

University of Melbourne Student Union
Meeting of the Clubs & Societies Committee



Minutes 17

9 am Wednesday October 15, 2025

Meeting 17/25

Location:
Room 201, Building 168 and Zoom (details available on request)
Meeting opened at 9:17am

1. Procedural Matters

1.1. Election of Chair

Motion 1: To elect Esther Luk as chair.

Mover: Esther Luk Second: Alex Gwynn

CWD

1.2. Acknowledgement of Indigenous Owners

Acknowledged.

1.3. Attendance

OBs: Esther Luk

Committee: Tarish Kadam, Joshua Solomon, Oliver Nassau, Alex Gwynn, Doris Wang

Staff: Melanie Gunton

Clubs: Prishita Shethia, Pranav Soman, Yashesvi Verma, Luv Golecha (Bollywood Club), Marco Kautzky (German Club)

1.4. Grant speaking rights to Coordinator (Standing Order 21.2)

Procedural Motion 1: To grant speaking rights to Melanie Gunton under Standing Order 21.2.

Mover: Esther Luk

CWD

1.5. Apologies

Lenah Ankliss

1.6. Proxies

None

1.7. Membership

No changes

1.8. Adoption of Agenda

Josh adds 2.1 Ratify decisions made under Standing Order 7.5

Procedural Motion 2: To adopt the agenda with the proposed amendments.

Mover: Esther Luk

CWD

2. Confirmation of Previous Minutes (September 23)

Motion 2: To confirm the minutes as a true and accurate record of the 23 Sep meeting.

Mover: Esther Luk Seconder: Joshua Solomon

CWD

2.1 Ratify decisions made under Standing Order 7.5

Motion 3: To ratify the decisions made under Standing Order 7.5.

Mover: Esther Luk Seconder: Alex Gwynn

CWD

3. Conflicts of interest

Name	Conflicts of Interest declared
Oliver Nassau	Arts Students Society
Tarish Kadam	Language Exchange Club
Doris Wang	Women in Commerce and Politics, Environmental Engineers Society, Photography Club
Lenah Ankliss	Emerging Markets Network
Krithi Babu	Postgraduate Environment Network
Alex Gwynn	Swifties Society
Ewan Bezzobs	Nil
Esther Luk	Ring of Choir
Joshua Solomon	Society for Astronomy at Melbourne University, Jewish Students Society, Society for Transportation Enthusiasts At Melbourne

4. Matters deferred and arising

Procedural Motion 3: To move to 4.5 German Club AGM (RO Appointment).

Mover: Joshua Solomon

CWD

4.5 German Club AGM (RO Appointment)

Marco came to say that it was a successful AGM.

Tarish says there was a disrespectful motion to skip the president's and treasurer's reports, and that their reasoning was that they were shown in the previous AGM.

Yashesvi Verma arrived at 9:26am

Alex points out that the first AGM was not valid, so documents should have been shown again.

Marco Kautzky left at 9:27am

Procedural Motion 4: To move to 4.1.6 Bollywood Club AGM.

Mover: Esther Luk

4.1.6 Bollywood Club AGM

Committee recaps what happened at the last meeting that led them to invite Bollywood Club to attend. The main concerns were the appointment of the RO, the counting of votes, and who was allowed to be in attendance.

Luv explains there was not a motion to appoint the RO, and that Tarish challenged the motion. The reason there was no motion was because this procedure was also used in last year's AGM. The RO was stated in the notice.

Josh asks about people who were prevented from voting.

Doris Wang arrived at 9:36am

Luv says the attendees were compared against the membership list. After asking some people to leave, members were called back in and asked to stand on one side of the room.

Tarish says some attendees were asked to leave at the advertised start time, not the meeting start time. There was definitely quorum at the meeting. R5.2.c is discussed. The RO can deem what the appropriate voting list is.

Luv clarifies that a digital membership list was provided to him by the club. Tarish asks when the membership report was generated, and Pranav says it was generated at 12:30pm.

