

University of Melbourne Student Union  
Meeting of the Clubs & Societies Committee



Confirmed Minutes

11:15 am Tuesday February 9, 2021

Meeting 3/20

Location: Zoom

Opened at 11:20 am by

1. Procedural Matters

1.1. Election of Chair

**Motion 1: To elect Kalyana Vania as chair**

Mover: Kalyana Vania

Seconder: Muskaan Hakhu

**CWD**

1.2. Acknowledgement of Indigenous Owners

So acknowledged

1.3. Attendance

Committee: Jordan Di Natale, Swetha Jinson, Emily Kusay, Surabhi Mishra, Josh Seddon, Aaron Lee, Rachel Kirby

Officers: Kalyana Vania & Muskaan Hakhu

Staff: Fiona Sanders

Other: Australasian Association (Jack Shan, Anny Xie), Solidarity Student Club (Artem Alshakov)

1.4. Grant speaking rights to Coordinator (Standing Order 21.2)

**Motion 2: To grant speaking rights to Fiona Sanders under 21.2 of the Standing Orders.**

Mover: Chair

**CWD**

1.5. Apologies

Nil

1.6. Proxies

Nil

1.7. Membership

No changes

1.8. Adoption of Agenda

**Motion 3: To adopt the Agenda with the addition of 6.4 Destination Melbourne.**

Mover: Chair

**CWD**

## 2. Confirmation of previous minutes

2.1. January 7, 2021

**Motion 4: To accept the minutes of January 7 2021 as an accurate representation**

Mover: Chair

**CWD**

## 3. Conflict of interests

Name	Conflicts of Interest declared
Muskaan Hakhu	Bollywood Club
Swetha Jinson	Australian South Asian Healthcare Society
Surabhi Mishra	Fantasy and Science Fiction Appreciation Society
Aaron Lee	Science Students Society
Rachel Kirby	Ring of Choir
Joshua Seddon	Biomedicine Students Society
Kalyana Vania	Nil
Emily Kusay	Liberal Club
Jordan Di Natale	Unimelb Love Letters, Pokémon Observation, Knowledge & Evolution Nation, Consistently Amazing Kitchen Endeavours, French Club

## 4. Matters Arising from the Minutes

### 4.1. Petitions to Discipline

#### 4.1.1. Australasian Association

Representatives addressed the committee: rationale was never anything bad, wanted to give clubs, did not know could not advertise excessive drinking, did not receive proper advice from previous committee. Have improved processes since then.

The event was not run in accordance with Regulations: bottomless drinks, no certificate of currency, not Covid planning or permission.

Club has RSAs, however at a bar so it was their responsibility.

Checked government rules, did not think about UMSU regulation and oversight.

Have developed better processes for this event.

What did the club do to undertake Covid planning before the December 16 event? emails show planning with the venue

**Procedural motion 1: That the Officers, Committee and Staff go in camera.**

Mover: Muskaan Hakhu

Secunder: Aaron Lee

**CWD**

**Committee went *in camera* at 11:46 am**

Long discussion

**Procedural motion 2:** to put the motions to a vote

Mover: Jordan Di Natale

**CWD**

Committee indicated that they wanted to vote in the presence of the club representatives.

**Procedural motion 3:** move a procedural motion to put these petitions to a vote and move out of camera.

Mover: Jordan Di Natale

**CWD**

**Anny left while the meeting was in camera**

**Jack and Artem returned at 12:27 pm**

**Motion 5: to uphold petition 1 To put Australasian Association on probation for 12 months on the grounds of 6.1.a (7.3.b (Certificate of Currency)) and 6.1.s. (seriously breaches OHS obligations).**

Mover: Jordan Di Natale

Secunder: Rachel Kirby

For: 6 Against: 1

**Carried**

**Motion 6: to uphold petition 2 To withdraw permission for Australasian Association to hold off campus events where they are responsible for service of alcohol, including camps, for 6 months on the grounds of 6.1.a (7.3.b (Certificate of Currency)) and 6.1.s. (seriously breaches OHS obligations).**

Mover: Jordan Di Natale

Secunder: Rachel Kirby

For: 4 Against: 3

**Carried**

Jack asked about camp and alcohol. Extensive discussion, eventually told him we can discuss technicalities later.

**Jack left at 12:38 pm**

4.1.2. Solidarity Student Club

Brief discussion, club has changed signatory, forget to fill in form to tell C&S

**Motion 7: To uphold petition to place the Solidarity Student Club on probation for 6 months under 6.1.h.**

Mover: Chair

Against: 7

LOST

**Artem left at 12:41 pm**

#### 4.2. Directed General Meetings

From 2020 directions, will update committee each meeting.

#### 4.3. Regulation review

##### 4.3.1. 8.3.7.b to Students' Council

Was sent to General Secretary, has not been sent to Counsellors yet

No progress on major review

#### 4.4. Electoral Guidance

Document circulated for review.

Committee happy with the guidance, clarify what is happening at the end of the document.

