

University of Melbourne Student Union
Meeting of the Clubs & Societies Committee



CONFIRMED Minutes 10

10:30 am, Monday May 27, 2024

Meeting 10/24

**Location:
Room 301, Building 168 and Zoom (details available on request)**

Meeting opened at 10:40am by Hanny Teja

1. Procedural Matters

1.1. Election of Chair

Motion 1: To appoint myself, Hanny Teja, as chair.

Mover: Hanny Teja

Seconder: Leon Paratz

For:4 Abstention: 1

Carried

1.1.1. Chair Roster

Alexander Goryachev arrived 10:37am

Azalea Rohaizam mentioned there is a worry about not having a variety in the chair. She would like to settle on some sort of chairing roster. Would like an alphabetical roster with equal opportunity for men and women each meeting, depending on who wants to.

Ezra Liu arrived 10:43am

Azalea Rohaizam asked who would like to chair. Azalea Rohaizam, Hanny Teja, Leon Paratz, Clarita Youkanna, Patrick Irwin and Alessandra Negline expressed their interest. Azalea will make a roster and circulate that prior to the next committee meeting.

1.2. Acknowledgement of Indigenous Owners

Acknowledged.

1.3. Attendance

C&S Committee: Alessandra Negline, Zhuo Zhao, Leon Paratz, Clarita Youkanna, Patrick Irwin, Ezra Liu

Office Bearers: Hanny Teja, Azalea Rohaizam

Staff: Melanie Gunton, Fiona Sanders

Clubs Reps: Henry Smith (Choral Society), James-Paul Mountstevens (Victorian College of the Arts), Alexander Goryachev (Choral Society), Senan Withanawasam (Vegan Club)

Absent: Esther Luk

1.4. Grant speaking rights to Coordinator (Standing Order 21.2)

Motion 2: To grant speaking rights to C&S staff, Fiona Sanders (Coordinator) & Melanie Gunton (Admin Officer) under Standing Order 21.2

Mover: Chair

For: 5 Abstention: 1

Carried

1.5. Apologies

None

1.6. Proxies

None

1.7. Membership

No changes

1.8. Adoption of Agenda

Motion 3: To adopt the Agenda as circulated.

Mover: Chair

CWD

2. Confirmation of Previous Minutes

2.1. May 13, 2024

Motion 4: To confirm previous minutes of the meeting on May 13th, 2024 as True and Accurate record.

Mover: Chair

CWD

3. Conflicts of interest

Name	Conflicts of Interest declared
Alessandra Negline	Catholic Society, Very Special Kids Society
Zhuo Zhao	Embrace Education
Patrick Irwin	Liberal Club, Pre-Law Society
Ezra Liu	Accounting Students Association, Financial Management Association of Australia
Leon Paratz	Society for Astronomy, Physics Students Society, Media and Communications Students Society, Jewish Students Society
Clarita Youkanna	Pre-Law Society
Esther Luk	Ring of Choir, Design Students Society, Choral Society
Azalea Rohaizam	Swifties Society
Hanny Teja	nil

4. Matters arising from the Minutes

4.1. Rostering of Chair for Meetings

As discussed at item 1.1.1. on the Agenda.

4.2. Discipline

4.2.1. Choral Society

The club is sitting at 62% of student memberships and have not met the 66% requirement.

Henry Smith requested to extend the deadline for the disaffiliation of the club to Winterfest.

Alexander Goryachev has stated they have made an effort and have a lot of Non-Student Members.

Senan Withanawasam arrived at 10:55am

Procedural Motion 1: To discuss this matter in camera with committee members and staff.

Mover: Chair

CWD

Alexander Goryachev, Henry Smith, Senan Withanawasam and James-Paul Mountstevens left the room at 10:57am

Esther Luk arrived 11:02am

Procedural Motion 2: To include strangers.

Mover: Chair

CWD

Alexander Goryachev, Henry Smith, Senan Withanawasam and James-Paul Mountstevens returned to the room at 11:11am

Motion 5: To extend the grants suspension of the Choral Society for the full 12 months from the first suspension date.

Mover: Leon Paratz

Secunder: Clarita Youkanna

For: 4 Abstention: 3

Carried

Petition to disaffiliate deferred until after WinterFest.

