1. Procedural Matters

1.1. Election of Chair

Motion: 1: That Yasmine Luu be elected as chair
Mover: Yasmine Luu      Seconder: Ryan Davey
CARRIED WITHOUT DISSENT

1.2. Acknowledgement of Indigenous Owners
So acknowledged

1.3. Attendance
OB’s: Ryan Davey & Yasmine Luu
Committee: Kayley Cuzzubbo, Julianna Rozek, Nick Hynes, Alexander Tashevski-Beckwith, Jacinta Cooper
Club executives: Alex Brooksbank (President, Music Interest Society), Sarah Xia (President, International Relations Society)
Staff: Fiona Sanders (Clubs & Societies Coordinator)

1.4. Apologies
Gulsara Kaplun (Secular Society), Angela (Physics Students’ Society) arriving at 1PM

1.5. Proxies
Nil

1.6. Membership
No change

1.7. Adoption of Agenda

Motion 2: To adopt the agenda as presented and to discuss 6.2 Lockers and Locker Policy immediately
Mover: Chair
CARRIED WITHOUT DISSENT

Jacinta Cooper arrived at 12:25pm
6.2. Lockers & Locker Policy

6.2.1. Locker non-compliance 2015

Alex, President of the Music Interest Society, addressed the committee about her club’s proposed ineligibility to receive a locker. Her club had cleared out their locker but were unaware of the presence of a secondary locker.

Sarah, President of the International Relations Society, had misplaced her key which was sitting on her desk, thinking it was a filing cabinet key. She thought she had returned it to the information centre.

Motion 3: To allow Music Interest Club eligibility of up to one medium locker at maximum
Mover: Julianna Rozek    Seconder: Alexander Tashevski-Beckwith
CARRIED WITHOUT DISSENT

Motion 4: To allow International Relations Society eligibility of a locker at the end of the priority list
Mover: Jacinta Cooper    Seconder: Julianna Rozek
CARRIED WITHOUT DISSENT

Mover: Chair
CARRIED WITHOUT DISSENT

Motion 6: To approve eligibility of lockers for Amnesty International, Animal Protection Society, Cantonese Student Association, Chocolate Lovers Society, Singapore Students’ Society, Student Life Disciplesmakers, TEDxUnimelb at the end of the priority list.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 7: To approve eligibility of lockers for Book Club, China Rural Education Initiative, Solidarity Club, Chinese Music Group, Community Based Health Project, Cosmic Hitchhikers Appreciation Society, Oxfam Group, Pirates, Pool Club, Sri Lankan Students Society, Youth Charity Society.
Mover: Chair
CARRIED WITHOUT DISSENT
ACTION: Amend policy to charge $20 for lost locks

6.2.2. Revised Locker Policy

Motion 8: To adopt the amendments in the Locker Policy.
Mover: Chair
CARRIED WITHOUT DISSENT

6.2.3. Lock & Key purchase

Motion 9: To approve $500 from budget line special projects to pay for new combination locks.
Mover: Jacinta Cooper  Seconder: Julianna Rozek
CARRIED WITHOUT DISSENT

6.2.4. Ring of Choir

Motion 10: To grant eligibility for a locker at the end of the priority list.
Mover: Julianna Rozek  Seconder: Nicholas Hynes
CARRIED WITHOUT DISSENT

2. Confirmation of Previous Minutes

2.1. 14/12/2015
2.2. 22/01/2016

Motion 11: To confirm the previous minutes from both the 14/12/2015 and 22/01/2016 en bloc.
Mover: Chair
CARRIED WITHOUT DISSENT

Angela Keyte arrived at 1:07pm

3. Matters Arising from the Minutes

3.1. Liquor Licencing

ACTION: More Beer!, Wine Society and Cider Appreciation Society need to be under the MUSUL liquor licensing or their grants will be rejected.

