University of Melbourne Student Union

Special Meeting of the Operations Sub-Committee

CONFIRMED Minutes

2:10 PM, 29.10.2015

Grand Buffet Hall, Union House

Meeting petitioned by Itsi Weinstock, Karly Banks, and Lachlan Gell

Meeting opened at 2:10pm by Hana Dalton

1. Procedural Matters

1.1 Election of Chair

Motion 1: That Hana Dalton be elected Chair.
Mover: Hana Dalton Seconder: Stephen Smith
CWD

1.2 Acknowledgement of Indigenous Owners
So acknowledged.

1.3 Attendance
Councillors: Itsi Weinstock, Karly Banks, Lachlan Gell, Sarah Xia, Stephen Mitas, Pat Dollard, Lia Vassiliadis
Office Bearers: Stephen Smith (Clubs & Societies), Conor Serong (Education Public), Van Rudd (VCA), Shanley Price (Education Academic), James Bashford (Welfare), Lucy Curtis (Wom*n’s), Allison Ballantyne (Wom*n’s), Hana Dalton (General Secretary), James Baker (Activities)
Observers: Darcy Thornton, Jade Eckhaus

1.4 Adoption of Agenda

Motion 2: To adopt the agenda as outlined.
Mover: Hana Dalton (Chair)
CWD

2. Motions on Notice

2.1 VCA Department Expenditure – printing

Motion 3: That $300 be moved from whole of union for printing credit for printing posters and fliers promoting to VCA students the relocation of the VCASA office and preparation for O-Week.
Mover: Van Rudd Seconder: Lia Vassiliadis
CWD
2.2 VCA Department Expenditure – trolley

Motion 4: That $100 be moved from whole of union to pay for a heavy-duty good trolley to keep in the new VCASA office for use by students.

Mover: Van Rudd  Seconder: Stephen Smith

Stephen Smith suggested that $100 might not be sufficient to purchase a heavy-duty trolley, and that we should perhaps increase the amount.

Van was amenable to this and the amount was increased to $200.

Motion 4: That $200 be moved from whole of union to pay for a heavy-duty good trolley to keep in the new VCASA office for use by students.

Mover: Van Rudd  Seconder: Stephen Smith

CWD

2.3 VCA Department Expenditure – mural

Motion 5: That $2000 be moved from whole of union to pay for VCA Indigenous artists to help create a new mural outside the new VCASA office.

Mover: Van Rudd  Seconder: Jade Eckhaus

CWD

*Darcy Thornton and Stephen Mitas left at 2:18pm*

2.4 VCA Department Expenditure – stickers

Motion 6: That $1000 be moved from whole of union to pay for ground stickers to promote to current and new VCA students the new VCASA office, and to keep students informed of our location during 2016.

Mover: Van Rudd  Seconder: Stephen Smith

CWD

2.5 VCA Department Expenditure – VCA Department Office moving costs

Motion 7: That $1000 be moved from whole of union to assist the VCA faculty with the costs of moving the VCASA office.

Mover: Van Rudd  Seconder: Stephen Smith

CWD

2.6 VCA Department Expenditure – digital projector
Motion 8: That $3000 be moved from whole of union to purchase a Digital Projector for the new VCASA office. It will be permanently installed in the ceiling for VCASA events, films screenings and seminars.

Mover: Van Rudd  Seconder: Jade Eckhaus

Van had consulted with AV@Melbourne and they suggested that $3,000 might not be sufficient, and that they should spend more at this stage. He amended the motion to $4,000.

Discussion about why Council is purchasing such an expensive projector, when it will be fixed and not versatile. Van said he wants students to know that VCA student lounge is a student space that they can book and have ownership over, and further that a projector that can be borrowed is likely to be damaged or lost.

He further amended the motion to $4,500 to include installation costs.

Motion 8: That $4,500 be moved from whole of union to purchase a Digital Projector for the new VCASA office. It will be permanently installed in the ceiling for VCASA events, films screenings and seminars.

Mover: Van Rudd  Seconder: Jade Eckhaus

CWD

Jade Eckhaus, Van Rudd, and Lia Vassilidis left at 2:34pm

2.7 Welfare T-shirts

Preamble: Over the year many welfare collective members have said that it would be great to have T-Shirts to wear when volunteering for the department, particularly during breakfasts. This would help volunteers identify with the department and as a collective and help promote UMSU Welfare by strengthening our visual presence. A design has been produced by the Communications Department ready to be printed. By printing them now we will be able to give out some to this year’s volunteers as a reward for their work while having them ready for next year without it needing to come out of next year’s welfare budget. The decision to get these shirts and design have been made in consultation with the Welfare Officers-Elect for next year.

Motion 9: To approve expenditure of up to $1000 from Welfare budget Line Regular Events, and $300 from Welfare budget line Special Events for the purchase and delivery of Welfare Volunteer T-Shirts.

Mover: James Bashford  Seconder: Stephen Smith

CWD

2.8 Common Equipment – Projector & Screen

Preamble: Currently the Office Bearers informally and regularly use a projector for events that belongs to Goldie and is kept in the storeroom. This projector is in high demand and at time is whereabouts is unknown, as it is borrowed on an ad hoc basis.
It would be useful if UMSU owned a projector and small screen for the use of Office Bearers and Volunteer Directors, to save them costs and allow for impromptu presentations at events, which worked within a policy (yet to be written) around its use and storage.

Motion 10: To move $1000 from Whole of Union for the purchase of a projector and screen.
Mover: Stephen Smith
Seconder: James Baker

Sarah Xia arrived at 2:39pm
Lachlan Gell and Allison Ballantyne left at 2:39pm

2.9 Purple UMSU Tape

**Preamble:** UMSU has a very distinctive brand that is well utilises on its printed publications and materials. At events themselves, UMSU is able to display its branding through tshirts and banners, but these methods do not always give the impression that the event is entirely UMSU (often volunteers are not wearing them.

It has been suggested that at events like O-Week, for example, it is not visually clear where the University services end and UMSU’s begin. With the threat of VSU, anything we can do to increase the presence, appreciation of and affection for UMSU is important.

Purple tape with UMSU UMSU UMSU UMSU UMSU printed on it is a measure that is long overdue. Its possible uses could include:

- Creating and maintaining lines at events like Welfare breakfasts and Activities BBQs
- Demarcating reserved space in public venues (think Farrago launch parties)
- Branding tables where volunteers, casual or OBs are running giveaways or having conversations
- Sectioning off areas of South Lawn, North Court, or Concrete Lawns for outdoor events, picnics, markets

Motion 11: To move up to $300 for the purchase of purple UMSU-branded caution tape for sectioning off of areas at events and increasing UMSU’s branding.

Mover: James Baker
Seconder: Karly Banks

Procedural motion: To defer until Tuesday’s meeting of the Operations Sub-Committee.
Mover: Karly Banks

Meeting closed at 2:43pm