

**University of Melbourne Student Union**

**Meeting of the Clubs & Societies Committee**

**CONFIRMED Minutes**

**12 pm Wednesday September 18**

**Meeting 17/24**

**Location:**

**Room 301, Building 168 and Zoom (details available on request)**

**Hanny Teja opened the meeting at 12:17pm**

1. **Procedural Matters**
   1. Election of Chair

**Motion 1: To elect Hanny Teja as chair.**

Mover: Azalea Rohaizam Seconder: Hanny Teja

**CWD**

* 1. Acknowledgement of Indigenous Owners

Acknowledged.

* 1. Attendance

Committee: Alessandra Negline, Clarita Youkanna, Esther Luk, Ewan Bezzobs

OBs: Hanny Teja, Azalea Rohaizam

Staff: Fiona Sanders

Absent: Ezra Liu, Patrick Irwin, Leon Paratz

* 1. Grant speaking rights to C&S Coordinator (Standing Order 21.2)

**Motion 2: To grant speaking rights to C&S Coordinator under Standing Order 21.2**

Mover: Chair

**CWD**

* 1. Apologies

None.

* 1. Proxies

None.

* 1. Membership

None.

* 1. Adoption of Agenda

**Motion 3: To adopt the amended agenda as circulated by the C&S Coordinator on the evening of 17 September 2024.**

Mover: Chair

**CWD**

1. **Confirmation of Previous Minutes**
   1. September 2, 2024

**Motion 4: To confirm the previous minutes of the meeting on 2nd September 2024 as a True and Accurate record.**

Mover: Chair

**CWD**

1. **Conflicts of interest**

|  |  |
| --- | --- |
| **Name** | **Conflicts of Interest declared** |
| Alessandra Negline | Catholic Society, Very Special Kids Society |
| Patrick Irwin | Liberal Club, Pre-Law Society |
| Ezra Liu | Accounting Students Association, Financial Management Association of Australia |
| Leon Paratz | Society for Astronomy, Physics Students Society, Media and Communications Students Society, Jewish Students Society |
| Clarita Youkanna | Pre-Law Society |
| Esther Luk | Ring of Choir, Design Students Society, Apollo Music Society |
| Azalea Rohaizam | Swifties Society |
| Hanny Teja | Nil |
| Ewan Bezzobs | Science Students Society |

Esther is no longer on the Choral Society committee, and is now on Apollo Music Society Committee

1. **Matters arising from the Minutes**
   1. Discipline
      1. Tabletop Gaming Society

Petition made last meeting to formally war Tabletop Gaming Society for lack of motion to accept reports (R6.1.j)

Petition not applicable as it was for the wrong club.

* + 1. Training not completed

In the last meeting, a petition was made to suspend the grants for 12 months or until executive training is complete (R6.3.r). This petition applies to clubs that failed to comply with training requirements deemed compulsory by the C&S Committee, which includes AIESEC in Melbourne, Australia-China Youth Association, Catholic Society, Chinese Culture Society, Healthy Eating and Nutrition Society, Psychology Association, Society for Astronomy at Melbourne University, Urban Collective.

No responses to petition received

**Motion 5: To uphold the petition to suspend grants of AIESEC in Melbourne, Australia-China Youth Association, Catholic Society, Chinese Culture Society, Healthy Eating and Nutrition Society, Psychology Association, Society for Astronomy at Melbourne University, Urban Collective for 12 months or until executive training is complete for failing to comply with training requirements deemed compulsory by the C&S Committee (R6.3.r)**

Mover: Ewan Bezzobs Seconder: Esther Luk

**CWD**

* 1. New Clubs
     1. Constitution Completion
        1. SMART Name change

S.M.A.R.T. consumers requested to change their names to SMART consumers.

**Motion 6: To approve SMART name change**

Mover: Clarita Youkanna Seconder: Alessandra Negline

**CWD**

* + - 1. GSA affiliated clubs

World of Mahjong, Indian Graduate Researchers Society, and Pharmacology United with Biochemistry Students Graduate Group needs to get their constitution approved by GSA.

* + 1. IGM Info Session

All of the new clubs attended the IGM Information session.

