

University of Melbourne Student Union
Meeting of the Clubs & Societies Committee



UNCONFIRMED Minutes 11

11 am Monday July 14 2025

Meeting 11/25

Location:
Room 201, Building 168 and Zoom (details available on request)

Meeting opened by Ewan Bezzobs at 11:03 am

1. Procedural Matters

1.1. Election of Chair

Motion 1: To elect Ewan Bezzobs as chair.

Mover: Ewan Bezzobs Seconder: Oliver Nassau

CWD

1.2. Acknowledgement of Indigenous Owners

So acknowledged.

1.3 Attendance

Committee: Oliver Nassau, Joshua Solomon, Alex Gwynn, Krithi Babu, Tarish Kadam

OBS: Ewan Bezzobs, Esther Luk

Staff: Fiona Sanders, Melanie Gunton

Clubs: Stephanie Doan, Donald La (Australasian Association)

1.3. Grant speaking rights to Coordinator (Standing Order 21.2)

Procedural Motion 1: To grant speaking rights to C&S Coordinator Fiona Sanders and C&S Administration Officer Melanie Gunton.

Mover: Ewan Bezzobs Seconder: Oliver Nassau

CWD

1.4. Apologies

Lenah Ankliss, Doris Wang

1.5. Proxies

Nil

1.6. Membership

No changes.

1.7. Adoption of Agenda

Add 10.3.4 Camps without grants.

Motion 2: To adopt the agenda as amended.

Mover: Chair

CWD

2. Confirmation of Previous Minutes (June 4)

Motion 3: To confirm the minutes of June 4 as a true and accurate record of the meeting.

Mover: Alex Gwynn

Seconder: Joshua Solomon

CWD

3. Conflicts of interest

Name	Conflicts of Interest declared
Oliver Nassau	Arts Students Society
Tarish Kadam	Language Exchange Club
Doris Wang	Women in Commerce and Politics, Environmental Engineers Society, Photography Club
Lenah Ankliss	Emerging Markets Network
Krithi Babu	Postgraduate Environment Network
Alex Gwynn	Swifties Society
Ewan Bezzobs	Nil
Esther Luk	Ring of Choir, Apollo Music Society
Joshua Solomon	Society for Astronomy at Melbourne University, Jewish Students Society

Procedural Motion 2: To go to 10.3.1 Australasian Association (falsified signatures).

Mover: Chair

CWD

10.3.1 Australasian Association (falsified signatures)

Fourteen attendance records and three Participant Info Forms were completed by one committee member on the attendance list, including signatures. All the 'false' ones are club Committee members.

A committee member accepted responsibility for the error. Was trying to save time in the camp preparation, had issues with the buses and just completed it to make sure they were on the list.

Esther Luk arrived at 11:15 am

Club did not tell C&S on submission.

Issue is not the completion of details but the signatures being forged.

Discussion of potential penalties.

Petition to place the Australasian Association on probation for 12 months, for the submission of falsified signature on camp forms (R6.3.d).

Petitioned by Joshua Solomon, Krithi Babu

Procedural Motion 3: Ewan Bezzobs cedes the chair to Esther Luk.

Mover: Chair

CWD

4. Matters arising from previous Minutes

4.1. Discipline

Nil

4.2. Regulations

4.2.1. Promotional Events category / Promotional obligations (ongoing)

Nil

4.3. Policies

4.3.1. Grant Appeals (adopt)

Motion 4: To adopt the Grant Application Guidelines.

Mover: Krithi Babu

Seconder: Oliver Nassau

CWD

4.4. New Clubs

4.4.1. IGMs & Affiliation Recommendations

The following clubs are recommended for affiliation: AniManga Society, Asia-Australia Youth Association UniMelb, Buddhist Society, Ceramics Club VCA, Chinese Comedy Club, Excel Club (MEC), Lost & ReFound, Saudi Students Association at Melbourne University, and Tea Table.

Motion 5: To affiliate the above listed clubs.

Mover: Joshua Solomon

Seconder: Alex Gwynn

CWD

4.4.2. Start Up Grants

Motion 6: To give a Start Up Grant of \$150 to each Semester 1 affiliate that has submitted bank details (or asked for an extension) by the deadline prescribed by C&S staff, and in all cases by week 4 of semester 2 from budget line 03-60-605-3531.

