**University of Melbourne Student Union**

**Meeting of the Clubs & Societies Committee**

**Confirmed Minutes**

**10 am, Friday October 7, 2022**

**Meeting 18/22**

**Location: Zoom**

**Meeting opened at 10:19 am**

1. **Procedural Matters**
   1. Election of Chair

**Motion 1: To elect myself, Eleanor Cooney Hunt, as chair.**

Mover: Eleanor Cooney Hunt Seconder: Eddie Biggs

Carried without Dissent (‘CWD’)

* 1. Acknowledgement of Indigenous Owners

*So acknowledged*

* 1. Attendance

C&S Committee: Imke Pansegrouw, Kimberley Ng, Eddie Biggs, Sam Kirby

Officer: Eleanor Cooney Hunt

Staff: Fiona Sanders

Other: Jordan Di Natale, Women in Tech (Gabrielle Mackechnie, Alleena Waseem)

* 1. Grant speaking rights to Coordinator (Standing Order 21.2)

**Motion 2: To grant speaking rights to the Clubs Coordinator, Fiona Sanders, under Standing Order 21.2.**

Mover: Chair

CWD

* 1. Apologies

Bella Henry, Ethan Yuen.

* 1. Proxies

*Nil*

* 1. Membership

Discussion of Ethan’s attendance – must attend the next meeting to stay a member.

* 1. Adoption of Agenda

**Motion 3: To adopt the Agenda as presented.**

Mover: Chair

CWD

1. **Ratify Previous Minutes**
   1. Thursday September 8

**Motion 4: To ratify the minutes from Thursday, September 8, 2022.**

Mover: Chair

CWD

* 1. Wednesday September 21

**Motion 5: To ratify the minutes from Wednesday, September 21, 2022.**

Mover: Chair

CWD

1. **Conflict of interests**

|  |  |
| --- | --- |
| **Name** | **Conflicts of Interest declared** |
| Eleanor Cooney Hunt | Student Exchange Society, Women in Commerce and Politics, Cider Appreciation Society |
| Samuel Kirby | Ring of Choir, Fantasy and Science Fiction Appreciation Society |
| Ethan Yuen | Apollo Music Society, Civil and Structural Society, Engineers Australia, Embrace Education |
| Imke Pansegrouw | Student Exchange Society |
| Edward Biggs | Arts Students Society |
| Jack Finlay | Science Students Society, Australian Music Appreciation Society |
| Kimberley Ng | Eurovision Social Club |
| Bella Henry | Transit Riders Alliance for Melbourne Students, Women in Commerce and Politics, Genetics Society |

1. **Matters arising from the Minutes**
   1. Regulation review

*Defer*

* 1. Wellbeing Training & Camp Training Development/Review

Two reports received, need to synergise, and develop a project plan. Also, a priority to develop process for 2023 camps.

Recommend a dedicated meeting to discuss. Committee is amendable.

**Procedural Motion 1: To consider agenda items 7.2.1 and 7.2.5 while representatives from the clubs are both present.**

Mover: Chair

CWD

* + 1. Physiotherapy Students Society

A candidate was elected unopposed to Vice President, and was not removed from the ballot for the position of Treasurer. They did not win the election (receiving 8 first preference votes), and so was assumed it was ok. Club was asked to recount the ballot, and the same candidate won.

Jordan made arguments, that if those first 8 votes were not cast for Manny they would have been cast elsewhere, and there could have been a different outcome.

Committee argued that the distribution of preferences was convincing. An additional SGM would be a significant administrative burden.

Jordan asked to Committee if the election was fair.

**Procedural Motion 2: To go in camera with the Chair and the Clubs Committee.**

Mover: Chair

CWD

**Meeting went *in camera***

**Allena left while the meeting was *in camera***

**Procedural Motion 3: To include strangers in the meeting.**

Mover: Chair

CWD

Eddie Biggs summarised that holding another AGM, and ensuring the same people attended is difficult. Cannot simulate circumstances in which the results were created. Margin in preferential voting is conclusive that Jordan would not have been elected despite slightly different circumstances.