Alex asks if there's anything in the constitution saying that memberships close at the AGM.

Tarish says the RO does have discretion about who is a member and who isn't.

Josh asks how close the votes were.

Doris asks if people voted twice.

The method that was used was show of hands. Online voting has room for technical errors. Luv doesn't think OpaVote is good, partly because it is a paid service.

Because there were 150 attendees, to avoid double counting, Luv asked members to put up their hands and counted out loud, and people put their hand down once he counted their vote. It was not a secret vote, as everyone could see the counting process. Someone put their hand down without Luv counting them. Luv asks Tarish if he can confirm that this was the voting process.

Tarish clarifies he was not looking at the voting, so he can't speak to it. He says an option would be to request CCTV. Tarish confirms though that it was not a secret ballot.

Luv also says that another person was following him closely while counting the votes to confirm numbers.

Tarish says that there's insufficient evidence from the complainant to prove that voting was not legitimate. He thinks the RO appointment issue is bad, but verifies that the members were invited back into the room.

Luv adds that the attendance form that was circulated by QR code on the screen received 180 responses, but when the meeting opened there were only 160 people in the room. Luv feared that the online attendance link could have been shared and have received illegitimate responses.

Melanie tells the club to use UMSU website ticketing next time to take attendance, as only members can buy tickets, and ticket sales can be restricted to one per person only.

Procedural Motion 5: To go in camera.

Mover: Alex Gwynn

CWD

Bollywood Club representatives left at 10:02am

Procedural Motion 6: To include strangers.

Mover: Joshua Solomon

CWD

Bollywood Club representatives returned at 10:09am

Tarish explains that the Committee had a discussion about the implications of what happened. The Committee cannot accept the AGM yet as the papers have not been reviewed by the C&S staff.

Petition to put Bollywood Club on probation for 12 months (R6.3.1 (R5.2.c)) (R6.3.1 (R5.2.e.vi))

Petitioned by Tarish Kadam, Joshua Solomon

Bollywood Club representatives left at 10:15am

4.1. Discipline

4.1.1. Birdwatching Society

Petition made last meeting: To put the Birdwatching Society on probation for 12 months or until they submit the documents of their General Meeting (R6.3.1(R5.2.h))

Petitioned by Tarish Kadam, Joshua Solomon

Club has not submitted documents on request.

Josh and Tarish rescind their petition for probation.

Petition to disaffiliate Birdwatching Society for not submitting General Meeting documents (R6.3.1(R5.2.h))

Petitioned by Tarish Kadam, Alex Gwynn

4.1.2. Graphic Design Club

Petition made last meeting: To put the Graphic Design Club on probation for 12 months or until they submit the documents of their General Meeting (R6.3.1(R5.2.h))

Petitioned by Tarish Kadam, Joshua Solomon

Club has not submitted documents and has said that they want to disaffiliate their club. Esther mentions that she recommended the club to wind up instead.

Josh and Tarish rescind their petition for probation.

Petition to disaffiliate Graphic Design Club for not submitting General Meeting documents (R6.3.1(R5.2.h))

Petitioned by Joshua Solomon, Tarish Kadam

4.1.3. Chariot Journal (AGM submitted)

Petition made last meeting: To put Chariot Journal on probation for 12 months or until they submit the documents of their General Meeting. (R6.3.1(R5.2.h))

Petitioned by Tarish Kadam, Joshua Solomon

Club has submitted documents. Petition lapses.

4.1.4. StartUp Link

Petition made last meeting: To put StartUp Link on probation for 12 months for breaching their own constitution (R6.3.e)

Petitioned by Joshua Solomon, Doris Wang, Tarish Kadam

Club did not elect their general committee in their AGM. They sent correspondence about how they have done the same thing in previous years without issue. Last year, their AGM had other more serious issues, which is why this issue was forgotten.

Motion 4: To uphold the petition to put StartUp Link on probation for 12 months for breaching their own constitution (R6.3.e).

