

University of Melbourne Student Union
Meeting of the Clubs & Societies Committee
Unconfirmed Minutes

10 am Tuesday May 5, 2026

Meeting 8/26

Location: Room 201, Building 168 and Zoom (details available on request)

1. Procedural Matters

1.1. Election of Chair

Meeting Opened at 10:12 am by Seamus Donnellan.

Motion 1: To elect Seamus Donnellan as chair. Mover: Seamus Donnellan Seconder: Alex Gwynn CWD

1.2. Acknowledgement of Indigenous Owners

Seamus acknowledged.

1.3. Attendance

Committee: Joshua Solomon, Yunyi Chan, Tarish Kadam, Roger Cao, Meiqi Liu

OB: Seamus Donnellan, Alex Gwynn

Staff: Fiona Sanders

1.4. Grant speaking rights to Coordinator (Standing Order 21.2)

Procedural Motion 1: To grant speaking rights to Fiona Sanders & Melanie Gunton. Mover: Seamus Donnellan CWD
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1.5. Apologies

Nil.

1.6. Proxies

Nil.

1.7. Membership

No changes.

1.8. Adoption of Agenda

Add department update (4.6 matters arising)
Discuss Grants Process (7.4)

Procedural Motion 2: To adopt the agenda as amended. Mover: Seamus Donnellan CWD
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2. Confirmation of Previous Minutes

2.1 March 24

Motion 2: Confirm the minutes of the March 24 meeting as a true & accurate record. Mover: Chair CWD

2.2 April 21

Motion 3: Confirm the minutes of the April 21 meeting as a true and accurate record. Mover: Chair CWD

3. Conflicts of interest

Name	Conflicts of Interest declared
Tarish Kadam	Language Exchange Club
Joshua Solomon	Society for Transportation Enthusiasts at Melbourne
Maximilian Mckenzie Fitzpatrick	Film Society, Pirates
Lucia Flynn	Arts Students Society
Meiqi Liu	Drawing and Painting Club
Yifan (Roger) Cao	Student Institution of Mihoyo Players
Yunyi Chan	Hispanic Culture and Language Society, Language Exchange, Habitat for Humanity, Chocolate Lovers Society
Alex Gwynn	Swifties Society
Seamus Donnellan	Beer and Cider Society

Joshua Solomon noted a conflict with Furry Society, will be added to record when they are affiliated.

4. Matters arising from the previous minutes

4.1. Discipline

Car Club

Petition to suspend the grants of the Car Club for 12 months or until they are compliant (R6.3.r).

Petitioned by Joshua Solomon, Meiqi Liu.

Club is compliant.

Motion 4: To uphold petition to suspend the grants of the Car Club for 12 months for holding an event with inadequate insurance or until they are compliant (R6.3.r).

Mover: Tarish Kadam Seconder: Joshua Solomon

Against: 6

LOST

Singapore Students Society

Petition to place the Singapore Students Society on probation for 12 months for breaching camp paperwork regulations (R6.3.a (R7.6)) by not completing any Participant Information Forms.

Petitioned by Max Fitzpatrick, Josh Solomon, Tarish Kadam

Petition to suspend Singapore Students Society's grants for 6 months for breaching camp paperwork regulations (R6.3.a (R7.6)) by not completing any Participant Information Forms.

Petitioned by Lucia Flynn & Tarish Kadam

Correspondence received

Motion 5: To uphold probation for Singapore Students Society for 12 months for failing to complete Participant Information Forms.

Mover: Tarish Kadam Seconder: Roger Cao

CWD

Motion 6: To uphold grants suspension 6 months for Singapore Students Society for 12 months for failing to complete Participant Information Forms. FIX THIS

Mover: Tarish Kadam Seconder: Roger Cao

CWD

Sri Lankan Graduate Society

Petition to put Sri Lankan Graduate Society on 6 months of probation for missing SFH cert for event on 28 March 2026

Petitioned by Tarish Kadam, Lucia Flynn.

Motion 7: Uphold probation for Sri Lankan Graduate Society for missing SFH cert for event on 28 March 2026

Mover: Joshua Solomon Second: Yunyi Chan
Against: 6
LOST

4.2. New Club Progress

4.2.3 Late Application (Oyster Society):

ACTION: Consider application in W3, S2.

