

University of Melbourne Student Union  
Meeting of the Clubs & Societies Committee



Confirmed Meeting Minutes 2  
12 pm Tuesday January 27, 2026

Meeting 2/26

Location:

Room 201, Building 168 and Zoom (details available on request)

Meeting opened 12:08pm

**1. Procedural Matters**

1.1. Election of Chair

**Motion 1: To elect Seamus Donnellan as chair.**

Mover: Seamus Donnellan

Seconder: Alex Gwynn

**CWD**

1.2. Acknowledgement of Indigenous Owners

Seamus acknowledged.

1.3. Attendance

OBS: Seamus Donnellan, Alex Gwynn

Committee: Joshua Solomon, Maximillian McKenzie Fitzpatrick, Lucia Flynn, Meiqi Liu, Yifan (Roger) Cao, Yunyi Chan, Tarish Kadam

Staff: Fiona Sanders, Melanie Gunton, Kay Pahl-Duffy

Clubs: Song Qi (Soil and Plant Society), Alishba Tauseef (Pakistani Society), Badis Sai (Islamic Students Society), Jake Paul (Graphic Design Club)

1.4. Grant speaking rights to Coordinator (Standing Order 21.2)

**Procedural Motion 1: To grant speaking rights to the C&S Coordinator Melanie Gunton and Student Governance Project Lead Fiona Sanders.**

Mover: Seamus Donnellan

**CWD**

1.5. Apologies

None.

1.6. Proxies

None.

1.7. Membership

No change.

1.8. Adoption of Agenda

**Procedural Motion 2: To adopt the agenda as presented.**

Mover: Seamus Donnellan

Seconder: Tarish Kadam

CWD

## 2. Confirmation of Previous Minutes (December 9)

**Motion 2: To confirm the minutes as a true and accurate record of the December 9 meeting.**

Mover: Seamus Donnellan

Seconder: Maximillian McKenzie Fitzpatrick

CWD

## 3. Conflicts of interest

Name	Conflicts of Interest declared
Tarish Kadam	Language Exchange Club
Joshua Solomon	Society for Astronomy at Melbourne University, Jewish Students Society, Society for Transportation Enthusiasts at Melbourne
Maximilian Mckenzie Fitzpatrick	Film Society, Pirates
Lucia Flynn	Arts Students Society
Meiqi Liu	Drawing and Painting Club
Yifan (Roger) Cao	Student Institution of Mihoyo Players
Yunyi Chan	Hispanic Culture and Language Society
Alex Gwynn	Swifties Society
Seamus Donnellan	Beer and Cider Society

## 4. Matters deferred and arising

### 4.1. Discipline

**Procedural Motion 3: To go to 9. Induction Compliance**

Mover: Seamus Donnellan

CWD

## 9. Induction Compliance

Song from Soil and Plant Society states that the handover period was not smooth. Melanie explains that there will be make-up sessions for induction compliance

**Jake Paul arrived at 12:17pm**

*Petition made last meeting for a formal warning for Venture Capital and Innovation Laboratories, Indian Graduate Students Society, Cantonese Students Association, Financial Management Association of Australia, Liberal Club, Society for Astronomy at Melbourne University, Urban Collective, CastOn Charity Group, Card Crew, Soil and Plant Society, Barbell Society, Wine Society, Speech Pathology Students' Society, University Network for Investing and Trading (UNIT), Lebanese Students Society, Blockchain Association, Chinese Students and Scholars Association, Chinese Calligraphy Club, Pakistani Society, Indian*

*Club, Multi Art and Culture Association, Real Estate Investment Student Association, Ceramics Club VCA for induction non-compliance (R6.3.r).*

*Petitioned by Tarish Kadam, Lucia Flynn*

**Motion 3: To uphold the petition for formal warning for Soil and Plant Society for induction non-compliance.**

Mover: Joshua Solomon

Seconder: Maximillian McKenzie Fitzpatrick

**Lost**

**Song Qi left at 12:19pm**

**Meiqi Liu arrived at 12:19pm**

**Procedural Motion 4: To go to 4.1.14. Data Science Students Society**

Mover: Seamus Donnellan

**CWD**

4.1.14 Data Science Students Society

Jake Paul explains that club has held two individual events. Melanie asks him to send it through to the C&S email.

