University of Melbourne Student Union  
Meeting of the Clubs & Societies Committee  

CONFIRMED Minutes  

12:15 pm, Wednesday April 29th 2015  
Meeting 9/15  

Location:  
C&S Office, 1st floor Union House  

Meeting opened at 12:17pm by Claire Pollock.  

1. Procedural Matters  
   
1.1. Election of Chair  

   Motion 1: That Claire Pollock be elected Chair.  
   Mover: Claire Pollock  
   Seconder: Lauren Taylor  
   CARRIED WITHOUT DISSENT  

1.2. Acknowledgement of Indigenous Owners  

   So acknowledged.  

1.3. Attendance  

   Committee: Eilish Hunt, Philip Mallis, Lauren Taylor, Steven Connolly, Gulsara Kaplun  
   OBs: Claire Pollock (C&S), Stephen Smith (C&S)  
   Staff: Fiona Sanders (C&S Coordinator)  
   Observers: Ezgi Bridger,  

1.4. Apologies  

   Ryan Davey, Yasmine Luu, Gulsara Kaplun (late)  

1.5. Proxies  

   Ryan Davey to Yasmine Luu (proxy lapses)  

1.6. Membership  

   No change to membership.  

1.7. Adoption of Agenda  

   Motion 2: To adopt the Agenda with the addition of UMASIN, IGMs, Clubs Council, and Payments to other business.  
   Mover: Chair  
   CARRIED WITHOUT DISSENT  

2. Confirmation of Previous Minutes
2.1. 17/4/2015
2.2. 22/4/2015

Motion 3: To confirm the minutes from 17/4/15 and 22/4/15 as true and accurate records of the meetings.
Mover: Chair
CARRIED WITHOUT DISSENT

3. Matters Arising from the Minutes

3.1. Petitions to Discipline

Motion 4: To uphold the petition to disaffiliate the Trade Union Club.
Mover: Stephen Smith          Seconder: Lauren Taylor
CARRIED ABSTENTION: 1 (Steven Connolly)

Ezgi Bridger arrived at 12:20pm.
Ezgi attended on behalf of Scouting@Unimelb. Discussion about Scouting@Unimelb’s situation, and what it would mean to the club to be on probation.

Ezgi Bridger left at 12:24pm.

Motion 5: To uphold the petition to put Scouting@Unimelb on probation for 6 months.
Mover: Chair
CARRIED WITHOUT DISSENT

Jae Myeong Lee, Dan Tran, Tian Gan, & Michael Tran arrived at 12:25pm.
Jae, Dan, Tian, and Michael attended on behalf of Breakdance Club.
Discussion about the forms that were submitted – outlined to club that they breached our insurance obligation. Stephen explained to the club what probation would mean for them.

Jae Myeong Lee, Dan Tran, Tian Gan & Michael Tran left at 12:30pm.

Motion 6: To uphold the petition to put Breakdance Club on probation for 12 months.
Mover: Stephen Smith          Seconder: Philip Mallis
CARRIED WITHOUT DISSENT

Second petition against Trade Union Club lapses.

Motion 7: To uphold the petition to disaffiliate the VCA Play Club.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 8: To uphold the petition to put African Club on probation for 6 months.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 9: To uphold the petition to put Australasian Association, Chinese Debating Group, Political Interest Society, and Tzu Chi Collegiate Association on probation for 6 months.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 10: To uphold the petition to put Wildlife Conservation Society on probation for 6 months.
Mover: Chair
CARRIED WITHOUT DISSENT

3.2. Joint Events Guidelines/Policy
Stephen presented the Joint Events form to the Committee. General support for the form, discussion about how it works within the current frameworks.

Motion 11: To direct Claire Pollock revise the Joint Events Guidelines.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 12: To adopt the “Grant Application – Joint Event” form with the proposed amendments.
Mover: Stephen Smith Seconder: Steven Connolly
CARRIED WITHOUT DISSENT

3.3. Camps & Excursions Checklist revision
The form has been revised.

Motion 13: To congratulate Fiona Sanders for doing what she gets paid to do.
Mover: Chair Seconder: Eilish Hunt
CARRIED WITHOUT DISSENT

4. Reports
4.1. Officers
Stephen presented a verbal report. For our Stress Less Week event - De-Stress with C&S – we have booked to Grand Buffet Hall and organised $950 worth of food. Only 40 have RSVP to the event so far. We will sent out a reminder later today.