**Jordan Di Natale left at 11:00 am**

* + 1. Women In Technology (appeal on admin decision)

Did not achieve the quorum against the UMSU website and April submission.

Gabby argued that she had told members to sign up via website and did check the list on the website. Asserts that there was a quorum.

**Motion 6: To direct Women In Technology to inform their members to sign up on the website, and to prove that the 3 members are QPay members and process if it has a quorum.**

Mover: Eddie Biggs Seconder: Samuel Kirby

CWD

**Gabby left 11:18 am**

* 1. Training:
     1. Canvas subject
     2. Rebate Scheme

Not a lot of interest.

Students’ Council has asked for money for Whole of Union fund, but we have not given them money due to the grants cap being increased.

* 1. Bank Signatory Handover 2021-22
     1. Chinese Culture Society (new account)

*They have gone to the bank but there are delays at the bank.*

* 1. CSSA duplicated club

*Fiona Sanders has not corresponded with them*

* 1. ISTG SGM not submitted

*Have not heard from them about SGM or AGM*

* 1. Awards Night

Cupcakes and catering!

Eddie, Kimmy & Benito will help with presentation.

**Motion 7: To approve $7,500 for the food from Atlantic Catering and Cupcake Central, and $1,000 for the soft drink tab.**

Mover: Kimmy Ng Seconder: Eddie Biggs

Carried

Discussion of refund policy: refund if they can prove they are sick.

