**Anti-Racism Workshops Terms and Conditions**

1. One application for one workshop topic must be submitted at the time of applying.
2. The speaker’s presentation must not extend beyond 1 hour and must include a Q&A/discussion/activity segment either during the 1 hour timeframe or after.
3. If two or more presenters would like to jointly present a workshop, payment must be equally split among the presenters, as it is assumed that the labour to create the workshop elements is divided equally among the presenters
4. Payment is done according to the degree level of the applicant and scales up accordingly, this is done at the discretion of the People of Colour Committee.
5. Workshops timing will be determined upon the discretion of the office bearers, subject to student commitments (eg assessment periods, exams etc.), unless circumstances require the presenter to do a workshop outside of these times, this must be known to the office bearers as soon as possible.
6. Officers reserve the right to cancel a workshop if notice of these circumstances is given less than 1 week prior to the intended workshop date
7. Applications submitted for the anti-racism workshop program must be reviewed and approved by the People of Colour committee before the officers may coordinate the logistics of said workshop.
8. If the applicant seeks to appeal against any of these terms and conditions and have strong reasoning to do so, they must appear in front of the People of Colour Committee to plead their case. This can be done by emailing the department and requesting the details of the next meeting to be forwarded to them in order to join.

adopted by the People of Colour Committee on 24th of March 2022 – Meeting 6(22)