



**University of Melbourne Student Union
Meeting of the Education Committee
Minutes
Friday, 18 August, 2023, 13:30
Meeting 14(23)
Location: Meeting Room 202, Building 168/Zoom**

<https://unimelb.zoom.us/j/83449672043?pwd=YkJyaVdOZnNpcE81SjFvcnB0VU00UT09>

Password: education

Meeting opened at 13:36.

1. Procedural Matters

1.1. Election of Chair

Motion 1.1.1: That Mary be elected as Chair

Mover: Mary

Seconded: Lachie

CARRIED

1.2. Acknowledgement of Indigenous Custodians

So acknowledged.

1.3. Attendance

Lachie Mutimer, Mary Kin Chan, Taj Takahashi, Heather Maltby, Rahul Mittal, Tom Xie.

1.4. Apologies

Akanksha Agarwal, Anita Keng, Divya Rajagopalan, Carlos Lagos Martin.

1.5. Proxies

None.

1.6. Membership

No changes to membership.

1.7. Adoption of Agenda

Motion 1.7.1: To adopt the Agenda as presented.

Mover: Mary

Seconded: Lachie

CARRIED

2. Confirmation of Previous Minutes

2.1 Minutes 13(23)

Motion 2.1.1: To accept the previous minutes as a true and accurate record of meeting 13(23).

Mover: Mary

Seconded: Lachie

CARRIED

3. Conflicts of Interest Declaration

None to declare.

4. Matters Arising from the Minutes

None.

5. Correspondence

None.

6. Office Bearer Reports

6.1. Carlos:

N/A as Carlos was absent for this meeting.

6.2. Mary:

Mid-year budget review still in progress as accountants checking UMSU balance sheet. The Education department was reported as checking their numbers were consistent with the figure the accountants are to produce.

| A | B | C | D | E |
|------------------------|---|----------------------|-------------------|-----------------------|
| Item | Purpose | Budgeted amount (\$) | Spent amount (\$) | Balance / excess (\$) |
| Education Publications | Know Your Rights booklets | | | |
| | Know Your University booklets | 4000.00 | 4000.00 | 0.00 |
| Summerfest Promotion | Flyers | 3000.00 | 390.50 | 1809.50 |
| Summerfest | Pottery | 1500.00 | 963.60 | 536.40 |
| Winterfest | Movie screening event + catering | 1340.00 | 1270.38 | 69.62 |
| Campaign Outreach | UMSU Assemblies advertising | 550.00 | 80.00 | 470.00 |
| Workshops | NTEU solidarity action (banner painting, movie screening, promotion printing) | 1000.00 | 780.00 | 220.00 |
| Events - Food | Sem 1 BBQ | 1925.00 | 144.40 | 1780.60 |
| Grants | Ed Con grants | 19200.00 | 19200.00 | 0.00 |
| Workshops | UMSU Assemblies | 1000.00 | 965.10 | 34.90 |
| Collectives | March | 400.00 | 343.80 | 56.20 |
| | April | 400.00 | 375.00 | 25.00 |
| | May | 400.00 | 100.00 | 300.00 |
| | Aug | 250.00 | 200.00 | 50.00 |
| | | 34965.00 | 28812.78 | 5352.22 |

Artificial Intelligence assisted assessment grading is in consideration. Academic staff are testing AI-grading tools, mainly for short answer question and perhaps for some assessments with fixed answer questions e.g. mathematics. The NTEU was noted as might not taking to it too kindly. Staff are overworked and AI assisted grading may be seen as alleviation to that issue. Noted as ultimately not being sure if introduction of AI grading will ease the situation or aggravate it. Mary reported an upcoming meeting with an academic who has designed their own AI grading software. Ethical issues pertaining to AI grading noted and to be further discussed.

6.3. Taj:

Elected Reps

- SEDS review panel

Encouraged committee members to give their feedback to the SEDS review if they or if they knew of any student disability or inequitable experiences in their university experience.

End of semester subject surveys

- Encouraged committee members to give their feedback through the ESS surveys as academics raised concerns that engagement is only at 10% at the present.
- Strategies between Taj and academics were discussed in the meeting

Motion 6.1: To accept the Office Bearer Reports en bloc

Mover: Mary

Seconded: Lachie

CARRIED

7. Other Reports

None.

