University of Melbourne Student Union

Minutes of the C&S Committee

Meeting 23/2014

UNCONFIRMED

2:30 PM Tuesday 18 November 2014

Location: Clubs & Societies Office, Union House

Agenda

1. Procedural Matters
   1.1. Election of Chair
   1.2. Acknowledgement of Indigenous Owners
   1.3. Attendance
   1.4. Apologies (Gulsara Kapulan, Braden Moore)
   1.5. Proxies (Braden to Tom)
   1.6. Membership
   1.7. Adoption of Agenda

2. Confirmation of Previous Minutes
   2.1. 18/9/2014
   2.2. 23/10/2014 9 am
   2.3. 23/10/2014 10 am

3. Matters Arising from the Minutes
   3.1. Exec Barring Regulation

4. Petitions to Discipline
   4.1. Students Playing Go
   4.2. Medicine Moves
   4.3. 23+ Mature Age Students
   4.4. Music Students Society
   4.5. Indonesian Studies and Language Society
   4.6. MBS Sports Club

5. Reports
   5.1. Officers
   5.2. Committee
   5.3. SAG

6. Correspondence
   6.1. Fotoholic Treasurer training exemption

7. Grants
   7.1. Budget Transfers
   7.2. Standard
   7.3. Grants For Discussion
7.4. Late Grants
   7.4.1. Planning Student Society
   7.4.2. Thai Students Association

7.5. Grant Appeals
   7.5.1. Cantonese Students Association
   7.5.2. Chemical Engineering Students Club
   7.5.3. Croquet Club
   7.5.4. Environments Students Society
   7.5.5. Latin America 1
   7.5.6. Ecuador Vive
   7.5.7. Mechanical Engineering Students Society
   7.5.8. Indonesian Students Association
   7.5.9. Juggling Club

8. New Clubs
   8.1. Not affiliating
      8.1.1. CEO Club (no IGM convened)
      8.1.2. Theatre Appreciation Group (withdrawn)
      8.1.3. Monarchist Club (inquorate)

   8.2. Affiliation (Recommended for Affiliation)
      8.2.1. Burnley Bee Club
      8.2.2. Card Crew
      8.2.3. Environmental Engineers Society
      8.2.4. Finance Students Association
      8.2.5. Mobile Apps Playing and Programming Society
      8.2.6. Publishing Students’ Society
      8.2.7. Riddles & Enigmas
      8.2.8. Ring of Choir
      8.2.9. Scouting@Unimelb

   8.3. Problem IGM Papers
      8.3.1. Interprofessional Education and Practice Health Students’ Network
      8.3.2. Lawn Bowls
      8.3.3. Psychology Association
      8.3.4. Trade Union Club
      8.3.5. World Vision VGen

9. Problem Applications for Payment
   9.1. Japanese Club 19/8 (attendance list)
   9.2. Brazilian Students Association 14/8 (no Tax Invoice)
   9.3. Republic Club 11/9 (no Tax Invoice)
   9.4. Pakistani Society 26/8 (attendance list)
   9.5. Chinese Philosophy in Business 28/8 (attendance list)
9.6. Disney Appreciation Society (no Tax invoice)
9.7. Taiwanese Students Association camp (incomplete PIF)

10. **Problem GM Papers**

10.1. Turkish Association
10.2. Liberal Club
10.3. Korean Students Society
10.4. Music Students Society

11. **Payments**

11.1. AV@Melbourne BBQ reimbursements ($935 from Special Projects)
11.2. SWTS RSA $320 from Training
11.3. SWTS (pre-approve for November training) $2400

12. **Other Business**

13. **Next Meeting** (December)

14. **Close**

Meeting opened at: 2:49 PM, by Melinda Keys

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1. **Procedural Matters**

1.1. Election of Chair

**Motion 1: To elect Rachel Withers as Chair.**
Moved: Melinda Keys  Seconded: Dorothy Teng

1.2. Acknowledgement of Indigenous Owners

Acknowledged

1.3. Attendance

C&S Committee: Melinda Keys, Tom Hayes, Dorothy Teng and Alice Ferguson
2014 C&S Officers: Rachel Withers, Tom Walker
C&S Staff: Fiona Sanders

