

University of Melbourne Student Union  
Meeting of the Clubs & Societies Committee



Confirmed Meeting 4 Minutes

10 am Tuesday March 10, 2026

Meeting 4/26

Location:  
Room 201, Building 168 and Zoom (details available on request)

Opened at 10:12 am by Seamus Donnellan

1. Procedural Matters

1.1. Election of Chair

**Motion 1: To elect Seamus Donnellan as chair.**

Mover: Seamus Donnellan      Second: Alex Gwynn

**CWD**

1.2. Acknowledgement of Indigenous Owners

Seamus acknowledged

1.3. Attendance

Committee: Lucia Flynn, Yunyi Chan, Yifan (Roger) Cao, Tarish Kadam, Meiqi Liu, Joshua Solomon

Office Bearers: Seamus Donnellan, Alex Gwynn

Staff: Fiona Sanders

Clubs: Chinese Students and Scholars Association: Yuchen Luo, Zhaohui Wu, Chengqian Fu, Mingzhu Li, Pailin Feng, Changhao Li

1.4. Grant speaking rights to Coordinator (Standing Order 21.2)

**Procedural motion 1: To grant speaking rights to Fiona Sanders (Standing Order 21.2)**

Mover: Seamus Donnellan

**CWD**

1.5. Apologies

No apologies received

1.6. Proxies

No proxies received

1.7. Membership

No changes

1.8. Adoption of Agenda

**Procedural Motion 2: To adopt the agenda**

Mover: Seamus Donnellan

**CWD**

## 2. Confirmation of Previous Minutes (February 17)

### Amendments:

- **Procedural Motion 5: Tarish**
- **Procedural Motion 6: Josh**

**Procedural motion 3: To confirm the previous minutes as amended**

Mover: Seamus Donnellan

**CWD**

## 3. Conflicts of interest

Name	Conflicts of Interest declared
Tarish Kadam	Language Exchange Club
Joshua Solomon	Society for Astronomy at Melbourne University, Jewish Students Society, Society for Transportation Enthusiasts at Melbourne
Maximilian Mckenzie Fitzpatrick	Film Society
Lucia Flynn	Arts Students Society
Meiqi Liu	Drawing and Painting Club
Yifan (Roger) Cao	Student Institution of Mihoyo Players
Yunyi Chan	Hispanic Culture and Language Society, Language Exchange, Habitat for Humanity, Chocolate Lovers Society
Alex Gwynn	Swifties Society
Seamus Donnellan	Beer and Cider Society

## 4. Matters deferred and arising from the previous minutes

### 4.1. Discipline

#### 4.1.1. Chinese Students and Scholars Association Audit

***Petition to disaffiliate Chinese Students and Scholars Association for failure to provide documents and misappropriating funds (R7.1.c, 6.3.b, 6.3.c., 6.3.j).***

***Petitioned by Meiqi Liu, Tarish Kadam***

***Petition to suspend Chinese Students and Scholars Association grants for 12 months for failure to provide documents and misappropriating funds (R7.1.c, 6.3.b, 6.3.c., 6.3.j).***

***Petitioned by Meiqi Liu, Roger Cao***

***Petition to put Chinese Students and Scholars Association on probation for 12 months for failure to provide documents and misappropriating funds (R7.1.c, 6.3.b, 6.3.c., 6.3.j).***

***Petitioned by Tarish Kadam, Roger Cao***

The club says that they have not received the notice of what was required.

Much discussion about staff not actually telling them what was required, only verbally over the phone, and to bring them to the meeting. Clarified that decisions can only be made during the meeting.

**Chinese Students and Scholars Association representatives left at 10:39 am**

4.2. Multi Art and Culture Society Statutory Declaration

Defer.

**5. OB Reports**

Seamus had wrong date on OB report, included a few things that did not need to be there.

Alex thanked the committee for Orientation work, especially Meiqi & Tarish.

Regulations were passed, with the discipline increase in membership. Will rescind, as amending this reg part-way through semester does not work.

**Motion 2: To accept OB reports as presented**

Mover: Joshua Solomon      Seconder: Tarish Kadam

**CWD**

**6. Correspondence**

6.1. Micro Grants Correspondence

No appetite to circulate to clubs

**7. Grants**

7.1. Standard Grants

**Motion 3: To approve all standard grants *en bloc***

Mover: Tarish Kadam      Seconder: Roger Cao

**CWD**

7.2. For Discussion

**Motion 4: To reject CSF26835 Thai Students Association as late after the event**

Mover: Joshua Solomon      Seconder: Lucia Flynn

**CWD**

**Motion 5: To reject CSF26883 VSA as no UMSU logo**

Mover: Tarish Kadam      Seconder: LK

**CWD**

**Motion 6: To approve CSF27054 as it is shown to be compliant**

Mover: Joshua Solomon      Seconder: Lucia Flynn

**CWD**

**Maximilian Mckenzie Fitzpatrick arrived at 11:02 am**

Discussion regarding Carte Crepes; no need for bookings.