3.2. Petitions to Discipline

3.2.1. CISSA
Deferred until next meeting

3.2.2. New Club Bank Accounts

3.2.2.1. Myanmar Students Association
Invalid petition (details supplied)

3.2.2.2. Motorcycle Club

Motion 12: To uphold the petition to suspend grants of the Motorcycle Club for failure to meet the affiliation requirements. Grants will be suspended until bank account details are submitted to the C&S Department or 6 months.
Mover: Chair
CARRIED WITHOUT DISSENT
3.2.2.3. Amigos de la Lengua Espanola (¡ALE!)

Motion 13: To withdraw the petition to place Amigos de la Lengua Espanola (ALE!) on probation for 3 months for failure to meet the affiliation requirement of opening a club bank account.

Mover: Chair
CARRIED WITHOUT DISSENT

3.2.2.4. United States of America Society

Motion 13: To withdraw the petition to place United States of America Society on probation for 3 months for failure to meet the affiliation requirement of opening a club bank account.

Mover: Chair
CARRIED WITHOUT DISSENT

3.3. General Meeting Papers

3.3.1. Fotoholics
Fotoholics now have compliant meeting papers

3.3.2. Wildlife Conservation Society

Motion 14: To direct Wildlife Conservation Society to have an SGM in the first 3 weeks of semester to confirm their AGM general meeting papers.

Mover: Jacinta Cooper Seconder: Alexander Tashevski-Beckwith
CARRIED WITHOUT DISSENT

3.4. Socialist Alternative and Students for Palestine Bank Accounts
Bank accounts have been opened for both clubs

3.5. Clubs Online

3.5.1. Update
Clubs Online is ready to go live on the 12/02/2016 or the 15/02/2016

3.5.2. Receipts Policy
Receipts policy has been amended and will be sent to Olivia. Confirm next meeting.

3.6. Orientation update
The Clubs Guide, crucial to our presence during O-Week, has gone to print and should arrive soon. The committee is required to volunteer during the Clubs Days during O-Week. Office Bearers are directed to schedule a roster for these days.

Motion 15: To pay up to $250 from Orientation budget line for amenities during O-Week.

Mover: Julianna Rozek Seconder: Alexander Tashevski-Beckwith
CARRIED WITHOUT DISSENT

4. Reports

4.1. Officers
Office Bearers gave a verbal report, centrally focused around the Clubs Guide and the soon to be Welfare Guide for Clubs and Societies.

4.2. Committee
Nil

5. Correspondence

5.1. Defunding alcohol at events

A Disabilities sponsored addiction group approached us on our Facebook medium, to defund alcohol within Clubs and Societies. The committee discussed solutions to the issue of binge drinking, instead of defunding the alcohol. These included increasing the number of RSA officers at events, advertising addiction support groups associated with student services and promoting dry events.

Julianna asked about the department’s ability to stop pub crawls, this was deferred until next meeting.

**ACTION: to have responsible service of alcohol posters at every event including alcohol**

5.2. Student Precinct Consultation

Committee agreed to the need for focus groups made up of club stakeholders for the new Student Precinct.

6. Other Business

6.1. Compulsory Training

6.1.1. Camp Welfare

Committee discussed having both a camp welfare workshop and a general welfare workshop.

**ACTION: Have continual reminders for workshops to keep attendance up**

The committee discussed having a ratio of 1 welfare trained leader on camp, for every 20 campers as a compulsory regulation for 2017, as well as having at least 1 executive committee member having done the training by 1st Semester 2017.

Online resources have been discussed and are thought to be useful during the holiday period for clubs organising events during that time.

**Compulsory Break at 2:25pm**

Reconvened at 2:35pm

Motion 16: To recommend for 2016 that camps have a 1:20 ratio of welfare trained leaders to campers, which will be compulsory in 2017 and 1 qualified person at all events by 2017. A welfare trained leader can refer to C&S General Welfare, C&S Camp Welfare or Mental Health First Aid training.

