Meeting opened at 11:29am by Hana Dalton.

1. Procedural Matters
   1.1 Election of Chair

   **Motion 1:** To elect Hana Dalton as Chair
   Mover: Hana Dalton    Seconder: Sarah Xia
   CARRIED WITHOUT DISSENT

   1.2 Acknowledgement of Indigenous Owners
   So acknowledged.

   1.3 Attendance
   **Operations Sub-Committee members:** Danielle Bagnato, Sarah Xia, Karly Banks
   **Office Bearers:** Hana Dalton (General Secretary)
   **Other:** Caleb Triscari

   1.4 Apologies
   Nil.

   1.5 Proxies
   Nil.

   1.6 Membership
   N/A

   1.7 Adoption of Agenda

   **Motion 2:** To adopt the agenda as presented.
   Mover: Hana Dalton (Chair)
   CARRIED WITHOUT DISSENT

2. Confirmation of Previous Minutes

   **Motion 3:** To confirm the previous minutes as a true and accurate record.
   Mover: Hana Dalton (Chair)
   CARRIED WITHOUT DISSENT
3. Matters Arising from the Minutes
   Nil.

4. Correspondence

   Letter to VCA Department from Michelle Thorne

   Dear VCA Student Association,

   The students from the school of production would like to mark the end of a great year, and the successful completion of their studies for 3rd year and post graduate students, by throwing a party at a bar in Melbourne.

   There will be over 110 people invited from the Bachelor of Fine Arts (Production) and Masters of Design for Performance. We are expecting at least 90 of these to attend. This is an event that is held every year to celebrate our achievements, commitment and hard work and is looked forward to every year.

   The event offers a great chance for the students to bond as a cohort and assists us in building strong relationships, which will improve our wellbeing both on and off campus. In particular, because this is a funded event students who may usually avoid going out with other students for financial reasons are able to enjoy this event with their colleagues. It is also a great chance to thank the graduating students who are integral to the VCA through the application of their skills both in coursework and co-curricular activities.

   This event is completely co-curricular, with no staff involvement and no marks awarded toward our studies for this event. It is a celebration organised and run by students.

   The Venue is still TBC, however we have outlined a rough budget so far. This is subject to change once the venue has been confirmed.

   The event has been budgeted as follows:

   Food and Beverages: $1200.00
   Awards for each Graduating Student: $150.00
   Decorations: $100.00
   Photographer: $100.00
   Invitations: $80.00

   Total Event Cost: $1580.00

   Please let us know as soon as is convenient whether the Student Association is able to support us financially for this event, as this years cohort is much larger than previous years.

   At this stage, our event fits in with the official policy for an approval of a grant. We will be happy to discuss any methods by which the student union would like to be credited for supporting this event, whether this be a thank-you in all printed materials and signage or a representative from the student union present on the night to congratulate the graduating class of 2016 in a brief speech.

   Kind Regards,

   Michelle Thorne & End of Year Gala Committee

Motion 4: That $1200 be moved from UMSU whole of union funds to assist VCA BA Fine Art (Production) and Masters of Design Performance Students in the area of food and beverages for their end of year gala event.

Mover: Danielle Bagnato           Seconder: Hana Dalton
5. Other Reports

5.1 VCE Summer School 2015 Program Report

Motion: To accept the VCE Summer School Directors' Report.
Mover: Hana Dalton (Chair)

5.2 Destination Melbourne Report

Motion: To accept the Destination Melbourne Directors’ Report.
Mover: Hana Dalton (Chair)

**Motion 5:** To pass motions 5.1 and 5.2 en bloc
Mover: Sarah Xia
Seconder: Hana Dalton

CARRIED WITHOUT DISSENT

6. Operational Business

Nil.

7. Motions on Notice

7.1 Burnley BBQ

**Preamble:**

The University of Melbourne Burnley Campus is holding a final ‘Plot Clean Up Day’ on the 11th of December 2015. This will be for the Masters and Undergrad students to harvest the years growing crops and prepare the site for next years students.

The staff and students would like to run a BBQ for all students attending to encourage everyone to get down and help out, have ongoing interaction with the campus and build more of a community for the coming year.

As the teachers will themselves be purchasing some food and students will harvest some of their years crops the hope is that the Student Council will move $400 for drinks and food.

Breakdown of monetary request:

$300 for drinks (beer, cider and soft drinks)
$100 for food

**Total**

$400

**Motion 6:** To move $400 from the whole of union budget line to fund end of semester clean up and BBQ.

Mover: Caleb Triscari  
Seconder: Sarah Xia  

**CARRIED WITHOUT DISSENT**

7.2 VCA Expenditure – Projector Screen

Discussion around whether this expenditure was necessary given that Students’ Council recently passed $4,500 for a digital projector for the VCA, plus installation costs, and that the screen had not initially been requested as part of this.

Motion: That $400 be moved from Whole of Union budget line to pay for a projector screen to accompany the new VCASA digital projector. The screen (Tauris 110” Pull Down Projector Screen) will be fixed in the student lounge near the new union office and will be available (as per the projector) to students who have booked the room.

Mover: Van Rudd  
Seconder: 

**Procedural motion:** To defer motion 7.2 to the next meeting of Students’ Council.

Mover: Karly Banks  

**CARRIED WITHOUT DISSENT**

7.3 VCA Expenditure – Landline

Discussion around the need for a landline, given that the VCA Department has had a landline in previous years but requested it be replaced by a mobile phone for the Department, paid for by UMSU. Said mobile phone was reported to be still in use.

It was noted that more context around the need for a landline was required, and that it would have been useful for the Committee if a representative from the VCA Department had been present.

Discussion about the need for a landline if a mobile phone was also used.

Motion: That $130 be moved from Whole of Union budget line to pay for a landline office phone (Uniden VP100 VoIP Phone) for the new VCASA office.

Mover: Van Rudd  
Seconder:
Procedural motion: To defer motion 7.3 to the next meeting of Students’ Council.
Mover: Sarah Xia
CARRIED WITHOUT DISSENT

8. Motions Without Notice

8.1 UMSU Radio Expenditure
Caleb suggests an amendment, adding web hosting, email hosting and a virtual mobile phone number to the list of things to be covered under this expenditure, which is amenable. Hana asks what the web hosting is for, and Caleb clarifies that it is for the new Farrago website which also contains the Fodder.

Motion 7: To pass up to $1000 from the UMSU Radio Budget Line to purchase radio and video equipment such as microphones, cables, a turntable if possible, and web hosting, email hosting and a virtual mobile phone number.
Mover: Caleb Triscari Seconder: Danielle Bagnato
CARRIED WITHOUT DISSENT

9. Office Bearer Leave

Nil.

10. Other Business
The Committee acknowledged Danielle’s recent birthday. Hana thanked all Committee members for giving up their time to come in for meetings this year, which has been crucial to the successful operation of the union.

11. Next Meeting
There are no more meeting scheduled for the 2015 term, which ends at the end of November.

12. Close
Meeting closed at 11:47am.