Alexander Goryachev and Henry Smith left at 11:15am

Procedural Motion 3: To discuss 4.6.1.3 – VCA Music Theatre Society

Mover: Hanny Teja

CWD

4.6.1.3 – VCA Music Theatre Society

Fiona Sanders says the group did not attend IGM training and because they're from VCA there's provisions to assist the group.

At the end of week 11 on the weekend Fiona Sanders received a request to hold the IGM during SWOTVAC from James-Paul Mountstevens.

Cannot schedule an IGM during this week because these are not academic days. C&S committee can grant that extension until early in semester 2 as there are provisions.

VCA are to have the IGM next semester.

Patrick Irwin left at 11:19am

Senan Withanawasam left at 11:23am

Motion 6: To grant the extension for the VCA IGM to be held in the first 3 weeks of Semester 2.

Mover: Leon Paratz

Seconder: Clarita Youkanna

CWD

James-Paul Mountstevens left 11:28am

Esther Luk expressed interest in chairing some meetings and be part of the roster.

4.2.2. Assets

4.2.2.1. Actuarial Students Society

The club brought a compliant banner into the office.

Motion 7: To uphold Petition to suspend Actuarial Students Society Asset Grants for 12 months for failing present the UMSU-funded asset (R6.3.s).

Mover: Leon Paratz

Seconder: Ezra Liu

Against: 6

Lost

4.2.2.2. Melbourne Alternative Protein Project

Have not made any argument and have lost asset.

Motion 8: To uphold Petition to suspend Melbourne Alternative Protein Project Asset Grants for 12 months for failing present the UMSU-funded asset (R6.3.s).

Mover: Leon Paratz

Seconder: Ezra Liu

For: 5 Abstention: 1

Carried

4.2.2.2.1. Write off asset

Motion 9: To write off the Actuarial Students Society and Melbourne Alternative Protein Project assets.

Mover: Leon Paratz

Seconder: Esther Luk

For: 5 Abstention: 1

Carried

4.2.3. Chinese Culture Society

AGM held but was inquorate. Came into the office to discuss and said they did have additional students but have not submitted further information.

Deferred until next meeting

4.2.4. Jacaranda Stock Market Society (SGM)

Fiona Sanders says they have submitted the same documents from before that aren't processable. No Members' Notice, and no Attendance List. Also no Financial Reporting.

**Azalea Rohaizam left at 11:37am
Azalea Rohaizam returned at 11:41AM**

Motion 10: To uphold petition to place the Jacaranda Stock Market Society on probation for 6 months for failing to submit the required SGM documents within two weeks of the meeting (R6.3.e and 6.3.j)

Mover: Leon Paratz

Seconded: Clarita Youkanna

For: 5 Abstention: 1

Carried

4.2.5. Chinese Movie Association

SGM has been submitted

Motion 11: To uphold the petition to place the Chinese Movie Association on probation for 6 months for failing to submit the required SGM documents within two weeks of the meeting (R6.3.e)

Mover: Clarita Youkanna

Seconded: Ezra Liu

Against: 6

Lost

4.3. Regulations

4.3.1. New Club Process

Committee is happy. Now OBs need to recommend to Students Council. If adopted, need to be aware of new clubs who have downloaded forms before the process is changed, they will still expect a Week 3 deadline.

Motion 12: To recommend the amended Regulations (R4, Appendix 3) to Students Council.

Mover: Clarita Youkanna

Seconded: Esther Luk

For: 6

CWD

4.4. Policies

Defer

4.5. Income Tax

Fiona Sanders has reached out to Tax clinic and lawyers but has not heard back. Fiona wants to set up a reporting requirement for clubs to tell us if they have an ABN and how do they self-assess and send them the form with info about what to do.

We have a list of 60 ABNS and some clubs might be umbrella organisations and clubs need to tell us that and report it.

Fiona wants to direct clubs to respond by 12th July.

Motion 13: To direct clubs to report ABN and tax exemptions by July 12.

Mover: Esther Luk

Seconded: Clarita Youkanna

CWD

Leon Paratz left at 11:57am

Leon Paratz returned at 11:57am and Ezra Liu left

4.6. New Clubs Progress

4.6.1. Not completed:

4.6.1.1. World of Mahjong Club

Club has agreed to apply again next semester.

