

 **University of Melbourne Student Union**

**Meeting of the Disability Committee**

**Agenda**

**Wednesday, 26th of April, 2023 at 3pm**

**Meeting 7(23)**

**Location: Zoom/ Building 168 room 302**

**https://unimelb.zoom.us/j/84357920808?pwd=elVxRndmY0J1cTc4RGV4N0xRK1hKQT09**

 **Password: 377966**

**Meeting opened at 3:02pm**

1. **Procedural Matters**
	1. Election of Chair

Adam Whitehead to be elected as chair.

Moved: Alice Zhao

Seconded: Eleanore Arnold-Moore

Carried without dissent.

* 1. Acknowledgement of Indigenous Custodians
	2. Attendance
		1. Jessie Xue
	3. Apologies

Jessie, Anishaa

* 1. Proxies
	2. Membership
	3. Adoption of Agenda

Motion 2: That the agenda be adopted as presented.

Mover: Adam Whitehead

Seconder: Madeleine Salisbury

Carried without dissent

1. **Confirmation of Previous Minutes**

Motion 3: That the minutes be confirmed as a true and accurate record

Mover: Eleanore Arnold-Moore

Seconder: Alice Zhao

Carried without dissent

1. **Conflicts of Interest Declaration**
2. **Matters Arising from the Minutes**
	1. **International Mental Health Day and if we need to pass money from the budget**
* **Prize from raffle, also small prizes for participation**
* **Voucher for main prize- selection of options**
* **Adam happy to talk to Ciara about voucher options and look at budget**
* **Google form for quiz**
* **Can use table for advertising collective, booklets, publication**
* **Madeleine will advertise on social media**
	1. **Monitors and tech list for the Disability Lounge desks.**
* **Adam and Alice have listed monitors that are ideal**
* **Can use grand designs budget to purchase, $500-750**
* **Blue light blockers on screen?**
* **High contrast keyboards**
* **Pick two monitors out of four**
	1. **Update on the publication**
* **Has been posted on social media (Instagram and farrago)**
* **Would be good to get on website and facebook**
* **Some responses coming in**
* **Work on how to maximise advertising – UMSU newsletter, mental health day**
* **Keep thinking about user interface**
* **Farrago inviting us to see printing process**
1. **Correspondence**
	1. Response to the Disability and Inclusion Action Plan
* **Lots of comments on action plan**
* **Adam drafting up email response**
1. **Office Bearer Reports**
2. **Motions on Notice**
	1. **Motion 4: To reimburse Eleanore Arnold-Moore and Alice Zhao for money spent on collectives.**
* **Week 6: $101.40 spent at Sushi Hub**
* **Week 7: $104.40 spent at Sushi Hub**
* **Week 8: $160.50 spent at Stalactites Restaurant**

**Mover: Madeleine Salisbury**

**Seconder: Adam Whitehead**

**Carried without dissent**

* 1. **Motion 5: To give Alice Zhao and Madeleine Salisbury access to website**

**Mover: Eleanore Arnold-Moore**

**Seconder: Adam Whitehead**

**Carried without dissent**

1. **Other Business (Motions without Notice)**
2. **Next Meeting**
	1. **Wednesday, 10th of May, 2023. Week 10**
3. **Close**

**Closed at 3:37pm**