

University of Melbourne Student Union
Meeting of the Clubs & Societies Committee



CONFIRMED Minutes

12 pm, Tuesday April 21, 2020

Meeting 08/20

Location: Zoom

Opened at 12:04 pm by Jordan Di Natale

1. Procedural Matters

1.1. Election of Chair

Motion 1: To elect Jordan Di Natale chair of the meeting.

Mover: Jordan Di Natale

Second: Chris Melenhorst

CWD

1.2. Acknowledgement of Indigenous Owners

So Acknowledged

1.3. Attendance

C&S Committee: Beatrice Valencia, Justin Riazaty, Ezekiel McPherson, Niamh Hollick, Olivia White, Ezra Bangun, Chris Melenhorst

Officer: Jordan Di Natale

Staff: Fiona Sanders

Other: RISE: Shijie (Jackey) Ye & William Chun, Biomedicine Students Society: Allen Xiao, Rafaela (Feyla) Anja, Sadin Afsar, Timothy Oe, Coco Teng, Nicholas Critchley, Christos Prevolos, Machine Learning Student Association: Chamal Gomez, Shalitha Karunatileke, Chenqin Zhang

1.4. Grant speaking rights to Coordinator (Standing Order 21.2)

Procedural motion 1: To grant speaking rights to Fiona Sanders under Standing Order 21.2.

Mover: Chair

CWD

1.5. Apologies

Nil

1.6. Proxies

Nil

1.7. Membership

No changes

1.8. Adoption of Agenda

Motion 2: To adopt the agenda.

Mover: Chair

CWD

2. Confirmation of previous minutes

2.1. March 30, 2020

Meeting close time change from PM to AM

Motion 3: To confirm and accept the previous minutes with the amendment.

Mover: Chair

Carried with 1 abstention

3. Conflict of interests

Name	Conflicts of Interest declared
Chris Melenhorst	Transit Riders Alliance for Melbourne Students
Justin Riazaty	Russian Society
Ezekiel McPherson	ASEAN Students of Melbourne University
Ezra Bangun	nil
Beatrice Valencia	planetUni
Niamh Hollick	Science Students Society
Olivia White	Friends Of Unnatural Llamas
Jordan Di Natale	nil

No changes

Procedural motion 2: Move to Agenda Item 4.7.2

Mover: Chair

CWD

4.7 Petitions to Discipline

4.7.2 Biomedicine Students Society

The situation was reiterated for the Committee. The club did not have participants properly complete the Participant Information Forms before the camp.

The President, Christos, addressed the committee. The Exec got off to a rocky start, they understand and take responsibility for error, and understand breach of trust with C&S. The President and Executive remains committed to serving their members, and acting in accordance with C&S policy. Specifically, they asked the Committee to consider probation that only covers their time as executive.

To ensure this does not happen again, the club is committed to coming first to C&S in future.

The Exec was advised that 12 months' probation ensures that next year the error is not repeated. C&S Committee disciplines a club, not particular committee.

Motion 4: To uphold the petition for 12 months' probation.

Mover: Chris Melenhorst

Seconder: Niamh Hollick

For: 5 Against: 2

Carried

All Biomed Students Society representatives left at 12:21 pm

Procedural motion 3: Move to Agenda item 9.1.2.1 RISE

Mover: Chair

CWD

9.1.2.1 RISE

The RISE Contacts asked about the meaning and application of 4.1 3.m (that a club already exists for same group of students); it was replied that C&S should not have to administer multiple clubs for the same population.

Chamal Gomez (Machine Learning Student Association) left at 12:25 pm

The Contacts explained that they have far more reach than E-sports, and have activities organised that reflect goals that are completely different, with a different ideology. They believe that RISE is an opportunity to reach people who are not interested in E-sports gaming.

Procedural motion 4: To go *in camera* with Fiona Sanders

Mover: CM

CWD

The meeting went *in camera* at 12:35 pm

Long discussion

Chris left 12:47 pm and came back

Procedural motion 5: To include strangers.