4.2. Committee
No report.

4.3. SAG
No report.

4.4. Safety in Clubs
Working Group met last week and have approved a grievance procedure, this needs to be tidied up and will be presented to Committee in due course.

Motion 14: To accept the Office Bearer’s report.
Mover: Steven Connolly Seconder: Chair
CARRIED WITHOUT DISSENT

5. Correspondence
5.1. German Club Grant
Motion 15: To rescind Motion 14 from Meeting 8 and approve German Club’s grant application and reimburse at full rate.
Mover: Steven Connolly
Seconder: Stephen Smith
CARRIED WITHOUT DISSENT

5.2. VCA Documentary Society name change

Motion 16: To approve VCA Documentary Society’s requested name change to VCA Dococentric.
Mover: Chair
CARRIED WITHOUT DISSENT

6. Grants

6.1. Standard

Motion 17: To approve all Standard Grants en bloc.
Mover: Stephen Smith
Seconder: Lauren Taylor
CARRIED WITHOUT DISSENT

Claire Pollock cedes the Chair to Stephen Smith

6.2. Grants For Discussion

Motion 18: To approve Scouting@Unimelb’s grant application.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 19: To approve International Relation Society’s grant application conditional upon updated Certificate of Currency.
Mover: Chair
CARRIED
ABSTENTION: 1 (Philip Mallis)

Motion 20: To approve Science Student Society’s grant application conditional upon providing written confirmation of grounds booking and update Safe Food Handling confirmation.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 21: To approve Malaysians of Melbourne University’s grant application conditional upon confirming insurance.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 22: To approve German Club’s grant application
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 23: To reject Commerce Student Society’s grant application.
Mover: Chair
MOTION LAPSES

Steven Connolly moved a foreshadowed motion to approve the grant at 50 per cent.

Motion 24: To approve Commerce Student Society’s grant application at 50 per cent of eligible funding conditional upon confirmation of grounds booking.
Mover: Steven Connolly Seconder: Philip Mallis
CARRIED FOR: 3

Motion 25: To approve Malaysian of Melbourne University’s grant application at 50 per cent of eligible funding conditional upon confirming insurance.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 26: To approve Mathematics & Statistics Society’s grant application.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 27: To approve French Club’s grant application conditional upon providing alcohol scans.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 28: To approve Pakistani Society’s grant application conditional upon providing Certificate of Currency.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 29: To reject China Rural Education Initiative’s grant application.
Mover: Chair
CARRIED WITHOUT DISSENT

Gulsara Kaplun arrived at 1:05pm

Motion 30: To reject Melbourne Microfinance Initiative and Pool Club’s grant applications en bloc.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 31: To approve Fotoholics grant application conditional upon providing details about what the funding is for.
Mover: Chair
CARRIED WITHOUT DISSENT
<table>
<thead>
<tr>
<th>Motion</th>
<th>Description</th>
<th>Mover</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>32</td>
<td>To approve Bangladeshi Students Association, German Club, Oaktree Club, and planetUni’s grant applications <em>en bloc</em> conditional upon providing written approval or proof that a timely ground booking application was made.</td>
<td>Chair</td>
<td>CARRIED WITHOUT DISSENT</td>
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<tr>
<td>33</td>
<td>To reject Wu Cultural Society’s grant application.</td>
<td>Chair</td>
<td>CARRIED WITHOUT DISSENT</td>
</tr>
<tr>
<td>34</td>
<td>To reject Banking on Women and Media and Communications Student Society’s grant applications <em>en bloc</em>.</td>
<td>Chair</td>
<td>CARRIED WITHOUT DISSENT</td>
</tr>
<tr>
<td>35</td>
<td>To approve Amnesty International’s grant application conditional on providing Safe Food Handling compliance.</td>
<td>Chair</td>
<td>CARRIED WITHOUT DISSENT</td>
</tr>
<tr>
<td>36</td>
<td>To approve Card Crew’s grant application.</td>
<td>Chair</td>
<td>CARRIED WITHOUT DISSENT</td>
</tr>
<tr>
<td>37</td>
<td>To approve Fotoholics’ grant application condition on providing Safe Food Handling compliance.</td>
<td>Chair</td>
<td>CARRIED WITHOUT DISSENT</td>
</tr>
<tr>
<td>38</td>
<td>To reject Scouting@Unimelb’s grant application.</td>
<td>Chair</td>
<td>CARRIED WITHOUT DISSENT</td>
</tr>
<tr>
<td>39</td>
<td>To reject Potter Head’s grant application.</td>
<td>Chair</td>
<td>CARRIED</td>
</tr>
<tr>
<td></td>
<td>FOR: 3 AGAINST: 1 ABSTENTION: 1 (Lauren Taylor)</td>
<td></td>
<td></td>
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<tr>
<td>40</td>
<td>To reject Youth Charity Society’s grant application.</td>
<td>Gulsara Kaplun, Seconder: Steven Connolly</td>
<td>CARRIED WITHOUT DISSENT</td>
</tr>
</tbody>
</table>
Motion 41: To approve Music Interest Club, German Club, Planning Students Society, and Lawn Bowls off-campus exemptions *en bloc*.  
Mover: Chair  
CARRIED WITHOUT DISSENT