**Badis Sai arrived 12:23pm**

**Alishba Tauseef arrived at 12:23pm**

**Kay Pahl-Duffy arrived at 12:23pm**

Deferred

**Procedural Motion 5: To go to 4.1.13. Islamic Students Society**

Mover: Seamus Donnellan

**CWD**

4.1.13 Islamic Society

*Petition made last meeting to put Islamic Students Society on probation for 12 months for breaching their constitution (R6.3.e).*

*Petitioned by Joshua Solomon, Tarish Kadam*

Badis explains that he didn't know the breach had happened and was made by the outgoing committee. Fiona explains the unapproved changes. Badis says that Ramadan is soon and the deadline to hold an SGM by the end of Week 4 would mean that few Muslim students would be on campus to attend. The C&S committee amended the petition and added that the petition will lapse if the SGM papers are accepted.

**Motion 4: To extend Islamic Society's SGM deadline to end of Week 5**

Mover: Maximillian McKenzie Fitzpatrick

Seconder: Lucia Flynn

**CWD**

**Motion 5: To uphold the petition to put Islamic Students Society on probation for 12 months or until the SGM papers are accepted for breaching their constitution (R6.3.e).**

Mover: Joshua Solomon

Seconder: Lucia Flynn

**CWD**

Josh clarifies that the direction was also to meet up with staff.

#### **Islamic Society left at 12:43pm**

#### **Procedural Motion 6: To go back to 4.1.14. Data Science Students Society**

Mover: Seamus Donnellan

**CWD**

4.1.14 Data Science Students Society

*Petition made last meeting: Petition to disaffiliate Data Science Student Society for not holding two members' events in S2 2025 (R6.3.q)*

*Petitioned by Joshua Solomon, Tarish Kadam*

Club sent in green sheets without dates.

#### **Motion 6: To uphold the petition to disaffiliate Data Science Student Society for not holding two members' events in S2 2025 (R6.3.q)**

Mover: Joshua Solomon

Seconder: Maximillian McKenzie Fitzpatrick

**Lost**

**Petition to put Data Science Students Society on probation for 6 months for failing to comply with requests from the C&S Committee to produce documents (R6.3.j)**

**Petitioners: Joshua Solomon, Maximillian McKenzie Fitzpatrick**

#### **Procedural Motion: To go to 4.1.10. Pakistani Society**

Mover: Seamus Donnellan

**CWD**

#### 4.1.10 Pakistani Society

*Petition made last meeting to suspend the Pakistani Society's for 6 months or until activity reporting is compliant for not holding two members' events in S2 2025 and for breaching their constitution (R6.3.e) R6.3.e).*

*Petitioned by Tarish Kadam, Lucia Flynn*

Alishba said she was unaware that events with non-UMSU clubs counted as individual events and not joint events. She said the club held events on 24 August and 14 October.

*Activity reporting matter deferred.*

Tarish gives brief explanation of meeting as he attended the AGM. There were multiple issues with taking attendance, the returning officer and how the votes were counted. Alishba explains that the AGM was disorganised but did not deserve such a harsh penalty.

*Tarish Kadam and Lucia Flynn withdraw old petition*

**Petition to suspend the Pakistani Society's grants for 6 months or until Activity Reporting is compliant for not holding two members' events in S2 2025 (R6.3.q).**

**Petitioners: Tarish Kadam, Lucia Flynn**

**Petition to suspend Pakistani Student Society's grants for 6 months for breaching Constitution (R6.3.e)**

**Petitioners: Tarish Kadam, Lucia Flynn**

*Petition made last meeting for a formal warning for Venture Capital and Innovation Laboratories, Indian Graduate Students Society, Cantonese Students Association, Financial Management Association of Australia, Liberal Club, Society for Astronomy at Melbourne University, Urban Collective, CastOn Charity Group, Card Crew, Soil and Plant Society, Barbell Society, Wine Society, Speech Pathology Students' Society, University Network for Investing and Trading (UNIT), Lebanese Students Society, Blockchain Association, Chinese Students and Scholars Association, Chinese Calligraphy Club, Pakistani Society, Indian Club, Multi Art and Culture Association, Real Estate Investment Student Association, Ceramics Club VCA for induction non-compliance (R6.3.r).*

*Petitioned by Tarish Kadam, Lucia Flynn*

**Motion 7: To uphold the petition to give Pakistani Society a formal warning for induction non-compliance (R6.3.r).**

Mover: Maximillian McKenzie Fitzpatrick  
Solomon

Seconder: Joshua

**Lost**

**Alishba Tauseef left at 1:13pm**

**Kay Pahl-Duffy left at 1:13pm**

4.1.1. Chinese Students and Scholars Association

Audit is still being reviewed by staff.

