

University of Melbourne Student Union  
Meeting of the Clubs & Societies Committee



**CONFIRMED Minutes**

**10 am Wednesday December 8, 2021**

**Meeting 1/22**

**Location: Zoom**

**Meeting opened at 10:04 am**

**1. Procedural Matters**

1.1. Election of Chair

**Motion 1: To elect Benito Di Battista as chair**

Mover: Eleanor Cooney Hunt

Second: Kimberley Ng

**Carried**

1.2. Acknowledgement of Indigenous Owners

So acknowledged

1.3. Attendance

C&S Committee: Imke Panesgrouw, Bella Henry, Jack Finlay, Eddie Biggs, Kimberley Ng, Ethan Yuen, Rachel Kirby

C&S Officers: Benito Di Battista, Eleanor Cooney Hunt

Staff: Fiona Sanders

Other: Georgina Giannopoulos - Student Orthodox Fellowship in Australia UniMelb, Abhishek Tummalapalli - Quantitative Trading Society, Anuk Kariyawasam – Cainz, Thi Tuyet Nhu Huynh - International Vietnamese Students at the University of Melbourne (IVSUM), Nhat Thien Thai - International Vietnamese Student at the University of Melbourne, Ngoc Diep Nguyen – TEDxUniMelb, Mietta Russell - Accounting Students' Association, Felix Sharkey - University of Melbourne ALP Club, Vinuri Peiris - Mechanical Engineering Student Society, Allison Williams: The University of Melbourne Greens Club, Prathik Balachandar - Students Real Estate Association, Annie Zhu – Cainz, Millie Macwhirter - The University of Melbourne Greens Club, Christopher Gu - Classical Music Society, Carson Young- TEDxUniMelb, Hui Ying Lee from Classical Music society, Lola Dunne - Unimelb Greens, Thi Anh Hong Bui – IVSUM,

1.4 Grant speaking rights to Coordinator (Standing Order 21.2)

**Motion 2: To grant speaking rights to Fiona Sanders**

Mover: Chair

**Carried**

1.4. Apologies

Nil

1.5. Proxies

Nil

1.6. Membership

No changes

### 1.7. Adoption of Agenda

**Motion 3: To adopt the agenda as presented**

Mover: Chair

**Carried**

**Rachel Kirby arrived at 10:08 am**

## 2. Conflict of interests

Name	Conflicts of Interest declared
Benito Di Battista	Pirates, Mechanical Engineering Students Society, Cider Appreciation Society
Eleanor Cooney Hunt	Student Exchange Society, Women in Commerce and Politics, Cider Appreciation Society, Genetics Society
Rachel Kirby	Ring of Choir, Fantasy and Science Fiction Appreciation Society
Ethan Yuen	Apollo Music Society, Civil and Structural Society, Engineers Australia, Embrace Education
Imke Pansegrouw	Student Exchange Society
Edward Biggs	Arts Students Society,
Jack Finlay	Science Students Society, Australian Music Appreciation Society
Kimberley Ng	Eurovision Social Club, Engineering Music Society
Bella Henry	Transit Riders Alliance for Melbourne Students, Women in Commerce and Politics, Genetics Society

## 3. Matters Carried Forward

### 3.1. Discipline

#### 3.1.1. Student Exchange Society (non-student exec throughout Sem 2)

Club had non-students on the Executive throughout all of Semester 2, placing them in breach of their constitution. Previous Committee has directed them to hold an SGM early next year.

**Motion 4: To put the Student Exchange Society on probation until they hold the General Meeting to hold their election, or 12 months, for breaching their constitution 6.1.d.**

Mover: Chair

**Carried with 2 abstentions**

#### 3.1.2. TedXUnimelb (RO participation in elections)

Club has submitted stat dec stating that the Minutes were in error and the RO did not participate in the nominations.

