

University of Melbourne Student Union
Meeting of the Clubs & Societies Committee



CONFIRMED Minutes

10 am Friday February 21, 2025

Meeting 3/25

**Location:
Room 201, Building 168 and Zoom (details available on request)**

Meeting opened at 10:03 by Esther Luk

1. Procedural Matters

1.1. Election of Chair

Motion 1: To elect Esther Luk as chair.

Mover: Ewan Bezzobs

Seconder: Esther Luk

CWD

1.2. Acknowledgement of Indigenous Owners

So acknowledged.

1.3. Attendance

Office Bearers: Esther Luk, Ewan Bezzobs

Committee: Azalea Rohaizam, Tarish Kadam, Darcy Williams, Oliver Nassau, Krithi Babu, Rumaysa Fatima, Doris Wang

Staff: Fiona Sanders

Other: Jayde East (Environment OB), Helena Mücke (Environment OB)

1.4. Grant speaking rights to Coordinator (Standing Order 21.2)

Motion 2: To grant speaking rights to Fiona Sanders (C&S Coordinator) under Standing Order 21.2.

Mover: Chair

CWD

1.5. Apologies

Lenah Ankliss, Alex Gwynn, Doris Wang

1.6. Proxies

Lenah Ankliss to Rumaysa Fatima

Alex Gwynn to Azalea Rohaizam

1.7. Membership

No changes.

1.8. Adoption of Agenda

Add 8.4 Environment Department initiatives to discuss the Environment OBs' suggestions.

Motion 3: To adopt the agenda as circulated with the above proposed addition.

Mover: Chair

CWD

2. Confirmation of Previous Minutes

Motion 4: To accept the minutes as a true and accurate record of the previous meeting.

Mover: Chair

CWD

3. Conflicts of interest

Name	Conflicts of Interest declared
Oliver Nassau	Arts Students Society
Darcy Williams	Birdwatching Society
Tarish Kadam	Language Exchange Club
Doris Wang	Women in Commerce and Politics, Environmental Engineers Society, Photography Club
Lenah Ankliss	Emerging Markets Network
Krithi Babu	Postgraduate Environment Network
Alex Gwynn	Swifties Society
Ewan Bezzobs	Nil
Esther Luk	Ring of Choir, Apollo Music Society

Azalea Rohaizam declares Swifties Society as a conflict of interest.

Rumaysa Fatima does not declare any clubs as a conflict of interest.

Procedural Motion 1: To consider 8.4 Environment Department Initiatives first.

Mover: Tarish Kadam

CWD

8.4 Environment Department initiatives

General ideas presented by Jayde and Helena:

- New grant category "sustainability initiatives" to be added – 100% rate to cover sustainability needs for events
- Questions to be added to Function Grants regarding disposal of waste etc.
- Sustainability Module to be added to Canvas for execs, to be developed by Enviro Department and UniMelb Sustainability
- Enviro department to run sustainability workshop for executives

New category grant payment would still come out of grant cap. The benefit is that clubs would be able to apply for an extra grant for an event on top of Functions and/or Purchases and Hiring (Events) grants that they would already be applying for. The extra grant money would go to hiring bins or other sustainable initiatives.

Enviro officers hoped the new grant category could have no cap. It would show that UMSU cares about sustainability, and, along with other initiatives, can create a change in the culture of how events are run.

Questions to be added to Function grants can be rolled into Clubs Online improvement project.

The addition of the Grant Category is to be discussed further.

There is a consensus on compulsory training.

Motion 5: To endorse the Enviro department's proposed initiatives.

Mover: Tarish Kadam Seconder: Azalea Rohaizam

CWD

ACTION: OBs to progress the initiatives and put on Agenda for the next meeting.

4. Matters arising from previous Minutes

4.1. Discipline

4.1.1. Google Developer Student Club

Petition made last meeting: To suspend grants of Google Developer Student Club for a maximum of 6 months or until sufficient activity reporting for S2 2024 is received (R6.3.q).