Hanny explained that the department has started receiving requests for IGMs and invited the C&S Committee to sign up as Returning Officer for the IGMs.

* + 1. Origami Club (application withdrawn)

Noted.

* 1. Regulations

In the previous meeting, the C&S Committee recommended the following amendment for the C&S Regulations: ““the C&S committee reasonably believes that the applicant group is for such a small demographic that it would fail to attract 30 members from the union membership;”

The OBs have sent the amendment to Students Council.

* 1. Policies

Defer until next meeting.

* 1. Mauritian Students Society appeal procedural concerns

Hanny asked Azalea to send her the document outlining the Students Council’s procedural concerns regarding the Mauritian Students Society appeal.

* 1. Income Tax Update

Fiona explained her correspondence with the lawyer and tells the club that the deadline for the Income Tax has moved to March 2025.

* 1. Melbourne Venture Club disaffiliation appeal

The C&S OBs and staff prepared a response to the appeal, which will be considered at Students Council on Friday, 20 September 2024.

1. **OB Reports**

**Motion 7: To accept the OB Reports en bloc.**

Mover: Clarita Youkanna Seconder: Alessandra Negline

**CWD**

1. **Correspondence**
   1. Choral Society (Constitution)

Hanny and Fiona explained that the Choral Society had sent amendments proposals for their constitution beforehand, but failed to submit the amendments to add a new position to the committee. They could not seek approval on time and proceeded to elect the new position without the approval of the C&S department.

This meant that the club has breached its own constitution for not getting C&S approval of the amendment.

**Motion 8: To approve Choral Society’s proposed amendment.**

Mover: Clarita Youkanna Seconder: Alessandra Negline

**CWD**

**Petition to formally warn the Choral Society for breaching the Regulations and their own constitution by not getting C&S approval of a constitutional amendment in advance of consideration at the club General Meeting (R6.1.a (5.1.b.ii) and R6.3.e).**

**Petitioned by Esther Luk and Ewan Bezzobs**

* 1. SHRC (Training compliance)

The SHRC provided some options for C&S training compliance requirements. The C&S Committee decided with the following option:

Small clubs: only 1 new person needs to complete the training, with the condition that a person from the previous committee, that still remains in the new committee, has completed the training in 2023.

Large clubs: a committee member that has done the training in 2023 may count towards training compliance, but one other member must complete the new training.

The number of trained executives required remains the same.

* 1. SHRC (Confidential)

The complaint implies that there is an unsafe environment in a club under our program, and is harmful to students.