#### 4.5. Respect / Wellbeing Training initiatives

There are respect modules in the LMS.

Met with Women's officers to discuss developing resources.

Camps training also needs to be developed. Aaron and Amy contributed.

Discussion of Wellbeing Officer program

**ACTION: Fiona to contact Safer Communicated**

#### 4.6. Wu Cultural Society Constitution Amendment

**Motion 8: To approve the Wu Cultural Society constitutional amendment with a grammar correction**

Mover: Jordan Di Natale

Seconder: Rachel Kirby

**CWD**

#### 4.7. SummerFest

Email sent for rostering the on-campus stall for week 0.

#### 4.8. COVID Safe Events

Uni moving to on-campus events, in a highly regulated environment.

Clarifying the order of actions required.

#### 4.9. Bank Account Handover

Many have gotten it done.

Others are in a position that cannot get it done, bank will not assist.

Still have: Overseas, Extended deadlines, No response

**Break resume at 1:30 pm**

No response at all: Adventist Students on Campus, ALP Club, Australia China Youth Association, Chinese Food Hunter Club, Debating Society, Effective Altruism, Habitat for Humanity, Healthy Eating and Nutrition Society, Indonesian Studies and Language Association, One for the World, Res Publica, Socialist Alternative, Women in Technology, Australian Wall Street, Publishing Student Society

**Action: KV Update status & write to non-responders and ask for update before 22 Feb**

## 5. Officers Report

Online pitch video is really good. Clubs Guide has gone to print.

**Chris Melenhorst arrived at 1:45 pm**

### **Motion 9: To accept the OB reports**

Mover: Jordan Di Natale      Second: Aaron Lee

**CWD**

### **Procedural motion 4: to discuss Destination Melbourne first**

Mover: Muskaan Hakhu

**CWD**

## 6. Correspondence

6.4. Destination Melbourne

Bulletin article. It's next week.

### **Motion 10: To approve the email correspondence to go into the next C&S Bulletin**

Mover: Jordan Di Natale      Second: Surabhi Mishra

**CWD**

**CM left at 1:51 pm**

6.1. Engineers Without Borders 2020 grant

Committee briefly discussed. No action taken.

6.2. Hong Kong Student Association grant

Committee briefly discussed. No action taken.

6.3. Lorna Stirling Fund

### **Motion 11: To approve the distribution of the Lorna Stirling Information**

Mover: Jordan Di Natale      Second: Rachel Kirby

**CWD**

## 7. Other Business

7.1. General Meeting Arrangements 2021

Discussion of on campus or on zoom. In-person AGMs are more democratically run.

Issue with facilitating off-campus/zoom participation into in-person AGMs

**Surabhi Mishra proxies to Rachel Kirby**

### **Procedural Motion 5: To accept Sura's proxy to Rachel until she is back**

Mover: Chair

**CWD**

**Surabhi Mishra left at 2:05 pm**

Discussion of facilitating participation. Long discussion of merits of each format of meeting. Restriction on attendance.

**Surabhi Mishra came back 2:13 pm**

Defer & consider again when have more information about on-campus events.

## 7.2. New Club Applications 2021

Will we accept electronic Expressions of Interest? Committee is amenable.

**Motion 12: To accept all electronic expression of interests for new club applications for 2021**

Mover: Jordan Di Natale

Seconded: Rachel Kirby

**CWD**

## 7.3. Compulsory Training 2021

Treasurers: comp. for treas

Grants: comp for 2 exec

Finance & Governance: comp for 2 exec

Only once

AGM: min 2, one of which is Pres (or VP where there is no Pres) or Secretary

**Emily proxies to Aaron**

**Procedural Motion 6: To accept Emily's proxy to Aaron**

Mover: Chair

**Carried with 1 abstention**

**Emily left at 2:45 pm**

**Motion 13: To set compulsory training for 2021 as follows:**

- **Treasurer's Training: Compulsory for treasurer to attend**
- **Grants Training: at least 2 executive**
- **Financial Management & Governance: at least 2 executives**

**These three do not have to be repeated if preciously attended**

- **AGM: 2 execs, one of which is President (or VP if President is absent) or Secretary.**

Mover: Jordan Di Natale

Seconded: Aaron Lee

**CWD**

## 7.4. Semester 1 Promo obligations

**Motion 14: To set C&S Promotional requirements as follows:**

- **For events; to list on the UMSU Calendar one week in advance (Same as grant deadline)**
- **For special events in the Expo, to submit to the HopIn schedule, 9am a week in advance.**

Mover: Chair

**CWD**

## 7.5. Green Impact Proposal

Discussion about making clubs events more sustainable. Incentivise sustainability.

Ravenna reviewing the checklist.

Need to consider food waste.

**ACTION: OBs circulate sustainability checklist.**

**8. Next Meeting**

Need to settle General Meetings & set the Budget. Proposed 9 am Friday  
Petitions needed.

**9. Close**

**Meeting closed at 3:10 pm**