Mover: Tarish Kadam

Seconder: Oliver Nassau

CWD

4.1.5. VSSV

Petition made last meeting: To disaffiliate the Veterinary Students Society of Victoria (Parkville) for not holding an Annual General Meeting in 2025 (R6.3.i (R5.2.a))

Petitioned by Joshua Solomon, Tarish Kadam

No response.

Motion 5: To uphold the petition to disaffiliate the Veterinary Students Society of Victoria (Parkville) for not holding an Annual General Meeting in 2025 (R6.3.i (R5.2.a)).

Mover: Joshua Solomon

Seconder: Tarish Kadam

CWD

4.1.6. Bollywood Club AGM

Already discussed.

4.1.7. Kpop Club AGM Late

It has been over a month since the club's AGM, and they have only submitted around three documents.

Petition to disaffiliate Kpop Club for not submitting complete AGM documentation (R6.3.1(R5.2.h))

Petitioned by Tarish Kadam, Oliver Nassau

4.1.8. Bubble Tea Society Late

It has been around three weeks since the club's AGM, and they have not made a complete submission.

Petition to disaffiliate Bubble Tea Society for not submitting complete AGM documentation (R6.3.1(R5.2.h))

Petitioned by Tarish Kadam, Oliver Nassau

4.2. Regulations

4.2.1. Progress of amendments recommended to Council

Students' Council was scheduled for this Friday originally, but it seems like it no longer will happen on that day. When Students' Council is scheduled, the regulation changes will be discussed.

4.3. Policies

None

4.4. Email white-listing / Global "from" address

Finally done – Unimelb IT has re-whitelisted all club emails, and we have finally managed to add an email address with the University domain for clubs to send emails from.

4.5. German Club AGM (RO appointment)

Already discussed.

4.6. Pakistani Society appeal

Appeal was upheld and they are re-affiliated.

4.7. Tiered affiliation

Esther will send out an email about the working group today. The working group is scheduled for Thu 23 Oct at 12pm.

5. OB Reports

Esther asks for thoughts and feelings. Committee also liked the Clubs Council report.

Motion 6: To accept Esther Luk's OB report.

Mover: Tarish Kadam

Seconder: Alex Gwynn

CWD

6. Correspondence

6.1. CISSA 26289

Club said that they put the wrong name down for the person responsible for SFH. Committee accept the change.

Motion 7: To accept the date change for CSF26289.

Mover: Doris Wang

Seconder: Tarish Kadam

CWD

6.2. Mathematics and Statistics Society 25820 and 25821

Club applied for grants for weeks 7 and 8 but meant to do so for weeks 8 and 9.

Motion 8: To accept the date changes for CSF25820 and CSF25821.

Mover: Alex Gwynn

Seconder: Tarish Kadam

CWD

6.3. SAMU Grant Dates

Club applied for a recurring grant but did not consider the non-teaching week.

Motion 9: To accept the date change for CSF25846 and CSF25847.

Mover: Tarish Kadam

Seconder: Doris Wang

For: 4 Abst: 1

CWD

6.4. Beta Alpha Psi Election Process

Previous committee members pre-selected new committee and presented the list at the AGM. No one objected, so those people were confirmed as the new committee. This is not a democratic way to elect a committee.

Motion 10: To reject the Beta Alpha Psi AGM.

Mover: Joshua Solomon

Seconded: Tarish Kadam

CWD

Motion 11: To direct Beta Alpha Psi to hold a replacement AGM by the 24th of October (last Academic Day of the year).

Mover: Joshua Solomon

Seconded: Doris Wang

CWD

Petition to put Beta Alpha Psi on probation for 12 months for not conducting a valid election (R6.3.1 (R5.2.g.viii))

Petitioned by Tarish Kadam

No second petitioner, petition lapses

Petition to give Beta Alpha Psi a formal warning for not conducting a valid election (R6.3.1 (R5.2.g.viii))

Petitioned by Doris Wang, Tarish Kadam

6.5. Saudi Students Association SGM

Club elected a new president and secretary but did not explicitly mention these positions in their notice. No appetite to discipline.