**Motion 5: To put TEDxUnimelb on probation for 12 months for 6.1.a (5.2.3.a).**

Mover: Chair

**For: 0**

**Against: 5**

**Abstain: 2**

**Lost**

3.1.3. Classical Music Society (inquorate AGM – note also late attendance confirmation)

Petition to place Classical Music Society on probation for 12 months for not meeting the minimum attendance of members at the AGM (Regulation 6.1.a (11.a), 6.1.d, minimum modified by C&S Committee in 2021 to 15 members)

Petitioned by Swetha Jinson & Rachel Kirby

Petition to disaffiliate Classical Music Society for not meeting the minimum attendance of members at the AGM (Regulation 6.1.a (11.a), 6.1.d, minimum modified by C&S Committee in 2021 to 15 members)

Petitioned by Swetha Jinson & Rachel Kirby

Club has submitted membership list overnight.

**Procedural Motion 1: To defer the Classical Music Society to later in the meeting to give Maria a chance to process membership submission.**

Mover: Chair

**Carried**

3.1.4. Quantitative Trading Society (no bank account opened)

Bank account details submitted.

**Motion 6: To place the Quantitative Trading Society on suspended grants for 12 months or until bank account details are submitted (Reg 6.1.a (4.4.3.a))**

Mover: Chair

**Against: 3**

**Abstentions: 3**

**For: 1**

**Lost**

3.1.5. Late General Meeting Attendance Confirmations (see petitions at end of Agenda)

Competitive Programming Club provided evidence of timely Attendance Confirmation

**Motion 7: To uphold the petition place Competitive Programming Club on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)**

Mover: Rachel Kirby

Second: Jack Finlay

**For: 0**

**Against: 6**

**Abstention: 1**

**Lost**

All other petitions listed to the Committee, none have asserted timely Attendance Confirmation.

Chinese Food Hunter Club

Petition to place Chinese Food Hunter Club on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

Accounting Students Association

Petition to place Accounting Students Association on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

ALP Club

Petition to place ALP Club on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

Engineering Students' Club

Petition to place Engineering Students' Club on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

International Vietnamese Students at the University of Melbourne

Petition to place International Vietnamese Students at the University of Melbourne on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

Mechanical Engineering Student Society

Petition to place Mechanical Engineering Student Society on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

Physiotherapy Students' Society

Petition to place Physiotherapy Students' Society on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

Melbourne Microfinance Initiative

Petition to place Melbourne Microfinance Initiative on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

Students' Real Estate Association

Petition to place Students' Real Estate Association on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

Global Health Society

Petition to place Global Health Society on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

Publishing Students Society

Petition to place Publishing Students Society on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

Transit Riders Alliance for Melbourne Students

Petition to place Transit Riders Alliance for Melbourne Students on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

Card Crew

Petition to place Card Crew on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

Kpop Club

Petition to place Kpop Club on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

LING — Melbourne University Linguistics Society

Petition to place LING — Melbourne University Linguistics Society on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

Tzu Chi Collegiate Association

Petition to place Tzu Chi Collegiate Association on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

Greens Club

Petition to place Greens Club on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

Student Orthodox Fellowship in Australia - Uni Melb

Petition to place Student Orthodox Fellowship in Australia - Uni Melb on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

Chocolate Lovers Society

Petition to place Chocolate Lovers Society on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

Vegan Club

Petition to place Vegan Club on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

## Pirates

Petition to place Pirates on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

## SGMs:

### Thai Student Association

Petition to place Thai Student Association on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

### Data Science Post-graduate Society

Petition to place Data Science Post-graduate Society on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

### Lawyers Without Borders

Petition to place Lawyers Without Borders on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

### Embrace Education

Petition to place Embrace Education on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

### Sri Lankan Students Association

Petition to place Sri Lankan Students Association on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

### Drawing and Painting Club

Petition to place Drawing and Painting Club on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

### Biochemistry Club

Petition to place Biochemistry Club on probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)

Petitioned by Rachel Kirby & Aaron Lee

Some correspondence from clubs, taken as read by committee. TRAMS outgoing executive asked for a response to be tabled, and the Committee read it.

Greens Club read a speech to committee. Spoke about it being the outgoing committee's responsibility and asking them not to discipline them.

