

**University of Melbourne Student Union**

**Meeting of the Burnley**

**Minutes**

**Meeting 19(24)**

**Location: MB26**

**Password**:

**Meeting opened at 4pm**

1. **Procedural Matters**
   1. Election of Chair

Motion 1: That Disha be elected as Chair

Mover: Rhys Seconded: Claire

CARRIED

* 1. Acknowledgement of Indigenous Custodians

So acknowledged.

* 1. Attendance

Katherine, Rhys, Claire, Lavinia, Disha, Lu Liu (Linda), Jake Duyvestyn, Kaitlyn Hammond, Claire Kenefik, Katherine Horsfall

* 1. Adoption of Agenda

Motion 2: To adopt the Agenda as presented.

Mover: Disha Seconded:Claire

CARRIED

1. **Confirmation of Previous Minutes**

**2.1** Minutes 18(23)

Motion 3: To accept the previous minutes as a true and accurate record of meeting 18(23).

Mover: Disha Seconded: Rhys

CARRIED

1. **Conflicts of Interest Declaration**

None

1. **Matters Arising from the Minutes**

To be discussed in motion 8

1. **Correspondence**

None

1. **Office Bearer Reports**

Motion 4: To accept the Office Bearer Reports

Mover: Disha Seconded:Lavinia

CARRIED

1. **Other Reports**
2. **Operational Business (Motions on Notice)**
3. **General Business (Motions on Notice)**
4. **Other Business (Motions without Notice)**

Motion 5: To fill the casual vacancy for Burnley Campus Coordinator as per C6.12(c)(d) of the [UMSU Constitution](https://unimelb.us2.list-manage.com/track/click?u=d0550c52c8eb717e85ab2b425&id=8882c42706&e=20c9fc434d) and to vote on the election of the single eligible nominee, Jake Duyvestyn.

Mover: Disha Seconded: Claire

CARRIED

Motion 6: That Rhys be elected as Chair

Mover: Kaitlyn Seconded: Claire

CARRIED

Motion 7: To pass $150 from Events- budget line 3840 – (General) for pizza and refreshments for volunteers helping to assemble the new couches on 14th or 16th of November (date to be confirmed)

Mover: Lavinia Seconded: Kaitlyn

CARRIED

Motion 8: To note $25,000 from OEP has thus far been dedicated couches ($5840) and dishwasher ($5500) and to ask Lisa Wittick to obtain the following quotes for the purpose of expending remaining $13,660 ASAP (itemised in order of priority)

To get professionals to remove old and broken furniture and the pool table from the SAB and the drawing tables out of the old dairy/centenary building and into storage

To get an electrician to install new powerpoints in the SAB kitchen, upstairs space and lounge, an airconditioner in room 6.1 and an airconditioner in the upstairs study room/open area (if possible)

To purchase another 3 x 4.5 seater [Koala Modern (Charcoal colour: Woodlands) couch](https://koala.com/en-au/living-room/sofas-couches/modern-sofa) for the upstairs space

To purchase a set of new extension cords and powerboards dedicated for use in the SAB for writing retreats and functions

To replace the carpet

To get a quote on painting the tables and chairs, kitchen roof and non-brick walls in white

Mover: Lavinia Seconded: Kaitlyn

CARRIED

Motion 9: That Claire be elected as Chair

Mover: Kaitlyn Seconded: Lavinia

CARRIED

Motion 10: To pass $200 from Events- budget line 3840 – (General) for bbq things for the BCPG BBQ on the 17th of November, noting Claire will come up with a Coles order

Mover: Lavinia Seconded: Kaitlyn

CARRIED

Motion 11: To note that jumpers and tshirts and couches have arrived and that emails to all students will go out as soon as the ASOs provide MUH email list

Mover: Lavinia Seconded: Kaitlyn

CARRIED

Motion 12: To pass an additional $571 from budget line 3352 (Consumables and Supplies – General) for Burnley branded full brim sun protection hats for the students, noting total quoted price of $4071 (Quote #53905 Australian Corporate Essentials

Mover: Kaitlyn Seconded:Lavinia

CARRIED

Motion 13: To pass $200 from Events- budget line 3840 – (General) for two cutlery sets ( <https://www.house.com.au/products/stanley-rogers-manchester-30-piece-cutlery-set>

) and $140 for plates and bowls ( <https://www.house.com.au/products/ambrosia-reef-12-piece-dinner-set-teal>) for the SAB kitchen

Mover: Lavinia Seconded: Kaitlyn

CARRIED

Motion 15: To direct Rhys to bring remaining budget to the next meeting

Mover: Kaitlyn Seconded: Claire

CARRIED

**Next Meeting 20th November at time TBC between 2pm and 5pm**

1. **Close**

**Meeting closed at 4.00 pm**