Mover: Alex Gwynn

Seconder: Oliver Nassau

For: 4 Abst: 1

Carried

4.5. Email white-listing / Global "from" address

ACTION: Melanie & Esther to do this week.

4.6. Passion Fruit Projects asset presentation

Club reached out to tell C&S that the assets had not arrived.

ACTION: Reach out to Passion Fruit Projects to ask them to present their publication asset.

4.7. Chinese Debating Group training compliance

Defer until after 10 min break

4.8. Winterfest

4.8.1. Budget allocation for Wayfinding

TV & lighting hire to aid wayfinding, especially between the two buildings and for new students.

Motion 7: To approve \$4500 for Winterfest 2025 navigation from the Orientation budget line (03 60 605 3840 Events-Orientation).

Mover: Ewan Bezzobs

Second: Esther Luk

For: 4 Abst: 1

Carried

Motion 8: To approve \$300 for Winterfest 2025 catering from Orientation budget line (03 60 605 3840 Events-Orientation).

Mover: Oliver Nassau

Second: Krithi Babu

CWD

4.8.2. Rostering – 2 info stalls

OBs will send a When2Meet to see who can help out, and will also collect dietary requirements for lunch.

4.8.3. Winterfest promo obligations

Motion 9: To set the Winterfest promotional events obligation for weeks 0-2 to be listing events on the UMSU website events calendar 1 week in advance of the event.

Mover: Alex Gwynn

Second: Oliver Nassau

CWD

Procedural Motion 4: To move to 8 General Meetings.

Mover: Chair

CWD

8. General Meetings

8.1. Complete

Motion 10: To accept all the completed AGMs and SGMs.

Mover: Oliver Nassau

Second: Krithi Babu

CWD

8.2. Referred

Global Consulting Group was discussed in a previous meeting.

Arknights Enthusiast Club: improper notice, no notice of elections.

Petition to place Arknights Enthusiasts Club on probation 12 months for not giving notice of committee positions open for election (R6.3.e).

Petitioned by Oliver Nassau, Joshua Solomon

Motion 11: To accept the Arknights Enthusiast Club AGM.

Mover: Alex Gwynn

Second: Krithi Babu

CWD

Power to Change: didn't open nominations for general committee. Club did not understand that they had to open all positions, as they had vacancies in their general committee during their IGM.

Motion 12: To direct Power to Change to hold an SGM to conduct an election for general committee positions by Friday of week 4 semester 2.

Mover: Alex Gwynn

Secunder: Oliver Nassau

CWD

Motion 13: To accept the Power to Change AGM.

Mover: Oliver Nassau

Secunder: Joshua Solomon

CWD

French Club: sponsorship declaration was signed by half of the committee, and third general committee position was not elected.

Motion 14: To accept the French Club AGM.

Mover: Joshua Solomon

Secunder: Oliver Nassau

CWD

Postgraduate Environment Network: 3 of 4 executive committee members signed the sponsorship declaration.

Motion 15: To accept the Postgraduate Environment Network AGM.

Mover: Oliver Nassau

Secunder: Alex Gwynn

For: 4 Abst: 1

Carried

ACTION: Discuss sponsorship declarations in the next meeting.

Science Students Society: closing bank statement was not uploaded to Clubs Online. Club has tried to upload it around 5 times but has consistently failed.

Motion 16: To accept the Science Students Society AGM.

Mover: Oliver Nassau

Secunder: Krithi Babu

CWD

ACTION: Melanie to ask Science Students Society to email the closing bank statement instead.

Finance Student Association: no constitution or election details were attached to the notice. Agenda mentioned elections were taking place, and club advised that the constitution was distributed at the beginning of the meeting.

Motion 17: To accept the Finance Student Association AGM.

Mover: Krithi Babu

Secunder: Oliver Nassau

CWD

ACTION: Melanie to send a stern email to FSA about their notice.

World of Mahjong: late notice for new room and AGM date, as G02 of Market Hall was closed for emergency renovations.

Motion 18: To accept the World of Mahjong AGM.

Mover: Alex Gwynn

Seconded: Oliver Nassau

CWD

Venture Capital and Innovation Laboratories: 2 of 4 executive committee members signed the sponsorship declaration.

Motion 19: To accept the Venture Capital and Innovation Laboratories AGM.

