

University of Melbourne Student Union
Meeting of the Clubs & Societies Committee



CONFIRMED Minutes 13

11:30 am Wednesday July 31

Meeting 13/24

**Location:
Room 301, Building 168 and Zoom (details available on request)**

Meeting opened at 11:35am by Azalea Rohaizam

1. Procedural Matters

1.1. Election of Chair

Motion 1: To elect Clarita Youkanna as chair.

Mover: Azalea Rohaizam

Rescinded

Motion 2: To elect myself, Patrick Irwin, as chair.

Mover: Patrick Irwin

Seconder: Clarita Youkanna

CWD

1.2. Acknowledgement of Indigenous Owners

So acknowledged.

1.3. Attendance

C&S Committee: Patrick Irwin, Clarita Youkanna, Esther Luk, Alessandra Negline

Office Bearers: Azalea Rohaizam, Hanny Teja

Staff: Fiona Sanders

1.4. Grant speaking rights to Coordinator (Standing Order 21.2)

Motion 3: To grant speaking rights to the C&S Coordinator, Fiona Sanders, under Standing Order 21.2

Mover: Chair

CWD

1.5. Apologies (Hanny Teja)

Hanny Teja and Ezra Liu

1.6. Proxies

Nil.

1.7. Membership

Zhuo Zhao has resigned, countback has been conducted.

1.8. Adoption of Agenda

Motion 4: To adopt the agenda circulated with numbering corrected.

Mover: Chair

CWD

2. Confirmation of Previous Minutes

2.1. July 11, 2024

No changes.

Motion 5: To confirm the previous minutes of the meeting on July 11th, 2024, as a True and Accurate record.

Mover: Chair

For: 3 Abstention: 1

Carried

3. Conflicts of interest

| Name | Conflicts of Interest declared |
|--------------------|---|
| Alessandra Negline | Catholic Society, Very Special Kids Society |
| Zhuo Zhao | Embrace Education |
| Patrick Irwin | Liberal Club, Pre-Law Society |
| Ezra Liu | Accounting Students Association, Financial Management Association of Australia |
| Leon Paratz | Society for Astronomy, Physics Students Society, Media and Communications Students Society, Jewish Students Society |
| Clarita Youkanna | Pre-Law Society, Women in commerce and politics |
| Esther Luk | Ring of Choir, Design Students Society, Choral Society |
| Azalea Rohaizam | Swifties Society |
| Hanny Teja | Nil |

No changes

4. Matters arising from the Minutes

4.1. Discipline

4.1.1. Students for Sensible Drug Policy (Winterfest No-Show)

Were advised they would be invoiced, as per the Clubs Expo Policy.

4.1.2. Banking on Women (Winterfest No-Show)

Some correspondence that they thought they had emailed us and did not.

Motion 6: To invoice Banking on Women & Students for Sensible Drug Policy according to the Expo Policy.

Mover: Patrick Irwin

Secunder: Esther Luk

CWD

4.1.3. Choral Society membership

Esther declared interest.

Have sufficient student memberships, however, we have some indications have been taking non-student members external from the website.

ACTION: Consider regulation amendment, second tier of affiliation.

4.1.4. Jacaranda Stock Market Society (audit)

Hanny Teja arrived at 12:03pm

The audit has revealed:

- Under reporting of expenses – several receipts handed in that are not in spreadsheet, but expenses taken off spreadsheet version 2 that are no receipts for.
- Bank statement does not cover the whole period, periods before and after that are unaccounted for.
- No evidence of governance – payments to President that don't match and predated receipts.

Petition to disaffiliate Jacaranda Stock Market Society for failing to submit compliant documents that the C&S committee directed them to provide (R6.3.j.)

Petitioned by Alessandra Negline and Clarita Youkanna

4.2. Regulations

4.2.1. Progress of recommended regulations to council

Secretary failed to distribute them to Council. Have been circulated no and should be presented at the next council.

4.3. Policies

4.3.1. Activity Reporting Policy

Motion 7: To accept the amendments to the Activity Reporting Policy as drafted and circulated by the Coordinator.

Mover: Patrick Irwin

Seconder: Alessandra Negline

CWD

4.4. Activity Reporting Compliance

4.4.1. Grant "suspension"

Ones who have replied have been un-suspended: Graphic Design Club, Global Consulting Group, Debating Society, Chinese Music Group

Others should not have been suspended summarily; petition process should be undertaken.

4.4.2. Compliance update

Pakistani Society is compliant – statutory declaration has been submitted.

Motion 8: To rescind the direction for Pakistani Society to have to report an additional event in Semester 2.

