

University of Melbourne Student Union
Meeting of the Clubs & Societies Committee



CONFIRMED Minutes

2:30 pm Monday 17 April, 2023

Meeting 7/23

**Location:
Room 201, Building 168
and Zoom**

<https://unimelb.zoom.us/j/88306224926?pwd=OTUyYVJESWt2RDgwa1dKM0tVS2Fydz09&from=addon>

Meeting opened at 2:32pm by Kimmy Ng

1. Procedural Matters

1.1. Election of Chair

Motion 1: To appoint Kimmy Ng as Chair

Mover: Kimmy Ng

Seconder: Leon Paratz

CWD

1.2. Acknowledgement of Indigenous Owners

So acknowledged.

1.3. Attendance

C&S Committee: Leon Paratz, Azalea Rohaizam, Jessica Fanwong (Marcie proxy),
Michael Belbruno

Office Bearers: Renee Thierry, Kimmy Ng

Staff: Ciara Griffiths, Maria Tandoc

Observers: Aurora Carli

1.4. Grant speaking rights to Coordinator (Standing Order 21.2)

Motion 2: To grant speaking rights to UMSU staff under Standing Order 21.2.

Mover: Chair

CWD

1.5. Apologies

Marcie Di Bartolomeo

1.6. Proxies

Marcie to Jessica Fanwong

1.7. Membership

1.7.1. Olivia Whyte is terminated from the C&S Committee

1.8. Adoption of Agenda

Add items 8.3. Oaktree, 8.4. General Meetings, 8.5 Club Affiliations for semester 2.

Motion 3: To accept the agenda with amendments.

Mover: Chair

CWD

2. Confirmation of Previous Minutes

2.1. Meeting 6 (April 5)

Motion 4: Confirm minutes as a true and accurate record of what happened in the 6(23) meeting and ratify the decisions made at the end of the meeting when quorum was lost (Standing Order 7.5).

Mover: Chair

CARRIED

3. Conflict of interests

Name	Conflicts of Interest declared
Azalea Rohaizam	Swifties Society
Kimberley Ng	Eurovision Club, Engineering Music Society, Civil & Structural Society
Marcie Di Bartolomeo	Media and Communications Students Society, Creative Literature and Writing Society, Publishing Students Society
Michael Belbruno	French Club, Very Special Kids Society
Olivia Whyte	Debating Society, LING- Linguistics Society
Patrick Irwin	Pre-Law Society, Finance Students Association, Commerce Students Society, Debating Society, Liberal Club
Renee Thierry	Student Exchange Society
Leon Paratz	Physics Students Society, Jewish Students Society
Mahsa Nabizada	Women in Technology, Embrace Education

Jessica Fanwong: CLAWS, Publishing Society, Drawing & Painting Society

Procedural Motion: To move to item 8.5 Club Affiliations

Mover: Chair

CWD

8.5 Club Affiliations

Conversation regarding feasibility of the department to commence club affiliations in semester 2. Comes down to staff resources of the department. Ciara spoke to staffing structure changes in the organisation, the CEO has now commenced, as well as a divisional manager appointed to the People & Community division. The forming of this division formalises the team dynamic of the C&S Admin, UMSUj, UMSU Volunteering, Student Representation, HR, and UMSU Admin Departments. In the coming weeks we should see discussions raised regarding resource sharing and gaps in resourcing, as well as increased department support with the oversight of a dedicated supervisor to student-focussed departments such as C&S Admin.

Procedural Motion: To move to item 8.3 Oaktree

Mover: Chair

CWD

8.3 Oaktree

The Oaktree Society is seeking to change their name and aims to deviate away from the Oaktree Organisation.

Committee raised concerns regarding if this is essentially changing the full premise and aim of the club away from what was originally affiliated to UMSU. Concerned that the intent to change the name *and* the aims is too drastic a change.