Mover: Julianna Rozek   Seconder: Alexander Tashevski-Beckwith

CARRIED WITHOUT DISSENT

6.1.2. AGM

Motion 17: To make AGM training a requirement before conducting the club AGM.

Mover: Julianna Rozek   Seconder: Alexander Tashevski-Beckwith

CARRIED WITHOUT DISSENT

6.3. Membership List Submission Criteria

Motion 18: To make the membership list submission criteria to be member’s name, student number, course, international or local status, and graduate status.

Mover: Kayley Cuzzubbo   Seconder: Julianna Rozek
<table>
<thead>
<tr>
<th>6.4. Problem Camps</th>
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<tr>
<td>6.4.1. Chinese Philosophy in Business</td>
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<tr>
<td>Motion 19: To fund the 2015 camp for Chinese Philosophy in Business at 50%</td>
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<td>Mover: Kayley Cuzzubbo</td>
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<td>CARRIED WITHOUT DISSENT</td>
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<tr>
<th>6.4.2. Cantonese Students Association</th>
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<tr>
<td>Motion 20: To fully fund the 2015 camp for Cantonese Students Association.</td>
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<tr>
<td>Mover: Angela Keyte</td>
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<td>CARRIED WITHOUT DISSENT</td>
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<tr>
<th>6.4.3. Chinese Culture Society</th>
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<tr>
<td>Motion 21: To fund the 2015 camp for Chinese Culture Society at 50% of bus payment or 100% if campsite payment is within 10% compliance.</td>
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<tr>
<td>Mover: Angela Keyte</td>
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<td>CARRIED WITHOUT DISSENT</td>
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<th>6.4.4. Commerce Students Society</th>
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<tr>
<td>Motion 22: To place a deadline for the end of February for the Commerce Students’ Society to be compliant, or they receive no funding.</td>
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<td>Mover: Angela Keyte</td>
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<td>CARRIED WITHOUT DISSENT</td>
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<tr>
<th>6.4.5. Fotoholics Photography Club</th>
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<tr>
<td>Motion 23: To place a deadline for the end of February for Fotoholics to provide an explanation and then to decide next committee meeting.</td>
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<tr>
<td>Mover: Julianna Rozek</td>
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<td>CARRIED WITHOUT DISSENT</td>
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<tr>
<th>6.4.6. Wine Society</th>
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<tr>
<td>Motion 23: To fund the 2015 camp for Wine Society at 75% for incomplete paperwork.</td>
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<tr>
<td>Mover: Julianna Rozek</td>
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<td>CARRIED WITHOUT DISSENT</td>
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<th>6.5. Gunter’s Choice</th>
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<td>6.5.1. Design</td>
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Club of the week has now been changed to Gunter’s Choice to allow flexibility in times for clubs.

| 6.5.2. Frame costs |
Motion 24: to approve $250 from budget line promotional for Gunter’s Choice frame.
Mover: Julianna Rozek  Seconder: Alexander Tashevski-Beckwith
CARRIED WITHOUT DISSENT

6.6. Logo Use Guide

Motion 25: to accept the logo use guide.
Mover: Julianna Rozek  Seconder: Alexander Tashevski-Beckwith
CARRIED WITHOUT DISSENT

6.7. Room Bookings

6.7.1. Policy

6.7.2. Briefing

Motion 26: To defer en bloc to next committee meeting
Mover: Chair
CARRIED WITHOUT DISSENT

6.8. Welfare Handout Printing

Motion 27: To approve $500 from budget line training to print the Camp Welfare Handout printing
Mover: Julianna Rozek  Seconder: Alexander Tashevski-Beckwith
CARRIED WITHOUT DISSENT

6.9. Talk About It Survey

Committee discussed surveying camp participants. A University of Melbourne survey is in the making and committee proposed liaising with the University to have questions involved with Clubs and Societies.

7. Next Meeting (TBC)

Timetables must be collected to organise the next committee meeting.

Meeting closed 3:30pm