**Motion 7: To approve CSF26891 at 100%**

Mover: Tarish Kadam      Seconder: Roger Cao

**CWD**

**Motion 8: To reject CSF27007 incorrect UMSU logo**

Mover: Tarish Kadam      Seconder: Joshua Solomon

**CWD**

**Lucia Flynn left at 11:13 am**

**Alex Gwynn left at 11:14 am and came back at 11:16 am**

**Lucia Flynn came back at 11:20 am**

**Motion 9: To reject CSF26962 - no sports insurance cover for netball**

Mover: Tarish Kadam      Seconder: Yunyi Chan

**For: 6      Abst: 1**

**Carried**

The club did not request an extension of UMSU's insurance for their sport event as is required.

**Petition for a formal warning for Melbourne Sports Business Society under R6.3.a (7.3.a.iv). Petitioned by Joshua Solomon, Tarish Kadam.**

**Motion 10: To uphold the petition for a formal warning for Melbourne Sports Business Society**

Mover: Joshua Solomon      Seconder: Lucia Flynn

**CWD**

Committee discussion about sending a bulletin including the grant approval policy

**ACTION: Send Grant Approval policy**

Committee discussed their desire to establish a "Grant Precedent list", a document of compiled by the Officer Bearers that tracked and established precedents for how to deal with grants they discuss

**ACTION: Prepare Grant Precedent list**

**Motion 11: Reject CSF27046 for using incorrect logos**

Mover: Joshua Solomon      Seconder: Tarish Kadam

**CWD**

**Motion 12: To reject CSF26871 for using incorrect logos**

Mover: Joshua Solomon      Seconder: Lucia Flynn

**CWD**

Committee discussed faculty staff emails being used to book rooms for clubs. To satisfy the room booking evidence requirement for grants, a copy of the email is required.

**ACTION: Room bookings from staff members – email**

**Motion 13: To approve CSF27017 conditional on submission of cert currency**

Mover: Alex Gwynn      Seconder: Lucia Flynn

**For: 5      Abst.: 2**

**Carried**

**Motion 14: To approve CSF26808 conditional on venue booking & SFH certificate, CSF26809 change to Function and approve 50% conditional on venue & SFH certificate, CSF26850 approve 50%**

Mover: Alex Gwynn      Seconder: Roger Cao

**For: 6      Abst.: 1**

**Carried**

**Tarish Kadam left at 11:40 am**

**Motion 15: To approve CSF27028 conditional on acceptable banner design and CSF26900 conditional on acceptable purchase details**

Mover: Alex Gwynn      Seconder: Roger Cao

**For: 6      Abst.: 1**

**Carried**

**Motion 16: To approve CSF27038 conditional on submission of acceptable design**

Mover: Alex Gwynn      Seconder: Lucia Flynn

**For: 6      Abst.: 1**

**Carried**

**Motion 17: To accept all remaining OB recommendations**

Mover: Joshua Solomon      Seconder: Lucia Flynn

**CWD**

7.3. Referred

**Tarish Kadam returned at 11:44 am**

7.3.1. CSF26791

**Motion 18: To approve CSF26791 at 100%**

Mover: Meiqi Liu      Seconder: Roger Cao

**For: 5 Ag: 1 Abs:1**

**Carried**

7.3.2. CSF26780

Already completed

7.3.3. CSF27007

Already completed

**Yunyi Chan left at 11:47 am**

7.3.4. CSF26799

**Motion 19: To approve CSF26799 at 75%**

Mover: Joshua Solomon      Seconder: Lucia Flynn

**CWD**

**Yunyi Chan came back at 11:50 am**

7.3.5. CSF26776

**Motion 20: To approve CSF26776 at 50%**

Mover: Meiqi Liu      Seconder: Lucia Flynn

**For: 5 Against: 1 Abstained:1**

**Carried**

7.3.6. CSF26883

Already done

## **8. General Meetings**

8.1. Complete

Nil

8.2. Referred

Nil

Committee discussed giving clubs a reminder about the new amendments that require elections to be properly notified

**ACTION: reminder about notice change.**

## **9. Other Business**

9.1. Model United Nations Society

9.1.1. Overseas Camp

Discussion about the trip and if it was a Club event.

**Alex Gwynn left at 12:05 pm**

Committee discussion about several Model United Nations Society(MUNS) members attending a Model UN conference in Canada. Discussion centred around whether it could be considered an official Club event, or if it fell outside the purview of the department. Committee decided that it was not a Club event

**ACTION: Overseas trips/excursions email**

### 9.1.2. Constitution Amendments

Fiona spoke to Global Affairs Society at O-Week. They confirmed that domestic and international relations are within the scope of the club's activities, and that Model UN's proposal to move into the International Relations space encroaches on G.A.S.

