

University of Melbourne Student Union
Meeting of the Clubs & Societies Committee



Confirmed Minutes

9:30 am Tuesday 11 August 2026

Meeting 12/26

Location:

Room 201, Building 168 and Zoom (details available on request)

Meeting opened at 9:35am

1. Procedural Matters

1.1. Election of Chair

Motion 1: To elect Alex Gwynn as chair.

Mover: Alex Gwynn Seconder: Roger Cao

CWD

1.2. Acknowledgement of Indigenous Owners

Alex acknowledged.

1.3. Attendance

French Club: Camille Yao-Leclerc, Xiao Sun, Clare Tuckwell

Chinese Students and Scholars Association: Siris Sun

Committee: Roger Cao, Lucia Flynn, Yunyi Chan, Meiqi Liu, Tarish Kadam, Joshua Solomon

OBs: Alex Gwynn

Staff: Melanie Gunton

Proxies: Daniel Watson

Sirus Sun arrived at 9:36am

1.4. Grant speaking rights to Coordinator (Standing Order 21.2)

Procedural Motion 1: To grant speaking rights to Melanie Gunton under Standing Order 21.2.

Mover: Alex Gwynn

CWD

1.5. Apologies

Joshua Solomon

1.6. Proxies

Daniel Watson for Joshua Solomon

1.7. Membership

No changes.

1.8. Adoption of Agenda

Procedural Motion 2: To adopt the agenda as presented.

Mover: Alex Gwynn

CWD

2. Confirmation of Previous Minutes

2.1. July 14

Alex asks if it's okay if she makes minor formatting and wording changes that won't change the substance of the minutes, for example, ensuring the grant and budget motions have the same wording for consistency. The Committee agrees.

2.2. July 23

Meiqi Liu arrives at 9:39am.

It is corrected that the mover for motion 5 was Max and seconder was Meiqi.

Motion 2: To confirm the minutes as a true and accurate record of the 14 July and 23 July meetings as amended.

Mover: Yunyi Chan Seconder: Roger Cao

For: 4

Abstain:1

Carried

3. Conflicts of interest

Name	Conflicts of Interest declared
Tarish Kadam	Language Exchange Club
Joshua Solomon	Society for Transportation Enthusiasts at Melbourne, Furry Society
Maximilian Mckenzie Fitzpatrick	Film Society, Pirates
Lucia Flynn	Arts Students Society
Meiqi Liu	Drawing and Painting Club
Yifan (Roger) Cao	Student Institution of Mihoyo Players
Yunyi Chan	Hispanic Culture and Language Society, Language Exchange, Habitat for Humanity, Chocolate Lovers Society
Alex Gwynn	Swifties' Society (Taylor's Version)
Seamus Donnellan	Beer and Cider Society
Daniel Watson	STEAM

4. Matters arising from the previous minutes

Tarish Kadam arrives at 9:41am

Procedural Motion 3: To go to item 4.4 French Club.

Mover: Alex Gwynn

For: 6

Carried

4.4 French Club

The issue raised was that the Returning Officer participated in the AGM election. The club explains that RO was just the first person to raise their hand to second nominations. Alex recommends the club does the General Meeting training to revise compliant election procedure.

Petition made last meeting: Petition to put the French club on probation for 3 months under the grounds of 6.3.i, 5.2.e.ii.

Petitioned by Tarish Kadam, Roger Cao.

Motion 3: To uphold the petition to put French club on probation for 3 months under the grounds of 6.3.i, 5.2.e.ii.

Mover: Yunyi Chan

Second: Tarish Kadam

CWD

Camille Yao-Leclerc, Xiao Sun, Clare Tuckwell left at 9:48am

Procedural Motion 4: To go to item 4.1.1.

Mover: Alex Gwynn

CWD

4.1.1. Chinese Students and Scholars Association

4.1.1.1 SGM

There is a petition to put CSSA on probation due to SGM issues. Sirius claims that nothing happened to warrant this petition. He said they did not deliberately breach the constitution as they had approached staff to discuss the general meeting prior.

Max MacKenzie Fitzpatrick arrived at 9:51am.