4.3 Policy and Regulation

4.3.1 Activities

4.3.1.1 Post GM

4.3.1.2 Joint event

4.3.2 GM Standing Orders

Defer

4.4. CSSA Appeal

Alex reviewed the Council proceedings, both the appeal – which was upheld - and the Ops Sub decision

C&S has received resignation of Treasurer this morning

Discussion of other breaches and disciplines for financial record-keeping

Alex Gwynn left at 11:07 am

Petition to suspend grants of the CSSA for 12 months on grounds of financial mismanagement and improperly transacting outside of the club bank account (R6.3.a (5.5.ii) & 6.3.c.)

Petitioned by Joshua Solomon, Tarish Kadam

Petition to put the CSSA on probation on grounds of financial mismanagement and improperly transacting outside of the club bank account (R6.3.a (5.5.ii) & 6.3.c.)

Petitioned by Joshua Solomon, Tarish Kadam

Alex Gwynn came back at 11:16 am

ACTION: Investigate Membership

Tarish Kadam left at 11:26 am

Motion 8: To direct the CSSA to provide membership records, structure explanations, and financial process details by 9 am May 14.

They are directed to present:

-all membership records to Clubs and Societies, including the external membership sign up platform

-explain why they are reporting 111 members, yet referred to having significantly more in Students Council

-explain the "AGM refund" process and who it is offered to

-explanation of the entire committee and sub-committee structure

Mover: Roger Cao Second: Joshua Solomon
CWD

5. Officer Reports

Seamus read his report to the C&S Committee, was submitted in a new folder in SharePoint, rather than where Mel requested. Was sent as a late submission to the Committee.

Alex will be giving an update to clubs today, and has been managing IGMs

Misunderstanding about where documents should be stored. Everyone is aware for next time about the process.

Motion 9: To accept OB reports.

Mover: Tarish Kadam Second: Roger Cao
CWD

Alex invites staff for departmental update.

Fiona says last time we spoke about general meetings, grants and applications for payment. Divisional Support Officer starts this afternoon, and she will be doing various parts of work surrounding payment applications. Slowly getting onto Applications for Payment. A small number of General Meetings were processed. Fiona has set some more specific targets around getting them done. Staff are working through grants, but there are still some old ones.

6. Correspondence

6.1. PEN Constitution

Josh notes the aims are quite long and should be more concise and to the point of the purpose of the club. To accept the aim change

Motion 10: To accept the aim change for Postgraduate Environment Network

Mover: Joshua Solomon Seconder: Tarish Kadam

CWD

6.2. MUR Constitution:

Motion 11: To accept the changes to the MUR Constitution

Mover: Roger Cao Seconder: Yunyi Chan

CWD

6.3. Arts Students Society Camp

They are now digitally submitted. Hard copies required.

Josh notes the seriousness of camps and that a formal warning should be given.

Melanie suggests a deadline.

Petition to give Arts Students Society a formal warning for 6.3.a, 7.6.b (failing to meet affiliation obligations and failing to upload necessary documents to hold a camp)

Petitioned by Tarish Kadam, Joshua Solomon

Motion 12: To uphold petition to give Arts Students Society a formal warning for failing to upload necessary documents to hold a camp (6.3.a, 7.6.b)

Mover: Joshua Solomon Seconder: Tarish Kadam

CWD

Motion 13: To direct the Arts Students Society to provide documentation within a week

Mover: Tarish Kadam Seconder: Joshua Solomon

CWD

6.4. Adventist Students on Campus Sport Insurance

The club came on the Friday morning asking for approval for an event the day after. The club advised staff that they had insurance from their church. Fiona requested evidence.

The club then came back and said they were unable to get insurance coverage.

Petition to put Adventist Students on Campus on probation for 12 months for failing to have adequate insurance for an event (6.3.a., 7.3.a.ii.)

Petitioned by Tarish Kadam, Roger Cao

6.5 ESPORTS CSF27035

Tarish noted that while it may look suspicious, it also could make sense. Server boosting is a payment subscription you can use where one individual member can amplify the benefits. The committee decided this so that all the members can benefit. No action.