Mover: Chair

CWD

The meeting moved *ex camera* at 12:51 pm

Chenqin Zhang (Machine Learning Student Association) arrived 12:51 pm

It is recommended to the club that they expand into electronic games in general, not just E-sports.

Motion 5: To rescind rejection of RISE's initial application.

Mover: Chris Melenhorst Secunder: Chair

For 6 Against 1

Carried

Motion 6: To grant RISE Initial approval to affiliate.

Mover: Chris Melenhorst Secunder: Niamh Hollick

For 6 Against 1

Carried

RISE Contacts left at 12:54 pm

Procedural motion 6: To move to Agenda item 4.8 and discuss Machine Learning Students Association.

Mover: Chair

CWD

4.8 Membership Compliance

4.8.1 Petitions to Disaffiliate

The club has lodged 10 (7 complete) membership records

Shalitha addressed the committee. There had been lots of contact before semester, organised lots of course materials, etc. But the club is having a hard time meeting online, tutors are working, published learning materials.

The representatives were asked why have 30 members not been submitted? They did not get 30 before semester, did not think had to upload it until they had 30 members.

The membership deadline March 15 was reiterated.

The club has had participation, but did not sign up members in first 2 weeks.

Noted that the club had around 100 members in 2019. The club did not attend SummerFest, as they did not apply on time.

Procedural motion 7: To go *in camera* with Fiona Sanders

Mover: Chair

CWD

The meeting went in camera at 1:04 pm

Procedural motion 8: To include strangers.

Mover: Chris Melenhorst

Second: Ezra Bangun

CWD

Meeting moved *ex camera* at 1:13 pm

Motion 7: To uphold the petition to disaffiliate the Machine Learning Students Association on the grounds of not reporting sufficient membership in 2020.

Mover: Chair

For 4 Abstained 3

Carried

Machine Learning Students Association representatives left at 1:16 pm

Continuing with the remainder of 4.8

Cosmic Hitchhikers Appreciation Society are now compliant

JAZZ have sufficient memberships (over 30 complete) but more than 50% of the list are missing the course, and are therefore not compliant. Their funding will be suspended until reporting is compliant.

Guitar Club: submitted a list from China, recognised as exactly the same list as 2019, with no compelling evidence of 2020 membership collection or renewal, confirmed with a 2019 C&S Committee member that they did not re-sign with the club but they are on the submitted list.

Motion 8: To uphold the disaffiliation of divTech, Dutch Club, Fiesta Club, Guitar Club, Hispanic Club and M-Connect on the grounds of not reporting sufficient membership in 2020.

Mover: Chris Melenhorst Second: Beatrice Valencia

For: 5 Abstained:2

Carried

Motion 9: To uphold the petition to disaffiliate Cosmic Hitchhikers Appreciation Society, Jazz at Melbourne, Biochemistry Club, Blockchain Association, Cantonese Christian Fellowship, Chinese Food Hunter Club, Cider Appreciation Society, Environmental Engineers Society, Habitat for Humanity, Indonesian Studies and Language Association, Mandarin Language Club, MUR Motorsports, Postgraduate Physics Students' Society, Res Publica, Russian Society, Students Arise – Learning To Serve, Thai Student Association, Toastmasters, Vexillologists of Melbourne University.

Mover: Chair

For 0 Against 6 Abstention: 1

LOST

4.8.2 Other non-compliance

Australasian Association: missing data was non-unimelb members, was over 33%. Club has now reported an increased number of Unimelb students, and are over 66%. Funding is thus reinstated.

Indonesian Students Association: corrected data format and is complaint. Funding is thus reinstated.

Biomedical Engineering Society & Piano and Music Society remain non-compliant.

Procedural motion 9: To move to Agenda item 4.1

Mover: Chris Melenhorst

CWD

4.1 2019 Directed General Meetings

Defer

4.2 Asset Checking

Defer

4.3 Regulation review

ACTION: Fiona Sanders to send clean copy for discussion next meeting

Justin Riazaty proxied to Ezekiel McPherson and left at 1:31 pm

4.4 Ticketed Events Policy

Motion 10: To adopt the Ticketing Policy.