Defer.

4.1.2. Beer and Cider Society

Fiona gave a deadline for partial submission, no submission from the club by the deadline. Fiona had a brief look at the documents. The club sent in the required documents late.

*Defer to end of meeting*

4.1.3. Multi Art and Culture Society

Stat dec was illegible – asked club to clarify but no response. Melanie clarifies previous issues. Committee would like club to redo statutory declaration as the declaration does not specify the events that occurred.

**Motion 8: To direct the Multi Art and Culture Society to produce a legible statutory declaration confirming the minutes and to meet with Staff or OBs before end of Week 1**

Mover: Maximillian McKenzie Fitzpatrick

Seconder: Yunyi Chan

**CWD**

4.1.4. Punjabi Student Association and Business Analytics Students Society

*Petition made last meeting to suspend Punjabi Student Association and Business Analytics Students Society grants for 12 months or until they submit bank details (R4.6.c.i (R5.5.a.iii)).*

*Petitioned by Tarish Kadam, Lucia Flynn*

Punjabi Student Association now compliant – petition lapses

**Motion 9: Petition to suspend Business Analytics Students Society's grants for 12 months or until they submit bank details (R4.6.c.i (R5.5.a.iii)).**

Mover: Maximillian McKenzie Fitzpatrick      Second: Joshua Solomon

**For: 6      Abst: 1**

**Carried**

4.1.5. **Australia Chinese Student Psychological Association**

*Petition made last meeting to put Australia Chinese Students Psychological Association on probation for 12 months or until they submit their constitution (R6.3.i (R5.2.h)).*

*Petitioned by Joshua Solomon, Tarish Kadam*

No submission of constitution in the AGM.

**Motion 10: To uphold the petition to put Australia Chinese Students Psychological Association on probation for 12 months or until they submit their constitution (R6.3.i (R5.2.h)).**

Mover: Maximillian McKenzie Fitzpatrick      Second: Joshua Solomon

**CWD**

4.1.6. Ted x Unimelb

*Petition made last meeting to give TedxUnimelb a formal warning for short notice for their AGM (R6.3.1 (R5.2.b)).*

*Petitioned by Joshua Solomon, Tarish Kadam*

**Motion 11: To uphold the Petition to give TedxUnimelb a formal warning for short notice of their AGM (R6.3.1 (R5.2.b)).**

Mover: Maximillian McKenzie Fitzpatrick      Second: Tarish Kadam

**CWD**

4.1.7. Let's Talk Conversation Group

*Petition made last meeting to suspend the Let's Talk Conversation Group grants for 12 months or until they submit complete submission of AGM (R6.3.i (R5.2.h)).*

*Petitioned by Tarish Kadam, Lucia Flynn*

No submission from the club.

**Motion 12: To uphold the Petition to suspend the Let's Talk Conversation Group grants for 12 months or until they submit complete submission of AGM (R6.3.i (R5.2.h)).**

Mover: Maximillian McKenzie Fitzpatrick      Second: Roger Cao

**CWD**

4.1.8. Engineering Students Club

*Petition made last meeting to give Engineering Students' Club a formal warning for short notice of their AGM (R6.3.1 (R5.2.b)).*

*Petitioned by Tarish Kadam, Max Mckenzie Fitzpatrick.*

**Motion 13: To uphold the petition to give Engineering Students' Club a formal warning for short notice of their AGM (R6.3.1 (R5.2.b)).**

Mover: Joshua Solomon      Second: Maximillian McKenzie Fitzpatrick

**CWD**

4.1.9. Agricultural and Food Sciences Society

*Petition to suspend the Agricultural and Food Sciences Society grants for 12 months or until they submit complete submission of AGM (R6.3.i (R5.2.h)).*

*Petitioned by Joshua Solomon, Meiqi Liu*

The AGM submission is now complete.

*Petition Lapses*

4.1.10. Pakistani Society

Already discussed.