4.6.1.2. Tea Culture Society

Wanted to have IGM after exams, will reapply next Semester

4.6.1.3. VCA Music Theatre Society

Already discussed

Ezra Liu returned at 12:00PM

4.6.2. Character Creators and World Builders query

Wrote back and said they want to sell stuff at Comic Con. No further action

4.6.3. Affiliation recommendations

C&S Recommends 7 clubs for affiliation: Golf Appreciation Society, POKEN, Power to Change, Global Affairs Society, Puzzles of Melbourne University, Women in Commerce and Politics and Quantum Club

Motion 14: To affiliate Golf Appreciation Society, POKEN, Power to Change, Global Affairs Society, Puzzles of Melbourne University, Women in Commerce and Politics and Quantum Club.

Mover: Leon Paratz Seconder: Esther Luk

For: 4 Abstention: 2

Carried

Birdwatching have not made a submission on time. They also did not submit a standard constitution on time.

Defer Birdwatching.

4.6.4. Start Up Grant

Azalea Rohaizam recommending \$100 per club for a Start up Grant.

Fiona Sanders say that the grant is generally tied to bank details submission on time.

Motion 15: That new affiliates who submit their bank details on time be paid \$100 start up grant from Grants (Committee) 03-60-605-3531.

Mover: Leon Paratz Seconder: Ezra Liu

CWD

4.7. Membership Payouts

Have been paid out within 10 days of start of month.

Action: Office Bearers will invite Lachlan to the next meeting.

4.8. Jacaranda Stock Market Society audit

We sent a list of required documents to the club – bank statements, cash book, invoices supporting expenditure, minutes of committee meetings.

Club sent back non-compliant documents. Committee viewed the documents.

Fiona Sanders left 12:20PM

Fiona Sanders returned at 12:23PM

Petition to disaffiliate Jacaranda Stock Market Society for failing to submit compliant documents that the C&S committee directed them to provide (R6.3.j.)

Petitioned by Alessandra Negline and Clarita Youkanna

Leon says club has responded to the initial request.

Action: Invite the club again to submit compliant audit documents.

Meeting break for 10 minutes at 12:33pm

Meeting resumes at 12:46pm

4.9. Mauritian Students Society disaffiliation appeal

Azalea summarises what happened at council. Council put the club on probation and upheld the appeal. Committee expressed general disappointment that the council made a decision that's contrary to the regulations and undermines the committees right to governs clubs according to the regulations.

Leon stated that he felt the CEO expressed views that influenced the council.

Committee members discussed how they will move forward and would like the council to reconsider their decision.

Defer

5. OB Reports

Motion 16: To accept OB reports en bloc.

Mover: Clarita Youkanna

Seconder: Leon Paratz

CWD

6. Correspondence

6.1. Student Life Arts opportunity

Action: OBs put in Exec Chat

6.2. Queer Commerce Club president

Students on exchange are sometimes considered UoM students, sometimes not. Committee feels there is no regulations against his Presidency or candidacy, but that it is a poor idea to try to run a club from exchange.

6.3. Indonesian Students Association Bystander Compliance

Provided evidence that they were compliant well before the discipline, confirmed with SHRC.

Motion 17: To rescind the grants suspension for the Indonesian Students Association due to Bystander Training compliance.

Mover: Leon Paratz

Seconder: Esther Luk

For: 5 Abstention: 1

Carried

7. Grants

7.1. Standard Grants

Motion 18: To accept all standard grants en bloc.

Mover: Leon Paratz

Seconder: Clarita Youkanna

7.2. Grants for Discussion

Pilates events not insured – CSF21712 Reject

Bowling event can be approved CSF21756.

GRANT ID	CLUB NAME	DATE FROM	STATUS	OB Recommendations
CSF21797	Film Society	24/05/2024	Grant for Discussion: Joint Grant	Approve
CSF21750	Film Society	17/05/2024	Grant for Discussion: Joint Grant	Approve
CSF21718	Macedonian Students Society	17/05/2024	Grant for Discussion: Joint Grant	Approve
CSF21814	Urban Collective	22/05/2024	Grant for Discussion: Late	Approve at 50%
CSF21808	Postgraduate Physics Students' Society	24/05/2024	Grant for Discussion: No Certificate of Currency submitted	Approve conditionally on submission of certificate
CSF21791	Healthy Eating and Nutrition Society	24/05/2024	Grant for Discussion: No Risk Assessment attached	Reject
CSF21790	Healthy Eating and Nutrition Society	24/05/2024	Grant for Discussion: No Risk Assessment attached	Reject
CSF21770	Speech Pathology Students' Society	22/05/2024	Grant for Discussion: Other: Incorrect UMSU logo; no date in in venue confirmation (submit room booking with date, provisional or confirmed)	Approve 50% conditionally on reservation begin provided
CSF21819	Pakistani Society	25/05/2024	Grant for Discussion: Other: Late; risk assessment for different event	Reject
CSF21748	Healthy Eating and Nutrition Society	17/05/2024	Grant for Discussion: Other: No SFH details on file	Reject
CSF21773	New Zealand Students Society	20/05/2024	Grant for Discussion: Other: No SFH details on file	Reject
CSF21774	Iranian Society	19/05/2024	Grant for Discussion: Other: no SFH details on file; insufficient food plan; no event details on risk assessment	Reject
CSF21803	Society for Astronomy at Melbourne University	23/05/2024	Grant for Discussion: Other: no SFH details on file; submit room booking (provisional or confirmed)	Reject

