRIED / **CARRIED WITHOUT DISSENT**

#### 9. Motions on Notice

**Motion:** To approve an additional \$50.50 from the Special Projects and Events budget line to cover further expenditure relating to the Recycled Totebag collaborative event with UMSU Enviro.

**Mover:** Perna Aggarwal **Second:** Atticus Corr  
CARRIED / NOT CARRIED / **CARRIED WITHOUT DISSENT**

Perna notes that as we went over-budget on Arty Party by a significant amount, we need to pass money for Arty Party expenditure.

**Motion:** To move \$300 from the Orientation Budget line to the Special Projects and Events budget line to cover further expenditure relating to Arty Party Under The Stars Semester 1 2022.

**Mover:** Perna Aggarwal **Second:** Nahean Tanisha Khan  
CARRIED / NOT CARRIED / **CARRIED WITHOUT DISSENT**

Marcie notes that their preliminary calculations on Arty Party expenditure—\$1200 for the bar tab and \$300 AVM quote and \$300 Titwichez quote and \$300 for Prontos catering and additional expenditure for decoration puts Arty Party expenditure around \$2500. The motions approved here today should account for the extra expenditure, and will allow everyone to be reimbursed and paid for their services.

**Motion:** To approve a further \$1500 from the Special Projects and Events budget line for expenditure relating to AVM, a bar tab and hiring performers to play/perform at Arty Party Under The Stars Semester 1 2022.

**Mover:** Marcie Di Bartolomeo **Second:** Nahean Tanisha Khan  
CARRIED / NOT CARRIED / **CARRIED WITHOUT DISSENT**

Marcie provides context on this—the week 0 of Summerfest their train line (the Sunbury line) announced last minute bus replacements and significant delays, which would have made it almost impossible for Marcie to attend to their Office-bearer duties (which includes supervising the Creative Arts stall during the Summerfest expos and the Creative Arts Speed-friending session) during one of the busiest times for UMSU. To ensure they could still do their duties, Marcie organised multiple Ubers to commute to the University during the week of Summerfest, as well as to the Southbank campus when printing issues at the University made them experience delays with getting to the Southbank Carnival to represent the Creative Arts. Marcie was reassured by UMSU staff that as the Uber expenditure was for Office-bearer responsibilities, they could be reimbursed by UMSU for the expenditure.

**Motion:** To approve \$203.20 from the Contingency budget line towards Uber expenses incurred during Summerfest 2022.

**Mover:** Marcie Di Bartolomeo **Second:** Atticus Corr  
CARRIED / NOT CARRIED / **CARRIED WITHOUT DISSENT**

Perna provides context for this—during Summerfest Week 0 Perna was procuring and art supplies materials, and needed to go to Fitzroy for materials, which required a cab.

**Motion:** To approve \$10.01 from the Contingency budget line towards Cab expenses incurred during Summerfest 2022.

**Mover:** Perna Aggarwal **Second:** Nahean Tanisha Khan  
CARRIED / NOT CARRIED / **CARRIED WITHOUT DISSENT**

Marcie provides context on this: after Arty Party ended it was quite late at night and Marcie was still on-campus after 10pm due to packing up and bumping out of Ida Bar after Arty Party. Marcie was advised by Xanthe and the other UHT staff still present to organise an Uber for her safety and reassured her that she would be reimbursed for the expense.

**Motion:** To approve \$54.36 from the Contingency budget line towards Uber expenses incurred during Arty Party Under The Stars Semester 1 2022.

**Mover:** Marcie Di Bartolomeo **Second:** Jemilla Lister  
CARRIED / NOT CARRIED / **CARRIED WITHOUT DISSENT**

Perna states that the Operations Sub-committee (Op-sub) is there for when the Creative Arts team needs money approved for last-minute expenses that can't be approved in time at committee meetings, and that this motion will ensure that the Creative Arts department has money and any motions that can be moved if need be at Op-sub meetings.

**Motion:** That the Creative Arts Committee approves budgetary delegation to the Operations Sub-Committee of up to \$1000 for the following Budget Lines: all Creative Arts Budget Lines.

**Mover:** Marcie Di Bartolomeo **Second:** Jemilla Lister  
CARRIED / NOT CARRIED / **CARRIED WITHOUT DISSENT**

## 10. Other Business

- Tanisha asks about how/when she will be reimbursed for her Arty Party related expenditure. Perna responds by saying that if Tanisha emails the Creative Arts email ([arts@union.unimelb.edu.au](mailto:arts@union.unimelb.edu.au)) with the receipts and her name and bank account details, Marcie and Perna will pass that onto UMSU Admin, and they will pass that onto UMSU Finance, and she should be reimbursed soon after in the next UMSU finance pay run.
- Leslie says that her receipt for purchasing a doodle board from Eckersleys' Art was left in the Creative Arts office, Perna says that she managed to find it, and will just need Leslie's bank account details so that she can be reimbursed.

## 11. Next Meeting

Next meeting will be Tuesday April 5<sup>th</sup> 12pm

## 12. Close

7:36pm