Sirius says the club committee did intervene at the meeting and tried to stop the member's conduct. Committee notes there was an issue at the general meeting, whether it was deliberate or not.

Petition made last meeting: Petition to put Chinese Students and Scholars Association on probation for 12 months on the grounds of 6.3.a.(10), 6.3.e.

Petitioned by Roger Cao, Meiqi Liu

Motion 4: To uphold the petition to put Chinese Students and Scholars Association on probation for 12 months on the grounds of 6.3.a.(10), 6.3.e.

Mover: Roger Cao

Second: Max McKenzie Fitzpatrick

6 for 1 abst

Carried

4.1.1.2. Membership Audit

Melanie explains that the club came to speak with her and the solution to bring their membership to compliance is for the club to ensure that the members they have offered free renewal memberships to have joined through the UMSU website. The club is also to hold committee meetings to process refunds for these lifetime members with evidence. The club agrees and wants to meet compliance.

Roger notes that he doesn't believe the club has been communicating through proper channels (UMSU website). Sirius notes previously they did not do this, but they will be using it from now on. Committee are happy with this resolution.

Financial Audit will be due next meeting.

Sirus Sun left at 10:05am.

4.2. Discipline

4.2.1. Chinese Students and Scholars Association

4.2.1.1. SGM

Already discussed.

4.2.1.2. Membership Audit

Already discussed.

4.2.2. Myanmar Students Association (Insurance)

The club held a paintball event without applying for extended insurance which breaches their duty of care.

Petition made last meeting: Petition to put Myanmar Students Association on grants suspension for 6 months on the grounds of 6.3.a, 7.3.a.ii.

Petitioned by Tarish Kadam, Roger Cao.

Motion 5: To uphold the petition to put Myanmar Students Association on grants suspension for 6 months on the grounds of 6.3.a, 7.3.a.ii.

Mover: Roger Cao Second: Max McKenzie Fitzpatrick

For: 6 Abstain: 1

Carried

4.2.3. Bangladeshi Student Society (High Risk Event)

The club held an event with many OHS issues, as discussed in prior meetings, which risked the safety of their members.

Petition made last meeting: Petition to withdraw Bangladeshi Student Society's permission for approval for high risk events for 12 months under the grounds of 6.3.p, 6.3.t.

Petitioned by Joshua Solomon, Roger Cao.

Petition made last meeting: Petition to put Bangladeshi Student Society on probation for 12 months under the grounds of 6.3.p, 6.3.t.

Petitioned by Joshua Solomon, Roger Cao, Meiqi Liu, Tarish Kadam.

Motion 6: To uphold the petition to withdraw Bangladeshi Student Society's permission for approval for high risk events for 12 months under the grounds of 6.3.p, 6.3.t.

Mover: Roger Cao Second: Tarish Kadam

CWD

Motion 7: To uphold the petition to put Bangladeshi Student Society on probation for 12 months under the grounds of 6.3.p, 6.3.t.

Mover: Roger Cao Second: Max McKenzie Fitzpatrick

CWD

4.2.4. Islamic Society (High Risk Event)

The club held an event with many OHS issues, as discussed in prior meetings, which risked the safety of their members.

Petition made last meeting: Petition to withdraw Islamic Society's permission for approval for high risk events for 12 months under the grounds of 6.3.p, 6.3.t.

Petitioned by Tarish Kadam, Joshua Solomon.

Petition made last meeting: Petition to put Islamic Society on probation for 12 months under the grounds of 6.3.p, 6.3.t.

Petitioned by Joshua Solomon, Roger Cao, Meiqi Liu, Tarish Kadam.

Motion 8: To uphold the petition to withdraw Islamic Society's permission for approval for high risk events for 12 months under the grounds of 6.3.p, 6.3.t.

Mover: Tarish Kadam Second: Roger Cao

CWD

Motion 9: To uphold the petition to put Islamic Society on probation for 12 months under the grounds of 6.3.p, 6.3.t.

Mover: Tarish Kadam Second: Roger Cao

CWD

4.3. Social Impact Investment Fund

The UMSU legal team have provided a response. The investment fund may be compliant if the club has raised the funds themselves.

The committee want to ensure the club is compliant. They think the club may need to incorporate.