### ACTION: C&S Coordinator to request a formal investigation

* 1. Rotaract Name & Aims

Small changes to the Name and Aims

**Motion 9: To approve the Rotaract name and aim changes.**

Mover: Clarita Youkanna Seconder: Alessandra Negline

**CWD**

1. **Grants**
   1. OB Recommendations

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **GRANT ID** | **CLUB NAME** | **DATE FROM** | **STATUS** | **OB RECOMMENDATION** |
| CSF22528 | Bubble Tea Society | 10/09/2024 | Grant for Discussion: Duplicate submission | Reject |
| CSF22566 | Friends of Unnatural Llamas | 26/08/2024 | Grant for Discussion: Duplicate submission | Reject |
| CSF22606 | Speech Pathology Students' Society | 25/09/2024 | Grant for Discussion: Duplicate submission | Reject |
| CSF22603 | Speech Pathology Students' Society | 25/09/2024 | Grant for Discussion: Duplicate submission | Reject |
| CSF22629 | Japanese Club | 20/09/2024 | Grant for Discussion: Duplicate submission | Reject |
| CSF22541 | Thai Student Association |  | Grant for Discussion: Duplicate submission | Reject |
| CSF22585 | Vietnamese Students' Association | 12/09/2024 | Grant for Discussion: Duplicate submission | Reject |
| CSF22572 | Film Society | 13/09/2024 | Grant for Discussion: Joint Grant | Approve |
| CSF22431 | Wildlife Conservation Society | 11/09/2024 | Grant for Discussion: Joint Grant | Approve |
| CSF22626 | Chess Club | 12/09/2024 | Grant for Discussion: Late | Approve at 50% |
| CSF22623 | Chess Club | 13/09/2024 | Grant for Discussion: Late | Approve at 50% |
| CSF22547 | Chess Club | 05/09/2024 | Grant for Discussion: Late | Approve at 50% |
| CSF22540 | Chess Club | 05/09/2024 | Grant for Discussion: Late | Approve at 50% |
| CSF22464 | Earth Sciences Students Society | 11/09/2024 | Grant for Discussion: Late | Approve at 50% |
| CSF22618 | Let’s Talk Conversation Group | 09/09/2024 | Grant for Discussion: Late | Approve at 50% |
| CSF22611 | Pakistani Society | 11/09/2024 | Grant for Discussion: Late | Approve at 50% |
| CSF22615 | Ring of Choir | 09/09/2024 | Grant for Discussion: Late | Approve at 50% |
| CSF22646 | TEDxUniMelb | 17/09/2024 | Grant for Discussion: Late | Approve at 50% |
| CSF22505 | Myanmar Student Association | 15/09/2024 | Grant for Discussion: No Certificate of Currency submitted | Approve conditionally on submission of certificate |
| CSF22573 | Japanese Club | 20/09/2024 | Grant for Discussion: Duplicate Submission | Reject |
| CSF22522 | Veterinary Students Society of Victoria (Parkville) | 19/09/2024 | Grant for Discussion: No Risk Assessment attached | Reject |
| CSF22220 | Actuarial Students' Society | 19/09/2024 | Grant for Discussion: Off Campus Exemption: Supplying food and alcohol is more convenient at a licenced venue, and the venue has the equipment (pool tables) for the event | Approve |
| CSF22650 | Puzzles of Melbourne University | 19/09/2024 | Grant for Discussion: Other: Category (Function for Food & Drinks) / Room booking file did not upload | Approve conditionally on reservation being provided and category change |
| CSF22519 | Beta Alpha Psi - Unimelb Chapter | 06/09/2024 | Grant for Discussion: Other: Committee event (cannot fund R8.3.a) / Risk Assessment not complete | Reject |
| CSF22607 | Speech Pathology Students' Society | 25/09/2024 | Grant for Discussion: Other: Grant for Discussion: Other: Joint grant; no certificate of currency submitted | Approve conditionally on submission of certificate |
| CSF22605 | Speech Pathology Students' Society | 25/09/2024 | Grant for Discussion: Other: Grant for Discussion: Other: Joint grant; no certificate of currency submitted | Approve conditionally on submission of certificate |
| CSF22604 | Speech Pathology Students' Society | 25/09/2024 | Grant for Discussion: Other: Grant for Discussion: Other: Joint grant; no certificate of currency submitted | Approve conditionally on submission of certificate |
| CSF22608 | Speech Pathology Students' Society | 25/09/2024 | Grant for Discussion: Other: Joint grant; no certificate of currency submitted | Approve conditionally on submission of certificate |
| CSF22544 | Puzzles of Melbourne University | 05/09/2024 | Grant for Discussion: Other: Late (applied during the event) / Category (should be Function for Food & Drinks) | Approve at 50%, change category |
| CSF22635 | Puzzles of Melbourne University | 12/09/2024 | Grant for Discussion: Other: Late / Category (should be Function for Food & Drinks / P&H (events) only applies to prizes) | Approve at 50%, change category |
| CSF22440 | Embrace Education | 13/09/2024 | Grant for Discussion: Other: Late; Risk assessment for a different event | Reject |
| CSF22506 | Myanmar Student Association | 13/09/2024 | Grant for Discussion: Other: No risk assessment attached; submit evidence of room booking (provisional or confirmed) | Reject |
| CSF22640 | Chinese Music Group | 19/09/2024 | Grant for Discussion: Other: No risk assessment submitted; No certificate of currency submitted | Reject |
| CSF22622 | University Network for Investing and Trading (UNIT) | 19/09/2024 | Grant for Discussion: Other: Non-compliant UMSU logo | Approve at 50% |
| CSF22602 | Speech Pathology Students' Society | 25/09/2024 | Grant for Discussion: Other: Wrong Category / Duplicate | Reject |
| CSF22601 | Speech Pathology Students' Society | 25/09/2024 | Grant for Discussion: Other: Wrong Category / Duplicate | Reject |
| CSF22600 | Speech Pathology Students' Society | 25/09/2024 | Grant for Discussion: Other: Wrong Category / Duplicate | Reject |
| CSF22594 | Speech Pathology Students' Society | 25/09/2024 | Grant for Discussion: Other: Wrong Category / Duplicate | Reject |
| CSF22632 | Film Society | 20/09/2024 | Grant for Discussion: SFH not compliant – no certificate | Approve conditionally on submission of certificate obtained before event |
| CSF22643 | Japanese Club | 20/09/2024 | Standard Grant | Approve |
| CSF22558 | Golf Appreciation Society | 20/09/2024 | Grant for Discussion: Submit completed Off Campus Activity form before event | Approve conditionally on off campus activity form done BEFORE event. |
| CSF22631 | Coffee Appreciation For Enthusiasts | 18/09/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve conditionally on reservation being provided and category change |
| CSF22630 | Coffee Appreciation For Enthusiasts | 18/09/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve conditionally on reservation being provided and category change |
| CSF22503 | Gleam Up Beauty, Business and Science | 04/09/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve conditionally on reservation being provided and category change |
| CSF22525 | HackMelbourne | 14/09/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve conditionally on reservation being provided and category change |
| CSF22613 | Information Security Club | 16/09/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve conditionally on reservation being provided and category change |
| CSF22612 | Information Security Club | 16/09/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve conditionally on reservation being provided and category change |
| CSF22523 | Rotaract Club | 12/09/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve conditionally on reservation being provided and category change |
| CSF22568 | Turkish Society | 12/09/2024 | Grant for Discussion: Submit evidence of venue booking (provisional or confirmed) | Approve conditionally on reservation being provided and category change |
| CSF22619 | Banking on Women |  | Grant for Discussion: Submit printing designs | Approve conditionally on submission of compliant designs |
| CSF22496 | Beta Alpha Psi - Unimelb Chapter |  | Grant for Discussion: Submit printing designs | Approve conditionally on submission of compliant designs |
| CSF22216 | Actuarial Students' Society | 11/09/2024 | Grant for Discussion: Submit valid Certificate of Currency | Approve conditionally on submission of certificate |

