

University of Melbourne Student Union
Meeting of the Clubs & Societies Committee



Confirmed Minutes

10:30 am, Monday April 29, 2024

Meeting 8/24

Location:
Room 301, Building 168 and Zoom (details available on request)

Opened at 10:33 am by Hanny Teja

1. Procedural Matters

1.1. Election of Chair

Motion 1: To make Leon Paratz chair.

Mover: Patrick Irwin Second: Leon Paratz

For: 4 Against: 1 Abstention: 2

Carried

1.2. Acknowledgement of Indigenous Owners

So acknowledged.

1.3. Attendance

C&S Committee: Zhuo Zhao, Esther Luk, Clarita Youkanna, Alessandra Negline, Leon Paratz, Patrick Irwin, Ezra Liu

Office Bearers: Hanny Angelita Teja, Azalea Rohaizam

Staff: Fiona Sanders

Julian De Marco arrived at 10:35 am

1.4. Grant speaking rights to Coordinator (Standing Order 21.2)

Motion 2: To grant speaking rights to Fiona Sanders under Standing Order 21.2.

Mover: Chair

CWD

1.5. Apologies

Nil.

1.6. Proxies

Esther Luk to Julian De Marco when Esther leaves

1.7. Membership

No changes

1.8. Adoption of Agenda

Motion 3: To adopt the agenda as circulated.

Mover: Chair

CWD

2. Confirmation of Previous Minutes

2.1. April 15, 2024

Motion 4: To confirm the previous minutes of the meeting on April 15th 2024 as a True and Accurate record.

Mover: Chair

CWD

3. Conflicts of interest

Name	Conflicts of Interest declared
Alessandra Negline	Catholic Society, Very Special Kids Society
Zhuo Zhao	Embrace Education
Patrick Irwin	Liberal Club, Pre-Law Society
Ezra Liu	Accounting Students Association, Financial Management Association of Australia
Leon Paratz	Society for Astronomy, Physics Students Society, Media and Communications Students Society, Jewish Students Society
Clarita Youkanna	Pre-Law Society
Esther Luk	Ring of Choir, Design Students Society, Choral Society
Azalea Rohaizam	Swifties Society
Hanny Teja	nil

Julian De Marco: LING, Debating Society

4. Matters arising from the Minutes

4.1. Discipline

4.1.1. LWOB

Petition to disaffiliate Lawyers Without Borders, due to having a non-compliant constitution and consistent with their wishes (Regulation 6.3.e.)

Petitioned by Leon Paratz & Alessandra Negline

Motion 5: To uphold the petition to disaffiliate Lawyers without Borders.

Mover: Chair

CWD

4.1.2. StartUp Link (see GMs report)

Petition to place StartUp link on probation for 6 months for not complying with a direction of the Committee to hold an SGM by end of Week 4. (Regulation 6.3.j)

Petitioned by Clarita Youkanna & Zhuo Zhao

SGM has been held and is complete.

Motion 6: To uphold the petition to put StartUp Link on probation for 6 months.

Mover: Chair

Against: 6

LOST

4.2. Disaffiliation Appeal

Mauritian Students Society have appealed their disaffiliation, and were not heard on Friday.

ACTION: OBs to raise timeliness with General Secretary

4.3. Regulations

4.3.1. Committee conflict of interest

Defer.

4.3.2. New Club Process

Elijah McEvoy from OmniSci Magazine arrived 11:49 am

Timeline presented.

Discussion of minimum membership, and discretion on fees.

Regulation to give committee discretion on lack of genuine interest.

4.4. Policies

Defer.

4.5. Income Tax

Defer.

4.6. New Clubs Progress

All constitutions completed; Birdwatching was not compliant - very late submission of their own document - but agreed to adopt standard with minimal changes.

Everyone attended IGM training.

4.6.1. Journalism Society/s

C&S Committee discussed the uncomfortable merge. They will appoint 2 Returning Officers and have a Secret Ballot.

Procedural Motion 1: To discuss item 7.1 (OmniSci grant).

Mover: Chair

Carried

Elijah advised that CSF21475 should have been a Joint Grant Application with SAMU.

Motion 7: To consider CSF21475 to be a joint grant with SAMU and approve the grant.

Mover: Patrick Irwin

Seconder: Clarita Youkanna

For: 6 Abstention: 1

Carried

Elijah McEvoy left at 11:17 am

Procedural Motion 2: To return to item 4.7. Membership Payouts

Mover: Patrick Irwin

CWD

4.7. Membership Payouts

Defer.