Fiona Sanders arrived at 2:58, zooming in from the poolside of sunny Gold Coast, fixed the Zoom issue and left again

Mahsa Nabizada arrived at 2:58pm (following technical difficulties with Zoom)

Aurora Carli left at 3pm

Motion 5: To approve the name change of Oaktree at Unimelb to Asia-Pacific Development Initiative (A.D.I).

Mover: Leon Paratz

Second: Michael Belbruno

For: 2

Against: 0

Abstention: 3

Carried

Motion 6: To approve the aim changes of Asia-Pacific Development Initiative (A.D.I)

Mover: Leon Paratz

Second: Mahsa Nabizada

For: 0

Against: 2

Abstention: 3

LOST

Motion 7: To direct the Asia-Pacific Development Initiative (A.D.I) to consult with the C&S Coordinator to re-draft aims more aligned with the intent of the society.

Mover: Leon Paratz

Second: Azalea Rohaizam

CWD

4. Matters Arising from the Minutes

4.1. Discipline

4.1.1. Women in Commerce and Politics

Maria provided an update to latest correspondence from the club. Club has submitted a stat dec confirming that the three attendees that had unconfirmed membership status were members at the time of the meeting. AGM minutes still do not include attendee surnames. Committee discussed that the club has failed to provide timely document submissions and work with the department for over 6 months.

Motion 8: To uphold the petition to disaffiliate Women in Commerce and Politics for failing to hold and/or document a valid AGM in 2022, Regulation 6.1.a (5.2).

Mover: Azalea Rohaizam

Second: Mahsa Nabizada

For: 4

Against: 0

Abstention: 1

Carried

4.1.2. Computing and Information Systems Students Association

Club has not responded to department communications.

Motion 9: To uphold the petition to put Computing and Information Systems Students Association on probation for 12 months for failing to give Notice to their members (by email) (Regulation 6.1.a (5.2.1)).

Mover: Michael Belbruno

Second: Azalea Rohaizam

For: 2

Against: 1

Abstentions: 2

Carried

4.2. Regulation Review

No action

4.3. Policy

4.3.1. Camp Policy (Alcohol quantity, Camp advertising, Nudity)

SASH has gotten back to the department, will bring further updates next meeting.

4.3.2. Expo Policy

No update

4.4. FMAA structure & reporting

Unclear how the sponsorship income is managed between the different branches of FMAA, as the funds go into the main FMAA account, which happens to be the UniMelb Branch account.

Queries raised regarding if/how the FMAA UniMelb branch treasurer manages the finances of all branches of FMAA, including non-UniMelb campus branches.

Committee seeking clarity on how FMAA nationally delineates between the finances of each branch when all operate through the UniMelb branch account. Main concern is ensuring that UMSU funding into the society are being utilised specifically for the UniMelb branch.

Committee adjourned for a five-minute accessibility break from 3:34 to 3:39pm

Procedural Motion: To move to item 8.1 Committee Members contacting Execs

Mover: Chair

CWD

8.1 Committee Members contacting Execs.

Chair reminded committee members that the sideways communication from committee members directly to clubs is not an appropriate channel of communication. Similar to the boundaries set with clubs that they can only contact the department via the department and OB inboxes, and not via personal social media, likewise respect that reverse boundary with the clubs as well – they expect to hear from C&S via main points of contacts.

4.5. Science Students Society SRHC meeting & undertaking.

No update.

4.6. Lockers & Mailboxes

Lockers are in (with the proper mechanisms) and mailboxes are attached to the walls.

Locker applications sent out last Friday, close on Friday (week 7).

Mail distribution will occur over the next two weeks.

4.7. Membership Audit

4.7.1. MESA

No correspondence from MESA regarding their 2023 membership list

Petition to put the Melbourne Energy Student Association on probation for 12 months for failing to sign up 2023 members via the UMSU website as directed by the department. (Regulation 6.1.a (5.2.1)).)