Motion 10: To direct Social Impact Investment Fund to correspond with UMSU legal to ensure they are compliant with the law.

Mover: Roger Cao Second: Tarish Kadam

CWD

4.4. VCA Music Theatre Society

Melanie refreshes everyone on the situation. The club has gotten back to C&S with how much the costs were for their personal public liability insurance which was

purchased based on a misunderstanding. The Committee discusses reimbursing the club on the grounds of them making efforts to be compliant.

Motion 11: To approve the VCA Music Theatre Society to submit a grant for their personal public liability insurance that is reimbursed at 100% and bypass grant requirements.

Mover: Lucia Flynn Second: Max McKenzie Fitzpatrick

CWD

4.5. French Club Election

Already discussed

4.6. Policy & Regulation

4.6.1. Activities

4.6.1.1. Post GM

No appetite for further discussion.

4.6.1.2. Joint event

Staff have not created a regulation yet which the committee requested last meeting due to high volumes of work in the department. The committee raised issues about clubs who are not doing enough events and are only doing the bare minimum. Concerns are raised regarding clubs not having events other than a welcome event, a joint event, and an event after their AGM/SGM yet still being compliant if these policies or regulations are passed. They raised issues about joint events not being representative of the club's own membership. Committee have decided they have no further appetite to discuss.

4.6.2. GM Standing Orders

The committee thought a guide would be better than standing orders or just integrating it into the CANVAS training. They aren't sure that these things need to be a proper standing orders document. A staff member has also made a how to hold a general meeting document guide. Committee thinks making a standing orders document may be overcomplicating it. Max believes this will cause issues for clubs in the future. Melanie also notes standing orders are not enforceable, and it may be better to emphasise things that are. The Committee agrees that non-enforceable information is better delivered in the form of trainings and guides.

Action: Staff and OBs to refine the general meeting training and documents to highlight key issues that occur frequently with General Meetings.

4.7. Working Groups / Subcommittees

4.7.1. Tiers Working Group

Alex notes that last week Fiona and Seamus met to discuss this. Seamus has set a working group meeting this Thursday. A proposal is being developed.

5. Officer Reports

Both office bearers submitted reports.

Lucia Flynn left at 10:44am

Committee think the reports are lovely.

Motion 12: To accept the OB reports.

Mover: Yunyi Chan

Second: Roger Cao

CWD

6. Correspondence

6.1. Bollywood Club

Alex explains that someone made a verbal complaint in the C&S office in June. The person alleged that the club used funds to fund non-club events in 2024 and 2025 on specific dates. C&S staff and OBs reviewed everything and found the reported expenditures to be made on the specific dates. A total of \$7000 was spent by the club across the two events, and C&S could not find evidence of the club promoting or marketing these events on their social media or other communication channels. The club requested an extension for responding to the allegation and were granted a month to provide evidence of committee meeting minutes approving expenditure, attendance sheets for the events, venue booking evidence (provisional or confirmed), receipts from expenditure, and any further responses. The club correspondents chose not to participate further and in their response, offered to donate the \$7000 back to the club, while maintaining their innocence.

The Committee discuss a possible breach of R6.3.j. as they have failed to comply with requests from C&S to provide documents.

The Committee also discuss the possible relevance of R7.3.b.i. and 6.3.b. regarding the expenditure.

The Committee are concerned and would like to request more evidence before they can make a decision.

Motion 13: To direct the Bollywood Club to provide evidence of committee meeting minutes approving expenditure, attendance sheets for the events, venue booking evidence (provisional or confirmed), receipts from expenditure, and any further responses by Friday 21 August at 10am.

Mover: Daniel Watson

Second: Tarish Kadam

CWD

6.2. Liberal Club (Membership)

The club was handing out flyers with QR codes that lead to an external website which breaches the C&S regs – memberships may only be taken through the UMSU website. The club provided a response and explained that the form is an expression of interest.

The C&S committee viewed the website and there is insufficient evidence to corroborate their argument and an insufficient reason to have a separate platform for collecting memberships. The details collected in the form are the same as what is collected from the UMSU website so the Committee believes there is no reason for separate forms. There might be confusion for members who may believe they are members and may create electoral issues for General Meetings.