Club has provided a Statutory Declaration, which is compliant evidence. Discipline no longer has grounds.

Motion 6: To uphold the petition to suspend grants of Google Developer Student Club for a maximum of 6 months or until sufficient activity reporting for S2 2024 is received (R6.3.q).

Mover: Tarish Kadam Seconder: Azalea Rohaizam

Against: 6

LOST

4.1.2. F1 Club

Petition made last meeting: To place F1 Club & Platypus Affiliated Society on probation for 9 months for not submitting bank details (R6.3.a (4.6.c.i & Appendix 3))

Club has submitted bank details. Discipline no longer has grounds.

Motion 7: To uphold the petition to place F1 Club on probation for 9 months for not submitting bank details (R6.3.a (4.6.c.i & Appendix 3)).

Mover: Krithi Babu Seconder: Azalea Rohaizam

Against: 6

LOST

4.1.3. Platypus Affiliated Society

Petition made last meeting: To place F1 Club & Platypus Affiliated Society on probation for 9 months for not submitting bank details (R6.3.a (4.6.c.i & Appendix 3))

Club has submitted bank details. Discipline no longer has grounds.

Motion 8: To uphold the petition to place Platypus Affiliated Society on probation for 9 months for not submitting bank details (R6.3.a (4.6.c.i & Appendix 3)).

Mover: Tarish Kadam Seconder: Krithi Babu

Against: 6

LOST

4.2. Model United Nations Society bank account

Defer, as club has been given an extension.

4.3. Regulations

4.3.1. Income Tax

Motion 9: To endorse the proposed regulation change to be sent to Students' Council.

Mover: Tarish Kadam Seconder: Azalea Rohaizam

CWD

4.3.2. Committee Disaffiliation Referral

Motion 10: To endorse the proposed regulation change to be sent to Students' Council.

Mover: Tarish Kadam Seconder: Krithi Babu

CWD

4.4. Policies

4.4.1. Activity Reporting disaffiliations

Azalea Rohaizam left at 11:10 am

Procedural Motion 2: To move to 8.3 SSS Camp Advertising Breach.

Mover: Tarish Kadam

CWD

8.3 SSS Camp Advertising breach

From the Alcohol and Management Checklist: "20 Event Advertising will not emphasise the availability or consumption of alcohol."

Oli advised that on camp the licence was respected.

Azalea Rohaizam came back at 11:13 am

Discussion of appropriate action.

Oliver Nassau left at 11:25 am

Motion 11: To direct the OBs of the C&S Department to email the Science Students Society to highlight the severity of the mistake and to require a response.

Mover: Tarish Kadam Seconder: Krithi Babu

CWD

4.4.1 Activity Reporting Disaffiliation

There is general consensus on the policy, which is to be adopted next meeting.

4.5. Income Tax

Communication can be made to clubs on what they need to do, as the forms have finally been received from the lawyer.

ACTION: Make a flow chart to show clubs what income tax reporting obligations they have based on the specifics of their club.

4.6. Directed General Meetings

4.7.1. Cider Appreciation Society (Fill vacancies (VP) w4 S1 2025)

4.7.2. Friends of Vets Beyond Boarders (Fill vacancies (VP) w4 S1 2025)

4.7.3. Nursing Students Society (Ratify AGM (w4 S1 2025))

4.7.4. University Network for Investment and Trading (Sec/Treas (update const or spill & fill) w4 S1 2025)

4.7.5. Journalism Club (Fill vacancies (editor in chief, sec, treas) w4 S1 2025)

4.7.6. Chinese Debating Group (2024 AGM, w3 S1 2025)

Defer all to next meeting as none of the deadlines have been reached yet.

4.8. Disaffiliation appeals

4.8.1. Electrical Engineering Club

President of two clubs sent activity reporting for both clubs in one email. C&S made an error as the activity reporting was only attributed to one of the two clubs.

ACTION: Ask club to use club email account in future.

Motion 12: To rescind the decision to disaffiliate the Electrical Engineering Club for insufficient activity reporting in Semester 2 2024 (R6.3.q).

