Notification of UMSU International Co-Option 2015

This is the official notification, with the relevant dates, locations and open positions, of the UMSU International Co-Option for the 2015/2016 committee.

Application Period
Applications will be opened from 12pm on the 21st May until 5pm on the 31st July (End of week 1 Semester 2). Completed forms should be delivered into the designated box in the UMSU International Lounge at the 2nd floor of Union House.

Applications will go through a shortlisting process prior to the interview period. Shortlisted candidates will be informed via e-mail.

Additional relevant material (CV, Personality Tests) may be requested depending on the applied for position.

Interview Period
Interviews will be from the 3rd to the 14th of August (Week 2 – Week 3) in the UMSU International Offices with exact dates to be determined based on the availabilities of both the candidates and the interviewers.

Available Positions
The following positions are open for co-option:

Co-Opted Education and Welfare Officer [1]
Co-Opted Activities Officer [2]
Co-Opted Communication Officers [1]
Co-Opted Human Resource Officer [1]
Co-Opted Human Resource Officer (Internal Affairs) [1]

Notification of Appointment
Candidates will be informed of the status of their application via e-mail before the 19th of August.

Further Information
Please visit the UMSU International Lounge (2nd floor of Union House) or e-mail the Secretary at (y.low@union.unimelb.edu.au) for further information or if you have any questions.
UMSU International Co-Opted Education and Welfare Officer

UMSU International Co-Opted Education and Welfare Officers shall:

(a) be members of the UMSU International Education and Welfare sub-committee;
(b) assist the UMSU International Vice-President (Education and Welfare) and UMSU International Education and Welfare Director on issues and activities related to the education and rights of Members;
(c) assist in handling all general affairs of UMSU International; and
(d) take up special assignments when so entrusted by the UMSU International Central.

UMSU International Co-Opted Activities Officers

UMSU International Co-Opted Activities Officers shall:

(a) be members of the UMSU International Cultural and Social sub-committee;
(b) assist the UMSU International Vice-President (Cultural and Social) and UMSU International Cultural and Social Director on issues and activities related to the cultural and social well-being of Members in the University;
(c) assist in handling all general affairs of UMSU International; and
(d) take up special assignments when so entrusted by the UMSU International Central.

UMSU International Co-Opted Communications Officers

UMSU International Co-Opted Communications Officers shall:

(a) be members of the UMSU International Communications sub-committee;
(b) assist the UMSU International Communications Director on issues and activities related to publicity of UMSU International;
(c) assist in handling all general affairs of UMSU International; and
(d) take up special assignments when so entrusted by the UMSU International Central.

UMSU International Co-Opted Human Resources Officer

UMSU International Co-Opted Human Resources Officers shall:

(a) be members of the UMSU International Human Resources sub-committee;
(b) assist the UMSU International Human Resources Director in affairs related to the International Student Ambassador (ISA) Program;
(c) assist in handling all general affairs of UMSU International; and
(d) take up special assignments when so entrusted by the UMSU International Central.

UMSU International Co-Opted Human Resources Officer (Internal Affairs)

UMSU International Co-Opted Human Resources Officers (Internal Affairs) shall:

(a) be members of the UMSU International Human Resources sub-committee;
(b) assist the UMSU International Human Resources Director in affairs related to improving or maintaining relationships between members of UMSU International Central;
(c) assist in handling all general affairs of UMSU International; and
(d) take up special assignments when so entrusted by the UMSU International Central.