Michael Belbruno & Azalea Rohaizam

Petition to disaffiliate the Melbourne Energy Student Association for failing to have thirty UoM student members (Reg 6.1.a (5.3.1))

Michael Belbruno & Azalea Rohaizam

4.7.2. SLGS

Some reported members of the society are not genuine members of the society. However, the club still satisfies minimum membership requirements to maintain affiliation.

4.8. Directed SGMs

4.8.1. Australasian Association (fix constitution)

4.8.2. Chinese Debating Group (W3 Correct Constitution)

Club has not held their SGM yet, however they have re-uploaded different, now 'compliant' AGM documentation. Question to committee on whether to accept the new AGM documentation – the change made was the removal of the non-compliant constitutional changes that were made from the AGM minutes.

Petition to put Chinese Debating Group on 12 month probation for failing to accurately record their 2022 AGM (Reg 6.1a (5.2.5b))

Michael Belbruno & Azalea Rohaizam

4.8.3. Chinese Food Hunters Club (W4 elect VP properly)

SGM is scheduled!

4.8.4. Engineering Students Club (April 24, ratify correct constitution)

An SGM is scheduled, however the notice hasn't been received by the department yet.

4.8.5. Melbourne Energy Students Association (W4, correct constitution)

SGM has occurred, still waiting on final SGM documentation submission.

4.8.6. Pirates (W9 ratify 2022 AGM)

No updates

4.8.7. MIRS (Ratify 2022 AGM – no deadline set by SC)

Students' Council directed the club to hold an SGM to ratify the decisions made in the 2022 AGM. However, they did not set a deadline for this SGM.

Motion 10: To set a deadline of Week 11, Semester 1 for the Melbourne International Relations Society SGM.

Mover: Leon Paratz

Seconded: Azalea Rohaizam

CWD

5. OB Reports

Motion 11: To accept the Office Bearer report

Moved: Mahsa Nabizada

Seconded: Jessica Fanwong

CWD

6. Correspondence

6.1. Vets Beyond Borders SGM location

The society has requested that they be allowed to host their AGM online, rather than on Parkville campus, as the majority of their members are rural and/or non-Parkville students.

Motion 12: To suspend the requirement that the Vets Beyond Borders AGM must be held in person, to allow Vets Beyond Borders to hold their general meeting online.

Mover: Michael Belbruno

Seconded: Azalea Rohaizam

CWD

Motion 13: To direct Vets Beyond Borders to amend their constitution to allow for all future general meetings to be held online, as it is more pragmatic for the club.

Mover: Michael Belbruno

Seconded: Mahsa Nabizada

CWD

6.2. AMC Food as P&H (events)

AMC would like to bulk-buy Pocky for several events, asked if they could apply for this grant under the "Purchases & Hiring" category to allow for usage of the Pocky across several events.

Committee deems "this is chill" (a Pocky cartel is suggested).

Azalea Rohaizam left at 4:20pm

Procedural Motion: to move to item to 7.2 Officer Recommendations.

Mover: Chair

CWD

7. Grants

7.2. Officer Recommendations

Committee discussed CSF19182. Oxfam Group has requested funding for a Gambling License, recommendation made that the department should not fund the permit on the basis that it is a permit held by an individual, not the club as a whole, it is not the role of C&S to provide grants to individuals.

7.3. Chem Eng 18661 / 18911

CSF18661 is amenable. CSF18911 is deferred.

Recommendations discussed and amended (below)

Conflicts of Interest:

French Club

Motion 14: To approve grant CSF19171	
Mover: Mahsa Nabizada	Secunder: Leon Paratz
For: 2	Abstentions: 2
Carried	

Physics Students Society

Motion 15: To approve grant CSF19123	
Mover: Michael Belbruno	Seconded: Jessica Fanwong
For: 2	Abstentions: 2
Carried	

Motion 16: to approve all non-standard grants with OB recommendations, according to table below.	
Mover: Leon Paratz	Seconded: Michael Belbruno
CWD	

