

 **University of Melbourne Student Union**

**Meeting of the Burnley Students Committee**

**Minutes**

**Wednesday, 29, March, 2023, 4 pm**

**Meeting #5**

**Location: Burnley Conference Room MB26 and zoom**

**https://unimelb.zoom.us/j/88227060178?pwd=bk0yR2lLNEpFNldySWtzeGIxMTB4dz09**

**Meeting opened at 4pm**

* 1. Election of Chair

Motion 1: That Lavinia Chu be elected as Chair

Mover: Kaitlyn Seconded: Rhys

CARRIED

* 1. Acknowledgement of Indigenous Custodians

Acknowledged.

* 1. Attendance

In attendance: Rhys Browning, Claire Kenefik, Katherine Horsfall, Kaitlyn Hammond (zoom), Lavinia Chu

Apologies:

* 1. Apologies
	2. Proxies

None

* 1. Membership
	2. Adoption of Agenda

Motion 2: To adopt the Agenda as presented.

Mover: Katherine Seconded: Claire

CARRIED/FAILED Carried

1. **Confirmation of Previous Minutes**

 **2.1** Minutes #4

Motion 3: To accept the previous minutes as a true and accurate record of meeting #4.

Mover: Rhys Seconded: Claire

CARRIED/FAILED Carried

1. **Conflicts of Interest Declaration** None
2. **Matters Arising from the Minutes** None
3. **Correspondence** None
4. **Office Bearer Reports**

Motion 4: To accept the Office Bearer Reports

Mover: Rhys Seconded: Claire

CARRIED/FAILED Carried

1. **Other Reports**
2. **Operational Business (Motions on Notice)**
3. **General Business (Motions on Notice)**

Motion 5: To distribute funds and organize a time for the pool table construction. To have a working bee to build the table on Thursday 6 April. To pass $250 from budget line 3840 – Events (food and beverage) for ~$20 per head for catering pizzas and drinks for working bee participants.

Mover: Rhys Seconded: Kaitlyn

CARRIED/FAILED Carried

Motion 6: Discuss how to proceed with R workshops. Other academic workshops (BCPG happy to collaborate)

Mover: Rhys Seconded: Claire

CARRIED/FAILED Carried

Run R workshops as hybrid workshops. Ensure basic skills are covered. Ensure at least two or even three facilitators for each session. Put a general call out for potential tutors.

Direct Rhys to consult UMSU Indigenous Officer, Harley Lewis, to determine if they know of a person who might consider running a workshop on indigenous cultural safety and toponymy at the Burnley campus.

Direct Rhys to consider people to run a UMSU Scientific Writing workshop specific to urban ecology and ecosystem sciences.

Motion 7: Increase supplies for SAB. Food insecurity at Burnley.

Mover: Rhys Seconded: Katherine

CARRIED/FAILED Carried

Increase budget to $75 a week during semester for SAB supplies – to approve expenditure of $300 per month from budget line 66 – Consumables and Supplies (General) for weekly provision for the SAB.

Motion 8: Discuss starting student breakfast like offered at Parkville (joint activity with BCPG)

Mover: Rhys Seconded: Katherine

CARRIED/FAILED Carried

Provide budget of $100 for a trial run of a fortnightly brunch event on Mondays, to occur on 17 April 2023. Approve initial expenditure of $100 from budget line 66 – Consumables and Supplies (General). Based on the success of this event consider further expenditure for a fortnightly brunch.

Motion 9: Propose a Buddy system for new PhD students (joint activity with BCPG)

Mover: Rhys Seconded: Katherine

CARRIED/FAILED Carried

Agreed in principle. Direct Claire to research further and bring a budget proposal to next meeting.

1. **Other Business (Motions without Notice)**

Motion 10:

Mover: Claire Seconded: Rhys

Organise a party/table games night to welcome the new pool table in the SAB with pizzas from Crust Pizzas on 18 April Tuesday at 5pm and ask UMSU events team to arrange an Eventbrite invitation to gauge numbers. Combine with table games night. Budget to be approved at next meeting based on numbers/response to invitation.

CARRIED/FAILED Carried.

Motion 11: Reactivate the Burnley Coffee Collective on Wednesdays.

Mover: Rhys Seconded: Kaitlyn

CARRIED/FAILED Carried

To approve expenditure of $75 per week for 30 weeks ($2250) from budget line 3839 – Collective for weekly coffee catch up at the Common Café adjacent to campus

1. **Next Meeting**

Wednesday 12 April 2023, 4pm

**Close Meeting closed at 4.55pm.**