University of Melbourne Student Union  
Meeting of the Students’ Council  
Agenda  
12:00 PM, 1.3.2016  
Meeting 5(16)  
Location: Training Room 2, 3rd floor Union House

1. Procedural Matters  
   1.1 Election of Chair  
   1.2 Acknowledgement of Indigenous Owners  
   1.3 Attendance  
   1.4 Apologies  
   Reanna Clark, Yasmine Luu, Kelly Smith, Millicent Austin-Andrews, Zac Power, Martin Kaminsky  
   1.5 Proxies  
   Kelly Smith to Roger Samuel  
   Reanna Clark to Adam Wojcik  
   Millicent Austin-Andrews to Cassandra Prigg  
   1.6 Membership  
   1.7 Adoption of Agenda

2. Confirmation of Previous Minutes  
   Minutes of meetings 3(16) and 4(16) attached.

3. Matters Arising from the Minutes  
   3.1 Constitutional Change – Definitions and Nomenclature  
   3.2 Constitutional Change – Noticeboards  
   3.3 Constitutional Change – Burnley Campus Co-ordinator Honoraria  
   3.4 Constitutional Change – Media Officer Honoraria (For discussion)  
   3.5 Constitutional Change – Consent  
   3.6 Constitutional Change – Accessibility Requirements for Meeting Locations  
   3.7 Constitutional Change – Gender Specificity Correction  
   3.8 Constitutional Change – Spelling Error  
   3.9 Constitutional Change – Operations Sub-Committee Meetings  
   3.10 Special General Meeting and Constitutional Working Group  
   3.11 Sexual Health

4. Correspondence

5. Office Bearer Reports  
   Attached  
<table>
<thead>
<tr>
<th>President</th>
<th>Submitted</th>
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<tbody>
<tr>
<td>General Secretary</td>
<td>Submitted (with updates)</td>
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<tr>
<td>Activities</td>
<td>Submitted</td>
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<td>Clubs &amp; Societies</td>
<td>Submitted</td>
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<tr>
<td>Creative Arts</td>
<td>Submitted</td>
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<td>Disabilities</td>
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<td>Education (Academic Affairs)</td>
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<td>Education (Public Affairs)</td>
<td>Submitted (with updates)</td>
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<td>Environment</td>
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<td>Indigenous</td>
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<td>Media</td>
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<td>Wom*ns</td>
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<tr>
<td>Burnley</td>
<td>Submitted</td>
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<tr>
<td>VCA</td>
<td>No report submitted (final warning)*</td>
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6. **General Manager’s Report**
   6.1 Discussion of Facilities and Services Agreement Survey Results
   6.2 Motion on Facilities Services Agreement

7. **Other Reports**

8. **Operational Business**

9. **Motions on Notice**
   9.1 Farrago Launch Party (Additional Expenditure)
   9.2 2015 Farrago Binding
   9.3 Farrago Posters
   9.4 Environment Department O-Week Picnic
   9.5 Media Department Banner
   9.6 Farrago Launch Party (Reimbursement)
   9.7 Media Collective

10. **Motions Without Notice**

11. **Other Business**

12. **Next Meeting**
    Thursday, March 17th, 12:00 PM. Training Room 2, 3rd Floor, Union House

13. **Close**
3. Matters arising from the minutes

3.1 Constitutional Change – Definitions and Nomenclature
See attached document “Suggested Changes to the UMSU Constitution”

Motion:
That Student’s Council endorses these proposed changes to the UMSU Constitution.

Mover:    Seconder:

3.2 Constitutional Change – Noticeboards
See attached document “Suggested Changes to the UMSU Constitution”

Motion:
That Student’s Council endorses these proposed changes to the UMSU Constitution.

Mover:    Seconder:

3.3 Constitutional Change – Burnley Campus Co-ordinator Honoraria
See attached document “Suggested Changes to the UMSU Constitution”

Motion:
That Student’s Council endorses these proposed changes to the UMSU Constitution.

Mover:    Seconder:

3.4 Constitutional Change – Media Officer Honoraria (For discussion)
See attached document “Suggested Changes to the UMSU Constitution”

3.5 Constitutional Change – Consent
See attached document “Suggested Changes to the UMSU Constitution”

Motion:
That Student’s Council endorses these proposed changes to the UMSU Constitution.

Mover:    Seconder:

3.6 Constitutional Change – Accessibility Requirements for Meeting Locations
See attached document “Suggested Changes to the UMSU Constitution”

Motion:
That Student’s Council endorses these proposed changes to the UMSU Constitution.

Mover:    Seconder:

3.7 Constitutional Change – Gender Specificity Correction
See attached document “Suggested Changes to the UMSU Constitution”

Motion:
That Student’s Council endorses these proposed changes to the UMSU Constitution.

Mover:    Seconder:
3.8 Constitutional Change – Spelling Error
See attached document “Suggested Changes to the UMSU Constitution”

Motion:
That Student’s Council endorses these proposed changes to the UMSU Constitution.

Mover: Seconder:

3.9 Constitutional Change – Operations Sub-Committee Meetings
See attached document “Suggested Changes to the UMSU Constitution”

Motion:
That Student’s Council endorses these proposed changes to the UMSU Constitution.

Mover: Seconder:

3.10 Special General Meeting and Constitutional Working Group
Under the Constitution, Special General Meetings are called by the General Secretary by direction of Students’ Council or by petition of at least 1% of students. An SGM requires 21 days notice, including 5 academic days.