1.4. Apologies

C&S Committee: Gulsara Kaplun, Braden Moore

1.5. Proxies

Braden Moore to Tom Hayes

1.6. Membership

No change

1.7. Adoption of Agenda

**Motion 2: To adopt the agenda with the addition of 10.5 Wu Cultural Society SGM and amend 11.1 to $1870.**
Moved: Chair

2. **Confirmation of Previous Minutes**

2.1. 18/9/2014
2.2. 23/10/2014 9 am
2.3. 23/10/2014 10 am

**Motion 3: To confirm the minutes (18/09/2014 and both 23/10/2014) en bloc.**
Moved: Tom Hayes  
Seconded: Melinda Keys  
CWD

**Procedural Motion: To move to 4.6.**
Moved: Chair  
CWD

**4.6 Petitions to Discipline: MBS Sports Club**

Sophie Chen and Nicole Lim from MBS Sports Club attended.
They tabled a report of events and presented information.
They acknowledge that the club did not monitor the blog and realised now that the posts are offensive and damage reputation.
Sincere apologies and as soon as they knew they took it down.
Restated their opposition to racism, sexism, discrimination; mentioned that most of their exec are female and their events involved a diverse audience.
They will initiate training on discrimination, policy for monitoring social media and a diversity officer in their executive.
Two main issues, smile post – committee members not offended; sexy walk post – seen by club members before committee.

**Procedural Motion: To move in camera with the inclusion of Fiona Sanders (3:01pm).**
Moved: Chair  
CWD

Discussion

**Motion 4: To place the MBS Sports Club on Probation for 12 months under regulation 6.1.i.**
Moved: Melinda Keys  
Seconded: Dorothy Teng  
CWD

**Motion 5: To suspend the grants of the MBS Sports Club for 6 months under regulation 6.1.i.**
Moved: Melinda Keys  
Seconded: Alice Ferguson  
Carried

**Procedural Motion: To move out of camera (3:09pm).**
Moved: Chair  
CWD

Rachel advised the MBS Sports Club representatives of the decisions.

3. Matters Arising from the Minutes

**Motion 6: To endorse and refer the proposed discipline regulation change to Students’ Council and the 2015 Students’ Council Elect.**
Moved: Chair  
CWD

4. Petitions to Discipline

4.1. Students Playing Go
Club requested wind-up, through a General Meeting (inquorate) and a Committee meeting (also inquorate). As the few remaining members have indicated this course of action, it is recommended to the C&S Committee to wind up the club.

**Motion 7: To wind up the Students Playing Go club.**
Moved: Tom Walker  Seconded: Dorothy Teng

**Motion 8: To transfer $588.11 to the Chinese Cultural Society from the wound up Students Playing Go Club.** The cheque made out to UMSU Inc. to be banked to the Clubs Special Projects Budget Line and the $588.11 to be paid out of Clubs Special Projects budget line.
Moved: Tom Walker  Seconded: Melinda Keys

4.2. Medicine Moves

**Motion 9: To disaffiliate the Medicine Moves Club.**
Moved: Tom Hayes  Seconded: Alice Ferguson

4.3. 23+ Mature Age Students

**Motion 10: To disaffiliate the 23+ Mature Age Club.**
Moved: Chair

4.4. Music Students Society
Petition Lapse, AGM documents submitted.

4.5. Indonesian Studies and Language Society
Petition Lapse, AGM documents submitted.

5. Reports

5.1. Officers
Done some stuff, a bunch of Applications for Payment, Regulation Change and Minutes.

**Motion 11: To approve the Office Bearer Report**
Moved: Tom Hayes  Seconded: Melinda Keys

5.2. Committee
Nope

5.3. SAG
Nothing of relevance

6. Correspondence

6.1. Fotoholic Treasurer training exemption

**Motion 12: To grant Fotoholic’s an exemption from attending treasurer’s training.**
Moved: Chair

Action: Send Treasurer Training Documents
7. Grants

7.1. Budget Transfers

Discussion of payments yet to be made, and transfers to increase the Grants Budget.