6.6. Start Up Link Appeal

Already discussed.

6.7. STEAM grant appeal 26271

Club believes it is unfair to reject a grant for an event based on not having the UMSU logo on promotional material. They submitted social media designs with the logo, but the versions posted on social media do not have the logo.

No appetite to change decision.

7. Grants

7.1. Standard Grants

Motion 12: To approve all standard grants en bloc.

Mover: Joshua Solomon

Seconded: Oliver Nassau

CWD

7.2. OB Recommendations

Josh raises that CSF26414 and CSF26418 were for OpaVote for AGMs and should not be rejected even if they were submitted after the event. However, he also asks when these grants were submitted relative to when the AGM was. CSF26418 was submitted a day after the AGM, but CSF26414 was submitted 13 days after the AGM.

Motion 13: To approve CSF26418 at 100%.

Mover: Joshua Solomon

Seconded: Oliver Nassau

CWD

Motion 14: To approve CSF26414 at 75%.

Mover: Joshua Solomon

Seconder: Oliver Nassau

For: 2 Against: 3

LOST

Motion 15: To approve CSF26414 at 100%.

Mover: Doris Wang

Seconder: Joshua Solomon

CWD

Josh requests for the grants report to include the date each grant is submitted. Melanie says that it is a default report from the website, and Esther says that it could be added but may cost money.

Grants for Discussion

GRA NT ID	CLUB NAME	DATE FRO M	STATUS	OB RECOMMENDATIONS
CSF 26524	Mandarin Language Club	07/10/ 2025	Grant for Discussion: Duplicate submission	Reject
CSF 26419	Japanese Club	25/09/ 2025	Grant for Discussion: Duplicate submission	Reject
CSF 26417	Drawing and Painting Club		Grant for Discussion: Insufficient event details	Approve conditional on submission of acceptable event details
CSF 26502	Mandarin Language Club	08/10/ 2025	Grant for Discussion: Insufficient Purchase Details	Approve conditional on submission of acceptable event details
CSF 26447	Pokemon Observation, Knowledge and Evolution Nation	25/09/ 2025	Grant for Discussion: Late	Approve
CSF 26436	Filipino Students Association	24/09/ 2025	Grant for Discussion: Late	Approve
CSF 26430	Islamic Society	24/09/ 2025	Grant for Discussion: Late	Approve
CSF2 6412	Pokemon Observation, Knowledge and Evolution Nation	25/09/ 2025	Grant for Discussion: Late	Approve
CSF 26416	Sexpression	24/09/ 2025	Grant for Discussion: Late	Approve

CSF 26420	Japanese Club	25/09/2025	Grant for Discussion: Late	Approve
CSF 26427	Saudi Students Association at Melbourne University	27/09/2025	Grant for Discussion: Off Campus Exemption: Non-standard event. Led by another organisation and our club is invited to have a place in the event.	Approve
CSF 26462	Classics and Archaeology Society	08/10/2025	Grant for Discussion: Off Campus Exemption: The Clyde Hotel is conveniently located, and can provide catering on site, as well as the screens and space needed to host trivia	Approve
CSF 26369	Golf Appreciation Society	25/09/2025	Grant for Discussion: Off Campus Exemption: We received more demand from students to host another social mixer at the golf simulator venue because the indoor nature makes it easier to facilitate socialising and the golf-simulator is a low-cost, accessible way for students of all backgrounds to dip their toes in the world of golf, aligning with our club aims	Approve
CSF 26443	Gleam Up Beauty, Business and Science	06/10/2025	Grant for Discussion: Other: Category (Function (catering) / Submit venue booking	Change category to Function and approve conditional on submission of venue booking request
CSF 26415	Pirates	26/09/2025	Grant for Discussion: Other: Inadequate Risk Assessment	Reject
CSF 26320	Pirates	26/09/2025	Grant for Discussion: Other: Inadequate Risk Assessment (did not use HR form, only 4 risks, no mitigation)	Reject
CSF 26437	Financial Management Association of Australia	25/09/2025	Grant for Discussion: Other: Late (resubmission) / Joint Grant	Rescind approval for CSF26288 and approve
CSF 26422	Beer and Cider Society	25/09/2025	Grant for Discussion: Other: Late / OCE (No pub on campus) / Cert Currency expired	Approve conditional on submission of certificate of currency
CSF 26423	Postgraduate Physics Students' Society	25/09/2025	Grant for Discussion: Other: Late / OCE (Preferred location as it is a licensed venue that serves food, alcohol. Although it is not on campus, it is very close to campus and the Physics building in particular.)	Approve
CSF 26429	F1 Club	23/09/2025	Grant for Discussion: Other: Late / OCE (We will require food and alcohol service and a bar tab which	Approve

