Clubs & Societies Locker Use

Conditions of Use & Confirmation form

1. Only a member of the club executive may apply for a locker and receive the allocation and lock.
2. Lockers must be cleared by December 10th or upon request by C&S Staff each year or the contents will be recycled or thrown away.
3. If a club is wound up or disaffiliated the locker must be cleared immediately (within one week) or the contents will be recycled or thrown away.
4. All damage must be immediately reported to C&S Staff.
5. No perishable food or drink is to be stored in the locker.
6. No cash or other valuables may be stored in the locker.
7. Only materials for club activities may be stored in the locker.
8. While the student union will endeavour to provide a secure facility, all items are stored in the locker at the club's own risk.
9. The club may only use the lock provided by Clubs & Societies.
10. The padlock and combination must be returned to C&S Staff when the locker has been cleared each year.
11. The combination of the lock will only be provided to members of the club executive.
12. The locker must be left clean and empty, with all shelves inside, when it is vacated.
13. If the club fails to fulfil any of these conditions of use it will not be eligible for locker use in the following year.

On behalf of __________________________________________________________ (club name)

I agree to abide by the Conditions of Locker Use as detailed above.

Name: ________________________________________________________________
Mobile/phone number: ___________________________________________________
Email address: __________________________________________________________
Signature: ______________________________________________________________

Office Use Only

Date: ____________________________
Locker number: _________________________________________________________
Lock number: ___________________________________________________________
Notes: ___________________________________________________________________
________________________________________________________________________
Date & Time Lock returned: ________________________________________________
Condition of Locker: Acceptable/Not acceptable