8. Operational Business (Motions on Notice)

None.

9. General Business (Motions on Notice)

9.1 Mid-year financial review (continued)

Diverting excess funds to the Union (largely from underspending during events) since last meeting.

Motion 9.1: That the Education Committee approves the transfer of unspent funds (\$656.02) back to the Students' Council - Whole of Union budget, according to the breakdown below:

| Item | Tag | Account Description | Account number | Amount (\$) | Remarks |
|-------------|-------------|---------------------|----------------|-----------------|--|
| Winterfest | Orientation | Events | 03-60-620-3840 | 69.62 | Excess from event activities/equipment/wages |
| Summerfest | Orientation | Events | 03-60-620-3840 | 536.40 | Excess from pottery firing |
| Collectives | Collectives | Programs | 03-60-620-3839 | 50.00 | Excess from August collective |
| | | | | \$666.02 | Total return to whole of Union 2nd time |

Mover: Lachie

Seconded: Tom

CARRIED

9.2. Student Representative Network (SRN) confirmation

Lachie asked why ‘responsibility’ was used as a reason against some students suggested against approval to committees. Mary says that applicants were seen as seen on having a more hands on role. Mary noted that some of the committees aren’t situated well for input from student committee members.

Lachie asked if there is a misunderstanding by applicants pertaining to the role, to which Mary responded that there was more room to improve the SRN job description while there are plenty of other more hands on student representation opportunities. Mary highlighted concerns that students dissatisfied with engagement levels within their representative role have been found to discontinue participation in committees without informing anyone.

Motion 9.2: To approve the following students as representatives of respective University Committees as follows:

Xinyun (Rowan) Huang - Faculty of Arts Occupational Health & Safety Committee

Qi Evelyn Wang - MDHS Faculty Executive Sub-committee: Learning and Teaching (L&T SFEC)

Ridhi Rajahmundry - FEIT Occupational Health and Safety Committee

Nanyu (Viola) Chen - FEIT Faculty Curriculum Committee

Siqi (Sheryl) Xie - all for ABP

FEIT Faculty Curriculum Committee

Graduate Studies Committee

Architecture Board

Thwisha Agarwal - Bachelor of Commerce Course Standing Committee

Abdul Aziz Chowdhury - on the condition that Nanyu (Viola) Chen does not accept her role of student representation on the FEIT Faculty Curriculum Committee.

Mover: Mary

Seconded: Lachie

CARRIED

9.3 September collectives

Education noted as currently not having a campaign focus but noted that Education might have contribute to The Voice campaign but was recognised as more of a whole organisational campaign. Therefore collectives are to be pretty relaxed/informal. There is scope for collectives to become a space for chill study sessions, especially as there is a constitutional requirement for collectives. Approximately \$125 for catering per collective was moved for the September period.

Time and date confirmed - Every other Tuesday 1pm

Considering low attendance for collectives last semester, the Ed Dept will run collectives every other week this semester. We will spend approximately \$125 each session on catering, totaling \$250 for each month starting from August.

Motion 9.3: To approve spending \$250 within Tag "Collectives" under account number 03-60-620-3839 "Programs", this is for September collectives.

If approved and spent, we will have \$250 left in this budget line.

Mover: Lachie

Seconded: Rahul

CARRIED

9.4. Semester 2 BBQ Spending

Projected to be in week 8 or 9 this semester. The Education OBs have preferenced collaboration with an UMSU affiliated club. As they have availability and as the Education Department has collaborated together before, Alt protein was noted as a possible option. Education has looked into getting a portable BBQ for increased capacity. Although the motion was to approve 1780.60 under 'Events', the BBQ was forecasted as likely not costing that much but was to be passed in case other expenditures arise or in the event Education doesn't collaborate with a club and/or go with a meat AND vegan option.

Motion 6.1: To approve spending \$1780.60 within Tag "Food & Beverages" under account number 03-60-620-3840 "Events".

This event will be held in either week 8 or 9 of Semester 2, hopefully in collaboration with a club. We will be providing free lunch to students.

If approved and spent, we will have \$0 remaining for this budget line.

Mover: Lachie

Seconded: Tom

CARRIED

10. Other Business (Motions without Notice)

None.

11. Next Meeting

13:30, Friday 1st of September 2023.

12. Close

Meeting closed at 14:00.