Mover: Oliver Nassau

Seconded: Joshua Solomon

CWD

Adventist Students on Campus: had a criteria in their SGM election that nominees must stay in Victoria if they are to be elected, but this criteria is not in their constitution.

Motion 20: To accept the Adventist Students on Campus SGM.

Mover: Krithi Babu

Seconded: Oliver Nassau

CWD

Petition to give a formal warning to Adventist Students on Campus for not following their constitution by opening elections for General Committee (R6.3.i(5.2.g.vii))

Petitioned by Krithi Babu, Oliver Nassau

Enactus: told nominees during SGM that they must be part of the committee to apply for a position, but this criteria does not apply to the Secretary position in the constitution.

Motion 21: To accept the Enactus SGM.

Mover: Krithi Babu

Seconded: Joshua Solomon

CWD

Petition to give a formal warning to Enactus for imposing qualifications on elections that are not in the Constitution (R6.3.e).

Petitioned by Krithi Babu, Oliver Nassau

Engineers Without Borders: opened their meeting 5 mins late. Club thought that they only had to hit quorum within 30 minutes, and that the actual start time was not as important. Club did hit quorum within 30 minutes of advertised start time.

Motion 22: To accept the Engineers Without Borders SGM.

Mover: Oliver Nassau

Seconded: Krithi Babu

CWD

Mathematics and Statistics Society: unclear what time the meeting opened and closed, whether constitution amendments were passed, whether there was an RO, what the full names of elected executives are, what the election procedure was, and who was nominated, and clauses 2-4 were not updated properly. C&S have emailed to ask for clarification on the above, but have not received a response.

Motion: To reject the Mathematics and Statistics Society SGM.

Mover: Krithi Babu

No seconder, motion lapses.

Motion 23: To direct the OBs to send a stern email advising Mathematics and Statistics Society that their SGM will be rejected and/or further discipline will be undertaken next meeting if there is no response in advance of the next C&S Committee meeting.

Mover: Oliver Nassau

Second: Joshua Solomon

CWD

Myanmar Student Association: opened 15 mins late as they thought the 30 minute window was from 15 mins after advertised start time to 45 mins after advertised start time.

Motion 24: To accept the Myanmar Student Association SGM.

Mover: Alex Gwynn

Second: Krithi Babu

CWD

University Network for Investment and Trading: didn't advertise vacancies for President and Vice President positions. Notice and agenda mentioned elections for all committee positions as it was copied from the template, so they over-advertised positions.

Motion 25: To accept the University Network for Investment and Trading SGM.

Mover: Oliver Nassau

Second: Alex Gwynn

CWD

8.3. Not Submitted

Pokemon Observation, Knowledge and Evolution Nation: have submitted SGM after C&S requested, so will wait for next meeting when it has been processed to consider.

Google Developer Student Club: submitted minutes of their AGM through email but have not submitted through Clubs Online and have not submitted any other documentation.

ACTION: Melanie to give GDSC a hard deadline of Friday this week (18 July).

Puzzles of Melbourne University: SGM was inquorate.

Eurovision Social Club: SGM was inquorate.

Standing Orders 10 minute break at 1:01pm

Meeting resumed at 1:14pm, without Joshua Solomon

Joshua Solomon arrived at 1:15pm

4.7 Chinese Debating Group

Chinese Debating Group have completed Bystander training, but have not completed Induction, Grants training, or Treasurer's training.

Petition to suspend Chinese Debating Group's grants for 12 months or until all training is complete (R6.3.r)

Petitioned by Oliver Nassau, Alex Gwynn

4.8.4. Sustainability comms

ACTION: Include 'individually wrapped snacks' as an example of single-use plastic and send to clubs.

4.9. Remittance Advice to Clubs

Email addresses have been updated so that all clubs will now receive remittance advice.

For income from UMSU website (membership and ticket sales), the date range will be included. For grants, CSF number has always been included.

5. OB Reports

Ewan mentioned that he has been doing Applications for Payment. He also mentioned that both OBs have been working on Awards Night, which is taking place on Tue 26 Aug in Market Hall and will be free to attend for executives.

Motion 26: To accept Esther Luk's OB report.

Mover: Oliver Nassau

Seconder: Krithi Babu

CWD

6. Correspondence

6.1. CLAWS Aims

6.2. TGS Aims

Motion 27: To accept the proposed aim changes *en bloc*.