CSF21749	Society for Astronomy at Melbourne University	16/05/2024	Grant for Discussion: Other: no SFH details on file; submit room booking (provisional or confirmed)	Reject
CSF21816	Overseas Christian Fellowship	27/05/2024	Grant for Discussion: Other: risk assessment blank; submit evidence of room booking (provisional or confirmed)	Reject
CSF21818	Psychology Association	27/05/2024	Grant for Discussion: Other: Room booking failed upload - submit evidence of room booking (provisional or confirmed)	Approve conditionally on reservation begin provided
CSF21761	Physiotherapy Students' Society		Grant for Discussion: Other: Submit hoodie and t shirt designs	Approve conditional on approved design submission.
CSF21776	Queer Commerce Club	20/05/2024	Grant for Discussion: Other: Venue booking is for 15/05 but grant is for 20/05	Approve conditionally on reservation begin provided
CSF21756	Nursing Students' Society	22/05/2024	Grant for Discussion: Sports Insurance not confirmed	Approve
CSF21712	Physiotherapy Students' Society	28/05/2024	Grant for Discussion: Sports Insurance not confirmed	Reject
CSF21789	Geomatics Society	21/05/2024	Grant for Discussion: Submit evidence of venue booking (provisional or confirmed)	Approve conditionally on reservation begin provided
CSF21740	Italian Social Club	16/05/2024	Grant for Discussion: Submit evidence of venue booking (provisional or confirmed)	Approve conditionally on reservation begin provided
CSF21455	Slavic Languages Club	30/05/2024	Grant for Discussion: Submit evidence of venue booking (provisional or confirmed)	Approve conditionally on reservation begin provided
CSF21806	Catholic Society	25/05/2024	Grant for Discussion: Submit valid Certificate of Currency	Approve conditionally on submission of certificate
CSF21783	Game Makers' Club	27/05/2024	Grant for Discussion: Submit valid Certificate of Currency	Approve conditionally on submission of certificate
CSF21815	Urban Collective	13/06/2024	Grant for Discussion: Submit valid Certificate of Currency	Approve conditionally on submission of certificate

CSF21782	Wildlife Conservation Society	22/05/2024	Grant for Discussion: Submit valid Certificate of Currency	Approve conditionally on submission of certificate
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Alessandra Negline left at 1:13pm

SAMU 21803 and 21749 – no SFH

Motion 19: To accept OB recommendations for grants CSF21803 and 21749.

Mover: Esther Luk

Seconder: Clarita Youkanna

For: 4 Abstention: 1

Carried

Motion 20: To accept OB recommendations for all grants for discussion.

Mover: Clarita Youkanna

Seconder Leon Paratz

CWD

7.3. Appeals

7.3.1. Vegan Club 21640

Before he left, Senan wrote in the Zoom chat

“I need to inform that I will not be attend the rest of the meeting as a representative of the Vegan Club and there will be no other exec from the Vegan Club attend. We would like to retract our appeal and accept that the grant (CSF21640) should be rejected.”

Appeal withdrawn, no further action

8. General Meetings

8.1. Complete and Referred (see report)

Complete AGMs: AISEC in Melbourne 18-Apr, CastOn Charity Group 23-Apr, Psychology Association 6-May

Complete SGMs: History Society 7-Mar, MUR Motorsports 12-Apr, Italian Social Club 17-Apr, Biomedicine Students Society 18-Apr, Economics Student Society of Australia 8-May, Banking on Women 7-May

Motion 21: To accept all completed AGMs and SGMs.

