

**University of Melbourne Student Union
Clubs and Societies Report
Esther Luk
To C&S Committee 5(25)
16 March 2025**

Hi all, it's been such a short time since last meeting that there's much less to report on. Below are a few things I've been working on.

1. **RSA training:** The last training session runs during this committee meeting, as we cancelled the second SFH training due to a lack of interest. I will be handing invoicing etc. after this session. We are also hoping to run more sessions during June/July or after AGMs in October/November if there is still demand.
2. **Exec mixer:** I have talked with Darragh, the manager of the Ida Bar, regarding catering and event specifics. I have sorted out a catering order that considers dietary requirements with Darragh and the Ida chef: we will be spending just over \$1000 on food, and with a \$500 bar tab, that hits their minimum spend. In terms of event specifics, we are pushing to a capacity of 100 people and have notified the waiting list, and will only be using the doors closest to the elevator to control the flow of people. There will be a live band playing in the first half hour of the event as part of the Ida's regular programming, but after that we will have the space to ourselves. I am also sending out a reminder email with the help of KL from UMSU Comms.
3. **Feedback form:** KL from UMSU Comms has let me know that there are 23 responses so far. We'll be able to analyse and action soon!
4. **Club emails going to spam:** Quite a few clubs have been having this problem since the migration to Microsoft Outlook. I talked with UniMelb IT, and they have referred me to the Cybersecurity division. I will collate a list of all the email addresses that clubs use to send emails through the UMSU messaging tool, and add them to the whitelist so that hopefully this issue is solved.
5. **Induction:** We did our second induction session on the 13th of March. Without Mel and Ewan (as it wasn't their office hours), and with Fiona having to go to a meeting with Sara (UMSU CEO), I hosted the last 20 mins of induction myself, and answered club exec questions. Their questions made me realise that I need to learn about the processes of running a camp and running an event with alcohol, so that's one of my next projects.

University of Melbourne Student Union
Clubs and Societies Report
Ewan Bezzobs
To Clubs and Societies Committee 5(25)
16/03/2025

Hey pookies, not much has changed since last week but considering I didn't submit a report last week this is going to be a big one of everything that's happened since our February meeting! Also just on a personal note, it was so awesome to see all of your amazing assistance across O-Week, I'm pretty sure I saw almost all of your faces on at least one day and it was so helpful for our department to have such eager and helpful committee members to assist us, big thank you!

1. Clubsfest

- a. O-Week Clubsfest ran very successfully across the Wednesday/Thursday/Friday of O-Week, students got the opportunity to hear from over 180 of our affiliated clubs and get into the stream of running events and activities across the semester, office questions and general C&S admin has picked up as well. From the C&S Departments end, O-Week ran incredibly smoothly with a bunch of amazing support from our C&S Committee members and assistance from staff and admin. Congratulations all around.

2. New Club Applications

- a. Super excited to discuss and see some of our over 30+ new club affiliation applications this semester, please make sure to give a read over the C&S regulations 4.2.b and all the reasons that a clubs application can be rejected and approved for.

3. C&S Regulations Update

- a. Esther and I have created a big ol regulation update document that we are going to ship to you guys at our next meeting after this one on 02/04 (Fiona said I absolutely could not send it this meeting cos of new clubs 😞). If any of you have updates, suggestions, or regulation amendments please also aim to bring them to this meeting so that we can put all of them in a nice document and send them off to Students Council to be discussed in one meeting rather than over the course of the entire year.

4. C&S Executive Feedback Form

- a. The department with the assistance of the President, the General Secretary and the CEO, created and circulated both electronically and physically a C&S department feedback survey, aiming to understand any potential frustrations of C&S executives with UMSU and the department and simplify and streamline the processes to help those executives. The feedback form is still live and awaiting responses, it will close March 21st.

5. **Executive Mixer**

- a. Our Semester One planned exec mixer will be held at the Ida Bar this Thursday 20/03, the mixer has sold 100 tickets, and we are looking forward to providing a space and opportunity for execs to collaborate and engage with each other to better the C&S community.

6. **RSA/SFH Training**

- a. Esther has successfully organised and hosted two RSA and SFH training sessions for club executives in need of the training, this has taken place over the previous and coming week and has had relatively strong interest, with sessions reaching required numbers to run.

7. **Club Inductions**

- a. New executive club inductions have been run on the 05/03 and the 13/03, these inductions are meant to be supplementary ones for any executives who missed the previous Semester Two inductions last year aimed at the incoming September executives, both these inductions were a success.

It's a very busy time for new clubs and for the department, but we couldn't have a more awesome and supportive committee than you guys, thanks for all the assistance so far and I am looking forward to smashing out this semester with you all! 😊