Mover: Chris Melenhorst Second: Chair

CWD

4.5 Electoral Guidance

ACTION: Fiona Sanders to follow up

4.6 Wellbeing Training

No action since last meeting.

ACTION: Jordan Di Natale to follow up with Dr Patrick

4.7 Petitions to Discipline

4.7.1 divtech

Have already been disaffiliated for membership non-reporting

4.8 Hand Sanitizer

The order has been cancelled and (partially) refunded. Fiona Sanders following up remainder of refund to personal credit card.

5. Officers Report

Jordan Di Natale & Fiona Sanders to analyse SummerFest responses

Some discussion about online AGM voting – at the moment the Committee is not keen, and will reconsider if we are unable to return to campus in second semester.

Beatrice Valencia left 1:41 pm

Motion 11: To accept the Officer Bearers report.

Mover: Chris Melenhorst

Seconder: Niamh Hollick

CWD

Beatrice Valencia returned 1:43 pm

6. Correspondence

6.1. LING Function Grant proposal

Committee will consider a Function if they can make it one purchase / more feasible than everyone submitting a receipt.

6.2. Archicle CSF12899

Motion 12: To approve CSF12899.

Mover: Chris Melenhorst

Seconder: Niamh Hollick

CWD

6.3. Students for Refugees Aim Change

Motion 13: To approve the proposed changes to the Students for Refugees aims.

Mover: Chair

For 5 Abstentions 2

Carried

6.4. TAG Competitions

No action

6.5. Student Exchange Society Camp (CSF12950)

Discussed framework within we can refund

- if club receives a grant, no camp in semester 2?

- Club must take option to defer to not lose deposit
- No option/don't want to defer, we can give grant – club will thus be limited
- Fund full grant regardless of attendance

Motion 14: To rescind rejection of 12950 and approve, conditional on evidence of trying to postpone camp and retain deposit.

Mover: Chair

CWD

ACTION: Contact club to advise they must try to defer the deposits to recover some costs.

6.6. ESSA Lost Deposit

No action; the club was offered a deferral, must take deferral from venue

6.7. Apollo Music Society camp deposit

ACTION: Fiona to find out if they still need financial help, advise of framework

Meeting adjourned for a break at 2 pm

Returned from break at 2:10 pm

7. Grants

7.1. Standard

Motion 15: To accept all standard grants *en bloc*.

Mover: Chair

CWD

7.2. Grants For Discussion

7.2.1. MoMU Camp deposit

GRANT ID	CLUB NAME	Recommendation	Outcome
CSF13514	Let's Talk Conversation Group	Motion 16: Approved as Purchases (other) on the condition that the purchase is made under club account.	Mover: Chair CWD
CSF13516	Malaysians of Melbourne University	Defer grant ACTION: Instruct club to defer camp to minimise loss	
CSF13417	Sexpression	To fund 50% of grant due to lateness (promo)	Motion 17: To accept all other recommendations. Mover: Chair CWD
CSF13256	Community Based Health Project	To fund 50% of grant due to lateness (promo)	
CSF13511	Cantonese Christian Fellowship	To reject	
CSF13510	Cantonese Christian Fellowship	To reject	

CSF13509	Cantonese Christian Fellowship	To reject	
CSF13512	E-Sports Association	Approve grant conditional on UMSU logo on website with a recommendation to the club regarding UMSU logo	
CSF13515	E-Sports Association	Approve conditional on UMSU logo on website with a recommendation to the club regarding UMSU logo	
CSF13513	Oxfam Group	Approve conditional on UMSU logo on website with a recommendation to the club regarding UMSU logo	
CSF13518	University Network for Investing and Trading (UNIT)	Approve conditional on UMSU logo on website with a recommendation to the club regarding UMSU logo	

8. General Meetings

8.1. Compliant

8.2. For Discussion

Defer all to next meeting

9. Other Business

9.1. New Clubs

9.1.1. Next step (IGMs/Membership)

Committee discussed IGMs and deferring them to Semester 2, with a deadline of Week 4.

