

# National Union of Students Working Group

## Terms of Reference

### Role/Purpose

The role of the National Union of Students (NUS) Working Group will be “to examine the continuing relationship between the University of Melbourne Student Union (UMSU) and the NUS before presenting Students Council with a report of their findings in six months”.

### Term

This Terms of Reference is effective from its adoption at the first Working Group meeting and continues until the termination of the Working Group six months from the first meeting.

### Membership

The Working Group will comprise:

- The National Union of Students Campus Representative [University of Melbourne] (Chair)
- The UMSU President or nominee (voting)
- The UMSU General Secretary or nominee (voting)
- The 2016 University of Melbourne NUS Delegates (voting)
- One member appointed to represent the Indigenous, Disabilities, Women's, People of Colour and Queer Collectives (voting).
- One member appointed to represent the Environment Collective (voting).

Proxies are permitted by sending notice to the General Secretary up until the start of the meeting. If a proxy is submitted on the day of the meeting, it will need to be approved by the working group. The member appointed to represent the autonomous collectives on campus can only proxy to a student who identifies with at least one of the collectives.

The Chair is not given a casting vote.

## Meetings

- All meetings will be chaired by the NUS Campus Representative.
- A meeting quorum will be the majority of voting members of the Working Group.
- Decisions will be made by simple majority.
- Meeting agendas and minutes will be provided by the UMSU General Secretary, this includes preparing agendas, supporting papers, meeting notes and information.
- Meetings will be held monthly at a location determined by the UMSU General Secretary.
- Unless stated otherwise in these Terms of Reference, meetings will be conducted in accordance with the UMSU Standing Orders.
- Prior to discussing an agenda item, any voting member with a conflict of interest relating to the item must disclose it.

## Amendment, Modification or Variation

This Terms of Reference may be amended, varied or modified in writing after consultation and agreement by Working Group members.