Motion 42: To reject Italian Social Club’s grant application.  
Mover: Chair  
CARRIED WITHOUT DISSENT

Motion 43: To reject Pool Club’s grant application.  
Mover: Chair  
CARRIED

Discussion of establishing a Certificate of Currency register, particularly for pubs near campus.

Motion 44: To approve Taiwanese Students Association and Chinese Culture Society, Film Society and Riddles & Enigmas joint events *en bloc*.  
Mover: Chair  
CARRIED WITHOUT DISSENT

7. Other Business
   7.1. Asset Checking
      7.1.1. Write-offs
         Motion 45: To write off Baha’i Society and Funk Dance Club’s assets.  
         Mover: Chair  
         CARRIED WITHOUT DISSENT
         Motion 46: To write off Labor Club’s banner.  
         Mover: Chair  
         CARRIED WITHOUT DISSENT
         Motion 47: To write off Animal Protection Society’s banner.  
         Mover: Chair  
         CARRIED WITHOUT DISSENT
         Motion 48: To direct Classics and Archaeology Society to send a photo of their banner with a date stamp.  
         Mover: Chair  
         CARRIED WITHOUT DISSENT
      7.1.2. Non-presentation
         Motion 49: To defer discussion of non-presented assets.  
         Mover: Chair
7.2. Mid Year Orientation

7.2.1. Date/Details

Clubs Expo will be on the Friday of Mid-Year Orientation in North Court from 11am-2pm. The space allows for 64 stalls (one of which will be occupied by C&S department). We will require marquees for stalls along the northern side of North Court. Selection is based on order of application.

7.2.2. Hire of Marquees

Motion 50: To approve up to $4500 from budget line Orientation for marquee hire and equipment hire for Mid-Year Orientation.
Mover: Chair
CARRIED WITHOUT DISSENT

7.3. Open Day

The University wants a C&S presence at O-Week, as per last year. The University has requested to have sign-off on which clubs can participate. Committee was uncomfortable with this, and determined that they can view the list of applicants, but final decision should and would remain with Committee. The University will give each participating club a $300 voucher.

7.4. Commonwealth bank changes

Commonwealth Bank has advised that clubs should only have one bank signatory, which the Committee felt was problematic.
Fiona will check the regulations to see if this is contradictory to what clubs need to do. We would prefer that clubs had more than one bank signatory – risky to do internal transfers etc.
This was deferred until next meeting pending more information.

Procedural motion: To move IYSSE to end of the meeting.
Mover: Chair
CARRIED WITHOUT DISSENT

7.6. Problem Applications for Payment

Motion 51: To reject Computing and Information System Students Association and Korean Christian Group’s Applications for Payment en bloc.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 52: To approve Melbourne School of Land and Environment’s Application for Payment.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 53: To approve Biomedical Engineering Society’s Application for Payment.
Mover: Chair
7.7. NUS Education Conference (Stephen Smith)

Stephen will be attending the National Union of Students’ Education Conference in July. It is being held at the University of New South Wales.

He intends to visit the clubs and societies departments at the University of New South Wales and the University of Sydney to look at how their departments run with Clubs Online.

Stephen asked Committee for some money to help cover the costs of his flights – he would prepare a report to the Committee about his discussions with the clubs and societies departments, and prepare a document on Education Conference to be sent to clubs.

| Motion 54: To approve up to $400 from budget line Special Projects for Stephen Smith to attend NUS Education Conference, conditional upon reporting back to C&S Committee. |
| Mover: Gulsara Kaplun | Seconder: Lauren Taylor |

CARRIED WITHOUT DISSENT

7.8. Students’ Council Report

A two-thirds majority was achieved in Students’ Council so they were able to discuss and deliberate on our proposed changes to the C&S Regulations. They were adopted.