Mover: Clarita Youkanna

Seconder: Patrick Irwin

CWD

No reports received from: Chinese Movie Association, Google Developer Student Club, International Commerce Students Society, Jacaranda Stock Market Society, Melbourne Brewers Club, Melbourne Venture Club, SQ Dance

Petition to disaffiliate the clubs that have not provided Semester 1 Activity Reporting (R6.3.q)

Petitioned by Clarita Youkanna & Patrick Irwin

4.5. Mauritian Students Society appeal procedural concerns

Club now has 32 members, following notification of the council outcome.

OBs to dispute procedural concerns with Students Council.

4.6. Income Tax update

Are getting legal revision of forms and advice, pro bono.

SEN network advocating for clubs, ATO deadline extended to May.

4.7. Transfer STG Affiliations

Defer, remove from Agenda until something to report

5. OB Reports

Updates on Awards Night and Winterfest Clubs Expo which has just passed.

OBs will send a document in the chat about award winners!

Motion 9: To accept the OB reports en bloc.

Mover: Patrick Irwin

Seconder: Clarita Youkanna

Carried

6. Correspondence

6.1 Movember – Welfare

Committee is happy to send to clubs.

6.2 Heads of Clubs event – UMSU International

Committee is happy to send to clubs.

6.3 RUOK Day

Committee is happy to send to clubs.

7. Grants

7.1. Standard Grants

Motion 10: To approve all Standard grants en bloc

Mover: Patrick Irwin

Seconder: Esther Luk

CWD

7.2. Grants for Discussion

Discussed CSF21911 (club has sent a photo of banner with logo), CSF21920 (approve, but tell club to dispose of broken asset according to Asset Policy), CSF21956 (late application due to new-club confusion, approve).

| GRANT ID | CLUB NAME | DATE | STATUS | OB Recommendations |
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| CSF22008 | Filipino Students Association | 26/07/2024 | Grant for Discussion: Submit valid Certificate of Currency | Approve provided that a valid Certificate of Currency is submitted |
| CSF22004 | Students for Sensible Drug Policy | 26/07/2024 | Grant for Discussion: Submit valid Certificate of Currency | Approve provided that a valid Certificate of Currency is submitted |
| CSF21913 | Actuarial Students' Society | | Grant for Discussion: Submit printing designs | Approve provided that a valid design is submitted |
| CSF22051 | Australian Wall Street | | Grant for Discussion: Submit printing designs | Approve provided that a valid design is submitted |
| CSF21942 | Character-Creator and Worldbuilders ' Guild | 19/07/2024 | Grant for Discussion: Submit printing designs | Approve provided that a valid design is submitted |
| CSF21923 | Youth Charity Society | 19/07/2024 | Grant for Discussion: Submit printing designs | Approve provided that a valid design is submitted |
| CSF22028 | Cast On Charity Group | 22/10/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve provided that a venue booking is provided |
| CSF22027 | Cast On Charity Group | 15/10/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve provided that a venue booking is provided |
| CSF22026 | Cast On Charity Group | 08/10/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve provided that a venue booking is provided |
| CSF22025 | Cast On Charity Group | 01/10/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve provided that a venue booking is provided |
| CSF22024 | Cast On Charity Group | 24/09/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve provided that a venue booking is provided |

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| CSF22023 | Cast On Charity Group | 17/09/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve provided that a venue booking is provided |
| CSF22022 | Cast On Charity Group | 10/09/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve provided that a venue booking is provided |
| CSF22021 | Cast On Charity Group | 03/09/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve provided that a venue booking is provided |
| CSF22020 | Cast On Charity Group | 27/08/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve provided that a venue booking is provided |
| CSF22019 | Cast On Charity Group | 20/08/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve provided that a venue booking is provided |
| CSF22018 | Cast On Charity Group | 13/08/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve provided that a venue booking is provided |
| CSF22017 | Cast On Charity Group | 06/08/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve provided that a venue booking is provided |
| CSF22075 | Character-Creator and Worldbuilders ' Guild | 31/07/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve provided that a venue booking is provided |
| CSF21973 | Egyptian Club | 24/07/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve provided that a venue booking is provided |

