

 **University of Melbourne Student Union**

**Meeting of the Activities Committee**

**Agenda**

**(Thursday, 22, December, 2022, 2:30 pm)**

**Meeting #2(23)**

**Location: zoom**

https://unimelb.zoom.us/j/8407378252?pwd=T25RNkowODBqOUV1a3c1dy8zNGVRZz09

 Password: 979261

1. **Procedural Matters**

**Meeting starts at 2:30pm**

* 1. Election of Chair

**Motion 1:** **That Arya Kushwaha be elected Chair**

**Mover**: **Seconder**:

* 1. Acknowledgement of Indigenous Custodians
	2. Attendance
	3. Apologies
	4. Proxies
		1. Safije Meka has proxied to Angelina choi

**Motion 2:** **That the proxies be accepted**

**Mover:** **Seconder:**

* + 1. Jeena Hong has proxied to Luv Golecha

**Motion 2:** **That the proxies be accepted**

**Mover:** **Seconder:**

* + 1. Jimmy has proxied to Divyansh Jain

**Motion 2:** **That the proxies be accepted**

**Mover:** **Seconder:**

* 1. Membership
	2. Adoption of Agenda

**Motion 3:** **That the Agenda as presented be adopted**

**Mover:**  **Seconder:**

1. **Confirmation of Previous Minutes**
2. **Conflicts of Interest Declaration**
3. **Matters Arising from the Minutes**
4. **Correspondence**
5. **Office Bearer Reports**
	1. **Arya Kushwaha**
6. **Key Activities**
7. **● After the last council meeting we have been working on Start of Uni Party, that is scheduled on 24 January 2023, the last day of summer fest.**
8. **● The preparation started from 20 December 2022, after having a meeting with Events team and deciding the theme, which is "Open Night club" with the message "We provide the soundtrack to your uni life, finding places to feel good and form lifelong friendships, in an inclusive and accessible environment."**
9. **● We have been in constant contacts with vendors such as food, drinks as well as photo booth.**
10. **● We will be having a DJ, where AVM will be helping us setup the stage.**
11. **● For food we will be having Halal, vegan options.**
12. **● Some fun activities will include Photo booth and face painting.**
13. **Progress on assigned actions from last report**
14. **• Started the preparation of start of Uni Party. Action Points to be completed by next report**
15. **● Execute the Start of Uni Party, and complete the report with feedback.**
16. **● Start preparation of Holi with the POC depa**
	1. **Tvisha Purswani**

**Key Activities**

* My Co-OB Arya and I finalised our budget for the year along with discussions with the President, Gen Sec, the events team, and the university staff.
* We have started our discussions about the Start-of-Uni party with our committee members and university staff. So far, we have brainstormed a few ideas and still in the process of discussing with our committee members for a final plan.
* Arya and I have also decided to divide our tasks for the department. Arya has been a very supportive Co-OB and is someone I can rely on. I feel that we both work well together as a team along with our committee.

**Progress on assigned actions from last report**

THIS IS OUR FIRST REPORT

**Action Points to be completed by next report**

* Submit SummerFest proposals by the end of the week.
* Have a finalised plan for the Start-of-Uni party

**Motion 4: To accept the office bearer reports**

**Mover**: **Seconder**:

1. **Operational Business (Motions on Notice)**
	1. **Budget for Summerfest**

**Motion 6: To pass $500 for expenditure related to SummerFest Printing.**

**Mover:** **Seconder:**

1. **Other Business (Motions without Notice)**
2. **Next Meeting**
	1. When to meet link to be circulated in the messenger group chat for a meeting in January.
3. **Close**