4.1.11. Hanfu Association

*Petition made last meeting to put Hanfu Association on probation for 12 months or until the AGM submission is compliant (R6.3.i (R5.2.h.vi.A)).*

*Petitioned by Joshua Solomon, Roger Cao*

Club said they didn't know how to fill in the necessary tax forms so submitted something they considered to be appropriate, but which was not.

**Motion 14: To uphold the Petition to put Hanfu Association on probation for 12 months or until the AGM submission is compliant (R6.3.i (R5.2.h.vi.A)).**

Mover: Lucia Flynn      Second: Tarish Kadam

**CWD**

4.1.12. MUR Motorsports

*Petition made last meeting to suspend MUR Motorsports' grants for 12 months or until their AGM submission is compliant (R6.3.i (R5.2.h.vi.A/C/D/E)).*

*Petitioned by Tarish Kadam, Lucia Flynn*

No response from the club.

**Motion 15: To uphold the Petition to suspend MUR Motorsports' grants for 12 months or until their AGM submission is compliant (R6.3.i (R5.2.h.vi.A/C/D/E)).**

Mover: Maximillian McKenzie Fitzpatrick      Second: Meiqi Liu

**CWD**

4.1.13. Islamic Students Society

Already discussed

#### 4.1.14. Data Science Students Society

Already discussed

#### 4.2. Pacific Islands Students Society

Melanie informed the club about everything they need to become compliant but there was no response from the club.

Alex explains what happened at council - the council upheld the club's disaffiliation appeal.

The club had two reasons why they were petitioned.

The disaffiliation was due to insufficient activity reporting. There was a lot of correspondence between the club and Melanie but no action from the club. Club did not show up to council. There was no reason to uphold the appeal.

**Petition to suspend Pacific Islands Students Society grants for 12 months or until the AGM submission is compliant (R6.3.i (R5.2.h.vi.A))**

**Petitioners Tarish Kadam, Maximillian McKenzie Fitzpatrick**

### 5. OB Reports

Seamus gave an oral report in lieu of a distributed report due to a misunderstanding on the process. He apologised and said that he will submit reports in advance in the future. He explains that they have allocated clubs to specific days for O Week Club Expo, as well as organising Music Group performances.

Fiona explained to the Committee that despite what had been occurring in 2025, the Standing Orders are clear that reports must be written and submitted with papers.

**Kay Pahl-Duffy arrived at 1:49pm**

**Roger Cao left at 1:50pm**

Alex spoke to her report which was also well received by the committee. She says that she has been working extensively with the General Secretary to get Committee regulations passed by Council. She also announces that the Department has ordered 12 additional lockers with money from the Whole of Union Capital Expenditure Fund.

#### **Motion 16: To accept the OB Report**

Mover: Joshua Solomon

Seconder: Tarish Kadam

**CWD**

### 6. Correspondence

#### 6.1. Power to Change name change

#### **Motion 17: To approve Power to Change name change**

Mover: Joshua Solomon

Seconder: Tarish Kadam

**CWD**

**Procedural Break at 2:02 pm for 10 minutes**

**Meeting resumed at 2:12pm**

### 7. Grants

#### 7.1. SFH Discussion

Fiona recaps the amendments to regulations and the Safe Food Handling structure. She says that the regulation change is in the batch of changes that Alex is taking to Council.

**Tarish Kadam arrived at 2:15pm**

Fiona made some minor changes. Committee is happy with the changes.

**8. General Meetings**

8.1. Complete

List of clubs whose general meetings are complete: Australia China Youth Association, Biomedicine Students Society, Buddhist Society, Hispanic Culture and Language Society, Oxfam Group, Robogals, Start Up Link Unimelb, Synthetic Biology Society, World of Mahjong (two SGMs)

**Motion 17: To accept all complete General Meetings**

Mover: Tarish Kadam                      Seconder: Joshua Solomon

**CWD**

8.2. Referred

The committee discussed but forgot to accept these general meetings last meeting.

List of clubs: Bangladeshi Students Society, Hanfu Association, Indian Club, MUR Motorsports

**Motion 18: To accept all listed general meetings.**

Mover: Tarish Kadam                      Seconder: Yunyi Chan

**CWD**

**Petition to give Drone Aviation Racing and Engineering a formal warning for giving short notice of the SGM (R6.3.a (5.2.b))**

**Petitioners Tarish Kadam, Maximillian McKenzie Fitzpatrick**

**Motion 19: To accept the Drone Aviation Racing and Engineering General Meeting**

Mover: Tarish Kadam                      Seconder: Lucia Flynn

**CWD**

Committee acknowledged that the Next Gen SGM was inquorate, no action.