Mover: Esther Luk

Seconder: Ewan Bezzobs

CWD

4.8.2. Enactus

Appeal was heard and upheld, so the club remains affiliated.

Darcy Williams left at 11:39 am

Petition to put Enactus on probation for 9 months for not providing Activity Reporting when requested (R6.3.j).

Petitioned by Krithi Babu, Tarish Kadam

4.8.3. Melbourne Alternative Protein Project

Appeal was not upheld, and the club is now disaffiliated.

4.8.4. Slavic Languages Club

Appeal was upheld, and the club remains affiliated.

Petition to put Slavic Languages Club on probation for 12 months for insufficient Activity Reporting (6.3.q).

Petitioned by Krithi Babu, Tarish Kadam

Procedural Motion 3: To cede the chair to Ewan Bezzobs.

Mover: Esther Luk

CWD

5. OB Reports

Darcy Williams returned at 11:52 am

Motion 13: To authorise up to \$5,500 from 03-60-605-3161 Training & Development budget line for the RSA & SFH trainings.

Mover: Esther Luk

Secunder: Ewan Bezzobs

CWD

Ewan will be very busy this semester and therefore will not be running the weekly trivia events.

Esther Luk left at 11:55am

Motion 14: To accept the OB reports.

Mover: Azalea Rohaizam

Secunder: Tarish Kadam

CWD

6. Correspondence

6.1. Cider Appreciation Name & Aims change

Motion 15: To approve the proposed Name and Aims change of Cider Appreciation Society.

Mover: Azalea Rohaizam

Secunder: Krithi Babu

For: 4 Abstain: 1

Carried

Consider a change to Aim 3 of the Cider Appreciation Society constitution. The regulations may provide the basis to require a change.

Break under Standing Orders at 12:01 pm and return at 12:11 pm

Doris Wang arrived at 12:11 pm

Everyone except Darcy Williams returned at 12:11 pm

Darcy Williams returned at 12:13 pm

ACTION: Put Cider Appreciation Society aims on the agenda for next meeting

6.2. Photography opportunity

No appetite to approve distribution.

7. Grants

Discussion of 2025 grant standards:

C&S Committee Non-Standard Grant Precedents:

- Late: approve at 50%
- Duplicate: reject
- No UMSU logo: reject
- C&S Promo not compliant: approve at 50%, approve at 75% if compliant but late

- Joint grant: approve
- Risk Assessment insufficient: reject if event is passed, approve conditional on submission of documents before event if event is in the future
- SFH details insufficient: reject if event is passed, approve conditional on resubmission of SFH Plan before event if event is in the future
- SFH certificate not on file: approve conditional on submission of certificate obtained before event
- Off campus exemption: approve all reasonable exemptions, reject if no exemption is submitted
- No venue booking: approve conditional on submission of evidence of venue booking
- No certificate of currency: approve conditional on submission of certificate of currency
- Wrong category: change category

ACTION: Publish full list of grant precedents on Clubs Online

Doris Wang left at 12:28 pm

Darcy Williams left at 12:29 pm

Motion 16: To approve all standard grants en bloc.

Mover: Tarish Kadam Seconder: Krithi Babu

CWD

Motion 17: To reject all duplicate grant submissions.

Mover: Tarish Kadam Seconder: Azalea Rohaizam

CWD

Motion 18: To approve CSF24164, CSF24217 and CSF24161 conditional on submission of acceptable purchase details.

Mover: Tarish Kadam Seconder: Azalea Rohaizam

CWD

Motion 19: To reject Power to Change t-shirt (CSF24245).