			only a properly licensed bar can provide)	
CSF 26424	F1 Club	21/09/2025	Grant for Discussion: Other: Late / OCE (We will require food and alcohol service and a bar tab which only a properly licensed bar can provide)	Approve
CSF 26441	Myanmar Student Association	22/09/2025	Grant for Discussion: Other: Late / Unclear how this interacts with bursary / No SFH cert on file	Approve conditional on submission of SFH certificate obtained before event
CSF 26533	CAINZ	23/10/2025	Grant for Discussion: Other: OCE (We chose a venue within CBD so it's closer to alumni after work and somewhere that can provide food. Notes: Certificate of Currency has been requested, but still waiting for venue to provide it.) / No Cert Currency	Approve conditional on submission of certificate of currency
CSF 26428	CAINZ		Grant for Discussion: Other: Replaces partial approval of banner with incorrect logo (check final product has correct logo)	Rescind approval for CSF26312 and approve
CSF 26504	Mathematics & Statistics Society	10/10/2025	Grant for Discussion: Submit evidence of venue booking (provisional or confirmed)	Approve conditional on submission of venue booking request
CSF 26403	Lost & ReFound	14/10/2025	Grant for Discussion: Submit evidence of venue booking (provisional or confirmed)	Approve conditional on submission of venue booking request

Conflicts of Interest

Motion 16: To accept the OB recommendations for CSF26407 and CSF26406.

Mover: Tarish Kadam

Seconder: Oliver Nassau

For: 4 Abst: 1

Carried

Motion 17: To accept the OB recommendation for CSF26440.

Mover: Tarish Kadam

Seconder: Alex Gwynn

For: 4 Abst: 1

Carried

Motion 18: To accept all remaining OB recommendations.

Mover: Joshua Solomon

Seconder: Alex Gwynn

CWD

7.3. Applications for Payment

7.3.1. 25534 doughnuts appeal

Club asserted that Krispy Kreme doughnuts are not perishable.

Motion 19: To approve doughnuts at 100%.

Mover: Alex Gwynn

Second: Doris Wang

CWD

10 minute break at 11:16am under Standing Orders

Meeting reopened at 11:27am without Tarish Kadam

7.3.2. Delivery to pickup 26125, 26194, 26218, 26232, 26389, 25934

Esther checks what the Committee decided last meeting, which is to approve non-perishable purchases and reject perishable purchases.

Motion 20: To approve non-perishables and reject perishables for CSF26125, CSF26194, CSF26218, CSF26232, CSF26389, and CSF25934.

Mover: Joshua Solomon

Second: Oliver Nassau

CWD

7.3.3. Non-perishables to perishables 26131, 24352, 24625, 24722

Motion 21: To approve non-perishables and reject perishables for CSF26131, CSF24352, CSF24625, and CSF24722.

Mover: Joshua Solomon

Second: Oliver Nassau

CWD

7.3.4. SFH plan doesn't mention purchases 24829, 25825

One SFH plan only mentioned matcha but the club has also purchased whole milk, and another SFH plan only mentioned matcha and coffee beans but the club has also purchased butter, cheese, and eggs.