Petition to put Liberal club on probation for 12 months under the grounds of 6.3.a (5.3.b. & 4.4.b).

Petitioned by Tarish Kadam, Max McKenzie Fitzpatrick.

6.3. Central Asian Society (Bank details)

The club has not opened a bank account within the two-week deadline for new clubs.

Petition to put the Central Asian Society on probation for 12 months or until they provide their bank details, under the grounds of 6.3.a (5.5.a.i).

Petitioned by Roger Cao, max McKenzie Fitzpatrick.

Motion 14: To direct the Central Asian Society to open a bank account and provide bank details by next Friday 21 August 10am.

Mover: Tarish Kadam

Seconder: Roger Cao

CWD

6.4. STORM (Event)

Roger declares conflict of interest as he was at the event. The club did not submit a high risk risk assessment for an event where they were serving alcohol.

Petition to put STORM on probation for 6 months under the grounds of 6.3.a (7.3.d.ii.a).

Petitioned by Tarish Kadam, Meiqi Liu.

6.5. Business Analytics Students Society (Grant)

The club did not make a complete SFH submission at the time.

Motion 15: To reject CSF27630.

Mover: Roger Cao

Seconder: Yunyi Chan

CWD

6.6. Character Creator and Worldbuilders Guild (Grant)

The club did not include the UMSU logo as the merch was too small. Committee would like to know what the merch was specifically.

Action: Request information about the merch from Character Creator and Worldbuilders Guild and defer.

6.7. Defence Equipment Society (IGM)

The committee have no appetite to allow the club to hold an IGM as the timeline has now passed.

Daniel Watson left at 11:32am

6.8. Fashion in Commerce Association (Grant)

There are no timestamps on the event attendance list. The committee have no appetite to approve the grant or list as it is not compliant.

Standing Orders Break at 11:35am.

Meeting resumed at 11:52am

6.9. Gleam Up Beauty, Business and Science (Grant)

The club provided evidence that the RA was edited the day before the event.

Motion 16: To rescind rejection of CSF28020 and approve conditional on submission of purchase details and evidence of venue booking (provisional or confirmed).

Mover: Tarish Kadam

Seconder: Roger Cao

CWD

6.10. Global Affairs Society & Model United Nations Society

Model UN submitted an amendment proposal for their constitution to change their aims, which the Committee expressed would make their club too similar to Global Affairs Society. Global affairs want to merge with Model UN as they believe their clubs overlap substantially. The Committee also agree the clubs should merge. Model UN reported that they received abuse regarding their shared name with the UN, which prompted the name change request.

The committee does not have an appetite to accept the aim and name change as it changes the club too substantially, essentially creating a club with a new purpose and name, that is too similar to MUGAS. The Committee agrees the clubs should consider merging. The Committee will discuss the constitution amendment later in the meeting.

7. Grants

7.1. Standard Grants

Motion 17: To approve all standard grants, excluding the Liberal club because they are on a grants suspension.

Mover: Roger Cao Second: Yunyi Chan

CWD

7.2. For Discussion

Melanie asks the committee how they want to approach grants moving forward. The grants workload has become overwhelming for staff and office bearers to manage. The committee would like to be stricter on incomplete grants. Melanie suggests they make precedents and Melanie can apply these when going through the grants.

CSF28101

Approve, the design is compliant.

Motion 18: To approve CSF28101.

Mover: Roger Cao Second: Tarish Kadam

CWD

CSF28262

The club purchased a banner and then applied for the grant. Committee are split on if they want to approve it.

Motion 19: To approve CSF28262

Mover: Max McKenzie Fitzpatrick

No seconder, motion lapses.

Motion 20: To reject CSF28262 as it was late (purchased before application).

Mover: Tarish Kadam Second: Yunyi Chan

For: 2 Against: 3 Abstain: 1

Failed

Motion: To approve CSF28262 at 50%.

Mover: Tarish Kadam Second: Roger Cao

For: 5	Against: 1
Carried	

Yunyi Chan left at 12:29pm

28388

The club purchased a microphone before applying for the grant.

Motion 21: To approve CSF28388 at 50%.

