

**University of Melbourne Student Union
Clubs and Societies Report
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To C&S Committee 11(25)
10 Jul 2025**

I am now back from Hong Kong and working on Winterfest and Awards Night. Haven't done much in this last month, but ready to get back into it now that things are ramping up again.

1. **Winterfest planning:** I attended a few Winterfest planning sessions to get updates on what UMSU Events is working on. Clubs Expo will be taking place on the Wednesday and Thursday of O-week, and we will be in both Market Hall and Building 168. A few weeks ago, I allocated each club who had signed up to either day of Clubs Expo, so that we could send that information out. I considered groupings, availability, and balance. This time, I used the sticky note function on Miro, which was very useful for visualising groupings. I will be allocating stall locations soon.
2. **Winterfest navigation:** AVM are helping us to activate the stairwells and the space between the two buildings using lights to make clear where there are club stalls. We will also be putting up plenty of navigational posters, as well as LCD screens that cycle through directions and the expo map. Steve from AVM sent us a quote and I talked through that with him on the 9th of July. He will cut down on the items until they are within our budget.
3. **Activity reporting:** I helped to check activity reporting of all clubs on Clubs Online, and then through emails. I looked through attendance lists to ensure that clubs had run at least two events with at least 10 UniMelb students in attendance this semester, as that is one of the tests to prove whether a club is serving a distinct population of students. I am continuing to respond to Activity Reporting emails in the inbox.
4. **Awards night:** On the 9th of July, Ewan and I went through a list of things we need to do to organise Awards Night. Ewan has made the nomination form, and I have contacted various staff departments of UMSU for help with design, decoration, and tech. We are planning to announce the event in week 1, and we are looking at organising food, alcohol, ticketing, certificates, and other event things.