Committee have different opinions on SFH standards. Some think that the items should be accepted as it makes sense to purchase milk etc. to pair with coffee and matcha. Discussion on whether eggs and milk are perishable.

Motion 22: To reject items that weren't specified in the SFH plan for CSF25825.

Mover: Oliver Nassau

Second: Joshua Solomon

CWD

Motion 23: To accept all receipts in the Application for Payment for CSF24829.

Mover: Joshua Solomon

Second: Doris Wang

CWD

7.3.5. Barbell Society 26301

Motion 24: To approve non-perishables and reject perishables for CSF26301.

Mover: Oliver Nassau

Second: Joshua Solomon

CWD

7.4. SFH Discussion

Esther has written a proposal. Both Fiona and Melanie have indicated that they have thoughts or suggestions, but have not had the time to talk about them.

Defer.

7.5. Grant Cap and Budget Limitations

Melanie gives figures and asserts that the grant cap cannot be increased.

Esther says that Ewan previously suggested increasing the grant cap by \$500 to pay out grants for clubs that have hit their cap. However, this will not be possible.

When C&S runs out of money, we will stop processing Applications for Payment.

8. New Clubs Progress

8.1. Afghan Club SGM

Club did not have all their candidates at their IGM, so they are now running an SGM before being officially affiliated. Their VP has resigned and no general committee members were elected at the IGM, so those positions will be filled at the SGM.

All new club papers will be processed soon and hopefully will be ready for next meeting.

9. General Meetings

9.1. Complete and referred

List of completed AGMs: Construction Students Association, Tamil Sangam, Cantonese Students Association, Global Health Society, Macau Students' Association, Chemical Engineering Students Society, Asia-Pacific Development Initiative, Financial Management Association of Australia, New Zealand Students Society, Very Special Kids Society, Biomedical Engineering Society, Italian Social Club, Nursing Students' Society, Creative Literature and Writing Society, Mandarin Language Club, Tabletop Gaming Society, Global Affairs Society, Hong Kong Students Association, Information Security Club

List of completed SGMs: Psychology Association

Motion 25: To accept all complete AGMs and SGMs.

Mover: Joshua Solomon

Seconder: Oliver Nassau

CWD

SMART Consumers did not have a motion to accept reports.

Motion 26: To accept the SMART Consumers AGM.
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Mover: Oliver Nassau

Seconder: Alex Gwynn

CWD

Healthy Eating and Nutrition Society opened their meeting 48 minutes after the advertised start time. They did have quorum within 30 minutes of the advertised start time.

Motion 27: To accept the Healthy Eating and Nutrition Society AGM.

Mover: Joshua Solomon

Seconder: Oliver Nassau

CWD

VCA Music Theatre Society elected 6 general representatives, but their constitution only allows for 3. Three general representatives have since stepped down.

Motion 28: To accept the VCA Music Theatre Society AGM.

Mover: Joshua Solomon

Secunder: Alex Gwynn

CWD

9.1. AGM Extensions

No update.

9.2. AGMs not called:

9.2.1. Veterinary Students Society of Victoria (Parkville)

Already discussed.

10. Other Business

10.1. Working Group Proposal

Esther will be sending the email today.

10.2. CSSA Audit

Motion 29: To direct Chinese Students and Scholars Association to submit all financial documents from the past 12 months.

Mover: Joshua Solomon

Secunder: Oliver Nassau

CWD

10.3. S2 Exec Mixer Funding

Motion 30: To approve \$2,600 from Events 03-60-605-3840 for food and drinks at S2 Exec Mixer.

Mover: Esther Luk

Secunder: Joshua Solomon

For: 3 Abst: 1

Carried

10.4. Training Funding

Motion 31: To approve \$3,000 from 03-60-605-3161 Training & Development for RSA and SFH training.

Mover: Esther Luk

Secunder: Doris Wang

CWD

11. Next Meeting

Wednesday 29 October 9am

12. Close

Meeting closed at 12:10pm