4.8. Training Compliance

4.8.1. Induction

Motion 8: To direct all clubs that have not done induction to attend the next them to go to the first available induction.

Mover: Chair

For: 6 Abstention: 1

Carried

4.8.2. Bystander (small clubs)

Discussion of what is a small club. Issue with using membership as the only metric.

Suggestions of what is a small club.

Discussion on club electing a welfare officer.

- Under 100 members: 1 committee member to attend bystander training.
- Over 100 members: 2 committee members to attend bystander training, and where possible one woman or non-binary.

4.9. Assets Again

Korean Students Society: Broken in wind – Stat dec provided.

Motion 9: To write off the Korean Students Society banner asset.

Mover: Chair

CWD

Esther Luk left at 11:45 am and Julian De Marco assumed the proxy.

Disaffiliated clubs with assets:

Motion 10: To write off the banner of the Australian South Asian Healthcare Society.

Mover: Chair

CWD

Motion 11: To write off the Engineers Australia banner.

Mover: Chair

CWD

Motion 12: To write off the Lawyers Without Borders asset.

Mover: Chair

CWD

Not presented / Lost Assets:

- Cantonese Students Association
- Australia Chinese Student Psychological Association

- Collective Neuroscience Society
- Effective Altruism
- New Zealand Students Society

Petition to suspend Asset Grants for 12 months for Cantonese Students Association on for failing to present asset (R6.3.s).

Petitioned by Leon Paratz & Alessandra Negline

Petition to suspend Asset Grants for 12 months for the Australia Chinese Student Psychological Association on for failing to present asset (R6.3.s).

Petitioned by Leon Paratz & Alessandra Negline

Petition to suspend Asset Grants for 12 months for the Collective Neuroscience Society on for failing to present asset (R6.3.s).

Petitioned by Leon Paratz & Alessandra Negline

Petition to suspend Asset Grants for 12 months for Effective Altruism for failing to present asset (R6.3.s).

Petitioned by Leon Paratz & Alessandra Negline

Petition to suspend Asset Grants for 12 months for the New Zealand Students Society on for failing to present asset (R6.3.s).

Petitioned by Leon Paratz & Alessandra Negline

Actuarial Students Society presented the banner, which did not have the Affiliated Club logo on it. This means they received a grant payment for a design that was not approved, as the Logo was on the approved banner design.

Petition to suspend Actuarial Students Society Asset Grants for 12 months for failing present the UMSU-funded asset (R6.3.s).

Petitioned by Ezra Lui & Leon Paratz

5. OB Reports

Motion 13: To accept the OB reports en bloc.

Mover: Patrick Irwin

Seconder: Leon Paratz

CWD

6. Correspondence

6.1. Chess Club SFH

Cassandra persistently filled SFH Plans when she did not have a SFH certificate.

No appetite to discipline.

6.2. Astronomy Society

LCD screens used, no one in club knows how it got on there.

7. Grants

7.1. Standard Grants

Motion 14: To reject CSF21493 (duplicate)

Mover: Patrick Irwin

Seconder: Leon Paratz

CWD

Motion 15: To approve the remainder of Standard Grants en bloc.

Mover: Leon Paratz

Seconder: Clarita Youkana

For: 6 Abstention: 1**Carried**

7.2. Grants for Discussion

CSF	Club Name	Date	Assessment	Recommendation
CSF21512	Chess Club	26/04/2024	Grant for Discussion: Duplicate submission	Reject
CSF21513	Chess Club	22/04/2024	Grant for Discussion: Duplicate submission	Reject
CSF21459	Coffee Appreciation For Enthusiasts	15/04/2024	Grant for Discussion: Duplicate submission	Reject
CSF21416	Earth Sciences Students Society	11/04/2024	Grant for Discussion: Duplicate submission	Reject
CSF21418	Earth Sciences Students Society	11/04/2024	Grant for Discussion: Duplicate submission	Reject
CSF21579	HackMelbourne	26/04/2024	Grant for Discussion: Duplicate submission	Reject
CSF21502	Information Security Club	18/04/2024	Grant for Discussion: Duplicate submission	Reject
CSF21575	Overseas Christian Fellowship		Grant for Discussion: Duplicate submission	Reject
CSF21359	Psychology Association	05/04/2024	Grant for Discussion: Duplicate submission	Reject