* 1. Membership Reporting: UNIT & Arts

**Motion 8: To accept the membership reporting of UNIT and Arts.**

Mover: Chair

Carried with 1 abstention

1. **OB Report**

**Motion 9: To accept Eleanor Cooney Hunt’s Office Bearer report for this committee.**

Mover: Eddie Biggs Seconder: Kimmy Ng

CWD

**Meeting break until 11:50 am**

1. **Grants**

Discussion of uncertain grants.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Grant Reference** | **Club** | **Type** | **Date** | **OB Recommendation** |
| CSF18309 | Mechanical Engineering Student Society | Function | 27/10/2022 | Approve on the condition that evidence of venue booking is provided |
| CSF18348 | Physics Students Society | Function | 14/10/2022 | Approve grant |
| CSF18257 | Card Crew | Function | 07/10/2022 | Approve grant with 50% funding due to late submission |
| CSF18218 | Cast On Charity Group | Function | 04/10/2022 | Approve grant with 50% funding due to late submission |
| CSF18223 | Chemical Engineering Students Society | Function | 20/10/2022 | Approve grant on the condition that a sufficient certificate of currency is submitted |
| CSF18305 | Engineering Music Society | Purchases & Hiring (Events) | 16/10/2022 | Approve grant on the condition that a sufficient certificate of currency is submitted |
| CSF18307 | Engineering Music Society | Purchases & Hiring (Events) | 16/10/2022 | Approve grant on the condition that a sufficient certificate of currency is submitted |
| CSF18310 | Catholic Society | Function | 10/10/2022 | Reject grant - SFH plan is missing, and the C&S Department is not accepting grants without sufficient SFH planning |
| CSF18216 | Geomatics Society | Purchase (Other) |  | Approve grant |
| CSF18291 | Australian South Asian Healthcare Society | Function | 17/10/2022 | Approve grant on the condition that evidence of a venue booking is provided |
| CSF18324 | Science Students Society | Function | 21/10/2022 | Approve grant on the condition that evidence of a venue booking is provided |
| CSF18003 | Veterinary Students Society of Victoria (Parkville) | Purchases & Hiring (Events) | 14/10/2022 | Approve OCE and grant |
| CSF18351 | Optometry Students Society | Function | 17/11/2022 | Approve OCE and grant |
| CSF17650 | Catholics of One Spirit Down Under | Function | 21/10/2022 | Approve OCE and grant |
| CSF18287 | Biomedicine Student Society | Purchases & Hiring (Events) | 23/11/2022 | Approve OCE and grant |
| CSF18273 | Students for Sensible Drug Policy | Function | 11/10/2022 | Approve OCE and grant |
| CSF18289 | Overseas Christian Fellowship | Function | 21/10/2022 | Approve OCE and grant |
| CSF18238 | Nursing Students’ Society | Function | 06/10/2022 | Approve OCE and grant |
| CSF18239 | Nursing Students’ Society | Purchases & Hiring (Events) | 06/10/2022 | Approve OCE and grant |
| CSF18318 | OmniSci Magazine | Function | 14/10/2022 | Approve OCE and grant |
| CSF18321 | Tabletop Gaming Society | Purchase (Other) |  | Approve grant |
| CSF18317 | Australia-China Youth Association | Function | 12/10/2022 | Fund 50% as initial grant was not compliant |
| CSF18279 | Australia-China Youth Association | Function | 12/10/2022 | Reject grant - SFH plan is missing, and the C&S Department is rejecting all grants without sufficient SFH planning |
| CSF18242 | Wine Society | Purchases & Hiring (Events) | 21/10/2022 | Approve on the condition that the bus chartering information is submitted |
| CSF18126 | Apollo Music Society | Purchases & Hiring (Events) | 21/10/2022 | Approve on the condition that the certificate of currency is submitted and an adequate COVID plan is submitted for venue |
| CSF18283 | Mixed Martial Arts Association | Function | 09/10/2022 | Reject grant - as new club, note in message that they do not need to submit grants for every event, just those where they are paying for something for the event. |
| CSF18237 | Indonesian Students Association | Purchase (Assets) |  | Approve as Purchases (other) |
| CSF18255 | Anime and Manga Club | Purchases & Hiring (Events) | 17/10/2022 | Resubmit food as a function grant, but approve prize cost |
| CSF18282 | Mixed Martial Arts Association | Function | 09/10/2022 | Reject grant - as new club, note in message that they do not need to submit grants for every event, just those where they are paying for something for the event. |
| CSF18320 | International Justice Mission Society | Function | 12/10/2022 | Reject grant - SFH plan is non compliant, and the C&S Department is not accepting grants with insufficient SFH planning |
| CSF18329 | International Justice Mission Society | Purchase (Other) |  | Approve at 50% (as initial application was not compliant) on the condition that event has COVID approval |
| CSF18161 | Macedonian Students Society | Function | 06/10/2022 | Reject grant - SFH plan is non compliant, and the C&S Department is not accepting grants with insufficient SFH planning |
| CSF18274 | Coffee Appreciation For Enthusiasts | Function | 20/10/2022 | Reject grant - SFH plan is non-compliant, and the C&S Department is not accepting grants with insufficient SFH planning |
| CSF18180 | Publishing Students Society | Function | 12/10/2022 | Reject grant - SFH plan is non-compliant, and the C&S Department is not accepting grants with insufficient SFH planning |
| CSF18251 | Kpop Club | Function | 21/10/2022 | Reject grant - SFH plan is non compliant, and the C&S Department is not accepting grants with insufficient SFH planning |