Orientation: only remaining is Testing & Tagging ($150). Transfer $4110

Special Projects:

Discussion of new club grant: pay each $100 on timely submission for Bank Details.

Remaining: $100 each for new clubs (up to $1400), BBQ subsidies ($1870), remaining Afternoon Tea expenses ($400), “Party” Pizza ($29): Transfer $2100

Training: Transfer $1000

Motion 13: To move $4100 from the Orientation Budget Line (03 60 605 3163), $1000 from the Training Budget Line (03 60 605 3161) and $2100 from the Special Projects Budget Line (03 60 605 3839), totalling total $7210 to the Club Grants Budget Line (03 60 605 3531).

Moved: Melinda Keys Seconded: Rachel Withers

7.2. Standard

Motion 14: To approve all Standard Grants en bloc.

Moved: Tom Walker Seconded: Rachel Withers

7.3. Grants For Discussion

Motion 15: To reject the CIS Postgraduate (27/10) Grant.

Moved: Chair

Motion 16: To Reject the Environments Students Society (29/10) grants.

Moved: Chair

Motion 17: To Approve the Media and Communications Student Society Purchases (other) grants conditional on appropriate designs before printing.

Moved: Chair

Motion 18: To approve the Apollo Heath Music Society (21/11) grant with an off campus exemption.

Moved: Chair

Motion 19: To approve the Australian Youth Climate Coalition (19/11) grant with off campus exemption.

Moved: Chair

Motion 20: To Approve the Bollywood Liaisons Purchase (Assets) grant conditional on appropriate designs before printing.

Moved: Chair

Motion 21: To reject the Brazilian Student Association (30/10) grant.

Moved: Chair
Motion 22: To approve the Chocolate Lovers Society (30/10) grant with off campus exemption, conditional on receiving a Certificate of Currency by the Application for Payment.
Moved: Chair
CWD

Motion 23: To approve the Heavy Metal Club (3/12) grant.
Moved: Chair
CWD

Motion 24: To reject the Potter Heads (23/11) grant.
Moved: Chair
CWD

Motion 25: To Approve the Reformed Evangelical Fellowship (19/11) grant with off campus exemption.
Moved: Chair
CWD

Motion 26: To approve the Joint Event Grants between the Bollywood Liaisons and Ecuador Vive (22/11) with Off Campus Exemptions. Any printing is conditional on submitting appropriate designs before the printing takes place.
Moved: Chair
CWD

7.4. Late Grants

7.4.1. Planning Student Society

Motion 27: To reject the Planning Students Society (11/11) grant.
Moved: Chair
CWD

7.4.2. Thai Students Association

Motion 28: To approve the Thai Students Association (21/10) grant.
Moved: Chair
CWD

7.5. Grant Appeals

7.5.1. Cantonese Students Association

No action – previously rejected.

7.5.2. Chemical Engineering Students Club

Motion 29: To rescind the rejection of the Chemical Engineering grant (motion 20, 23 October (Special Meeting 3)) and approve the Chemical Engineering Students Society (20/10) grant but to pay it after all other Applications for Payment have been made.
Moved: Chair
CWD

7.5.3. Croquet Club

Motion 30: To rescind motion 11, 23 October (Special Meeting 3) and approve the Croquet Club (21/10) grant but to pay it after all other Applications for Payment have been made.
Moved: Chair
CWD

7.5.4. Environments Students Society

Motion 31: To rescind the rejection of the Envi. grant (motion 20, 23 October (Special Meeting 3)) and approve the Environments Students Society (15/10) grant but pay it after all other Applications for Payment have been made.
Moved: Chair
CWD

7.5.5. Latin America 1

Motion 32: To rescind the rejection of the Latina America 1. grant (motion 22, 23 October (Special Meeting 3)) and approve the Latin America 1 (24/10) grant due to a C&S error.
Moved: Chair
CWD

7.5.6. Ecuador Vive

Motion 33: To rescind the rejection of the Ecuador Vive. grants (motion 38, 23 October (Special Meeting 3)) and approve the Ecuador Vive (18/10) grants, except venue hire, due to C&S error.
Moved: Chair
CWD

