Agenda

1. **Procedural Matters**

   1.1 **Election of Chair**

      Motion 1: That James Crafti be elected chair
      Mover: Nicholas K    Seconder: Van R
      Carried

   1.2 **Acknowledgement of Indigenous Owners**

      So Acknowledged

   1.3 **Attendance**

      (Jordan White), Van Rudd, Nicholas Kyriacou, James Crafti
      *Please note the names in brackets are still pending decisions by
        the Electoral Tribunal as to the status of their committee
        membership

   1.4 **Apologies**  (Jessy Heath)

   1.5 **Proxies**

      Nil

   1.6 **Membership**

      Nil

   1.7 **Adoption of Agenda**

      Motion 2: That the agenda be adopted as presented
      Mover: Van Rudd    Seconder: Jordan White
      Carried

2. **Confirmation of Previous Minutes**

   Mover: James Crafti    Seconder: Jordan White
   Carried

3. **Office Bearer's Report**

   Spoken by OB
4. **Motions on Notice**

   Nil

5. **Other Motions not on notice**

   **Motion 3.1:**
   To pass up to $2000 from the VCA Dept Special Events Budget line for the purpose of subsidies to be given to students attending the NUS Education Conference, and to empower a panel composed of VCA Dept members James Crafti, Jordan W and Nick Kyriakou, or in the event that a VCA Dept member is ineligible (see below) a nominee thereof, to allocate conference subsidies on the following criterion:

   Preference will be given to:
   I) First time attendees
   II) Those intending to run workshops
   III) Applicants whose attendance is contingent upon financial support

   a) Applicants must:
   I) Demonstrate legitimate and serious financial need as part of their application
   II) If successful, agree to provide a written report to the VCA Dept members upon return from the conference including: details of the skills and experiences gained from the conference, as well as how they intend to apply those skills to improve students’ experiences at the VCA. Applicants will be encouraged to submit the report within 4 weeks of the closing date of the conference.

   b) Subsidies will have:
   i) A lower limit of $120 to cover the cost of registration
   ii) An upper limit of $800 to cover the cost accommodation, flights, food and childcare

   *Given that Motion 3.5 in meeting 5 (May 14th, 2015) had already passed the $2000 amount, grant applications have already been advertised on VCA campus for the last 21 days.

   In the event that one or more VCA Dept members wishes to apply for a subsidy themselves, they will be deemed ineligible to sit on the panel which will consider the applications. They will be replaced on this panel by a nominee resulting from a VCA Dept members’ meeting vote.

   Mover: Van Rudd      Seconder: Jordan White
   Carried

6. **Next Meeting**

   TBV

7. **Close**

   Meeting Closed at 10.52am