Rachel Kirby emphasised that it is only 1 month probation, finished before next year. Also that it is the club, and not about the individuals, holding the club to account.

ALP Club also asked for lenience

Vinuri asked about probation – explained that it holds clubs to the regulations, but has no immediate effect on club operation.

**Motion 8: To uphold all the petitions to put listed clubs on probation for 1 month due to late circulation of Attendance Confirmation *en bloc*.**

Mover: Chair

**For: 6**

**Carried with 1 abstention**

3.1.6.Pakistani Society (Treasurer's reporting incomplete for financial year)

Club SGM (submitted several months late, concurrent with AGM submission) showed that Financial Reporting was not presented to the members from AGM2020 – SGM2021, nor was it presented at the AGM (only SGM2021-AGM2021 was presented). Outgoing C&S Committee has already directed the club to hold an SGM early in 2022.

**Motion 9: To place the Pakistani Society on probation for 12 months or until the SGM is held (Reg 6.1.d (did not accept reporting from AGM to AGM)).**

Mover: Chair

**Carried**

3.1.7.Sexpression (did not ratify Constitution – note also late attendance confirmation)

Have corrected the error in the minutes with a Stat Dec.

**Motion 10: To place Sexpression on probation for 12 months or until the SGM is held (Reg 6.1.d (did not ratify the constitution))**

Mover: Chair

**Against: 6    Abstention: 1**

**Lost**

The Attendance Confirmation was sent late.

**Petition to place Sexpression probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)**

**Petitioned by Imke Pansegrouw & Jack Finlay**

3.1.8.CAINZ (constitution is non-compliant)

SGM will be held week 2, semester 1. Club agree that wrong constitution was circulated to members.

**Motion 11: To suspend the grants of CAINZ for 12 months or until an SGM is held to correct the constitution (Reg 6.1.a 5.1.1.n))**

Mover: Chair

**Carried with 1 abstention**

3.1.9.Australian Students Society of Haematology (inquorate AGM – note also RO involvement in election)

**Motion 12: to place Australian Students Society of Haematology on probation for 12 months or until the SGM is held to ratify the 2021 AGM (Reg 6.1.d (Regulation 6.1.a (11.a), 6.1.d, minimum modified by C&S Committee in 2021 to 15 members).**

Mover: Chair

**For: 4            Abstentions: 3**

**Carried**

Noting that the RO also participated in the election, the C&S Committee did not wish to further discipline, but to extend the period of Probation.

**Motion 13: To rescind the previous motion (to place ASSH on probation).**

Mover: Chair

**CWD**

**Petition to place Australian Students Society of Haematology on probation for 12 months due to RO interference in election (Reg 6.1.a. (5.2.3), and also not having 15 2021 members present (Reg 6.1.d (Regulation 6.1.a (11.a), 6.1.d, minimum modified by C&S Committee in 2021 to 15 members).**

**Petitioners: Rachel Kirby & Bella Henry**

3.1.10. Animal Protection Society (inquire AGM - note also non-compliant constitution)

**Motion 14: To place Animal Protection Society on probation for 12 months or until the SGM is held to ratify the 2021 AGM (Regulation 6.1.a (11.a), 6.1.d, minimum modified by C&S Committee in 2021 to 15 members)**

Mover: Chair

**CWD**

Dropped the grievance clause at the AGM.

**Motion 15: To direct the Animal Protection Society to correct the constitution at the Sem 1 2022 SGM.**

Mover: Chair

**CWD**

3.1.11. Croatian Club (no AGM)

Discussion of consequences of disaffiliation.