Mover: Oliver Nassau

Seconder: Krithi Babu

CWD

Krithi Babu left at 1:34 pm

9. Grants

9.1. OB Recommendations

Motion 28: To approve all Standard Grants *en bloc*.

Mover: Joshua Solomon

Seconder: Oliver Nassau

CWD

GRANT ID	CLUB NAME	GRANT TYPE	DATE FROM	OB Recommendations
CSF25478	Psychology Association	Purchases & Hiring (Events)	07/05/2025	Reject
CSF25460	Geomatics Society	Function	19/06/2025	Reject
CSF25427	Sexpression	Purchases & Hiring (Events)	30/05/2025	Reject
CSF25489	Platypus Affiliated Society	Purchases & Hiring (Events)	11/07/2025	Approve
CSF25424	Arknights Enthusiasts Club	Function	30/05/2025	Approve
CSF25410	Character-Creator and Worldbuilders' Guild	Purchases & Hiring (Events)	04/06/2025	Approve

CSF25458	Pharmacology United with Biochemistry Students Graduate Group	Purchase (Other)		Approve 75%
CSF25441	Sri Lankan Graduates' Society	Purchases & Hiring (Events)	12/04/2025	See correspondence
CSF25471	Myanmar Student Association	Purchases & Hiring (Events)	28/06/2025	Reject
CSF25439	Urban Collective	Function	16/06/2025	Approve conditional on submission of certificate of currency
CSF25429	Melbourne Thrift Society	Function	07/06/2025	Reject
CSF25482	Competitive Programming Club	C&S Promotional Events	24/07/2025	Approve conditional on submission of risk assessment before event
CSF25488	Student Exchange Society	Purchases & Hiring (Events)	22/07/2025	Approve conditional on submission of risk assessment before event and certificate of currency
CSF25487	Student Exchange Society	Function	31/07/2025	Approve conditional on submission of risk assessment before event and certificate of currency
CSF25475	Nursing Students' Society	Purchases & Hiring (Events)	31/07/2025	Approve conditional on submission of risk assessment before event and certificate of currency
CSF25476	Nursing Students' Society	Purchases & Hiring (Events)	08/08/2025	Approve conditional on submission of risk assessment before event and certificate of currency
CSF25483	Physiotherapy Students' Society	Purchases & Hiring (Events)	28/07/2025	Approve conditional on submission of risk assessment before event and venue booking request

CSF25485	International Vietnamese Students at the University of Melbourne	Function	29/07/2025	Approve conditional on submission of risk assessment before event and venue booking request
CSF25443	Catholics of One Spirit Down Under	Function	27/06/2025	Approve conditional on submission of SFH certificate obtained before event
CSF25420	Engineering Students' Club	Function	05/06/2025	Approve conditional on submission of SFH certificate obtained before event and venue booking request
CSF25421	Tabletop Gaming Society	Function	24/06/2025	Discuss
CSF25417	Indian Graduate Students Society	Purchases & Hiring (Events)	03/06/2025	Reject
CSF25486	International Vietnamese Students at the University of Melbourne	Camps	01/08/2025	Approve conditional on submission of Off Campus Activity form before event
CSF25435	Filipino Students Association	Function	23/06/2025	Approve conditional on submission of venue booking request
CSF25434	Filipino Students Association	Function	18/06/2025	Approve conditional on submission of venue booking request
CSF25433	Filipino Students Association	Function	16/06/2025	Approve conditional on submission of venue booking request
CSF25432	Filipino Students Association	Function	11/06/2025	Approve conditional on submission of venue booking request
CSF25431	Filipino Students Association	Function	09/06/2025	Approve conditional on submission of venue booking request
CSF25480	Nursing Students' Society	Purchase (Assets)		Approve conditional on submission of acceptable printing designs

CSF25490	Sri Lankan Students Association	Purchase (Other)		Approve conditional on submission of acceptable printing designs
CSF25442	Embrace Education	Purchase (Other)		Approve conditional on submission of acceptable printing designs

9.1.1. SLGS 25441

Motion 29: To approve CSF25441 grant at 50%.
 Mover: Oliver Nassau Seconder: Alex Gwynn
CWD

Motion 30: To approve CSF25421 at a rate of 85%.
 Mover: Joshua Solomon Seconder: Oliver Nassau
CWD

Motion 31: To accept all remaining OB recommendations.
 Mover: Oliver Nassau Seconder: Tarish Kadam
CWD

9.2. Appeals

9.2.1. AIESEC 25304 (Conditionally approved)

SFH certificate submitted before event was a non-executive's. An executive committee member obtained an SFH certificate after the event.