CSF21506	Psychology Association	05/04/2024	Grant for Discussion: Duplicate submission	Reject
CSF21508	Psychology Association	03/04/2024	Grant for Discussion: Duplicate submission	Reject
CSF21509	Psychology Association	10/04/2024	Grant for Discussion: Duplicate submission	Reject
CSF21477	Banking on Women	16/04/2024	Grant for Discussion: Joint Grant	Approve
CSF21592	Banking on Women	02/05/2024	Grant for Discussion: Joint Grant	Approve
CSF21582	Chariot Journal	29/05/2024	Grant for Discussion: Joint Grant	Approve
CSF21583	Chariot Journal	29/05/2024	Grant for Discussion: Joint Grant	Approve
CSF21458	Coffee Appreciation For Enthusiasts	15/04/2024	Grant for Discussion: Joint Grant	Approve
CSF21598	Enactus	01/05/2024	Grant for Discussion: Joint Grant	Approve
CSF21490	Film Society	19/04/2024	Grant for Discussion: Joint Grant	Approve
CSF21526	Hispanic Culture and Language Society	24/04/2024	Grant for Discussion: Joint Grant	Approve
CSF21538	Hispanic Culture and Language Society	24/04/2024	Grant for Discussion: Joint Grant	Approve

CSF21557	Hispanic Culture and Language Society	24/04/2024	Grant for Discussion: Joint Grant	Approve
CSF21584	Pre-Law Society	29/04/2024	Grant for Discussion: Joint Grant	Approve
CSF21586	Women in Economics Students' Society	29/04/2024	Grant for Discussion: Joint Grant	Approve
CSF21529	Card Crew	19/04/2024	Grant for Discussion: Late	Approve 50%
CSF21568	Catholics of One Spirit Down Under	21/04/2024	Grant for Discussion: Late	Approve 50%
CSF21432	Competitive Programming Club	08/04/2024	Grant for Discussion: Late	Approve 50%
CSF21543	Competitive Programming Club	17/04/2024	Grant for Discussion: Late	Approve 50%
CSF21553	Islamic Society	19/04/2024	Grant for Discussion: Late	Approve 50%
CSF21554	Islamic Society	19/04/2024	Grant for Discussion: Late	Approve 50%
CSF21496	Quantitative Trading Society	12/04/2024	Grant for Discussion: Late	Approve 50%
CSF21548	Wildlife Conservation Society	18/04/2024	Grant for Discussion: Late	Approve 50%
CSF21514	AIESEC in Melbourne	19/04/2024	Grant for Discussion: No Certificate of Currency submitted	Approve conditional on certificate of currency being provided
CSF21450	Chemical Engineering Students Society	17/04/2024	Grant for Discussion: No Certificate of Currency submitted	Approve conditional on certificate of currency being provided

CSF21591	Gleam Up Beauty, Business and Science	01/05/2024	Grant for Discussion: Other: All acceptable, except is UV light an asset?	Approve all purchases except if UV light is >\$50. If this is the case, encourage club to resubmit UV light as an asset grant.
CSF21528	Card Crew	15/03/2024	Grant for Discussion: Other: date on grant is 15/03 but room booking & risk assessment for 19/04. Grant already submitted for 19/04 - Duplicate grant	Reject
CSF21392	Habitat for Humanity	05/04/2024	Grant for Discussion: Other: Day of Good not approved in advance (see correspondence)	
CSF21158	Urban Collective	07/03/2024	Grant for Discussion: Other: Duplicate grant - Club misunderstood and submitted additional documents for original grant by submitting a second grant	Reject
CSF21540	TEDxUniMelb	19/04/2024	Grant for Discussion: Other: Late (after event); No SFH certificate on file; insufficient food handling details	Reject
CSF21520	Actuarial Students' Society	19/04/2024	Grant for Discussion: Other: Late / No venue booking	Approve 50%, conditional on venue booking bring provided

CSF21530	Youth Charity Society	17/04/2024	Grant for Discussion: Other: Late; no risk assessment attached	Approve 50%, conditional on risk assessment being provided
CSF21527	Social Impact Investment Fund	24/04/2024	Grant for Discussion: Other: No Executive member on food plan - no SFH details on file for person on food plan	Reject
CSF21546	Information Security Club	23/04/2024	Grant for Discussion: Other: no safe food handler hygiene measures; submit room booking (provisional or confirmed)	Reject
CSF21394	Civil and Structural Society	08/04/2024	Grant for Discussion: Other: No SFH certificate submitted	Approve conditional on submission of certificate obtained before event.
CSF21345	Computing and Information Systems Students Association	04/04/2024	Grant for Discussion: Other: OCA not approved in advance (see correspondence)	
CSF21354	New Zealand Students Society	12/04/2024	Grant for Discussion: Other: OCE (Too many people, no pool room on campus, high demand for specific venue) / Cert Currency failed to upload	Approve conditional on certificate of currency being provided
CSF21523	Soil and Plant Society	24/04/2024	Grant for Discussion: Other: Risk assessment for an event dated 18 Sep 2023	Reject