Grant Reference	Club	Grant Category	Assessment	Recommendation
CSF19048	Japanese Club	Function	Grant for Discussion: File Upload Failed	Approve
CSF19138	Malaysians of Melbourne University	Purchases & Hiring (Events)	Grant for Discussion: Insufficient event details	Reject
CSF19212	Collective Neuroscience Society	Purchase (Other)	Grant for Discussion: Insufficient Purchase Details	Reject
CSF19209	Catholic Society	Function	Grant for Discussion: Late	Reject
CSF19137	Islamic Society	Function	Grant for Discussion: Late	Reject
CSF19136	Islamic Society	Purchases & Hiring (Events)	Grant for Discussion: Late	Reject
CSF19135	Islamic Society	Purchases & Hiring (Events)	Grant for Discussion: Late	Reject
CSF19145	Psychology Association	Function	Grant for Discussion: Late	Reject

CSF19207	Construction Students Association	Function	Grant for Discussion: No Certificate of Currency submitted	Reject
CSF19025	Cast On Charity Group	Function	Grant for Discussion: No SFH Plan or Certificate submitted	Reject
CSF19106	Cast On Charity Group	Function	Grant for Discussion: No SFH Plan submitted	Reject
CSF19139	Earth Sciences Students Society	Purchase (Other)	Grant for Discussion: No UMSU Logo	Reject
CSF19195	HackMelbourne	Purchase (Other)	Grant for Discussion: No UMSU Logo	Reject
CSF19111	Vietnamese Students' Association	Purchase (Other)	Grant for Discussion: No UMSU Logo	Reject
CSF19186	Chemical Engineering Students Society	Function	Grant for Discussion: Off Campus Exemption: Event provides Covid safe space where food and alcohol can be served by RSA certified staff at a licensed venue.	Approve
CSF19126	Classics and Archaeology Society	Purchases & Hiring (Events)	Grant for Discussion: Off Campus Exemption: Event space, licenced for food and drink, AV	Approve
CSF19125	Classics and Archaeology Society	Purchases & Hiring (Events)	Grant for Discussion: Off Campus Exemption: Event space, licenced for food and drink, AV	Approve
CSF19171	French Club	Purchases & Hiring (Events)	Grant for Discussion: Off Campus Exemption: Event will be a catered boat cruise, not possible on campus.	Approve

CSF19103	Classics and Archaeology Society	Function	Grant for Discussion: Off Campus Exemption: Microphone and AV equipment, licenced venue for food and drink	Approve
CSF19123	Physics Students Society	Function	Grant for Discussion: Off Campus Exemption: No suitable venue for a trivia night on campus	Approve
CSF19150	Vietnamese Students' Association	Function	Grant for Discussion: Off Campus Exemption: Pho is a dish that cannot be catered for at the facilities on campus. Therefore it is more practical to host the event at a restaurant.	Approve
CSF19128	Mauritian Students Society	Function	Grant for Discussion: Off Campus Exemption: The food is for a trivia night that will be hosted in a bar. Since all our events so far have been held on campus, there has been a keen interest from our members to host a trivia night in a bar. A Certificate of Currency will be provided once we visit the place again before the event.	Approve
CSF19216	Technology Consulting Club (Mtech)	Function	Grant for Discussion: Off Campus Exemption: The venue booked is experienced with uni club events such as ours. The venue is more	Approve