These changes reduce the approved overlap for new clubs from 66% to 40%, require clubs to submit full membership lists, as well as introducing additional OH&S and alcohol compliance clauses. Further, the proposed changes mean that joint events do not count towards Activity Reporting.

Activist Support and Information Network’s appeal against C&S Committee’s decision to disaffiliate them was upheld (FOR: 6, AGAINST: 5, ABSTENTIONS: 2). Activist Support and Information Network has since submitted a membership list – however, this is very late.

Petition: To put Activist Support Network on probation for 12 months under Regulation 5.3a for failure to submit a membership list in a timely manner.

Petitioners: Gulsara Kaplun, Lauren Taylor

7.9. Inaugural General Meetings (IGMs)

Toastmaster’s application to affiliate has lapsed as we could not come to an arrangement for a Constitution following consultation between Stephen and the applicants.

Fiona has prepared a spreadsheet where the information about when/where IGMs are being held is, if each Committee member could facilitate at least one IGM.

Stephen would organise a fact sheet on what is required as an RO at the IGM.

7.10. Clubs Council

The Clubs Council has been called for Wednesday 20 May at 12pm in the Baldwin Spencer Lecture Theatre.

We are in the process of putting together the Agenda, so if Committee could email Stephen or Claire any items they think should be discussed.

7.11. Payments

| Motion 55: To approve up to $30 from budget line Special Projects to cover additional costs incurred at Clubs Carnival. |
| Mover: Chair |
CARRIED
Motion 56: To approve up to $1980 from budget line Special Projects to pay for BBQ subsidy for -March.
Mover: Chair
CARRIED
ABSTENTION: 1 (Eilish Hunt)

7.5. IYSSE Response
Stephen Smith cedes the Chair to Lauren Taylor and recuses himself from the meeting owing to a conflict of interest.

Stephen left at 1:49pm.

The response prepared by Steven was well written – Committee discussed the letter.

Steven read the letter out; a couple of corrections were made. The letter needs to be sent to Farrago for publication.

The Clubs and Societies committee would like to respond to an open letter from students identifying as the International Youth & Students for Social Equality (IYSSE) which was recently distributed on campus and online.

Their letter regarded our decision to reject their application for affiliation on March 29.

In response to the letter, we agree that all students should be free to establish whatever clubs they choose. However, this doesn’t mean that C&S must grant affiliation or associated monetary grants to any group. The committee is required to adhere to regulations which exist to ensure that students’ SSAF is spent equitably. These regulations give C&S committee the right to reject affiliation. We have limited resources and have a responsibility to all students to use them wisely.

IYSSE was not the only club to be rejected on these grounds in this round of affiliations. Several other applications were also rejected because their aims overlap with existing clubs. We were proud instead to approve a number of clubs whose applications demonstrated that they are wholly original and provide unique opportunities to students.

Though some clubs currently exist with seemingly overlapping aims, it is important to note that these were affiliated under previous committees and prior to regulation changes that aim to prevent duplicate clubs from affiliating. These instead encourage like-minded people to work together to achieve similar goals. The C&S committee is made up of club representatives who are voted in annual elections, and are not bound by precedent set by previous committees.

Furthermore, IYSSE’s 2014 and 2015 applications are practically identical, despite being advised to change the club aims in 2014. IYSSE’s open letter aimed to demonstrate how it is fundamentally different to the Socialist Alternative, however regulation 4.1.3 indicates that any differences must be made clear in the application form. As in 2014, several aims in the application overlap with the Socialist Alternative club.

The committee is always happy to discuss with clubs any questions regarding affiliation or grant applications, and believe that IYSSE members acted in poor faith by distributing flyers instead of taking advantage of communication channels. These include engaging with the department through methods such as emailing or visiting the C&S Officers and attending Clubs Collective.

Signed,
The C&S Committee
Motion 57: That C&S Committee endorses the letter and moves forward with publishing it in Farrago and to be sent to the IYSSE contacts.

Mover: Chair

CARRIED WITHOUT DISSENT

8. **Next Meeting (Wednesday 13th May, 4:15pm)**

    Meeting closed at 2:00pm.