1. **Procedural Matters**

1.1 **Election of Chair**

**Motion 1:** That Jeanette Tong be elected Chair  
*Mover:* Harriet Wallace-Mead *Seconder:* Joshus Lunzaat  
*CARRIED WITHOUT DISSENT*

1.2 **Acknowledgement of Indigenous Owners**

*We acknowledge that this meeting takes place on the land of the Wurundjeri and Bunurong people and pay our respects to their elders past and present. Sovereignty was never ceded.*

1.3 **Attendance**

1.3.1 *Sara Pascoe* and *Kim Ho* arrived later at 1.15pm

1.4 **Apologies**

1.5 **Proxies**

1.6 **Membership**

1.6.1 It should be noted that Nicholas Fulton’s membership has lapsed due to their non-attendance at three consecutive scheduled meetings.

- Jeanette Tong to contact relevant people about who got the next highest votes about filling the position

1.7 **Adoption of Agenda**

**Motion 2:** That the agenda be adopted as presented  
*Mover:* Jeanette Tong *Seconder:* Joshua Lynzaat  
*CARRIED WITHOUT DISSENT*

2. **Confirmation of Previous Minutes- Nil**

3. **Matters Arising from the Minutes- Nil**

4. **Correspondence- Nil**

5.1 **Office Report:** Pop! Applicants received & approved; Radio F-ART update; TOoYA update (Apr 22, VCA Photography students confirmed); Film Festival planning update

- Pop! applicants received and to be put in a program, and circulated to the committee  
- Discussed how sustainable applicants need to be for Pop! There isn’t a clear line, so far it’s not an issue  
- Radio F-ART is going well with los planned – trying to avoid the risk of being to much about theatre  
- TOoYA – 6-8pm Apr 22, hoping more people will attend  
- Film Festival – Semester 2, wee 8 or 9 over two days  
  - Free but donations to charity  
  - Lots of other film projects going on at the same time that we are not necessarily joining but still will associate with  
  - Panel discussion with filmmakers of Samson and Delilah

5.2 **Budget update** – Budget 2.0 will be presented and debated prior to Motion 7.1 being put forward

- Grant workshop hasn’t been organized and isn’t necessary at the moment – money can be moved elsewhere  
- Burnley  
  - Haven’t planned anything so we don’t need to save money for it  
  - They have funding from elsewhere at the moment

- Total $2000 for Pop! just in case  
  - Will most likely have leftovers to be redistributed to Tastings or Grants  
- Tastings needs the money because mentors are $5000 total ($500 for 10 mentors) and $200 for venue fire and Auslan  
  - Mentor purpose: creating long-term relationship and industry connection. There will be a contract to ensure there is expectations to be fulfilled

5. **Operational Business**

6. **Motions on Notice**
Motion 7.1: To amend the 2016 Creative Arts budget to more accurately reflect income and expenditure.

- To reflect that the proposed income of $1000 from Disabilities Department, and $2000 from Arts Program is null
- To reflect that funding sought from TheatreBoard should amount to $2000
- To decrease the amount allocated towards ‘Grants’ (budget line 3531) from $12000 to $10000
- To move budget item ‘Workshop (Grant Writing)’ totalling $200 from budget line 3839, and move into item ‘Pop! Wait A Minute’ (budget line 3850) for $1700
- To move $1000 out of Burnley Event (budget line 3839) into item ‘Film Festival’ (budget line 3850), for $1000 to account for venue hire cost
- To move $300 out of Burnley Event into item ‘Pop! Wait A Minute’, to total $2000 to account for the number of applicants received
- To increase the amount allocated towards ‘Tastings’ (budget line 3850) from $6000 to $7000 to account for Auslan interpreters and venue hire costs

Mover: Jeanette Tong
Second: Tom Fitzgerald

CARRIED WITHOUT DISSENT

7. Other Business

- UMSU support system: Tuesday 12pm for those who want to come
- Above Water (the publication) printing and funding:
  - $6000 for printing last year – not wanting to waste but also seeing the value in the printed versions, we will print the same number. May go to a smaller size (and reduce cost)
  - We may be able to advertise other creative writing events at the end
    ▪ Time-wise these events might be out-dated when we public
    ▪ Already acknowledged Creative Arts – needs to be more explicit
  - Leftover money ($500) from Round 5 of grants to be given as prize
    ▪ $150 for winning visual artist and writer, $100 for 2 runners-up
    ▪ It is not a visual artist event though – should we make the visual artists more of an application, pitch and commission?
    ▪ Change to $100 for visual artists and runners-up and $200 for winner
    ▪ Let Jean and Josh know about judges
    ▪ Applications close mid-June
- The blackboard is being used as a notice board
- Wednesday 2-3pm Hayley – Film Festival meeting @ Creative Arts Office

8. Next Meeting
8.1 Next meeting: Tuesday 26th April, 11am

9. Close

- Meeting closed at 1.53pm