Mover: Roger Cao Second: Tarish Kadam
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For: 4 Against: 1

Carried

The Committee discusses setting precedents to get through the large volume of grants. Melanie notes the differences between the grants and their issues, even if they are categorised under the same issue.

The issues and precedents set by the Committee are:

- If the club did not submit the document at all (Food plan and SFH certificate if they already had it, Risk Assessment, room booking evidence, Certificate of Currency), **reject**.
- Certificate of Currency and SFH certificate they are yet to receive, **conditional approval on submission**.
- Failed upload but then they submit it properly, **approve**.
- SFH training certificate they had completed it but yet to be received, **approve**.
- Whether committee wants to apply penalty or flat out reject for each of these categories.
- If the conditions can eventually be met.

Yunyi Chan came back at 12:31pm

If the missing documentation could have been submitted in advance, **they want to reject it**.

If it was not, for example waiting on a SFH certificate, **then the Committee wishes to conditionally approve**.

The Committee decides to set a precedent that in this batch of grants they will be rejected if the circumstances were within the club committee's control.

Joshua Solomon arrives at 12:49pm.

These precedents set by the committee are ongoing.

Motion 22: To reject CSF28390 and CSF28406.
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Mover: Tarish Kadam Second: Roger Cao
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For: 5 Abstain: 1

Carried

The committee would like a bulletin notice to inform clubs that they should specify what they are purchasing. The Committee want to set a precedent to reduce the payment by 10% if they have not specified what they are purchasing.

Motion 23: To accept the OB recommendations for CSF28251, CSF28165 & CSF28250.

Mover: Roger Cao Second: Tarish Kadam

For: 5 Abstain: 1

Carried

Motion 24: To accept the OB recommendations for CSF28208, CSF28186 & CSF28127.

Mover: Tarish Kadam Second: Yunyi Chan

For: 4 Abstain: 2

Carried

7.3. Application for Payments (Attendance Lists)

Committee are okay with accepting attendance lists without course details.

Action: Staff to change the regulation to reflect this.

8. General Meetings

8.1. Club Constitution Amendments

8.1.1. Kpop Club (Aim)

Motion 25: To approve the Kpop Club's constitution amendment aim changes.

Mover: Yunyi Chan Second: Roger Cao

CWD

8.1.2. Hong Kong Students Association (Aims)

Motion 26: To approve the Hong Kong Students Association constitution amendment aim changes.

Mover: Meiqi Liu Second: Tarish Kadam

CWD

8.1.3. Model United Nations Society (Name & Aims)

Discussed earlier in the meeting. The committee would like to reject as they are entirely changing their club and would become too similar to Global Affairs Society. They are encouraged to come discuss this with staff.

Motion 27: To reject the Model United Nations Society constitution amendment name and aim changes.

Mover: Roger Cao Second: Joshua Solomon

CWD

The committee recommends the club to merge with Global Affairs Society.

8.1.4. Swifties Society (Aims)

Motion 28: To approve the Swifties' Society (Taylor's Version)'s constitution amendment aim changes.

Mover: Meiqi Liu Second: Joshua Solomon

CWD

8.1.5. Sri Lankan Graduates Society (Aims)

The committee are concerned that the club is straying away from being a graduate club and cannot achieve what is being promised. They note the welfare aspect could be one aim instead of being repeated in every aim. The committee thinks these are more of a mission statement than aims.

For aim 2b, Tarish notes that there are legal problems with the committee being the first point of contact in case of an emergency.

Motion 29: To reject Sri Lankan Graduates Society's constitution amendment aim changes.

Mover: Roger Cao Second: Tarish Kadam

CWD

Motion 30: To direct Sri Lankan Graduates Society to change Aim 2b to remove them as the first point of contact for emergencies.

Mover: Tarish Kadam Second: Roger Cao

CWD

The club may resubmit the aim changes, but they need to be in the right format for aims. If they want to include all of what they have proposed, they should create one separate aim instead of the repetition throughout all aims.

8.2. Complete

Complete general meetings: AIESEC in Melbourne, French Club, Design Student Society (DES), Geomatics Society, Robotics, Engineering & Competition Society, BusinessOne Consulting University of Melbourne, Italian Social Club

Motion 31: To accept all complete General Meetings.