**Motion 16: To disaffiliate the Croatian Club for not holding a valid AGM in 2021 (6.1.a (5.2))**

Mover: Chair

**CWD**

**Procedural Motion 2: To consider 3.1.3**

Mover: Chair

**CWD**

3. Classical Music Society (inquire AGM – note also late attendance confirmation)

Confirmed that the AGM had exactly 15 members present



**Motion 17: To place Classical Music Society on probation for 12 months for not meeting the minimum attendance of members at the AGM (Regulation 6.1.a (11.a), 6.1.d, minimum modified by C&S Committee in 2021 to 15 members)**

Mover: Chair

**7 Against**

**Lost**

**Motion 18: To accept the petition to disaffiliate Classical Music Society for not meeting the minimum attendance of members at the AGM (Regulation 6.1.a (11.a), 6.1.d, minimum modified by C&S Committee in 2021 to 15 members)**

Mover: Chair

**Against: 7**

**Lost**

**Petition to place Classical Music Society probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)**

**Petitioned by Rachel Kirby & Jack Finlay**

**Motion 19: To accept the Classical Music Society AGM**

Mover: Chair

**CWD**

**All club representatives were not present and had left by the end of the petitions at 11:46 am**

### **3.2. Directed General Meetings**

#### **3.2.1.2021**

3.2.1.1. Archicle SGM (complete / no attendance confirmation)

**Petition to place Archicle probation for 3 months due to not circulating the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h).**

**Petitioned by Kimberley Ng & Bella Henry**

**Motion 20: To accept the Archicle SGM**

Mover: Chair

**CWD**

**10 minute break at 12:00 pm**

**Resumed at 12:16 pm**

3.2.1.2. HackMelbourne AGM (incomplete – quorum can't be established, late attendance confirmation, sponsor dec incomplete)

Have not submitted on direction of Maria

**Petition to disaffiliate HackMelbourne for not meeting the minimum attendance of members at the AGM (Regulation 6.1.a (11.a), 6.1.d, minimum modified by C&S Committee in 2021 to 15 members) and not complying**

**with the direction to submit documents by the deadline set by staff (Reg 6.1.h.)**

**Petitioned by Rachel Kirby & Jack Finlay**

**Petition to place HackMelbourne probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)**

**Petitioned by Rachel Kirby & Kimberley Ng**

3.2.2.2022

3.2.2.1.Pakistani Society (financial reporting AGM20-SGM21)

3.2.2.2.Sexpression (ratify constitution)

3.2.2.3.CAINZ (ratify correct version of constitution)

3.2.2.4.Mandarin Language Club (elect Treasurer)

3.2.2.5.Australian Students Society of Haematology (ratify AGM)

3.2.2.6.Animal Protection Society (ratify AGM)

All FYI

3.3. Clubs directed to write Code of Conduct:

3.3.1.Indian Club

3.3.2.Debating Society

Both clubs had very poor conduct in the AGMs, gross intimidating behaviour around the elections.

Discussion of bullying and harassment issues in clubs, and where to report them.

**ACTION: Show committee codes of conduct**

3.4. Regulation review

Defer.

**ACTION: Fiona to follow up**

3.5. Wellbeing Training & Camp Training Development/Review

3.5.1.1.Camp Welfare Plan

3.5.1.2.Camp Activity Form

3.5.1.3.Camp Policy (Guidelines)

3.5.1.4.Camps Checklist

3.5.1.5.Sexual Harm First Response document

Creating a safer environment for camp attendees, planning events and occupied camp times. Working Group to be convened.

3.6. Training:

3.6.1.Canvas subject

**ACTION: Find out how to get OBs access**

### 3.6.2.RSA & SFH

**ACTION: FS set up sessions February next year**

### 3.7. Bank Signatory Handover

**Motion 21: To require clubs to meet their self-imposed handover date, and report to C&S when the handover has been completed.**

Mover: Chair

**CWD**

**Motion 22: To direct clubs that have given a deadline to be accountable to it.**

Mover: Chair

**CWD**

**Motion 23: To direct clubs that have not given their deadline to change signatures by the Friday before O'week, or to advise C&S if they are unable to do so, with a time by which they can change it.**