CSF21498	Computing and Information Systems Students Association	18/04/2024	Grant for Discussion: Other: Room booking failed upload	Approve conditional on venue reservation being provided
CSF21491	Data Science Student Society	18/04/2024	Grant for Discussion: Other: Room booking failed upload	Approve conditional on venue reservation being provided
CSF21439	Sri Lankan Graduates' Society	20/04/2024	Grant for Discussion: Other: Room booking failed upload	Approve conditional on venue reservation being provided
CSF21525	Philosophy Society	23/04/2024	Grant for Discussion: Other: submit room booking (provisional or confirmed); joint grant	Approve conditional on venue reservation being provided
CSF21434	BusinessOne Consulting University of Melbourne	18/04/2024	Grant for Discussion: SFH not compliant - insufficient food handling details	Reject
CSF21518	Information Security Club	18/04/2024	Grant for Discussion: SFH not compliant - insufficient food handling details	Reject
CSF21452	Youth Charity Society	26/04/2024	Grant for Discussion: SFH not compliant – no certificate	Approve conditional on submission of certificate obtained before event.
CSF21488	Cambodian Student Society	19/04/2024	Grant for Discussion: Submit evidence of venue booking (provisional or confirmed)	Approve conditional on venue reservation being provided
CSF21559	Coffee Appreciation For Enthusiasts	24/04/2024	Grant for Discussion: Submit evidence of venue booking (provisional or confirmed)	Approve conditional on venue reservation being provided

CSF21487	Egyptian Club	17/04/2024	Grant for Discussion: Submit evidence of venue booking (provisional or confirmed)	Approve conditional on venue reservation being provided
CSF21562	Egyptian Club	24/04/2024	Grant for Discussion: Submit evidence of venue booking (provisional or confirmed)	Approve conditional on venue reservation being provided
CSF21602	Esports	10/05/2024	Grant for Discussion: Submit evidence of venue booking (provisional or confirmed)	Approve conditional on venue reservation being provided
CSF21603	Esports	17/05/2024	Grant for Discussion: Submit evidence of venue booking (provisional or confirmed)	Approve conditional on venue reservation being provided
CSF21604	Esports	24/05/2024	Grant for Discussion: Submit evidence of venue booking (provisional or confirmed)	Approve conditional on venue reservation being provided
CSF21521	Game Makers' Club	22/04/2024	Grant for Discussion: Submit evidence of venue booking (provisional or confirmed)	Approve conditional on venue reservation being provided
CSF21549	Islamic Society	23/04/2024	Grant for Discussion: Submit evidence of venue booking (provisional or confirmed)	Approve conditional on venue reservation being provided

CSF21485	Jewish Students Society	24/04/2024	Grant for Discussion: Submit evidence of venue booking (provisional or confirmed)	Approve conditional on venue reservation being provided
CSF21091	Lebanese Students Society	02/05/2024	Grant for Discussion: Submit evidence of venue booking (provisional or confirmed)	Approve conditional on venue reservation being provided
CSF21482	Myanmar Student Association	16/04/2024	Grant for Discussion: Submit evidence of venue booking (provisional or confirmed)	Approve conditional on venue reservation being provided
CSF21524	Physiotherapy Students' Society	22/04/2024	Grant for Discussion: Submit evidence of venue booking (provisional or confirmed)	Approve conditional on venue reservation being provided
CSF21593	planetUNI	29/04/2024	Grant for Discussion: Submit evidence of venue booking (provisional or confirmed)	Approve conditional on venue reservation being provided
CSF21495	Quantitative Trading Society	19/04/2024	Grant for Discussion: Submit evidence of venue booking (provisional or confirmed)	Approve conditional on venue reservation being provided
CSF21429	Science Students Society	11/04/2024	Grant for Discussion: Submit evidence of venue booking (provisional or confirmed)	Approve conditional on venue reservation being provided

CSF21415	Sexpression	10/04/2024	Grant for Discussion: Submit evidence of venue booking (provisional or confirmed)	Approve conditional on venue reservation being provided
CSF21405	Vegan Club	09/04/2024	Grant for Discussion: Submit evidence of venue booking (provisional or confirmed)	Approve conditional on venue reservation being provided