Mover: Roger Cao Second: Yunyi Chan

CWD

8.3. Referred

None

9. Other Business

9.1. New Club Application (Oyster Society)

Josh notes the committee should treat this as a valid application it was submitted in the window between the applications closing and the new regulations. Josh thinks there is no reason to reject this club based on regs. There are concerns about food safety. Meiqi notes that there are knife concerns. The club plans to use drills to drill the oysters.

Motion 32: To grant the Oyster Society initial approval.

Mover: Tarish Kadam Second: Roger Cao

CWD

The committee want to create some rule to be added to the constitution potentially regarding safety.

9.2. Ida Bar Monday Collab and Grants

Ida Bar Mondays are continuing. The committee could consider the Ida bar grants as C&S promo.

9.3. Awards Night

The EOI form has been sent out. There are limited tickets and it will be held in market hall. Alex would love help from the committee on the day.

9.4. Induction Attendance

Alex says she'd like to put on more inductions to get full compliance.

Petition to give a formal warning to Society for Astronomy at Melbourne University, CastOn Charity Group, Greens Club, Rock and Metal Society (RAMS), Finance Student Association, Oxfam Group, Catholic Society, Urban Collective, Lost & ReFound under the grounds of 6.3.r.

Petitioned by Joshua Solomon, Roger Cao.

Motion 33: To uphold the petition to give a formal warning to Society for Astronomy at Melbourne University, Charity Group, Greens Club, Rock and Metal Society (RAMS), Finance Student Association, Oxfam Group, Catholic Society, Urban Collective, Lost & ReFound under the grounds of 6.3.r.

Mover: Joshua Solomon Second: Roger Cao

CWD

9.5. O-Week Cancellations

The committee need to raise the \$50 invoice.

Motion 34: To fine Cast on Charity Group, Socialist Alternative, What You Think, Bangladeshi Student Society, Let's Talk Conversation Group, Reels Club, TEDxUniMelb \$50 for no shows and cancellations for Clubs Expo Semester 2.

Mover: Tarish Kadam Second: Joshua Solomon

CWD

9.6. Regulation Proposal (Constitutions)

The Committee endorses the amendments with slight changes to the wording, removing the word 'structure' from 5.1, and adding the agenda and constitution to 5.2.

R5.1 and R5.2

Current:

5.1.a.xi. provision for a President or Club Convener, a Secretary, a Treasurer or a Secretary/Treasurer, all of whom must be Students;

5.2.b.ii The notice must be sent from the UMSU website messaging tool and include the time, date, and venue.

Updated:

5.1.a.xi. provision for a Club Executive of at least a President or Club Convener, a Secretary, a Treasurer or a Secretary/Treasurer, all of whom must be Students;

5.2.b.ii The notice must be sent from the UMSU website messaging tool and include the time, date, venue, meeting agenda and the current version of the club's constitution.

Motion 35: To endorse the regulation amendment to Clubs and Societies R5.1 and R5.2 with the following amendments: remove the word 'structure' from the

first clause, and for the second clause incorporate the new sentence into the previous sentence where it says ‘include date, time and venue’.

Mover: Roger Cao Second: Tarish Kadam

CWD

9.7. Training Budget

Alex explains was a change with the budget. Committee moved money for the training but there was a misunderstanding for the training payment process. Some money needs to be moved to amend this, as discussed with staff members. \$2000 will be moved from leftover Orientation budget to the training line to cover the costs of trainings.

Motion: To rescind the motion from Special Meeting 1 to approve \$8000 for training and development from the budget line Programs (General) 03-60-605-3839 for the purpose of SFH and RSA training.

Mover: Roger Cao Second: Joshua Solomon

CWD

Motion: To move and approve expenditure of \$2000 from Events 03-60-605-3840 Budget Line within the tag ‘Orientation’ to the budget line Programs 03-60-605-3839 within the tag ‘General’ for the purpose of SFH and RSA training.

Mover: Roger Cao Second: Joshua Solomon

CWD

10. Next Meeting 24 August

11. Close Meeting closed at 1:40pm