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| CSF21964 | Friends of Unnatural Llamas | 29/07/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve provided that a venue booking is provided |
| CSF22048 | planetUNI | 30/07/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve provided that a venue booking is provided |
| CSF21927 | Tabletop Gaming Society | 26/07/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve provided that a venue booking is provided |
| CSF21968 | Women in Commerce & Politics | 01/08/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve provided that a venue booking is provided |
| CSF21926 | Adventist Students on Campus | 26/07/2024 | Grant for Discussion: SFH not compliant – no certificate | Reject |
| CSF21991 | Society for Astronomy at Melbourne University | 25/07/2024 | Grant for Discussion: SFH not compliant – no certificate | Reject |
| CSF22003 | Civil and Structural Society | 01/08/2024 | Grant for Discussion: Promo Not Compliant (not on Calendar) | Approve at 75% |
| CSF22002 | Civil and Structural Society | 01/08/2024 | Grant for Discussion: Promo Not Compliant (not on Calendar) | Approve at 75% |
| CSF22077 | Habitat for Humanity | 01/08/2024 | Grant for Discussion: Promo Not Compliant (not on Calendar) | Approve at 75% |
| CSF22043 | Jewish Students Society | 31/07/2024 | Grant for Discussion: Promo Not Compliant (not on Calendar) | Approve at 75% |
| CSF22037 | Liberal Club | 29/07/2024 | Grant for Discussion: Promo Not Compliant (not on Calendar) | Approve at 75% |

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| CSF22040 | Myanmar Student Association | 30/07/2024 | Grant for Discussion: Promo Not Compliant (not on Calendar) | Approve at 75% |
| CSF21936 | Psychology Association | 25/07/2024 | Grant for Discussion: Promo Not Compliant (not on Calendar) | Approve at 75% |
| CSF22091 | Urban Collective | 01/08/2024 | Grant for Discussion: Promo Not Compliant (not on Calendar) | Approve at 75% |
| CSF21975 | Jewish Students Society | 24/07/2024 | Grant for Discussion: Promo Not Compliant (late on Calendar) | Approve at 75% |
| CSF21935 | Women in Commerce & Politics | 18/07/2024 | Grant for Discussion: Promo Not Compliant (late on Calendar) | Approve at 75% |
| CSF21966 | Australia-China Youth Association | 23/07/2024 | Grant for Discussion: Other: UMSU Logo not compliant | Approve at 50% |
| CSF22014 | Cider Appreciation Society | 25/07/2024 | Grant for Discussion: Other: submit valid certificate of currency; no risk assessment attached | Reject |
| CSF22090 | Esports | 09/08/2024 | Grant for Discussion: Other: Sports insurance not confirmed; submit room booking (provisional or confirmed) | Approve provided that sports insurance and room booking is provided |
| CSF21994 | Civil and Structural Society | 25/07/2024 | Grant for Discussion: Other: Promo not compliant (not on calendar); Submit valid Certificate of Currency | Approve at 75% provided that a valid certificate of currency is provided |
| CSF21982 | Singapore Students Society | 27/07/2024 | Grant for Discussion: Other: Promo not compliant (not on calendar); No SFH certificate | Approve at 75% conditional on submission of certificate obtained before event. |

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| CSF21957 | Chocolate Lovers Society | 24/07/2024 | Grant for Discussion: Other: Promo not compliant (C&S not ticked) | Approve at 75% |
| CSF21983 | Competitive Programming Club | 25/07/2024 | Grant for Discussion: Other: Promo not compliant (C&S not ticked) | Approve at 75% |
| CSF22006 | Environmental Engineers Society | 26/07/2024 | Grant for Discussion: Other: Promo not compliant (C&S not ticked) | Approve at 75% |
| CSF22012 | Filmmakers Collaborative | 26/07/2024 | Grant for Discussion: Other: Promo not compliant (C&S not ticked) | Approve at 75% |
| CSF22007 | Optometry Students Society | 26/07/2024 | Grant for Discussion: Other: Promo not compliant (C&S not ticked) | Approve at 75% |
| CSF21993 | Student Exchange Society | 25/07/2024 | Grant for Discussion: Other: Promo not compliant (C&S not ticked) | Approve at 75% |
| CSF21911 | Emerging Markets Network | | Grant for Discussion: Other: No UMSU logo on banner | Approve |
| CSF22078 | Australasian Association | 02/08/2024 | Grant for Discussion: Other: Make timely calendar submission; No certificate of currency submitted | Approve at 75% conditional on submission of certificate obtained before event. |
| CSF22056 | Kpop Club | 26/07/2024 | Grant for Discussion: Other: Late; Promo not compliant (not on calendar) | Approve at 50% |
| CSF21961 | OmniSci Magazine | 18/07/2024 | Grant for Discussion: Other: Late; No UMSU logo (item too small) | Approve at 50% |