7.5.7. Mechanical Engineering Students Society
No action – previously rejected

7.5.8. Indonesian Students Association

Motion 34: To rescind motion 25, 23 October (Special Meeting 3) and approve the Indonesian Students Association (22/10) grant due to C&S error.
Moved: Chair
CWD

7.5.9. Juggling Club

Motion 35: To rescind motion 8, 23 October (Special Meeting 3) and approve the Juggling Club (23/10) grant with off-campus exemption.
Moved: Chair
CWD

8. New Clubs

8.1. Not affiliating

8.1.1. CEO Club

8.1.2. Theatre Appreciation Group

8.1.3. Monarchist Club
FYI – No further action, affiliation application lapses

8.2. Affiliation (Recommended for Affiliation)

8.2.1. Burnley Bee Club

Motion 36: To affiliate Burnley Bee Club to UMSU Clubs & Societies.
Moved: Tom Walker Seconded: Rachel Withers
CWD

8.2.2. Card Crew

Motion 37: To affiliate Card Crew to UMSU Clubs & Societies.
Moved: Chair
CWD

8.2.3. Environmental Engineers Society

Motion 38: To affiliate Environmental Engineers Society to UMSU Clubs & Societies.
Moved: Chair
CWD

8.2.4. Finance Students Association

Motion 39: To affiliate Finance Students Association to UMSU Clubs & Societies.
### Minutes of Clubs & Societies Committee Date held 18-11-2014

<table>
<thead>
<tr>
<th>Moved: Dorothy Teng</th>
<th>Seconded: Tom Walker</th>
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8.2.5. Mobile Apps Playing and Programming Society

| Motion 40: To affiliate Mobile Apps Playing and Programming Society to UMSU Clubs & Societies. |
| Moved: Alice Ferguson | Seconded: Rachel Withers |
| CWD |

8.2.6. Publishing Students’ Society

| Motion 41: To affiliate Publishing Students’ Society to UMSU Clubs & Societies. |
| Moved: Melinda Keys | Seconded: Tom Walker |
| CWD |

8.2.7. Riddles & Enigmas

| Motion 42: To affiliate Riddles & Enigmas to UMSU Clubs & Societies. |
| Moved: Rachel Withers | Seconded: Tom Walker |
| CWD |

8.2.8. Ring of Choir

| Motion 43: To affiliate Ring of Choir to UMSU Clubs & Societies. |
| Moved: Chair |
| CWD |

8.2.9. Scouting@Unimelb

| Motion 44: To affiliate Scouting@Unimelb to UMSU Clubs & Societies. |
| Moved: Chair |
| CWD |

### 8.3. Problem IGM Papers

8.3.1. Interprofessional Education and Practice Health Students’ Network

Two-thirds of membership records have no Student Number. Club has sufficient complete records for affiliation.

| Motion 45: To affiliate Interprofessional Education and Practice Health Students’ Network to UMSU Clubs & Societies. |
| Moved: Rachel Withers |
| CWD |

**Action:** Email to remind that all fields must be completed.

8.3.2. Lawn Bowls

50% of attendees are not on membership list, participated freely in election. Cannot assert that members elected the Committee.

| Motion 46: To affiliate Lawn Bowls to UMSU Clubs & Societies. |
| Moved: Tom Walker | Seconded: Rachel Withers |
| CWD |

**Action:** IGMS must be held indoors

8.3.3. Psychology Association

All problems remedied, recommended for affiliation.

| Motion 47: To affiliate Psychology Association to UMSU Clubs & Societies. |
| Moved: Tom Walker | Seconded: Rachel Withers |
| CWD |

8.3.4. Trade Union Club
50% of attendees are not on membership list, participated freely in election. Cannot assert that members elected the Committee.

Also, discussion of overlap with the Labor-aligned clubs.

Fiona left to check the overlap of membership of Trade Union Club against both the ALP Club and the Labor Club.

