

University of Melbourne Student Union



Minutes of the Act Committee

Meeting 3/15

*UNCONFIRMED Minutes*2:06 PM on Tuesday 16th March, 2021

Location: Zoom

Agenda**1. Procedural Matters****1.1** Election of Chair

Take note that if the chair is a voting member, they do not get a vote.

Motion 1: That Phoebe Chen be elected Chair

Mover: Phoebe Chen

Secunder: Lucia Pafumi

CARRIED WITHOUT DISSENT

1.2 Acknowledgement of Indigenous Owners*So acknowledged.***1.3** Attendance

Phoebe Chen, Christos Preovolos, Lucia Pafumi, Josh Seddon, Tanya Ma, Charlotte Brownlee, Tejasvi Madan

1.4 Apologies

N/A.

1.5 Proxies

N/A.

1.6 Membership

N/A.

1.7 Adoption of Agenda**Motion 2:** That the Agenda as presented be adopted

Mover: Phoebe Chen

Secunder: Josh Seddon

CARRIED WITHOUT DISSENT

2. Conflict of Interest Declaration

No conflicts of interest to declare.

3. Matters Arising from the Minutes**Motion 3:** to confirm the previous minutes of (28/01/2021) as a true and accurate record.

Mover: Phoebe Chen

Secunder: Josh Seddon

CARRIED WITHOUT DISSENT

4. Correspondence

N/A.

5. Office Bearers' Reports

As attached in appendix.

Motion 4: To approve and accept the Office Bearers Reports (and recommendations)

Mover: Phoebe Chen

Seconder: Josh Seddon

CARRIED WITHOUT DISSENT

6. Other Reports

N/A

7. Motions on Notice

7.1 Budget for Entertainment Program

7.2 Bands....Bands and Bands?

7.3 SoUP 2020 ticket refund

7.4 Clash of Clubs 2021

7.5 Motion to accept motions 7.1-7.5 en bloc

Motion 7.5 To accept motions 7.1-7.5 en bloc

Mover: Phoebe Chen

Seconder: Josh Seddon

CARRIED WITHOUT DISSENT

8. Next Meeting

Whenisgood to be sent out to organise next meeting.

9. Close

Meeting closed at: 2:20 PM

Certified by Chair: Phoebe Chen

Signed:



Dated: 16/3/2021

Appendix:

**University of Melbourne Student Union
Activities Department Report
Christos Preovolos
To Students' Council 4(21)**

Key Activities**BBB (bands...bands bands?)**

BBB planning is coming along well, despite some initial hiccups. Organising film and sound production was initially difficult but with the help of the events team we've managed to organise a decent setup – performances are being recorded in cinema quality and will be available for livestream at any point within a 2 week period. We plan to keep Tuesdays as the 'official' band date and are looking into potentially livestreaming these shows on campus. We're also looking into setting up some competitions to get the engagement up so hopefully that will be good as well.

Snap Rally Against Transphobia

On March 3rd I attended the snap rally as a representative for Activities. It was an incredibly well-attended event, run by the Queer Department and featuring speakers from UMSU, NUS and NTEU. UMSU Activities would like to reaffirm that TERFs will never be welcome at our events, or on campus.

Office Access

We're in! We recently gained access to the Activities Office, and we are intent on doing some serious spring cleaning. It's spacious enough to hold our equipment and merchandise, which we will be bringing in as the week progresses.

Progress on assigned actions from last report

1. **BBB organisation.** Ongoing, and hopefully to be completed over the week. Massive thanks to UMSU Events for working with us through budgetary and logistical issues.
2. **Summerfest.** Completed! We planned a series of online events, both independently and in collaboration with the Welfare Department. Despite the restrictions of Hopin, it was good to see a diverse audience attending our booth, and we hope to capitalise on this interest over the coming semester.

Action Points to be completed by next report

1. BBB: finalising the promotional material with the comms team and sorting out a schedule for the semester.
2. Run Committee meeting with Phoebe, where we plan to pass budget for the major events coming up in Semester 1.
3. Finalise transition into new office space, including transport of equipment and merchandise.

7.1 Budget for Entertainment Program

Preamble: After discussing with Julian and the UMSU events team how to best run the BBB program this semester we have decided to continue the program of running gigs online; however, these will now be produced by a professional audio and visual team, and will be available to stream in high definition via vimeo. To cover the extra costs of production, around \$5,000 per gig, we propose moving \$15,000 into the bands budget to cover these costs.

Motion: to move \$15,000 from the 'Special Projects' budget line to the 'Entertainment Program' budget line.

Mover: Christos Prevolos

Seconder: Josh Seddon

7.2 Bands...Bands and Bands?

Preamble: This money will be used to pay bands, the film crews that have shot and produced the gigs, the audio crews that have handled sound mixing, and for the professional vimeo account (which will cost \$380 over 4 month) we will need to distribute the gigs.

Motion to allocate \$80,000 from the 'Entertainment Program' budget line for expenditure on band hiring costs, AV production costs, and vimeo registration.

Mover: Christos Prevolos

Seconder: Josh Seddon

7.3. SoUP ticket refunds

Preamble: Zach bought a SoUP 2020 ticket last year; he was underage at the time and didn't realise it was an 18+ event. He was unable to sort out a refund last year so we're trying to take care of that now.

Motion: to refund Zach Hannah \$10 for a SoUP 2020 ticket.

Mover: Christos Prevolos

Seconder: Josh Seddon

7.4 Clash of Clubs 2021

Preamble: Clash of Clubs is a Collaboration with the C&S Department to showcase the talent in our student societies! We have planned for this as a three-day, in-person event, and will liaise extensively with both individual clubs and the C&S Department to facilitate its successful delivery. The Activities Department will be managing all the finances for this event.

We will organise the online component of the event via AV Melbourne, which includes a suitable web platform, advertising, and hosts. Advertisement costs will be covered for clubs (\$200 on Facebook) so no additional financial burden is incurred on their behalf. In the case of an in-person event, we will cooperate with AVM to host and livestream the performances using university facilities.

We will also be providing food (\$1500), drinks (\$880, including hiring costs for Ida staff), and additional services (\$3500 security/COVID team, \$1400 cleaners, \$1800 first aid, and \$300 Mental Health First Aid) to facilitate the safe delivery of this event. AVM's services are projected to cost an additional \$7000, and we also plan to award prizes (\$1500 total) to successful teams.

Motion: to pass up to \$18080 from the 'Special Projects' budget line to pay for the 'Clash of Clubs' event.

Mover: Phoebe Chen

Seconder: Josh Seddon