Ezra Liu left at 12:12 pm

7.2.1. CISSA Hackathon 21345

7.2.2. Day of good / Habitat for Humanity 21392

Petition to issue Habitat for Humanity a warning for failing to obtain appropriate authorisation for off-campus events in a timely manner (R.6.3.j)

Petitioned by Leon Paratz & Clarita Youkana

Petition to issue Youth Charity Society a warning for failing to obtain appropriate authorisation for off-campus events in a timely manner (R.6.3.j)

Petitioned by Leon Paratz & Clarita Youkana

Petition to issue CISSA a warning for failing to obtain appropriate authorisation for off-campus events in a timely manner (R.6.3.j)

Petitioned by Leon Paratz & Clarita Youkana

Motion 16: To approve grants CSF21392 & 21345.

Mover: Leon Paratz

Seconder: Patrick Irwin

CWD

Ezra Liu came back at 12:14 pm

ACTION: Investigate Coordinator / Staff authorisation in Regulations

Conflicts:

Motion 17: To approve grant CSF21584.

Mover: Chair

Carried with 2 abstentions.

Motion 18: To approve CSF21485, conditional on venue reservation being provided.

Mover: Clarita Youkana

Seconder: Julian De Marco

Carried with 1 abstention.

Motion 19: To approve all remaining OB recommendations.

Mover: Chair

CWD

7.3. Appeals

7.3.1. Actuarial Students Society 21313

Risk assessment submitted after event.

Motion 20: To rescind the rejection of CSF21313 and approve 50%.

Mover: Chair

CWD

7.3.2. Filipino Students Association 21388

Motion 21: To rescind the rejection of CSF21388 and approve.

Mover: Patrick Irwin

Second: Alessandra Negline

CWD

7.3.3. Habitat for Humanity Orientation grants

UMSU logo on printing, were told to resubmit.

Motion 22: To rescind the rejection of CSF21382 and approve.

Mover: Chair

CWD

7.3.4. Rotaract 20997

No handwashing

No appetite to change decision.

7.3.5. Mandarin Language Club 21162

Non-exec SFH.

No appetite to change decision.

10-minute break at 12:33 pm

Meeting resumed without Patrick Irwin at 12:47 pm

8. General Meetings

Complete AGMs: Society for Astronomy at Melbourne University 15-Mar

Complete SGMs: StartUp Link Unimelb 28-Mar, Speech Pathology Students Society 21-Mar, Responsible Artificial Intelligence Development 17-Apr, Electrical Engineering Club 18-Mar, Cambodian Students Society 18-Mar, Film Society 15-Mar

Motion 23: To accept all the complete AGMs and SGMs *en bloc*

Mover: Azalea Rohaizam

Second: Clarita Youkana

For: 5

Abstention: 1

Carried

Patrick Irwin returned at 12:52 pm

Technology Consulting Club (MTech) was unable to evidence a quorum at the SGM and was already directed by committee to do it by the end of Sem 1.

Motion 24: To reject the MTech SGM.

Mover: Chair

CWD

9. Other Business

9.1. Clubs Council Agenda

- Inductions & Bystander Training
- Consultation (events, grants)
- OB recommendations of grants

Motion 25: To direct the OBs to make a Feedback Google Form for the Clubs Council.

Mover: Chair

CWD

9.2. WinterFest

Coordinator will be on LSL.

Azalea Rohaizam is on the WinterFest working group.

Hoping to get clubs in Market Hall & 1st floor 168.

9.3. Volunteering Week exec recognition

Chuppa Chups in the office for volunteering week.

Motion 26: To make Hanny Teja chair.

Mover: Hanny Teja

CWD

Julian De Marco left at 1:09 pm

Leon Paratz resigned the chair and left at 1:12 pm

Motion 27: To approve up to \$250 from Program (General) 03-60-605-3839 for Chuppa Chups to give out the execs during Volunteering Week.

Mover: Clarita Youkanna

Second: Patrick Irwin

CWD

HENS Kitchen

Alert the committee of the clubs repeated misuse of the resources given by the University.

The University are requesting a meeting with them and the C&S Department.

Jacaranda money

Club manager at USyd reached out the UNSW and to advise that there were issues with the Jacaranda society regarding improper use of finances.

Coordinator will be attending a meeting with them soon.

Leon Paratz came back at 1:17 pm.

10. Next Meeting

Monday May 13, 10:30

11. Close

Meeting 8 / April 29

Closed at 1:18 pm