* + 1. LEC 22583

Included in Standard Grants

**Motion 10: To approve all standard grants *en bloc*.**

Mover: Esther Luk Seconder: Alessandra Negline

**CWD**

**Motion 11: To approve all OB recommendations.**

Mover: Clarita Youkanna Seconder: Ewan Bezzobs

For: 2 Abst: 2

**CARRIED**

* 1. Appeal
     1. Oxfam Group 22281

The club was given information about training upon affiliation in early July.

The C&S Committee has no appetite to amend.

* + 1. Iranian Society 22201

The C&S Committee has no appetite to amend.

1. **General Meetings**
   1. Extensions
      1. Delegation to C&S Coordinator

**Motion 12: To give clubs an extension of 10 academic days (to Friday October 11) that attempt to hold the AGM by the end of September and do not get a quorum.**

Mover: Alessandra Negline Seconder: Esther Luk

**CWD**

* + 1. Chinese Music Group

**Motion 13: To give Chinese Music Group an extension of 10 academic days, to Friday October 11.**

Mover: Clarita Youkanna Seconder: Alessandra Negline

**CWD**

* + 1. Pre-Law Society

Covered above

* 1. Complete

AGMs: Next Generation Trading Club 6-Aug, Animal Protection Society (UMAPS) 13-Aug, Engineering Music Society 16-Aug, Thai Student Association 16-Aug, Asia-Pacific Development Initiative 21-Aug, Mandarin Language Club 21-Aug, Tamil Sangam 21-Aug, OmniSci Magazine 22-Aug, Postgraduate Physics Students’ Society 23-Aug, Turkish Society 26-Aug, Singapore Students Society 27-Aug, Mathematics & Statistics Society 28-Aug, Book Club 29-Aug, Cantonese Students Association 29-Aug, Habitat for Humanity 29-Aug, Responsible Artificial Intelligence Development 29-Aug, Classics and Archaeology Society 3-Sep, Game Makers' Club 3-Sep, Very Special Kids Society 3-Sep, Women in Economics Students' Society 3-Sep, Environmental Engineers Society 5-Sep, Esport Association 6-Sep, Let’s Talk Conversation Group 9-Sep, Women in Commerce and Politics 10-Sep