Memberships cannot be taken, primarily as there is no way to collect money at this stage, but also to ensure the memberships are collected in the same semester as the affiliation. Clubs can take additional Expressions of Interest, and set up Facebook, etc. now to generate interest.

Motion 18: To defer all IGMs until students return to on-campus activity.

Mover: Chair

CWD

9.1.2 Appeals on Rejection

9.1.2.2 Breakdance

Committee discussed affiliation with MU Sports/Union House Theatre affiliation. Both are better resourced for a dance club. It was also noted that Breakdancing will be a sport at the 2024 Olympics.

Chris Melenhorst proxied to Olivia White and left at 2:31 pm

ACTION: Advise that C&S is not properly resourced for their club. They must make a genuine attempt to affiliate to MU Sports. UMSU Theatre is another possibility for better resourcing.

9.1.2. Impact Investment Fund name

No action

9.2. Payment outstanding: (Physio invoice)

Student claims that she made a call to the office and timely cancellation. It was pre-orientation, and no one remembers, but it is recommended to give the benefit of the doubt to the student.

Motion 19: To cancel the Physiotherapy Students Society invoice.

Mover: Chair

CWD

9.3. Clubs Council Semester 1

Council will be Online, likely in Week 12 (first week of June)

It will discuss a detailed Officers Report & SummerFest survey results

Management of the meeting in Zoom was discussed. Opportunities for participation and feedback must be maximised, so the chat will be used for queueing speakers, but questions will be asked and responses given as they would in a regular council.

ACTION: Fiona will prepare an Agenda including matters arising from the Semester 2 2019 Council

9.4. Budget Review

The Committee was advised that the Budget has been reforecast for lost income, and when there are further UMSU-wide decisions made the Committee will be updated.

9.5. Clubs-In-Isolation Responses

Key response areas/requests:

- Clubs do want access to Zoom Pro. It seems that this is now available to students, waiting to confirm that this is not just accidental, and can be communicated to club Execs. We will provide them with access instructions.
- Requests for advertising support and funding. Good thing we are already doing both those things. We will remind clubs of the Calendar and Grants.

Olivia White left at 2:51 pm

- Resources/Training requests: Committee discussed a Forum for ideas. Piazza suggested as a good platform.

ACTION: Jordan Di Natale to look at Piazza, set up forum

9.6. Sustainability Policy

Policy has been circulated to the Committee, with notes from the Coordinator. The following changes were made:

- Remove forth Scope – cannot make policy for general club members
- Correct phrasing in Responsibility 2 “...reusing items safely...”
- Remove “and the UMSU President” from Responsibility 4, as it is the C&S Committee’s responsibility to determine matters pertaining to clubs.

Niamh Hollick left at 3:08 pm and came back at 3:09 pm

ACTION: Fiona to tidy up the policy and send it around in advance of next meeting

9.7. Constitution Amendment Template

The template was discussed. It was received well; but need to amend “date of change” to “date of submission”

ACTION: Amend and send out to clubs

9.8. Payments

9.8.1. Orientation Casuals

Motion 20: To approve payment for \$765.72 for SummerFest casuals from the SummerFest budget line (03 60 605 3163)

Mover: Chair

CWD

9.8.2. Testing & Tagging

Noted that this internal transfer was actually for BBQ subsidies in January/February

Motion 21: To approve payment for \$120 for BBQ hire subsidy from special projects (03 60 605 3839)

Mover: Chair

CWD

9.9. Change to Meeting Schedule (Monday June 1)

Semester dates have changed. SWOT VAC Meeting should be changed to reflect this.

Motion 22: To amend the meeting schedule to change the meeting scheduled for Monday June 1 to Tuesday June 9 at 9 am.

Mover: Chair

CWD

9.10. General Meetings in Isolation discussion paper

Defer

10. Next Meeting (Monday May 4, 10am)

Next meeting is on Monday May 4.

Jordan thanked the committee for making it through such a long meeting.

11. Close

Meeting closed at 3:21 pm