

UMSU Policy

Policy title	Health and Safety
Effective date	November 2018
Review Date	November 2020
Policy Owner	Manager, Human Resources
Scope	This policy applies to all staff, students, contractors and other personnel at locations under the management or control of the UMSU.
Purpose	The purpose of this policy is to define the University of Melbourne Student Union’s (UMSU) commitment to providing a safe and healthy working, and student experience environment.

Policy Statement

UMSU is committed to:

- creating an accessible health and safety management system that eliminates or minimises risk of injury or illness to people associated with the UMSU’s operations;
- establishing a health and safety management framework to meet legislative obligations to the highest possible standard;
- complying with all relevant health and safety legislation and other requirements to which the UMSU subscribes.

UMSU provides appropriate health and safety training for all staff and students, and disseminates health and safety information and instruction to all individuals in the workplace. In addition, UMSU defines, documents and communicates health and safety responsibilities, authority to act, and reporting requirements for staff at all levels in the workplace.

UMSU engages and includes staff in a consultation process for decision making where there is an impact on workplace health and safety.

UMSU actively identifies and manages health and safety risks, through the systematic identification of hazards, evaluation of risks and implementation of effective risk controls. Furthermore, UMSU promptly reports hazards, incidents and injuries, investigates where appropriate, and implements control measures to eliminate or minimise the risk of recurrence.

Supporting Procedures	Refer to University of Melbourne Procedures
Responsibility for Implementation	<ul style="list-style-type: none"> • Chief Executive Officer • Manager, Human Resources • Divisional Managers • Staff • Students
Status	New
Approval Body	Students' Council