| CSF18326 | Bubble Tea Society | Function | 13/10/2022 | Reject grant - SFH plan is non compliant, and the C&S Department is not accepting grants with insufficient SFH planning |
| CSF18328 | Bubble Tea Society | Function | 20/10/2022 | Reject grant - SFH plan is non compliant, and the C&S Department is not accepting grants with insufficient SFH planning |
| CSF18219 | Physics Students Society | Function | 04/09/2022 | Reject grant - SFH plan is non compliant, and the C&S Department is not accepting grants with insufficient SFH planning |
| CSF18253 | Archicle | Purchases & Hiring (Events) | 08/09/2022 | Reject grant |
| CSF18322 | University Network for Investing and Trading (UNIT) | Function | 06/10/2022 | Approve grant with 50% funding due to late submission |
| CSF18236 | Indonesian Students Association | Purchases & Hiring (Events) | 03/10/2022 | Approve grant with 50% funding due to late submission, on the condition venue booking is submitted |
| CSF18235 | Indonesian Students Association | Function | 03/10/2022 | Reject grant |
| CSF18234 | University Network for Investing and Trading (UNIT) | Function | 06/10/2022 | Approve grant |
| CSF18285 | Clinical Audiology Students' Association | Function | 19/10/2022 | Reject grant |
| CSF18226 | Women in Technology | Function | 07/10/2022 | Reject grant - this is an event grant which requires a CSEP & full information for grant |
| CSF18314 | Optometry Students Society | Purchase (Other) |  | Resubmit grant with adequate event details including date of event |
| CSF18336 | planetUNI | Function | 18/10/2022 | Reject grant - this is an event grant which requires a CSEP & full information for grant |
| CSF18323 | BusinessOne Consulting University of Melbourne | Function | 20/10/2022 | Approve grant on the condition that an up-to-date certificate of currency is provided |
| CSF18278 | Let’s Talk Conversation Group | Function | 13/10/2022 | Approve on the condition that COVIDSafe plan & certificate of currency are provided before the event |
| CSF18334 | Pakistani Society | Purchases & Hiring (Events) | 23/10/2022 | Approve at 50% (as initial application was not compliant) on the condition that event has COVID approval |
| CSF18313 | Pakistani Society | Function | 23/10/2022 | Reject grant - SFH plan is non compliant, and the C&S Department is not accepting grants with insufficient SFH planning |
| CSF18240 | Australia Chinese Student Psychological Association | Purchase (Other) |  | Approve under Asset grant |
| CSF18258 | Pre-Law Society | Function | 19/10/2022 | Reject grant - SFH plan is non compliant, and the C&S Department is not accepting grants with insufficient SFH planning |
| CSF18325 | Pre-Law Society | Purchases & Hiring (Events) | 19/10/2022 | Approve at 50% (as initial application was not compliant) on the condition that event has COVID approval |
| CSF18275 | Let’s Talk Conversation Group | Function | 10/10/2022 | Reject grant - SFH plan is non compliant, and the C&S Department is not accepting grants with insufficient SFH planning |
| CSF18120 | Swifties’ Society (Taylor’s Version) | Function | 21/10/2022 | Reject grant - SFH plan is non compliant, and the C&S Department is not accepting grants with insufficient SFH planning |
| CSF18301 | Quantitative Trading Society | Function | 14/10/2022 | Approve grant on the condition that the transportation time for the food is amended and evidence of this amendment is provided before the event |
| CSF18330 | Korean Students Society | Function | 14/10/2022 | Reject grant - SFH plan is non compliant, and the C&S Department is not accepting grants with insufficient SFH planning |
| CSF18331 | Korean Students Society | Function | 21/10/2022 | Reject grant - SFH plan is non compliant, and the C&S Department is not accepting grants with insufficient SFH planning |
| CSF18332 | Korean Students Society | Function | 28/10/2022 | Reject grant - SFH plan is non compliant, and the C&S Department is not accepting grants with insufficient SFH planning |
| CSF18266 | Production Society | Function | 20/10/2022 | Reject grant - SFH plan is non compliant, and the C&S Department is not accepting grants with insufficient SFH planning |
| CSF18333 | Catholic Society | Function | 11/10/2022 | Reject grant - SFH plan is non compliant, and the C&S Department is not accepting grants with insufficient SFH planning |
| CSF18256 | University Network for Investing and Trading (UNIT) | Function | 06/10/2022 | Reject grant - SFH plan is non compliant, and the C&S Department is not accepting grants with insufficient SFH planning |
| CSF18243 | Indonesian Students Association | Purchases & Hiring (Events) | 08/10/2022 | Approve grant under Purchases (Other) |
| CSF18284 | Cast On Charity Group | Function | 11/10/2022 | Approve on the condition that evidence of venue booking is provided (resubmit current image to show whole venue, uncropped) |
| CSF18229 | Mathematics & Statistics Society | Function | 11/10/2022 | Reject grant - SFH plan is non compliant, and the C&S Department is not accepting grants with insufficient SFH planning |
| CSF18230 | Friends of Unnatural Llamas | Function | 03/10/2022 | Approve on the condition that evidence of venue booking is provided |
| CSF18311 | Mechanical Engineering Student Society | Function | 11/11/2022 | Approve on the condition that evidence of venue booking is provided |
| Approve all standard grants *en bloc* | | | | |