**Motion 20: To accept the Tea Table SGM**

Mover: Tarish Kadam                      Seconder: Joshua Solomon

**CWD**

**Petition to give a formal warning to Tea Table for giving short notice of the SGM (R6.3.a (5.2.b)).**

**Petitioners: Tarish Kadam, Yunyi Chan**

**9. Induction Compliance**

*Petition made last meeting for a formal warning for Venture Capital and Innovation Laboratories, Indian Graduate Students Society, Cantonese Students Association, Financial Management Association of Australia, Liberal Club, Society for Astronomy at Melbourne University, Urban Collective, CastOn Charity Group, Card Crew, Soil and Plant Society, Barbell Society, Wine Society, Speech Pathology Students'*

*Society, University Network for Investing and Trading (UNIT), Lebanese Students Society, Blockchain Association, Chinese Students and Scholars Association, Chinese Calligraphy Club, Pakistani Society, Indian Club, Multi Art and Culture Association, Real Estate Investment Student Association, Ceramics Club VCA for induction non-compliance (R6.3.r).*

*Petitioned by Tarish Kadam, Lucia Flynn*

#### 9.1. Wine Society

Wine Society is now compliant.

**Motion 21: To uphold the petition to give Wine Society a formal warning for induction non-compliance (R6.3.r).**

Mover: Tarish Kadam                      Seconder: Roger Cao

**Lost**

#### 9.2. Card Crew

The club submitted a letter to the C&S committee explaining their circumstances.

**Motion 22: To uphold the petition to give Card Crew a formal warning for induction non-compliance (R6.3.r).**

Mover: Tarish Kadam                      Seconder: Lucia Flynn

**Lost**

#### 9.3. Speech Pathology Students Society

The club submitted a letter to the C&S committee explaining their circumstances.

**Motion 23: To uphold the petition to give Speech Pathology Students Society a formal warning for induction non-compliance (R6.3.r).**

Mover: Tarish Kadam                      Seconder: Lucia Flynn

**Lost**

Josh already attended on behalf of SAMU

**Motion 24: To uphold the petition to give Society for Astronomy at Melbourne University a formal warning for induction non-compliance (R6.3.r).**

Mover: Tarish Kadam                      Seconder: Lucia Flynn

**Lost**

To uphold petition for the rest of the clubs who have submitted a response to the petition.

**Motion 25: To uphold petitions to give formal warnings to Venture Capital and Innovation Laboratories, Indian Graduate Students Society, Cantonese Students Association, Financial Management Association of Australia, Liberal Club, Urban Collective, CastOn Charity Group, University Network for Investing and Trading (UNIT), Lebanese Students Society, Blockchain Association, Chinese Students and Scholars Association, Chinese Calligraphy Club, Indian Club, Multi Art and Culture Association, Real Estate Investment Student Association, Ceramics Club VCA for induction non-compliance (R6.3.r).**

Mover: Tarish Kadam                      Seconder: Lucia Flynn

**10. Other Business**

## 10.1. 2026 Budgeting discussion

Josh asked about the cost of Awards Night and is unsure why cost is high. OBs and Staff explained that AVMelbourne is now a user-pays model. Josh asked about startup grants. Max asked about air conditioning for Market Hall, Fiona explained that Market Hall is passively air conditioned and requires external cooling for large events. Grant cap expected to be \$2000 per club. OBs still plan for two executive mixers.

**Motion 26: To adopt the C&S Committee Budget allocation as circulated in the papers.**

Mover: Alex Gwynn

Second: Seamus Donnellan

CWD

**Motion 27: That the Clubs and Societies Committee approve the expenditure of \$2,500 from the Events 03-60-605-3840 Budget Line within the tag 'Orientation' for any expenses associated with Semester One 2026 Orientation.**

Mover: Alex Gwynn

Second: Seamus Donnellan

CWD

**Motion 28: That the Clubs and Societies Committee approve the expenditure of \$1,250 from the Events 03-60-605-3840 Budget Line within the tag 'General' for the Semester One 2026 Executive Mixer.**

