

**University of Melbourne Student Union**

**Meeting of the Disabilities Committee**

**Agenda**

**1 pm Wednesday 4<sup>th</sup> December**

**Meeting [1](20) (petitioned)**

**Location: OB Space**

**1. Procedural Matters**

- 1.1 Election of Chair
- 1.2 Acknowledgement of Indigenous Owners
- 1.3 Attendance
- 1.4 Apologies
  - Dana Riley and Cameron Croese
- 1.5 Proxies
  - Cameron Croese to Grace Bevan
- 1.6 Membership
- 1.7 Adoption of Agenda

**2. Conflict of Interest Declarations**

**3. Matters Arising from the Minutes**

**4. Correspondence**

**5. Office Bearer Report**

**6. Other Reports**

**7. Motions on Notice**

**8. Motions Without Notice**

**9. Other Business**

**10. Next Meeting**

**11. Close**

**University of Melbourne Student Union  
Disabilities Department Report**

**Srishti Chatterjee & Hue Man Dang  
30/11/20**

**Key Activities**

**Key Activity 1 – Plan the use of the 2019 Disabilities Department Budget**

**Key Activity 2 – Disabilities Room Refurbishment**

**Key Activity 3 – Create a Timeline for Semester One**

**Action Points to be completed by next report**

**Action Point 1 – International Day of Disability**

Help organise the tea for International Day of Disability.

**Action Point 2 – Committee Meeting**

During the December Committee meeting we will be working with our committee to work on the budget remaining in 2019. We want to be able to make full use of it and finish off what was started so that we can have a more vibrant space.

**Action Point 3 – Organise the Furniture and Decoration**

We're organising second hand furniture for the Disabilities Space, and we will get couches and tables. We will be using some of the 2019 budget to purchase a Bluetooth Speaker.

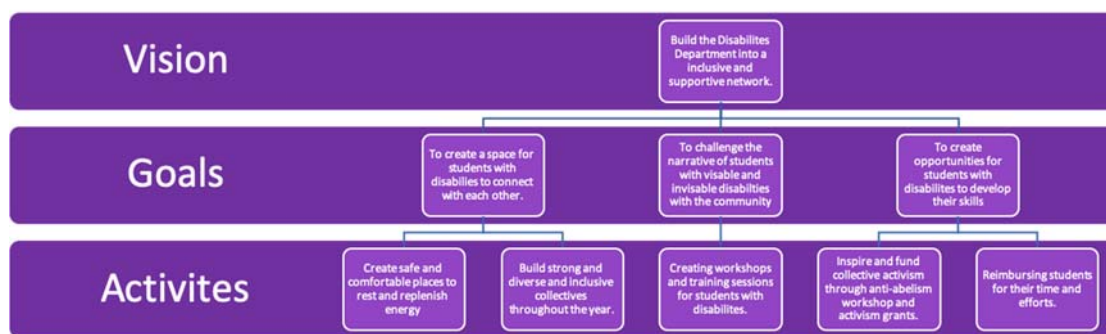
**Action Point 4 – Complete Handover**

We're just waiting for the 2019 OB to provide us with the passwords for the Facebook and Instagram. Perhaps we might touch base with Comms. Once we have that we will be ready for our social media plan for the Summer and what we're going to do for SummerFest.

**Other:**

- Srishti will be starting to plan the Zine for the Disabilities Space
- Hue Man will be meeting with Tim Lo Surdo to talk about the potential dates so we can lock it in and start thinking about location.

### 8.1 2020 Disabilities Department Budget



The 2020 Disabilities Budget has been put together by your 2020 officers, Srishti Chatterjee and Hue Man Dang. The budget was based on the budget and expenditure of previous years, especially 2018 which ran a lot of similar events, and included approximations and quotes for new initiatives. This budget was endorsed in the first meeting of the 2020 Students’ Council in late November. We ask that you read over it and endorse the budget.

Motion: That the committee endorse the 2020 Disabilities Department Budget.

Moved: Hue Man Dang

Seconded:

### 8.2 Use of the 2019 Disabilities Department Budget – Stocking on Food

The Disabilities Space in 2020 will be a space where students can go to get a meal when they are hungry. Student poverty is an increasingly important issue that disproportionately affects students with Disabilities. To make the best use of the 2019 budget, money will be moved to buy noodles, snacks, sauces, tea and other food items that can be stored and ready.

Motion: To move \$900 from the 2019 Budget Line ‘Promotions’ to pay for the purchasing of non-perishable foods.

Moved:

Seconded:

### 8.3 Use of the 2019 Disabilities Department Budget – Purchasing Disabilities Room Items

This year, despite the 2019’s efforts, the Disabilities Space on Level 3 still lacks essential items. To make up for this short fall, there will be the purchasing of items such as, but not limited to:

- Microwave
- Bluetooth Speaker
- Beanbags
- Board Games and Tactile Games (Lego)
- Arts and Crafts Material
- Therapy Items (Colouring Books)

Motion: To move \$1000 from the 2019 Budget Line ‘Assets’ to pay for the purchasing of a range of materials required in the Disabilities Space

Moved:

Seconded:

#### **8.4 Use of the 2019 Disabilities Department Budget – Purchasing O-Week Materials**

One of the activities for O-Week is a lucky dip. In order to enter the lucky dip, to which there are over 100 prizes, students have to take a picture (with the OBs, or with the banner), and post it on their Facebook or Instagram and tag the Disabilities Department into it. In this, they are required to also write a caption with something that they have learned whilst talking to one of the OBs or volunteers on the day. This will ensure that the Disabilities Department will have a range of social media photos that can be used, as well as have 100 photos of students. The prizes for the lucky dip come from Flora and Fauna which is an Australian owned company, and we will be buying items such as bamboo straws, cutlery sets, and other items.

Motion: To move money, \$1000, from the 2019 Budget Line ‘Special Projects / Events’ to pay for the purchasing of items from Flora and Fauna

Moved: Hue Man

Seconded:

#### **8.5 Use of the 2019 Disabilities Department Budget – Purchasing Membership**

Social Change (<https://www.socialchangecentral.com/>) is a platform that allows members to see all of the upcoming and relevant scholarship, careers, business, and development workshops available in the region. The information in this is not easily found nor promoted in the community. To increase the profile of the Disabilities Facebook page, we will be posting relevant information from Social Change Platform to share within our community, to increase the channels of communication.

Motion: To pass \$120 from the 2019 Budget Line ‘Promotions’ to pay for the purchasing of a yearly Social Change Membership.

Moved: Hue Man

Seconded:

#### **10.1 Roles, Responsibilities and Expectations of all Members of the Disabilities Committee**

Within the Disabilities Department, we treat one another with care and respect during and outside of our meetings. Everyone’s voice and valued and everyone is entitled to have a say in the management of this department. No one should be made to feel intimidated or feel that they are not able to voice their concerns. It is the responsibility of all members to ensure that all decisions being made are done in the best interest of the members of UMSU and adhere to the UMSU Constitution.

Voting members are to miss no more than three in-semester committees in a row or in total. Not meeting this requirement will result in removal from the committee. The Disabilities Office Bearers are responsible for organising no less than one monthly meeting outside of semester, and fortnightly meetings, during the semester.

**12. Close**