

**University of Melbourne Student Union**

**Meeting of the Burnley Students Committee**

**Minutes**

**Wednesday, 21 June, 2023, 4.00 pm**

**Meeting**

**Location: Burnley Conference Room MB26 and zoom**

**Meeting opened at 4.00 pm.**

1. **Procedural Matters**
   1. Election of Chair

Motion #1: That Rhys Browning be elected as Chair.

Mover: Claire Kenefick Seconded: Katherine Horsfall

CARRIED

Acknowledgement of Indigenous Custodians

Acknowledged.

* 1. Attendance

In attendance: Rhys Browning, Claire Kenefik, Katherine Horsfall, Lavinia Chu, Kaitlyn Hammond

* 1. Apologies
  2. Proxies
  3. Membership
  4. Adoption of Agenda

Motion #2: To adopt the Agenda as presented.

Mover: Claire Kenefick Seconded: Katherine Horsfall

CARRIED

1. **Confirmation of Previous Minutes**

**2.1** Minutes

Motion #3: To accept the previous minutes as a true and accurate record of meeting.

Mover: Claire Kenefick Seconded: Katherine Horsfall

CARRIED

1. **Conflicts of Interest Declaration**
2. **Matters Arising from the Minutes**
3. **Correspondence**
4. **Office Bearer Reports**
5. **Other Reports**
6. **Operational Business (Motions on Notice)**
7. **General Business (Motions on Notice)**
8. **Other Business (Motions without Notice)**

Motion #4: To set the welcome party for Semester Two on 25 July 2023 at Burnley. To pass $2,500 for catering, $600 hot chocolate cart, and $500 for drinks (incl. alcohol), total $3,600, from Events – food and beverage – budget line 3840.

Burnley committee to establish:

Main Hall – check capacity and book (Rhys)

Drinks and mulled wine (Rhys)

Mover: Claire Kenefick Seconded: Katherine Horsfall

CARRIED

Motion #5: To direct the president to obtain quotes for on-site massage service for students during week 9 (the week before mid-semester break). Budget to be approved at the next meeting.

Mover: Claire Kenefick Seconded: Katherine Horsfall

CARRIED

Motion #6: To set the Terrarium workshop on the same day as Burnley’s orientation day (TBC). To pass $2,500 for the workshop from Events – activity weeks – budget line 3840.

Mover: Claire Kenefick Seconded: Katherine Horsfall

CARRIED

Motion #7: To direct the president to obtain the amount spent from UMSU financial committee. Spending to be checked against our annual budget at the next meeting.

Mover: Claire Kenefick Seconded: Katherine Horsfall

CARRIED

Motion #8: To pass $2,500 from Programs – General – budget line 3839 for new Burnley student clothing (i.e., hoodies and beanies) to be supplied to students at Winterfest. Standard quality; $41 for hoodies.

Mover: Claire Kenefick Seconded: Katherine Horsfall

CARRIED

1. **Next Meeting**

Wednesday 12 July 2023, 4 pm.

1. **Close**

**Meeting closed at (5 pm).**