Mover: Alex Gwynn

Second: Seamus Donnellan

CWD

**Motion 29: That the Clubs and Societies Committee approve the expenditure of \$240 from the Consumables and Supplies 03-60-605-3352 Budget Line within the tag 'First Aid Supplies' for the purchase of new EpiPens.**

Mover: Alex Gwynn

Second: Seamus Donnellan

CWD

**Motion 30: That the Clubs and Societies Committee approve the expenditure of \$165 from the Subscriptions and Literature 03-60-605-3774 Budget Line within the tag 'General Subscription' for the purchase of a Canva Premium subscription.**

Mover: Alex Gwynn

Second: Seamus Donnellan

CWD

## 10.2. Regulation Proposals

## 10.2.1. Clubs and Societies Proposals Pending

The C&S Committee Discussed Regulation 2.1 that was deferred from last meeting. Josh objected, saying he feels previous committee members should

be able to attend Council as Representative. He says he wants to amend the original proposed change to include a clause that a representative who has been on the committee for the last 6 months may be nominated, instead of just a current committee member only.

**Current:**

**2.1 Clubs and Societies Council**

- (a) A minimum of five Academic Days' notice must be provided to clubs to convene a meeting of the Council.
- (b) Each club committee shall nominate a voting representative to attend the Council.

**Proposed:**

**2.1 Clubs and Societies Council**

- (a) A minimum of five Academic Days' notice must be provided to clubs to convene a meeting of the Council.
- (b) Each club committee shall nominate a voting representative from their committee to attend the Council.

**Amended Proposal:**

**2.1 Clubs and Societies Council**

- (a) A minimum of five Academic Days' notice must be provided to clubs to convene a meeting of the Council.
- (b) Each club committee shall nominate a voting representative to attend the Council who must either be on their committee or previously been on their committee within the past 6 months.

**Motion 31: To recommend the amended R2.1 regulation to Students' Council.**

Mover: Joshua Solomon

Seconder: Tarish Kadam

**CWD**

Committee begins discussing 8.1.m

Fiona explains the purpose of the calendar proposal is for new students to find events. A few committee members think it is beneficial. Max believes that it is an unnecessary burden on clubs.

**8.1 General Requirements for Grants**

Rules which cover grant areas and are applicable to all clubs:

- (l) UMSU branding and logo usage requirements are as follows:
- (m) A club that breaches the University's terms and conditions of venue use, or damages property, grounds or equipment, will not be eligible for funding for the event at which the policy breach or damage occurred, and may be subject to probation under these Regulations.

## 8.1 General Requirements for Grants

Rules which cover grant areas and are applicable to all clubs:

(l) UMSU branding and logo usage requirements are as follows:

(m) All club events (Functions, Purchases & Hiring (Events), Camps, Excursions, and club functions in the C&S Promotional Events Period) must be published on the UMSU website Clubs Calendar at least one week in advance of the event.

~~(n)~~ A club that breaches the University's terms and conditions of venue use, or damages property, grounds or equipment, will not be eligible for funding for the event at which the policy breach or damage occurred, and may be subject to probation under these Regulations.

**Motion 32: To recommend the changes to R8.1.m and R8.1.m to Students' Council.**

Mover: Joshua Solomon

Seconder: Lucia Flynn

**For: 6          Against: 1**

**Carried**

### 10.2.2. Anti stacking

No appetite from committee to discuss

### 10.2.3. Statistical proposal

Fiona does not believe it is appropriate for the Committee to obligate staff and fails to recognise that providing such data on demand is time consuming. Committee declines to continue discussion

### 10.2.4. Standing Orders/AGM representatives

Josh has been working on a regulation change that directs clubs to adopt a set of standing orders. Fiona asks if it is the will of the committee to require all clubs to adopt standing orders as it would be a significant obligation. Fiona suggests a policy that is optional would be better. Tarish is in favour of having the extra motion. Max thinks there will be a lot of issues with this and create more delays during AGM season. Fiona agrees with the 30 min regulation (which would disambiguate when clubs must start their general meetings) but to put it in section "g" instead.

## 5.2 General Meetings

### (g) Process for Conduct of General Meetings

The process of a club's General Meeting must include:

- (i) opening within 30 minutes of the advertised start time given in the official notice;

### (g) Process for Conduct of General Meetings

The process of a club's General Meeting must include:

- (i) Ensuring a quorum is present and opening within 30 minutes of the advertised start time given in the official notice;

Josh thinks it is a good idea to meet with Fiona and clarify remainder of Standing Order.