Mover: Chair

**CWD**

### 3.8. New Clubs (bank accounts)

Defer

## 4. Correspondence

### 4.1. Bullet Journal and Stationery Club

**Motion 24: To approve CSF15606 as Purchases (other).**

Mover: Chair

**For: 4**

**Carried with 3 abstentions**

## 5. General Meetings

### 5.1. Compliant

#### 5.1.1.Mandarin Language Club (noting no Treasurer)

**Motion 25: To accept the Mandarin Language Club AGM**

Mover: Chair

**CWD**

**Kimberley Ng left at 1:15 pm**

### 5.2. For Discussion

5.2.1.Chinese Students and Scholars Association (accepted last meeting, but did NOT distribute amendments to members before AGM)

Defer to check if we can rescind decision of previous C&S Committee

Korean Students Society

Complete, but late Attendance Confirmation

**Petition to place Korean Students Society probation for 1 month due to the late circulation of the General Meeting attendance confirmation as directed by the C&S Committee (6.1.h)**

**Petitioned by: Imke Pansegrouw & Jack Finlay**

**Motion 26: To accept the Korean Students Society AGM**

Mover: Chair

**Carried with 2 abstentions**

## **6. Summerfest**

### **6.1. Plans**

#### **6.1.1. Days/Expos**

Straw poll – commitment to 2<sup>nd</sup> expo

**ACTION: OBs to add to Students' Council Budget proposal**

MCCs: Invite reps to MCCs, but no stalls.

Discuss Science question next meeting

**Bella Henry left 1:29 pm**

#### **6.1.2. Performances**

A firm yes, definitely want the opportunity.

**Ethan Yuen left at 1:37 pm**

### **6.2. Sustainability**

Suggestions:

- Minimise size and number of printouts
- Recyclable merchandise
- No bags, attendees will BYO bags
- QR Code to Linktree

## **7. Other Business**

### **7.1. Clubs Guide**

Pamphlet of testimonials, not a full Guide. QR code to link to C&S info.

Less printing and expense.

### **7.2. Awards Night**

Already booked at Melbourne Connect, catering available. September 22.

Club execs mixer, week 3 Sem 1, networking opportunity. Name tags. Club t-shirts.

### **7.3. Suggestions from Clubs Committee for the 2022 Calendar**

Social Media revamp. Consider Facebook & Instagram. Website posts, focussing on interests.

Imke & Ellie to work together to revamp socials presence, strategy.

Canva for clubs' posts.

**ACTION: Bulletin article about tidying up, using Socials better (Imke & Ellie)**

**ACTION: OBs to write piece for Bulletins**

### **7.4. Events support workshops**

Facebook group or forum – need to manage correct information, can use Post Approval

**ACTION: Find out about Website/Membership functionality & roll-out**

**ACTION: Book room 2 weeks before Orientation**

7.5. Camp Applications for Payment

**Physio – Food Plan for Pizza, receipt for Costco**

Fund them and discipline for insufficient Food Plan.

**Petition to place the Physio Students Society on probation for 12 months for a breach of Regulation 6.1.s, in not having a food plan that covered all of the food for the camp.**

**Petitioners: Rachel Kirby & Jack Finlay**

**Student Exchange Society – 4 people listed who were not students**

**ACTION: Clarify when people are no longer students**

**Eddie Biggs left at 2:35 pm, meeting continues for half an hour under SO 7.5**

**Motion 27: To approve funding for all except the 4 participants.**

Mover: Rachel Kirby

Second: Jack Finlay

**Carried with 1 abstention**

**Biomedicine Students Society – 26 leaders with no PIF**

**Motion 28: To reduce the funding of the Biomedicine Student Society camp by 20%.**

Mover: Rachel Kirby

Second: Jack Finlay

**CWD**

**Petition to put Biomedicine Students Society on probation for 6 months (Reg 6.1.a (7.6.b))**

**Petitioned by Rachel Kirby & Imke Pansegrouw**

**COSDU – only students completed attendance list**

**Motion 29: Fund the COSDU Camp for the 9 participants with complete PIFs**

Mover: Imke Pansegrouw

Second: Jack Finlay

**CWD**

**8. Next Meeting (January 2022)**

Next meeting date will be set later.

**9. Close**

**Meeting closed at 2:57 pm**