

University of Melbourne Student Union
Clubs and Societies Report
Esther Luk
To C&S Committee 10(25)
2 June 2025

Always feels like I haven't done much when my list isn't super long, but we've actually been quite productive last week!

1. **IGMs:** They are all done! We had 20 successful IGMs and hopefully can affiliate most of the clubs. Room G02 in Market Hall was closed for a while due to maintenance for a burst pipe, so I had to move three IGMs to room 202 of Building 168, but it looks like that didn't affect quorum for any of them. STORM failed their IGM on the Friday of week 11 when both Fiona and Mel were away, and I was not able to send notice for them because I didn't have access to their UMSU website admin tools, since we did not plan for failed IGMs. I ended up ROing for three IGMs.
2. **Grant appeals:** I edited the document, and then Fiona edited the document, and then I edited it once again. It has been formatted into bullet points for easy readability and the sections have been moved around a bit.
3. **Applications for payment:** Ewan and I both learned how to do Apps for Payment on the 27th of May, and have subsequently processed 201 of them, which is all that we can do. There are more that we have looked at but were unable to process due to various issues (no receipt, failed upload etc.), and we also are leaving the Camps and Excursions categories for the staff to process. It's great that we are able to get money out to clubs quicker, but this is still a temporary solution as each year's OBs cannot be expected to take on this role. In addition, there are perceived and actual conflicts of interest to consider, as apparently previous OBs have been given the ability to process club documents and have ignored issues from their own clubs. There's a reason we have the staff.
4. **Canvas training:** I have been going through the Canvas training to make the wording and structure clearer, although this has been put on hold a bit since starting Applications for Payment. I hope to be able to reduce the word count while still providing adequate training for club executives. I have also added a definition for perishable and non-perishable foods.
5. **Training and resources page:** I have attempted to restructure and separate this page into a few subpages, so that the main page is less cluttered and more accessible to regular students. We have other spaces for club executives to access information and documentation, and the website is more for public-facing information such as the regulations and policies. I haven't had the time to show it to anyone, but hopefully I can do so soon.
6. **Winterfest:** I attended the second planning session (where I was the only OB) to get updates on what UMSU Events is planning. Things seem to be going well for us, and

I'll be communicating with them on the plans for navigation throughout and between buildings. They will come up with plans and connect us with AVM and UMSU Design for planning and preparation. They also had the idea to hand out postcards with outlines in which to collect ink stamps from across the buildings, so that students are incentivised to visit multiple areas of the Student Precinct.

7. **Circula:** Two students who are working on a project to support the advertisement of club events met with me on the 7th of May to talk about collaborating with the C&S department. They have created a website that has a map displaying the location of club events. It also has the ability to filter based on date, time, and location, so students can pick something that's happening near them at a given moment. I thought they would continue to communicate, but I have had no updates from them since that meeting.
8. **Budget meeting:** Ewan and I met with Deanna from UMSU Admin and Finance on the 27th of May to talk about our budget in preparation for the Mid-Year Budget Review. We honestly didn't really know how to forecast whether we were going to run out of money or not, but since doing so many Applications for Payment, we might have a better understanding of how we are going, and will probably meet with her again to see whether we need more money.
9. **Meeting with Education Public:** I met with Viraj, one of the EdPub OBs, as he had ideas for supporting and collaborating with clubs. He wants to run a grants programme similar to what Enviro is doing, and wants to collaborate with some clubs on the Education Collectives, as each week has a different theme. In addition, he wants to work on activism projects with some activist clubs, and also wants help with distributing a faculty feedback form.
10. **Website changes:** Separate to the above point, I have suggested some UMSU website changes to Viraj as he mentioned in a previous meeting that that was something he was working on. In addition, I have suggested more Clubs Online changes to Fiona for usability and readability.

**University of Melbourne Student Union
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Ewan Bezzobs
To Clubs and Societies Committee 10(25)
02/06/2025**

This report must be completed according to instructions outlined in R11(f) of the Council Charter

Hiiii, happy SWOTVAC to you all and congratulations on reaching our final set meeting of the semester. That's awesome and I hope your exams/essays go great in the coming weeks, thank you all for your assistance and support you have put into the C&S Department across the last 6 months until now.

Key Activities

Summary of actions and achievements since last report:

1. Applications for Payment,

- a. Esther and I have attempted to assist in some of the administrative duties of the C&S Department by helping to process roughly 190 applications for payment for grants of C&S clubs. There was a roughly 300 outstanding applications for payment before we started this process and Esther and I discussed our consideration that club's funding and payment is an urgent priority for the C&S department and wanted to help to reduce that administrative burden on Fiona and Melanie. The remaining ones are generally the most complicated, but the processed payments have helped us to build a much clearer picture of the department's spending so far this year.

2. Mid-year Budget Review

- a. Following on from the previous point, Esther and I met with the UMSU Finance Officer Deanna on the 27/05 to discuss the department's financial position YTD. The discussion with Deanna was helpful but generally did not allow us to get a full position on how we are tracking in terms of departmental spending and whether we should seek further increases in the C&S pool of SSAF resources. Currently we estimate the current granted funding to be \$85,000 of the \$250,000 allocated with only roughly half of that number currently paid out. The further 110 applications for payment that have not been processed might total another \$30,000 - \$40,000. We are currently endeavouring to get as clear a picture of current spending as possible.

3. Clubs Expo regs

- a. I have drafted up some changes to the Promotional Period events category in line with what we as a committee discussed in our Meeting 8 minutes. We can further discuss any changes in our upcoming meeting.

Have a great time all of you 😊