**Motion 33: To recommend the proposed Regulation to Students Council, adding the 30 Minute Rule to R5.2.g.**

Mover: Joshua Solomon                      Seconder: Lucia Flynn  
**CWD**

#### 10.2.5. Promotional Events Advertising

Amended to remove C&S Committee setting the promotional requirements and automatically makes it listing on the Calendar a week in advance.

**Motion 34: To recommend to Council the Promotional Events Advertising regulation changes**

Mover: Joshua Solomon                      Seconder: Tarish Kadam  
**Carried**  
**6 for, 1 against**

#### 10.2.6. Risk Assessments

This was not written into regs but has been a University obligation for several years. Regulation formalises it.

**Motion 35: To recommend to Council the Risk Assessment regulation**

Mover: Joshua Solomon                      Seconder: Tarish Kadam  
**CWD**

#### 10.3. Grants cap

Alex mentions that the department should set new training requirements and wants to add it into the Agenda.

Committee would like a \$2100 grant cap for clubs.

**Motion 36: To set the maximum per club entitlement at \$2,000 for 2026**

Mover: Joshua Solomon                      Seconder: Tarish Kadam  
**CWD**

**Motion 37: To set the function per student reimbursement at \$7 for 2026**

Mover: Joshua Solomon                      Seconder: Maximillian McKenzie Fitzpatrick  
**CWD**

Committee discusses medics and their costs. They decide that it is fair if a club wants to spend their whole annual grant cap on medics for an camp.

**Motion 38: To set maximum amount for camp medic funding to be limited at the maximum per club entitlement (\$2,000)**

Mover: Joshua Solomon                      Seconder: Lucia Flynn

**CWD**

Committee discusses when to open grant applications

**Motion 39: To open grant applications on February 2, 2026**

Mover: Roger Cao                      Second: Tarish Kadam

**CWD**

Committee discusses training requirements. Alex proposes the following training schedule

- Grants training: 2 members of executive – within one month of AGM
- Treasurer's training: Treasurer – within one month of AGM
- Bystander training: 2 committee members and at least one executive
- Induction: any one member of executive
- General Meeting training – by the Secretary before the AGM

**Procedural Motion 8: To suspend Standing Orders to continue the meeting.**

Mover: Joshua Solomon

**CWD**

**Tarish left at 4:09pm**

**Motion 40: To set the above training requirements as discussed and minuted.**

Mover: Joshua Solomon                      Second: Lucia Flynn

**CWD**

**Motion 41: To set the promotional requirement for Weeks 0 to 3 as advertising on the Clubs Events Calendar one week in advance of the event.**

Mover: Joshua Solomon                      Second: Lucia Flynn

**CWD**

10.4. Lockers

List of clubs whose lockers were not clear: Catholics of One Spirit Down Under, Character Creator and Worldbuilders Guild, Chinese Culture Society, Filipino Students Association, Indian Graduate Students Society, Pakistani Society, Physiotherapy Students Society.

**Motion 42: To move clubs who failed to vacate locker or return lock to the bottom of the list for locker allocations**

Mover: Joshua Solomon                      Second: Lucia Flynn

**CWD**

10.5. O-Week

Melanie explains that the committee may need to help set up tables.

Alex explains the process for committee members to attend and help out.

10.6. Festival Opportunity

No appetite.

Return to discussion of the Beer & Cider Society audit.

**Seamus ceded the chair to Alex**

Fiona presented the following issues with Beer and Cider Society's submitted documents:

- Audit asked for 7 years of documentation, only part of the 2024-25 year was submitted. Records only date back to Jan 2025. There are no documents from the 2024 AGM to start of 2025.
- There is a discrepancy with opening balance.
- All the receipts appear to be membership income but it is unclear. The club is not keeping their records properly.
- The biggest concern is that the 5 receipts that were provided don't match what came out of the bank account.

A full review and reconciliation will be undertaken before next meeting.

**Petition to suspend Beer and Cider Society's grants for 12 months or until compliant for not submitting documents on request (R6.3.j)**

**Petitioners: Joshua Solomon, Lucia Flynn**

**11. Next meeting**

Alex to do a when to meet.

**12. Close**

**Meeting closed at 4:38pm**