			appropriate and suitable for a networking night with the industry professionals.	
CSF19142	Swifties' Society (Taylor's Version)	Function	Grant for Discussion: Off Campus Exemption: Venue has appropriate equipment to hold a trivia night, as well as a space that can hold a large capacity with tables. In addition to this, it's difficult to find an available space on campus that can be booked after hours (past 5pm).	Approve
CSF19029	Apollo Music Society	Camps	Grant for Discussion: Other: Camp not approved in advance (submitted 29/3, no Liq Lic, CoC, SFH plan, First Aid Certs)	Reject
CSF18715	Catholics of One Spirit Down Under	Camps	Grant for Discussion: Other: Camp not yet approved (Missing Food Service Plan)	Approve conditional on adequate food service plan is provided and camp is approved
CSF19198	Myanmar Student Association	Purchases & Hiring (Events)	Grant for Discussion: Other: Certificate of Currency expired;OCE	Approve conditional on valid CoC is provided
CSF19148	Film Society	Excursions	Grant for Discussion: Other: Club banner photo not submitted	Approve
CSF19060	Wine Society	Purchases & Hiring (Events)	Grant for Discussion: Other: Excursion to a winery in Seymour - No Off campus Activity form	Approve conditional on adequate off campus activity form is provided

CSF19182	Oxfam Group	Purchase (Other)	Grant for Discussion: Other: Gambling activities not allowed	Reject
CSF19197	Melbourne Alternative Protein Project	Function	Grant for Discussion: Other: Grant is for reimbursement of ingredients and equipment (which should be in a different grant)	Approve as a Purchases & Hiring (Events) grant and only for equipment hire (R8.3.1)
CSF19178	Lawyers Without Borders	Function	Grant for Discussion: Other: Insufficient hand hygiene (no handwashing) and no SFH certificate	Reject
CSF19210	Mathematics & Statistics Society	Function	Grant for Discussion: Other: Jinglan Fang does not have a SFH certificate and Ivy (presumably Ivy Brain) is no longer a club executive/Awaiting venue confirmation	Reject
CSF19189	Mathematics & Statistics Society	Function	Grant for Discussion: Other: Jinglan Fang does not have a SFH certificate and Ivy (presumably Ivy Brain) is no longer a club executive/Awaiting venue confirmation	Reject
CSF19129	Computing and Information Systems Students Association	Function	Grant for Discussion: Other: Joint Grant / Waiting for venue confirmation	Approve conditional on venue confirmation is provided
CSF19147	Let's Talk Conversation Group	Function	Grant for Discussion: Other: Late and no Risk Assessment	Reject
CSF19188	Computing and Information Systems Students Association	Purchase (Other)	Grant for Discussion: Other: Need clarification if cash prizes are gift cards	Invite club to clarify the content of the prizes

CSF19134	Chinese Music Group	Purchases & Hiring (Events)	Grant for Discussion: Other: No risk assessment	Reject
CSF19213	Let's Talk Conversation Group	Function	Grant for Discussion: Other: No risk assessment	Reject
CSF19215	Let's Talk Conversation Group	Function	Grant for Discussion: Other: No Risk Assessment attached/Awaiting venue management confirmation	Reject
CSF19214	Let's Talk Conversation Group	Function	Grant for Discussion: Other: No sports insurance/SFH plan provides insufficient food handling information regarding 2/4 hr rule	Reject
CSF19113	Engineering Students' Club	Function	Grant for Discussion: Other: No venue confirmation and no SFH certificate	Reject
CSF19217	Australia-China Youth Association	Function	Grant for Discussion: Other: Non-food consumables for event; wrong grant category	Approve as a Purchases & Hiring (Events) grant
CSF19122	Students for Sensible Drug Policy	Function	Grant for Discussion: Other: OCE and Late	Reject
CSF19115	Students Association of Management and Marketing	Purchase (Other)	Grant for Discussion: Other: On Asset Probation	Reject
CSF19194	HackMelbourne	Purchase (Other)	Grant for Discussion: Other: Unclear if cash prizes are giftcards	Invite club to clarify the content of the prizes
CSF19117	Finance Student Association	Function	Grant for Discussion: SFH not compliant - insufficient food handling details	Reject
CSF19119	German Club	Function	Grant for Discussion: SFH not compliant -	Reject