Mover: Krithi Babu Seconder: Tarish Kadam

CWD

GRANT ID	CLUB NAME	DATE FROM	GRANT TYPE	OB Recommendations
CSF24245	Marketing Intelligence	05/03/2025	Function	Approve

CSF24175	Queer Commerce Club	25/02/2025	C&S Promotional Events	Approve conditional on submission of acceptable purchase details and printing designs (if applicable)
CSF24173	Classics and Archaeology Society	05/03/2025	Function	Approve conditional on event being added to the calendar before the due date
CSF24147	Socialist Alternative	25/02/2025	C&S Promotional Events	Approve conditional on acceptable printing designs and Risk Assessment before event / Fund 75% (late on calendar)
CSF24247	Student Exchange Society	04/03/2025	Purchases & Hiring (Events)	Approve conditional on event being added to the calendar before the due date
CSF24186	Optometry Students Society	07/03/2025	Function	Approve conditional on submission of risk assessment before event, acceptable purchase details, and listing on calendar by due date
CSF24166	Engineers Without Borders	12/03/2025	Function	Approve conditional on submission of acceptable purchase details and event being added to calendar by due date
CSF24220	Sri Lankan Graduates' Society	23/02/2025	Function	Approve conditional on submission of SFH certificate obtained before event and acceptable purchase details
CSF24219	Sri Lankan Graduates' Society	23/02/2025	Purchases & Hiring (Events)	Approve conditional on submission of SFH certificate obtained before event and acceptable purchase details
CSF24154	Speech Pathology Students' Society	25/02/2025	C&S Promotional Events	Approve conditional on submission of compliant printing designs and venue booking
CSF24196	Adventist Students on Campus	28/02/2025	Function	Approve conditional on submission of venue booking
CSF24206	Soccer Appreciation Society	11/03/2025	Purchases & Hiring (Events)	Approve conditional on event being added to the calendar before the due date

CSF24205	Soccer Appreciation Society	04/03/2025	Purchases & Hiring (Events)	Approve conditional on event being added to the calendar before the due date
CSF24222	Tabletop Gaming Society	07/03/2025	C&S Promotional Events	Approve conditional on event being added to the calendar before the due date
CSF24158	Speech Pathology Students' Society	25/02/2025	C&S Promotional Events	Approve conditional on submission of venue booking
CSF24153	Speech Pathology Students' Society	25/02/2025	C&S Promotional Events	Approve conditional on submission of venue booking
CSF24189	Coffee Appreciation For Enthusiasts	28/02/2025	C&S Promotional Events	Approve conditional on submission of compliant printing designs
CSF24129	Pre-Law Society		Purchase (Other)	Approve conditional on submission of compliant printing designs

Motion 20: To accept the amended OB recommendations for remaining Grants for Discussion.

Mover: Tarish Kadam

Secunder: Krithi Babu

CWD

8. General Meetings

No business this meeting.

9. Other Business

8.1. Training

8.1.1. Compliance

Cider Appreciation Society & X-Crew City Walking Association have not reported completion of Grants & Treasurer's training

To suspend grants of the Cider Appreciation Society for 12 months or until training is completed (R6.3.r)

Petitioned by Tarish Kadam and Krithi Babu

To suspend grants of the X-Crew City Walking Association for 12 months or until training is completed (R6.3.r)

Petitioned by Tarish Kadam and Krithi Babu

8.1.2. 2025 obligations

Discussion of 2025 Training obligations:

- Treasurer's: Treasurer within 1 month of election

- Grants: two executives within 1 month of election
- General Meeting: Secretary & President must show completion upon giving notice of a general meeting
- Induction: 1 Executive
- Bystander Intervention:
 - 100+ members: 2 committee members, including at least 1 executive
 - Less than 100 members: 1 executive

Failure to attend may result in discipline.

Motion 21: To set the above training obligations for 2025.

Mover: Krithi Babu

Seconder: Tarish Kadam

CWD

8.2. Asset Checking

It is an obligation in the regulations for C&S to check assets.

Discussion of removing the Assets grant category, and for clubs to apply in Purchases (Other) instead.

ACTION: OBs to make regulation recommendation

Motion 22: To set the Asset presentation deadline to be 31 March 2025.

Mover: Azalea Rohaizam

Seconder: Rumaysa Fatima

CWD

C&S committee needs to meet every 2 weeks. Schedule will be set by next meeting.

9. Close

Meeting closed at 1:12 pm