Motion:
1. Students’ Council directs the General Secretary to call a Special General Meeting to consider proposed constitutional changes as endorsed by Students’ Council.

2. Students’ Council directs the General Secretary to convene a constitutional working group, aiming to develop further proposals for constitutional change, in time for an additional SGM later in Semester 1, in the following areas:
   - The establishment of a People of Colour department
   - Strengthening affirmative action mechanisms
   - Office Bearer honoraria

Mover: Seconder:

3.11 Sexual Health

Motion: That Council pass up to $400 from the Welfare Department’s Special Projects and Events line for sexual health products such as condoms and personal lubricant.

Mover: Sarah Xia Seconder: James Bashford
6. General Managers Report

6.2 Motion on Facilities Services Agreement

Background:
UMSU and MUSUL Services entered into the Facilities and Services Agreement in February 2015. This Agreement documents the relationship between UMSU and MUSUL Services, and establishes the terms governing corporate service provision between the two organisations. The Agreement sets out agreed service standards and processes for the assessment of corporate service provision.

The Agreement includes processes that allow either party to seek improvement to service provision and that govern the termination of the Agreement.

Students’ Council notes the following:
1. In March 2015 results of the initial annual service user assessment survey were published and indicated that MUSUL’s corporate service provision to UMSU did not meet agreed service standards;
2. That MUSUL Services has neither acknowledged these survey results nor identified any proposal to UMSU that outlines strategies or actions to improve service provision to meet agreed standards;
3. That MUSUL Services and the University engaged consultants to undertake a Service Continuous improvement and innovation Program and a Review of MUSUL’s Future Strategic Direction;
4. That Final Reports associated with each of these reviews were provided to MUSUL Services/the University in late November 2015;
5. That, as of February 26, 2016, no information has been provided to UMSU by MUSUL Services or the University in relation to the findings of these Reviews, or to establish how UMSU will be engaged in participating in the formulation of appropriate responses.
6. That UMSU has refrained from pursuing concerns in relation to the quality of corporate service provision by MUSUL Services while these Review processes were underway;
7. In November 2015 the second annual service user assessment survey was conducted and results indicated that MUSUL Services’ service provision continued to fall short of agreed service standards;
8. That MUSUL Services has neither acknowledged the outcomes of this survey nor identified any strategies or actions to ensure that corporate service provision meets agreed standards.

Motion:
Students’ Council reaffirms its commitment that corporate service provision should meet the agreed service standards contained in the Facilities and Services Agreement, and acknowledges that MUSUL Services’ compliance with these standards is critical to UMSU’s good function.

Students’ Council is deeply concerned that current, documented levels of corporate service provision to UMSU by MUSUL Services has an adverse impact on the capacity of UMSU staff to provide support to student representatives, and on UMSU generally in its provision of services to students. Students’ Council notes that the results of the Annual User Assessment Surveys indicate there has been a prolonged period where corporate service provision by MUSUL Services has not met the agreed service standards.
Students’ Council holds significant concern that neither MUSUL Services nor the University of Melbourne has any plan to address critical issues in the provision of corporate services to UMSU by MUSUL Services.

Students’ Council directs the General Manager to commence exploration of alternative arrangements to govern corporate service provision to UMSU. These include, but are not limited to:

- Commencing discussions with MUSUL Services in relation to the provision of corporate services and compliance with the Facilities and Services Agreement;
- Asking MUSUL Services to “show cause” as to why the Facilities and Services Agreement should not be terminated;
- Commencing discussions with the University in relation to the potential termination of the Facilities and Services Agreement;
- Commence discussions with the University in relation to actions that will be taken to ensure MUSUL Services complies with its SSAF funding obligations;
- Commencing discussions with the University in relation to alternate models of corporate service provision to UMSU; and,
- Identifying alternate models of corporate service provision to UMSU and reporting on these to Council.

Any determination to terminate the Facilities and Services Agreement will be made by Students’ Council.

Moved: James Baker  Seconded: James Bashford
9. Motions on notice

9.1 Farrago Launch Party (Additional Expenditure)

**Motion:** That Students’ Council approves an additional expenditure of $100 for the Farrago Edition One launch party from the Media Special Projects and Events budget line.

Moved: Caleb Triscari   Seconded:

9.2 2015 Farrago Binding

**Motion:** That Students’ Council approves the expenditure of $400 for binding 2015 Farragos from the Media Printing budget line.

Moved: Caleb Triscari   Seconded:

9.3 Farrago Posters

**Motion:** That Students’ Council approves the expenditure of $150 for printing posters from the Media Printing Budget line.

Moved: Caleb Triscari   Seconded:

9.4 Environment Department O-Week Picnic

**Motion:** To pass expenditure of $300.00 from the Environment Department special events and projects budget line for catering of the O-Week Environment Department picnic event.

Mover: Anisa Rogers   Seconder: Zachary Power

9.5 Media Department Banner

**Motion:**

That Students’ Council approves expenditure of up to $250 for a new UMSU media Department banner from the Media Special Projects and Events budget line.

Moved:   Seconded:

9.6 Farrago Launch Party (Reimbursement)

**Motion:**

That Students' Council approves the reimbursement of Caleb Triscari of up to $250 for the Farrago Edition One launch party from the Media Special Projects and Events budget line.

Moved:   Seconded:

9.7 Media Collective

**Motion:**

That Students’ Council approves the expenditure of up to $150 for food and drink for the first media collective.

Moved:   Seconded: