



**University of Melbourne Student Union  
Meeting of the Women's Committee  
Minutes  
Tuesday 17<sup>th</sup> January 2023, 4pm AEDT  
Meeting 2(23)  
Location: online**

<https://unimelb.zoom.us/j/84121129191?pwd=bzBmeUtKY3lLMTYyWS9LNDhIMXYrQT09>

**Password: 277785**

**Meeting opened at 4:05PM Local time**

**1. Procedural Matters**

**1.1. Election of Chair**

Motion 1: That Ngaire Bogemann be elected as Chair.

Mover: Ngaire Bogemann    Seconded: Evie Thompson

**CARRIED**

**1.2. Acknowledgement of Indigenous Custodians**

So acknowledged.

**1.3. Attendance**

Ngaire Bogemann, Alessandra Soliven, Evie Thompson, Hannah Lewis, Suranjana Gulati, Labdhi Gandhi, Gracia Rehuel Santoso.

**1.4. Apologies**

Holly Skordou.

Motion: To accept Holly Skordou's apology.

Mover: Ngaire Bogemann    Seconded: Hannah Lewis

**CARRIED**

**1.5. Proxies**

Holly Skordou to Evie Thompson.

Motion: To accept Holly Skordou's proxy to Evie Thompson.

Mover: Ngaire Bogemann    Seconded: Hannah Lewis

**CARRIED**

**1.6. Membership**

No membership changes.

### 1.7. Adoption of Agenda

Motion: To adopt the Agenda as presented.

Mover: Ngaire Bogemann      Seconded: Evie Thompson

**CARRIED**

## 2. Confirmation of Previous Minutes

### 2.1 Minutes 1(23)

Motion: To accept the previous minutes as a true and accurate record of meeting 1(23).

Mover: Ngaire Bogemann      Seconded: Gracia Rehuel Santoso

**CARRIED**

## 3. Conflicts of Interest Declaration

None.

## 4. Matters Arising from the Minutes

None.

## 5. Correspondence

No correspondence received.

## 6. Office Bearer Reports

No discussion.

Motion: To accept the Office Bearer Reports en bloc.

Mover: Evie Thompson      Seconded: Hannah Lewis

**CARRIED**

## 7. Motions on Notice

### 7.1 Women's Department Booklet

Ngaire and Alessandra outlined the reasoning for this purchase. No further discussion.

Motion: To approve the expenditure of \$2,000 from the Printing – External (Publications) budget line (03-60-660-3713) to pay for the printing of approximately 2000 copies of the Women's Department A3 DL foldout brochure for Summerfest from an UMSU ethical supplier.

Mover: Hannah Lewis      Seconded: Evie Thompson

**CARRIED**

#### 7.2 Lollies for Summerfest

Ngairé and Alessandra outlined the reasoning for this purchase. No further discussion.

Motion: To approve the expenditure of \$187.83 (4x \$44.95 + \$8.03 delivery fee) from the Events (Orientation) budget line (03-60-660-3840) to purchase 4x 2kg bags of Aussie Party Mix from VSweet Australia.

Mover: Evie Thompson

Seconded: Hannah Lewis

**CARRIED**

#### 7.3 Printing for Summerfest

Ngairé and Alessandra outlined the reasoning for this purchase. No further discussion.

Motion: To approve the expenditure of \$150 (1000x \$0.15) from the Events (Orientation) budget line (03-60-660-3840) to pay for the inhouse printing (via PaperCut) of approximately 1000 A4 sheets in black and white for use in badge making at our Summerfest stall.

Mover: Evie Thompson

Seconded: Hannah Lewis

**CARRIED**

#### 7.4 Sexual health products for Summerfest

Ngairé and Alessandra outlined the reasoning for this purchase. No further discussion.

Motion: To approve the expenditure of \$323.80 (\$313.80 + \$10 delivery fee) from the Events (Orientation) budget line (03-60-660-3840) to purchase condoms, lubricant sachets and dental dams as below from Glyde Health for distribution at college O-Weeks and Summerfest.

Glyde Ultra 53mm Condoms 100 Bulk Pack – 1x \$32.95

Glyde Maxi 56mm Large Condoms 100 Bulk Pack – 1x \$32.95

Glyde 4ml Lubricant Sachets 100 pack – 2x \$24.95 = \$49.90

Glyde Sheer Dams Crème/Vanilla 100 Bulk Pack – 1x \$99.00

Glyde Sheer Dams Strawberry 100 Bulk Pack – 1x \$99.00

Mover: Evie Thompson

Seconded: Hannah Lewis

**CARRIED**

#### 7.5 Supplies for Women's Room

Ngairé and Alessandra outlined the reasoning for this purchase. No further discussion.

Motion: To approve the expenditure of \$225 (\$221 + \$4 delivery fee) from the Consumables & Supplies (Safe Space Supplies) budget line (03-60-660-3352) to

purchase milk, pads, tampons, hair elastics, face wipes and roll on deodorant as below from Coles for the Women's Room.

Coles Australian Full Cream Long Life Milk 1L – 5x \$1.60 = \$8.00

Coles Australian Lite Long Life Milk 1L – 5x \$1.60 = \$8.00

Coles Organic Soy Milk 1L – 5x \$1.60 = \$8.00

Vitasoy UHT Oat Milk 1L – 5x \$2.00 = \$10.00

U by Kotex Extra Pads Regular With Wings 16 Pack – 5x \$4.40 = \$22.00

U by Kotex Extra Pads Super With Wings 14 Pack – 5x \$4.40 = \$22.00

Libra Regular Tampons 32 Pack – 2x \$7.00 = \$14.00

Libra Super Tampons 32 Pack – 2x \$7.00 = \$14.00

Scunci Skinny Elastics 100 pieces – 2x \$10.00 = \$20.00

Nivea Daily Essentials Refreshing Face Cleansing Wipes for Normal Skin + Vitamin E 7 Pack – 20x \$2.50 = \$50

Rexona Women Antiperspirant Roll On Deodorant Classic 50ml – 20x \$2.25 = \$45

Mover: Evie Thompson

Seconded: Hannah Lewis

**CARRIED**

#### 7.6 Operations Sub-Committee Financial Delegation

Ngaire and Alessandra explained the functions of Operations Sub-Committee and the purpose of this financial delegation. They also emphasised that using Operations Sub-Committee to pass money would only ever be a last resort if funds were urgently needed and Committee could not meet. No further discussion.

Motion: To approve a financial delegation of up to \$3,000 from all budget lines to Operations Sub-Committee.

Mover: Gracia Rehuel Santoso

Seconded: Evie Thompson

**CARRIED**

#### 8. Motions without Notice

#### 9. Other Business

##### 9.1 Summerfest event and Women's Department brochure.

Alessandra shared the wording document for the Women's Summerfest publication into the chat. Ngaire discussed vibes and colours for the booklet. Alessandra and Ngaire also did a call out for interested committee members to help out at the Summerfest stall if available.

##### 9.2 UMSU x HPP Respect at Uni video

Ngairé brought up the upcoming UMSU x HPP Respect at Uni campaign and did a call out for interested committee members to feature in a video proposed for the Respect Week campaign.

#### **10. Next Meeting**

When2Meet to be sent out to organise our February meeting.

#### **11. Close**

**Meeting closed at 4:30PM Local time.**