**Motion 10: Accept the Office Bearer recommendations for the above grants.**

Mover: Chair

CWD

1. **General Meetings**
   1. AGMs not called
      1. Extensions

List presented for the information of the Committee.

* + 1. Winding up

Fantasy and Science Fiction Appreciation Society, Internet of Things, and One for The World have all reported that they will be wrapping up their club.

* + 1. Other

Want to be disaffiliated: Biological Society of the University of Melbourne (BSUM), Engineers Australia Student Society, Environmental Science Association.

Have indicated they may wind up: Arabic Language Society.

Have not replied: CryptoClub, Emerging Markets Network, International Students Travel Group, Melbourne International Relations Society, MUR Motorsports, Pokemon Observation, Knowledge & Evolution Nation.

**Petition to disaffiliate the following clubs who have not convened an AGM (Regulation 6.1.a (5.2)):**

* **Biological Society of the University of Melbourne (BSUM)**
* **Engineers Australia Student Society**
* **Environmental Science Association**
* **Arabic Language Society**
* **CryptoClub**
* **Emerging Markets Network**
* **International Students Travel Group**
* **Melbourne International Relations Society**
* **MUR Motorsports**
* **Pokemon Observation, Knowledge & Evolution Nation**

**Petition is moved by Kimmy Ng and seconded by Samuel Kirby.**

* 1. Other Issues
     1. Physiotherapy Students Society

*Done*

* + 1. University Network of Investment and Trading

AGM held on a Saturday (not an Academic Day)

**Petition to put UNIT on probation for 12 months for holding their AGM on a non-academic day (Regulation 6.1.d (breach of own constitution) and 6.1.a (breach of C&S Regulations (5.2.2)).**

**Petition is moved by Eddie Biggs and seconded by Kimmy Ng.**

* + 1. Chinese Food Hunters Club

Held on Public Holiday, with 1 days’ Notice.

Inquorate, have called another AGM

* + 1. Chinese Literati Membership List

**Petition to put the Chinese Literati Society on probation for 6 months for failing to submit the membership list in the manner stipulated by the C&S Committee (Regulation 6.1.a (5.3))**

**Petition is moved by Kimmy Ng and seconded by Eddie Biggs.**

**Motion 11: To accept the alternative membership reporting.**

Mover: Chair

CWD

* + 1. Women In Technology (appeal on admin decision)

Done

* + 1. MESA Constitution Amendment

Introduced a clause creating an internal conflict; cannot have two supreme governing bodies. Are drafting an amendment to correct and will hold an SGM.

Revisit next meeting

1. **Other Business**
   1. ARES Aim Change

**Motion 12: To approve the proposed aim change of ARES.**

Mover: Chair

CWD

* 1. Fotoholics grant

People could purchase food on the tab, but did not actively provide food

**Motion 13: To approve Fotoholics grant 17986 for their tab.**

Mover: Chair

CWD

* 1. SPSS/CASA Ball Grants

**Motion 14: To approve grant number 17698.**

Mover: Chair

Carried with 1 abstention

* 1. November Meeting Date/s

In SWOTVac – grants & Camps stuff – Thursday 27th 1 pm, on Zoom

After exams – current committee will finish everything off (Ellie to conduct a poll for the final meeting)

1. **Next Meeting**

Next meeting has been confirmed to take place on October 20, 11 am.

1. **Close**

**Meeting closed at 12:43 pm**