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| CSF22081 | International Vietnamese Students at the University of Melbourne | 26/07/2024 | Grant for Discussion: Other: Late application/ Promo not compliant (late) | Approve at 50% |
| CSF22042 | Banking on Women | 30/07/2024 | Grant for Discussion: Other: joint grant; no SFH certificate | Approve provided that valid SFH certificate is provided |
| CSF21920 | Habitat for Humanity | | Grant for Discussion: Other: 2023 Asset damaged | Approve |
| CSF22057 | Soccer Appreciation Society | 22/07/2024 | Grant for Discussion: Late (after event) | Reject |
| CSF22030 | Card Crew | 26/07/2024 | Grant for Discussion: Late | Approve at 50% |
| CSF21969 | Cast On Charity Group | 23/07/2024 | Grant for Discussion: Late | Approve at 50% |
| CSF22032 | Coffee Appreciation For Enthusiasts | 26/07/2024 | Grant for Discussion: Late | Approve at 50% |
| CSF21946 | Financial Management Association of Australia | 17/07/2024 | Grant for Discussion: Late | Approve at 50% |
| CSF21955 | Hong Kong Students Association | 26/07/2024 | Grant for Discussion: Late | Approve at 50% |
| CSF21972 | planetUNI | 17/07/2024 | Grant for Discussion: Late | Approve at 50% |
| CSF21891 | Ring of Choir | 22/07/2024 | Grant for Discussion: Late | Approve at 50% |
| CSF21971 | Tamil Sangam | 19/07/2024 | Grant for Discussion: Late | Approve at 50% |
| CSF21956 | Venture Capital and Innovation Laboratories | 19/07/2024 | Grant for Discussion: Late | Approve |

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| CSF22082 | Engineers Without Borders | 31/07/2024 | Grant for Discussion: Joint Grant | Approve |
| CSF21959 | Let's Talk Conversation Group | 29/07/2024 | Grant for Discussion: Joint Grant | Approve |
| CSF21928 | Philosophy Society | 24/07/2024 | Grant for Discussion: Joint Grant | Approve |
| CSF21974 | Drawing and Painting Club | 24/07/2024 | Grant for Discussion: Duplicate submission | Reject |
| CSF21947 | Financial Management Association of Australia | 17/07/2024 | Grant for Discussion: Duplicate submission | Reject |
| CSF21918 | Habitat for Humanity | | Grant for Discussion: Duplicate submission | Reject |
| CSF21981 | Islamic Society | 26/07/2024 | Grant for Discussion: Duplicate submission | Reject |
| CSF22041 | Myanmar Student Association | 30/07/2024 | Grant for Discussion: Duplicate submission | Reject |

Motion 11: To accept the OB recommendations on grants 21968, 22037, 21935, 21891.

Mover: Azalea Rohaizam

Secunder: Hanny Teja

For: 1 Abstentions: 3

Carried

Motion 12: To accept the remainder of the OB recommendations.

Mover: Clarita Youkanna

Secunder: Patrick Irwin

Carried

7.3. Appeal

7.3.1. CAFÉ 21898

Defer and ask for a photo of a tote bag.

8. General Meetings

8.1. Complete and Referred (see report)

Motion 13: To accept the Arts Student Society AGM

Mover: Clarita Youkanna

Secunder: Esther Luk

Carried

Labor Club

Submission is missing Financial Report and Bank statements

Petition to suspend the grants of Labor Club for 12 months or until they submit satisfactory Financial Reporting (R6.3.i (R5.2.f.vii or 5.2.g.vi.A)).

Petitioned by Clarita Youkanna & Patrick Irwin

BusinessOne

Issues with constitution version control: Constitution was not uploaded; however it was circulated with the notice. The constitution circulated was missing clauses, and the minutes of the meeting suggest some amendments to clauses that were not reflected in their constitution.

Motion 14: To direct BusinessOne to submit the correct and current version of their constitution.

Mover: Patrick Irwin

Seconder: Clarita Youkanna

Carried

9. Other Business

9.1. Awards Night

It's in 2 weeks !

9.2. Meeting Schedule

Meeting 13: Week 2, Wednesday 31st of July @ 11:30 am

Meeting 14: Week 4, Monday 12th August @ 12:00 pm

Meeting 15: Week 5, Wednesday 21st of August @ 12:00 pm

Meeting 16: Week 7, Monday 2nd September @ 12:00 pm

Meeting 17: Week 9, Wednesday 18th September @ 12:00 pm

Meeting 18: Week 11, Monday 7th October @ 12:00 pm*

Meeting 19: SWOTVAC, Wednesday 23rd October @ 12:00 pm

*Azalea is on holiday

Motion 15: To adopt the schedule as circulated.

Mover: Patrick Irwin

Seconder: Clarita Youkanna

CWD

9.3. Testing & Tagging payment

Motion 16: To approve \$50 for Testing & Tagging from Orientation (03 60 605 3840).

Mover: Patrick Irwin

Seconder: Alessandra Negline

CWD

10. Next Meeting

Monday, August 12th at 12pm

11. Close

Meeting closed at 1:18 pm by Patrick Irwin.