Zoom was not opened and Fiona requests that we revisit Singapore if they are available.

Procedural Motion 3: To take a 15-minute break.

Mover: Joshua Solomon

CWD

Meeting resumed at 12:25 without Joshua.

7. Grants

Motion 14: To accept standard grants en bloc.

Mover: Seamus Donnellan Seconder: Tarish Kadam

CWD

7.2. For Discussion

7.2.1. 26826 Character-Creator and Worldbuilders' Guild, Game Makers' Club, Chariot Journal.

The committee noted that the scavenger hunt was not listed on the calendar because the club mistakenly believed O-week events were advertised by C&S.

Motion 15: To approve CSF26826 at 100%

Mover: Meiqi Liu Seconder: Tarish Kadam

CWD

7.2.2. 27357 Punjabi Student Association The Risk Assessment was submitted after the event and remained incomplete.

Motion 16: To reject CSF27357

Mover: Tarish Kadam Seconder: Roger Cao

3 for, 1 abstention;

Carried

7.2.3. 27389 Mechanical Engineering Students Society The application was noted to have an incorrect Risk Assessment.

Joshua Solomon arrived at 12:35 pm

Motion 17: To approve CSF27389

Mover: Yunyi Chan Seconder: Tarish Kadam

4 for, 1 abstention;

Carried

7.2.4. Joint Grants 115–120 inclusive The committee amended the record for lines 115–120 to "approve" instead of "reject". (CSF27719, CSF27703, CSF27651, CSF27650, CSF27575, CSF27419)

Motion 18: To accept all joint grants from 115–120 inclusive (CSF27719, CSF27703, CSF27651, CSF27650, CSF27575, CSF27419)

Mover: Joshua Solomon Seconder: Roger Cao

3 for, 2 abstentions;

Carried

7.2.5. 27447 The club requested a grant for LinkedIn headshots for the committee, but UMSU does not fund costs that are not for general members.

Motion 19: To reject CSF27447

Mover: Tarish Kadam Seconder: Roger Cao

CWD

7.2.6. 27445

Motion 20: To approve CSF27445 for all other expenses except for the DJ

Mover: Tarish Kadam Seconder: Yunyi Chan

CWD

7.2.7. 27691 The committee requested an itemised bill where the caterer cost is separate from food costs.

Motion 21: To approve CSF27691 conditional on provision of an itemised bill

Mover: Meiqi Liu Seconder: Tarish Kadam

CWD

7.2.8. 27454

Motion 22: To approve CSF27454 conditional on acceptable purchase details

Mover: Joshua Solomon Seconder: Yunyi Chan

CWD

7.2.9. 27578 & 27128 The committee agreed to accept the OB recommendation for 27578.

Motion 23: To approve CSF27128

Mover: Joshua Solomon Seconder: Roger Cao

CWD

7.2.10. 27430 Fiona Sanders and Tarish Kadam left the meeting at 12:52 pm during this item.

Motion 24: To change the category to "Other" and approve CSF27430

Mover: Joshua Solomon Seconder: Yunyi Chan

CWD

7.2.11. 27515 & 27519 There was no appetite to change the recommendation for 27515

Motion 25: To accept the OB recommendation for CSF27519

Mover: Yunyi Chan Seconder: Roger Cao

3 for, 1 abstention;

Carried

7.2.12. 27574

Motion 26: To accept the OB recommendation for CSF27574

Mover: Roger Cao Seconder: Joshua Solomon

3 for, 1 abstention;

Carried

7.2.13. 27478

Motion 27: To accept the OB recommendation for CSF27478

Mover: Yunyi Chan Seconder: Meiqi Liu

3 for, 1 abstention;

Carried

7.2.14. Remaining OB recommendations

Motion 28: To accept the rest of the OB recommendations

Mover: Roger Cao

Seconder: Yunyi Chan

CWD

7.3. Appeals:

Motion 29: To rescind rejection and approve 27342 Golf Appreciation Soc.