			insufficient food handling details	
CSF19152	Tabletop Gaming Society	Function	Grant for Discussion: SFH not compliant - insufficient food handling details	Reject
CSF19118	Italian Social Club	Function	Grant for Discussion: Venue Confirmation not attached	Approve conditional on venue confirmation is provided
CSF19144	Bangladeshi Student Society	Function	Grant for Discussion: Waiting for venue management confirmation	Approve conditional on venue confirmation is provided
CSF19202	Bubble Tea Society	Function	Grant for Discussion: Waiting for venue management confirmation	Approve conditional on venue confirmation is provided
CSF19206	Computing and Information Systems Students Association	Function	Grant for Discussion: Waiting for venue management confirmation	Approve conditional on venue confirmation is provided
CSF19172	Friends of Unnatural Llamas	Function	Grant for Discussion: Waiting for venue management confirmation	Approve conditional on venue confirmation is provided
CSF19192	HackMelbourne	Function	Grant for Discussion: Waiting for venue management confirmation	Approve conditional on venue confirmation is provided

Motion 17: To accept all standard grants en bloc.

Mover: Chair

CWD

7.1. Apollo Camp Incomplete Paperwork

Petition to suspend Apollo Music Society grants for 12 months for failure to provide appropriate documentation to the C&S department for their camp (Reg 6.1.h)

Leon Paratz & Michael Belbruno

Petition to disaffiliate Apollo Music Society on the grounds of OHS issues on their camp and failure to provide appropriate documentation to the department (Reg 6.1.s & 6.1.h)

Leon Paratz & Michael Belbruno

Leon Paratz and Michael Belbruno left at 4:53pm. Quorum was lost and meeting continues under SO 7.5.

8. Other Business

8.3. Asset Check

Bubble Tea came on Thursday April 6 (there is correspondence). Kimmy checked their banner on Monday 17/04/2023.

Petition to suspend Purchases (Assets) Grants from the following clubs for failure to present assets as directed by the C&S Committee (Regulation 6.1.a (7.2.e), for six months:

- **Aerospace and Rocket Engineering Society**
- **Apollo Music Society**
- **Arabic Language Society**
- **Archicle**
- **Australasian Association**
- **Australia Chinese Student Psychological Association**
- **Australian South Asian Healthcare Society**
- **Bhakti Yoga Club**
- **Bollywood Club**
- **Bubble Tea Society**
- **Cantonese Students Association**
- **Chinese Calligraphy Club**
- **Chocolate Lovers Society**
- **Computing and Information Systems Students Association**
- **Construction Students Association**
- **Effective Altruism**
- **Emerging Markets Network**
- **Engineers Australia Student Society**
- **E-Sports Association**
- **FAS2 Fantasy & Science Fiction Appreciation Society**
- **Filmmakers Collaborative**
- **Graphic Design Club**
- **Greek Association**
- **Hong Kong Students Association**
- **Information Security Club**
- **Internet of Things Club**
- **Kpop Club**
- **Language Exchange Club**
- **Lawyers Without Borders**
- **Let's Talk Conversation Group**
- **Malaysians of Melbourne University**
- **Media and Communications Students Society**
- **Melbourne International Relations Society (MIRS)**
- **New Zealand Students Society**
- **Optometry Students Society**
- **Physiotherapy Students' Society**
- **Students Association of Management and Marketing**
- **Technology Consulting Club (Mtech)**
- **Thai Student Association**
- **Very Special Kids Society**

Mahsa Nabizada and Jessica Fanwong

Discussion of broken assets is deferred.

8.4. Valid AGMs & SGMs

8.4.1. Anime & Manga AGM

8.4.2. Maths and Stats SGM

8.4.3. Biomed Engineering Society SGM

8.4.4. CAINZ SGM

Motion 18: To accept the Anime & Manga Club AGM and the Mathematics and Statistics Society, Biomedical Engineering Society, and CAINZ SGMs.

Mover: Mahsa Nabizada

Seconder: Jessica Fanwong

CWD

9. Next Meeting

Wednesday May 3, 9:30am – Week 9

10. Close

Meeting closed at 5:10pm by Kimmy Ng