SGMs: Clinical Audiology Students' Association 12-Aug, Student Exchange Society 15-Aug, Physiotherapy Students Society 29-Aug

**Motion 14: To accept all the completed AGMs and SGMs.**

Mover: Esther Luk Seconder: Clarita Youkanna

**CWD**

* 1. Referred

**Motion 15: To accept the Construction Students Association, Film Society, and Tabletop Gaming Society AGMs**

Mover: Esther Luk Seconder: Ewan Bezzobs

**CWD**

Passion Fruits Project did not do a motion to accept reports during their AGMs.

Their AGM was accepted at the previous C&S committee meeting.

**Petition to give a formal warning to the Passion Fruits Project for failing to formally adopt the reports at their AGM (R 6.1.a (R5.2.g.vii))**

**Petitioned by Ewan Bezzobs & Clarita Youkanna**

Global Health Society quorum – did not take members tickets, several people bought memberships after the AGM, no quorum on the day

**Motion 16: To accept the Global Health Society AGM.**

Mover: Esther Luk Seconder: Clarita Youkanna

**CWD**

##### Azalea Rohaizam left at 1:27 pm

**Petition to put Global Health Society on probation for 12 months for deliberately breaching the Regulations and their own constitution by holding an inquorate AGM (R6.3.a(5.2.e.iv.A), 6.3.e)**

**Petitioned by Ewan Bezzobs and Esther Luk**

Design Students Society

Design Students Society only gave one Academic Day’s notice for their SGM

**Petition to suspend grants of Design Students Society for 6 months for deliberately breaching its own constitution and Regulations in giving one Academic Day’s notice of SGM (R.6.3.e, R6.3.a (5.2.b))**

**Petitioned by Ewan Bezzobs and Alessandra Negline**

**Motion 17: To accept Design Students Society SGM.**

Mover: Ewan Bezzobs Seconder: Alessandra Negline

For: 3 Abst: 1

**CARRIED**

**ASEAN Students of UniMelb**

**Motion 18: To reject the ASEAN Students of UniMelb SGM on the basis of failing to appoint a Returning Officer for the election (R5.2.e.i)**

Mover: Ewan Bezzobs Seconder: Clarita Youkanna

**CWD**

* 1. Other Issues
     1. AGM Notice (Uni server inability to Deliver (10 September))

The C&S Committee will accept AGM notices if there is evidence of a delay due to server issues.

* + 1. Commerce Students Society constitutional error

The club proposed constitution amendments in early September, which were not approved, pending some amendment. The proposal affected the club’s election which occurs in advance of the AGM. The election is happening now according to the procedures contained in the proposed amendment, which has not been approved by C&S or by the club members.

Petition to put Commerce Students Society on probation 12 months for deliberately breaching its own constitution and the Regulations by conducting an election in a manner not prescribed in their Constitution and applying a Constitutional amendment before it was approved by C&S or adopted by the members (R.6.3.e, R6.3.a (5.1.b))

**Petitioned by Ewan Bezzobs and Alessandra Negline**

**Motion 19: To direct the Commerce Students Society to disclose procedural error to the members and to make a motion to waive the proper order of procedure of constitutional change and election.**

Mover: Ewan Bezzobs Seconder: Esther Luk

**CWD**

* + 1. Australian Wall Street attendance list/quorum

**Motion 20: To reject the Australian Wall Street AGM for failing to meet quorum and direct them to redo their AGM.**

Mover: Alessandra Negline Seconder: Esther Luk

**CWD**

1. **Other Business**

Discussion of Students Council agenda and to read emails.

1. **Next Meeting**

**Monday, 7th October 2024**

1. **Close**

###### Meeting closed at 2:06 pm