Mover: Joshua Solomon Seconder: Roger Cao

CWD

Motion 30: To rescind rejection and approve 27256 Sri Lankan Graduates Society.

Mover: Roger Cao Seconder: Yunyi Chan

CWD

Motion 31: To change 27206 Game Makers Club to standard.

Mover: Joshua Solomon Seconder: Roger Cao

CWD

Motion 32: To rescind rejection of 27172 and reject 27164 as duplicate.

Mover: Yunyi Chan Seconder: Meiqi Liu

CWD

7.4 Grants procedure

Alex thinks its time we rethink the way C&S does grants due to the volume of grants we receive. She asks if it is worth giving the staff more power over grants. The staff are currently able to process them and they can deal with standard grants. She explains that the Committee set precedents, anything unique coming to committee.

Fiona notes it needs to be a regulation change, and that it does mean C&S will be strict. There is currently a buffer between staff and the decision when the committee makes the decisions, creating a helpful gap. This needs to be strictly enforced and should be taken to committee if the club appeals. Josh thinks it makes sense for the committee to make the decision.

Seamus cedes the chair to Alex

Seamus left at 1:30pm

Defer to make a regulation and bring it back next meeting.

8. General Meetings

- 8.2. Complete: Clinical Audiology Students' Association, Indonesian Students Association, BusinessOne Consulting University of Melbourne, Quantitative Trading Society, Biomedicine Student Society, Pakistani Society

Motion: To accept all complete General Meetings.

Mover: Joshua Solomon Seconder: Roger Cao

CWD

- 8.3. Referred

Enactus

They wrote to C&S and had to fill their general committee. They proposed a constitution change to get rid of the general committee. Haven't held the SGM to accept the change and the amendment was approved.

Pending SGM.

Motion: To grant Enactus an extension until the end of week 12 to hold their General Meeting.

Mover: Joshua Solomon Seconder: Yunyi Chan

CWD

Indian Club

There was a mistake in their AGM processing. They were supposed to fill general committee, as their constitution actually allows them to pick the general committee after their AGM.

No AGM required. No action.

Filipino Students Association

Their general meeting direction was already rescinded as they satisfied the requirement. No action.

Design Student Society (DES)

The club has not held the required SGM which was supposed to be done to validate their AGM. So at this point they have not had a valid AGM.

Petition to disaffiliate Design Student Society (DES) for not holding an AGM (6.3.i).

Petitioned by: Joshua Solomon, Roger Cao

Sri Lankan Students Association

C&S has not heard from them regarding their general meeting.

Petition to put Sri Lankan Students Association on probation for 12 months or until they hold the directed SGM (6.3.i).

Petitioned by Roger Cao, Yunyi Chan.

Bangladeshi Student Society

They have an extension to hold their general meeting until week 9.

Defer.

Beer and Cider Society

The club was directed to hold an SGM to accept the financial reports from 2024-5.

The club has submitted insufficient financial reporting.

Tarish arrived at 1:53pm.

The direction email from the department wasn't clear enough about the reporting period. The Office Bearer, Seamus, has been communicating on behalf of the club.

Motion: To Direct the Beer and Cider Society to meet with staff to ensure they understand what they need to do and hold an SGM to accept last year's financial report by the end of week 12.

Mover: Joshua Solomon Seconder: Yunyi Chan

For: 4 Abst: 1

Carried

9. Other Business

9.2. Asset Reporting

Committee consider clubs who have not shown their assets.

Arts Students Society, CAINZ, Cambodian Students Society, Greens Club, Indian Graduate Researchers Society, Korean Students Society, Labor Club, Physiotherapy Students' Society.

Petition to suspend asset grants of Arts Students Society, CAINZ, Cambodian Students Society, Greens Club, Indian Graduate Researchers Society, Korean Students Society, Labor Club, Physiotherapy Students' Society for 12 months or until compliant under R6.3.a (R7.2.b).

Petitioned by: Tarish Kadam, Yunyi Chan

9.3. RMIT Ad

No appetite.

9.4. Lucky Thursday Club Ad

No appetite.

10. Next Meeting

The next meeting will be held on 19 May 2026.

11. Close Meeting

Alex closed the meeting at 2:08pm.