Mover: Leon Paratz

Seconder: Esther Luk

CWD

Chinese Culture Society AGM 8-Mar: Inquorate

Have been to office to ask for guidance. Waiting for submission.

Defer

Postgraduate Environment Network AGM 15-Apr: Sponsorship declaration incomplete.

Only one executive didn't sign sponsorship.

Motion 22: To accept the Postgraduate Environment Network general meeting papers.

Mover: Leon Paratz

Seconder: Ezra Liu

CWD

Finance Students Association AGM 13-May: Assigned two bank signatories – Regs requires 3 signatories.

Motion 23: To direct club to get bank to appoint their President, Secretary and Treasurer or hold an SGM by the end of Week 3 Semester 2 to appoint them.

Mover: Leon Paratz

Seconder: Esther Luk

CWD

Design Students Society SGM 22-Mar: Inquorate

Motion 24: To direct Design Students Society to hold another SGM by Week 3 Semester 2.

Mover: Leon Paratz

Seconder: Clarita Youkanna

For: 4 Abstention: 1

Carried

ASEAN Students of UniMelb SGM 26-Apr: Inquorate

Motion 25: To direct ASEAN Students Society to hold another SGM by Week 3 Semester 2.

Mover: Leon Paratz

Seconder: Esther Luk

CWD

Chinese Movie Association SGM Apr-18: Did not appoint 3 bank signatories.

Motion 26: To direct Chinese Movie Association to appoint 3 bank signatories, either with the Bank or by holding an SGM by the end of week 3 Semester 2 if needed.

Mover: Leon Paratz

Seconder: Esther Luk

CWD

Motion 27: To accept Postgraduate Environment Network AGM, Finance Students Association AGM and Chinese Movie Association SGM.

Mover: Leon Paratz

Seconder: Esther Luk

CWD

Civil and Structural Society SGM 24-Apr: No agenda attached to notice.

Motion 28: To accept Civil and Structural Society General Meeting.

Mover: Leon Paratz

Seconder: Clarita Youkanna.

CWD

Collective Neuroscience: Inquorate – Club Wind Up

Club has fulfilled the requirements of R6.8 and asked the C&S Committee to wind them up.

Motion 29: To wind up Collective Neuroscience Society.

Mover: Leon Paratz

Seconder: Clarita Youkanna.

CWD

Clinical Audiology Students Association SGM 8-May: no agenda attached to notice; education officer was elected as president but now education officer position is vacant.

Motion 30: To direct Clinical Audiology Society to hold an SGM to elect an Education Officer.

Mover: Leon Paratz

Second: Clarita Youkanna.

CWD

8.2. Directed W12 SGMs

8.2.1. Nursing Students Society (elect Ed Officer)

SGM in progress

8.2.2. Technology Consulting Club (elect Ed Officer)

Petition to place Technology Consulting Club on probation for 6 months for failing to hold a directed SGM by week 12.

Petitioned by Leon Paratz and Clarita Youkanna

Motion 31: To Direct Technology Consulting Club to hold an SGM to fill Education Officer position by Week 3 Semester 2.

Mover: Leon Paratz

Second: Esther Luk

CWD

Clarita Youkanna left at 1:32pm

9. Other Business

9.1. Transfer of STG Affiliation

Changes in UHT affiliation has meant that a couple of their clubs may prefer C&S affiliation, to allow some external involvement, which UHT no longer permits. STG will discuss with those clubs if they want to be affiliated to UHT or UMSU.

Coordinator will keep the Committee advised

9.2. Streamlining processes

No ideas have been brought forward.

Defer

9.3. Training Compliance procedure

Fiona proposes committee should set a deadline of 1 month after AGM for training compliance (Grants & Treasurers). C&S office sends a separate email that club needs to report to us.

Motion 32: To accept C&S Coordinator recommendations.

Mover: Leon Paratz

Second: Esther Luk

CWD

9.4. Awards Night Budget

Office Bearers asking for \$8000. They are expecting to spend 6k.

Leon believes the budget may not be justified and wants to see the budget.

ACTION: OBs to come back with a budget

9.5. Winterfest

The structure is Market Hall, 12-3pm, Wed 17th of July – Friday 19th of July. Around 55 or 60 clubs per day.

10. Next Meeting

ACTION: When to Meet for June and July

11. Close

Meeting closed at 1:50pm by Hanny Teja