Procedural Motion: To move to Agenda Item 11.
Moved: Chair
CWD

11. Payments

11.1. AV@Melbourne BBQ reimbursements ($1870 from Special Projects)

Motion 48: To pay AV@Melb $1870 for BBQ subsidies from Special Projects Budget Line.
Moved: Chair
CWD

11.2. SWTS RSA $320 from Training

Motion 49: To pay SWTS $370 from the Training Budget Line for RSA training.
Moved: Chair
CWD

11.3. SWTS (pre-approve for November training) $2400

Motion 50: To approve up to $2400 to SWTS from the Training Budget Line for SFH and RSA training in November.
Moved: Chair
CWD

11.4. Pizza

Motion 51: To pay Tom Walker $29 from Special Projects for end of year thank-you Pizza.
Moved: Chair
CWD

12. Other Business

Change the Alcohol Form as Regulations have changed.

Fiona returns.

Procedural Motion: To return to Agenda Item 8.3.4.
Moved: Chair
CWD

Membership overlap does not exceed 66% for either club.

Motion 52: To affiliate Trade Union Club to UMSU Clubs & Societies.
Moved: Tom Walker  Seconded: Rachel Withers
CWD

8.3.5. World Vision VGen

About a third of attendees are not on the membership list.

Motion 53: To affiliate World Vision VGen to UMSU Clubs & Societies.
Moved: Chair
CWD

9. Problem Applications for Payment

9.1. Japanese Club 19/8 (attendance list)

Attendance List clearly completed by one person.
**Minutes of Clubs & Societies Committee**

**Date held:** 18-11-2014

**Motion 54:** To Reject Attendance List validity of the Japanese Club (19/8) Application Payment.
Moved: Chair CWD

**Petition:** To place the Japanese Club on Probation for 12 months and to suspend the grants for 6 months under Regulation 6.1.c
Petitioners: Melinda Keys, Tom Hayes

9.2. Brazilian Students Association 14/8 (no Tax Invoice)
9.3. Republic Club 11/9 (no Tax Invoice)
9.4. Pakistani Society 26/8 (attendance list)

**Motion 55:** To Reject Attendance List validity of the Pakistani Society (26/8) Application Payment.
Moved: Chair CWD

**Motion 56:** To Reject Attendance List validity of the Chinese Philosophy in Business (28/8) Application Payment.
Moved: Chair CWD

9.5. Chinese Philosophy in Business 28/8 (attendance list)

**Motion 57:** To pay the Brazilian Students Association (14/8), Republic Club (11/9) and Disney Appreciation Society Applications for Payment at 50% of eligibility and process after all other Applications for Payment.
Moved: Chair CWD

9.6. Disney Appreciation Society (no Tax invoice)

**Motion 58:** To reject Taiwanese Students Association camp (incomplete PIF)
Moved: Chair CWD

**10. General Meeting Problems**

10.1. Turkish Association
Ignore

10.2. Liberal Club
Significant Issues

**Tom Hayes Leaves, Proxies to Alice Ferguson, 4:33pm**

**Motion 59:** To Direct the Liberal Club to hold an SGM within the first two weeks of Semester 1 2015 to confirm minutes, motions, constitution and elections. If the club fails to do this the 2014 C&S Committee would recommend the 2015 C&S Committee considers disciplinary action (disaffiliation).
Moved: Melinda Keys Seconded: Dorothy Teng CWD

**Motion 60:** To reject the Liberal Club end of year party Grant as grants are suspended.
Moved: Chair CWD

10.3. Korean Students Society
Expelled a member from the club. Member is no longer a student and con complaint has been made. Remind about proper procedure but no further action.

10.4. Music Students Society

No financial reporting from former treasurer.

Petition: To suspend the grants of the Music Students Society under Regulation 6.1.a (5.2.5.f).

Petitioners: Dorothy Teng, Alice Ferguson

10.5 Wu Cultural Society

Refer to 2015 C&S Committee

12. Other Business

Tom Walker thanked Melinda Keys for three years of service and being club buddies.

Melinda thanked to Tom Walker, Rachel Withers, Fiona Sanders, Ben White and 2014 Committee.

13. Next Meeting

Sometime in December TBA.

14. Close

Meeting closed at: 4:50 PM