**Motion 21: To reject name and aim changes for Model United Nations Society**

Mover: Joshua Solomon      Second: Lucia Flynn

**CWD**

### 9.2. Orientation Wrap Up

**Standing Orders break at 12:15 pm resumed at 12:29 pm**

#### 9.2.1. Feedback/Thoughts

The Committee, staff and Office Bearers deemed O-Week a success

#### 9.2.2. Policy Breaches and Invoicing

##### 9.2.2.1. Cleaning

Committee discussed how to deal with the Sri Lankan Students Association who had paid their cleaning fee immediately after their Club's Expo stall was packed up. The committee discussed whether the department should invoice the club and return their cash but decided it was too bureaucratic. Fiona noted the annoyance of having to go to the bank to deposit \$20

9.2.2.1.1. Sri Lankan Students Association (retained \$20)

9.2.2.1.2. Thai Student Association

9.2.2.1.3. Christian Union

9.2.2.1.4. Power To Change

9.2.2.1.5. Bubble Tea Society

9.2.2.1.6. Coffee Appreciation Society for Enthusiasts

**Motion 22: To invoice the Thai Student Association, Christian Union, Power To Change, Bubble Tea Society, and Coffee Appreciation Society for Enthusiasts \$20 cleaning fee for soiled tablecloths.**

Mover: Tarish Kadam      Second: Lucia Flynn

**CWD**

##### 9.2.2.2. Non-attending (Economics Students Society of Australia)

Miscommunication about not being able to attend.

No action

##### 9.2.2.3. Abandoned stall (Global Consulting Group: retained \$50)

No action

##### 9.2.2.4. Sponsorship

9.2.2.4.1. Australia Chinese Student Psychological Association (PikMo)

Club had 2 sponsor banners and 4 people handing out sponsor items

Sponsor using space reserved for an Affiliated Club

Meiqi Liu left at 12:46 pm

**Motion 23: To invoice Australia Chinese Student Psychological Association \$250 sponsorship fine and ban them from Expo participation for 12 months (includes Orientation 2027).**

Mover: Tarish Kadam      Seconder: Lucia Flynn

**CWD**

9.2.2.4.2.      Chinese Debating Group (2 banners and a A-frame)

Meiqi Liu came back at 12:48 pm

**Motion 24: To invoice Chinese Debating Group \$250 for breach of sponsorship obligations.**

Mover: Lucia Flynn      Seconder: Roger Cao

**CWD**

9.2.2.4.3.      Science Students Society (Zuum sponsor)

Lucia declared conflict of interest

Science Students Society thinks it's about the product

**ACTION: Tell them what they breached**

**Motion 25: To invoice Science Students Society \$250 for breach of sponsorship obligations.**

Mover: Meiqi Liu      Seconder: Joshua Solomon

**For: 6 Abst.: 1**

**Carried**

9.2.2.5.      Tablecloth damage (Blue Collar: retained \$50)

9.3. Asset Reporting

Asset listed has changed to \$200, lest sent last meeting to show what has been moved off the list

Committee discussed the deadline for asset presentation

**Motion 26: To set the deadline for presentation of the assets on the Thursday 2<sup>nd</sup> April**

Mover: Joshua Solomon      Seconder: Tarish Kadam

**CWD**

9.4. Policy Changes

9.4.1. Activity Reporting

Committee discussed guidance to clubs about how many events they have to hold per semester to avoid different levels of discipline. Current guidance is that holding one event per semester will likely see you put on probation. Considering new regulations surrounding a higher minimum number of club events, committee discussed about how new guidance could be to increase the number of events from one to "one or two", to give the Committee more flexibility in how they manage club activity

Committee discussed a potential draft Regulation to include one joint event in activity reporting.

Committee decided that an event held immediately after a club's General Meeting will be considered separately to the General Meeting and count towards the minimum number of events.

**ACTION: Event held after AGM, will be counted (Policy).**

9.4.2. C&S Expo Participation

Discussion of tiering participation.

**Motion 27: To accept the proposed change**

Mover: Joshua Solomon      Seconder: Tarish Kadam

**CWD**

9.5. Tiered Funding

**Seamus Donnellan cedes the chair to Alex Gwynn**

Josh had some concerns with the Working Group Terms of Reference

- Needs someone from Student's Council, minimum is too low
- Seems to be directive
- Does not like brackets

Comments made about large working groups not working.

**Motion 28: To endorse the Terms of Reference.**

Mover: Tarish Kadam      Seconder: Alex Gwynn

**For: 5 Ag: 1 Abst: 1**

**Carried**

9.6. Committee Meeting Schedule

Committee discussion of next clubs meeting, which will be held on 24<sup>th</sup> March

**10. Next Meeting 24<sup>th</sup> March**

**11. Close**

**Meeting closed at 1:51 pm**