

**University of Melbourne Student Union**  
**Meeting of the Operations Sub-committee**  
**Agenda**  
**2:30pm, the 13th of August 2019**  
**Meeting 14(19)**  
**Location: OB Space, Level 1 Union House**

**1. Procedural Matters**

- 1.1 Election of Chair
- 1.2 Acknowledgement of Indigenous Owners
- 1.3 Attendance:
- 1.4 Apologies
- 1.5 Proxies
- 1.6 Membership
- 1.7 Adoption of Agenda

**2. Confirmation of Previous Minutes**

- 2.1 Minutes, Meeting 13(19)

**3. Matters Arising from the Minutes**

**4. Conflicts of Interest Declaration**

**5. Operational Business**

- 5.1 Office Bearer Leave: 2<sup>nd</sup> to 6<sup>th</sup> of September
  - Molly Willmott
  - Liam O'Brien
  - Charli Fouhy
  - Natasha Guglielmino
  - Jordan Tochner
  - Reece Moir
  - Hannah Buchan
  - Aria Sunga
  - Andie Moore
  - Mark Yin
  - Elizabeth Tembo
  - Hilary Ekins
  - Charlie Joyce

**6. Motions on Notice**

- 6.1 Media Department Recommendations
- 6.2 Women in Higher Education Week
- 6.3 Winterfest First Aid
- 6.4 Oktoberfest

**7. Motions without Notice**

**8. Other Business**

**9. Next Meeting**

**10. Close**

### 6.1 Media Department Recommendations

<b>Description</b>	<b>Budget Line</b>	<b>Amount</b>
Edition 5 Launch party	Special Projects and Events	\$500.00
Wordplay	Special Projects and Events	\$100.00
Audio Technica AT-XP3/H DJ Cartridge Mounted on Headshell	Radio Fodder	\$160.00
Epson Portable Projector EB-W140	Farrago Video	\$650.00
2 x RODE VideoMicro	Farrago Video	\$155.00
4 x SanDisk 32GB Extreme Pro SDHC Memory Card	Farrago Video	\$120.00

**Motion:** To move the above amounts for the purposes described.

**Moved:** Stephanie Zhang

**Seconded:**

### 6.2 Women in Higher Education Week

**Motion:** To pass up to \$400 from the Women's Department's budget line "Special Projects, campaigns and events", to fund food for the events running during Women in Higher education Week.

**Moved:** Aria Sunga

### 6.3 Winterfest First Aid

**Motion:** To move \$600 from Activities special projects for First Aid for the Winterfest gig

**Moved:** Liam O'Brien. **Seconder:**

### 6.4 Oktoberfest

**Motion:** To move \$350 from Activities special projects for tickets and wristbands for Oktoberfest

**Moved:** Liam O'Brien. **Seconder:**