No appetite to approve.

9.2.2. BAP 25100 (Change to Perishables?)

Receipts for pizza were submitted in the Application for Payment when the grant was only for non-perishables. Club advised they had done a SFH plan in advance of the event but hadn't included it, and that plans for food had changed only after submitting the grant.

No appetite to change.

10. Other Business

10.1. Activity Reporting

The below clubs have not responded to requests for activity reporting: Chinese Students and Scholars Association, Healthy Eating and Nutrition Society, Lebanese Students Society, Mechanical Engineering Student Society, Pacific Islands Student Association, Pakistani Society, Pharmacology United with Biochemistry Students Graduate Group, Puzzles of Melbourne University, Robotics, Engineering & Competition Society, Rotaract Club, X-crew City Walking Association

To disaffiliate the above listed clubs for not fulfilling Members' Activity Reporting requirements in S1 2025 (R6.3.q)

Petitioned by Oliver Nassau, Joshua Solomon

Animal Protection Society: only one event reported, provided photos and name list for second event.

Petition to put Animal Protection Society on probation for 12 months (R6.3.q)

Petitioned by Oliver Nassau, Joshua Solomon

Clubs with valid events in O-week or SWOTVAC: Beer & Cider Society, Geomatics Society, Indian Graduate Researchers Society, Melbourne Thrift Society, and Pirates.

Activity Reporting requirements are not clear enough, so the above are accepted.

ACTION: Advise all clubs that Activity Reporting applies only to in-semester events (Mon w1 – Sun w12).

ACTION: Update Activity Reporting policy.

Emerging Markets Network: one compliant event. Second event had non-compliant evidence in the form of an invalid statutory declaration, photos, and a ticket list.

Petition to put Emerging Markets Network on probation for 6 months (R6.3.q)

Petitioned by Tarish Kadam, Alex Gwynn

Indian Graduate Students Society: one compliant event. Event during SWOTVAC is non-compliant as there were only 9 University of Melbourne attendees.

Petition to put Indian Graduate Students Society on probation for 6 months (R6.3.q)

Petitioned by Alex Gwynn, Tarish Kadam

International Vietnamese Students at the University of Melbourne: attendance list for 29 March looks to be completed in large batches by the same person.

Motion 32: To direct the IVSUM to submit the hard copies of the attendance lists from March 29.

Mover: Joshua Solomon

Seconder: Tarish Kadam

CWD

Motion 33: To direct any available members of the IVSUM executive to attend the next meeting of the C&S Committee to discuss the March 29 attendance list.

Mover: Joshua Solomon

Seconder: Oliver Nassau

CWD

TEDxUniMelb: one compliant event. Second event had no student numbers and only 8 student emails.

Petition to put TEDxUniMelb on probation for 6 months (R6.3.q)

Petitioned by Alex Gwynn, Joshua Solomon

Venture Capital and Innovation Laboratories: one compliant event and two joint events. Club advised that they did not run any other events.

Petition to put Venture Capital and Innovation Laboratories on probation for 12 months (R6.3.q)

Petitioned by Alex Gwynn, Joshua Solomon

10.2. Sexual Harm Prevention Workshop Admin

Tarish Kadam left at 2:42 pm, meeting continues for 30 more minutes under Standing Order 7.5

New requirements for all clubs:

2 committee members (including 1 executive) must complete Bystander training every year, with no roll-over compliance.

Sexual Harm Prevention & Induction:

- Deadline for S1 AGMs and new club affiliations is week 6 of semester 2.
- Deadline for S2 AGMs and new club affiliations is when all offered and advertised sessions are complete (late November/early December).

10.3. Camp Form Issues:

10.3.2. No/Late Grievance emails

10.3.2.1. Apollo Music Society (grievance poster, grant)

Club distributed grievance reporting avenues through a poster at their camp.

Accept

10.3.2.2. Malaysians of Melbourne Uni (no email, grant)

Club did not send grievance reporting email to campers.

Petition to give a formal warning to Malaysians of Melbourne University for not sending a camp grievance email (R6.3.j).

Petitioned by Alex Gwynn, Joshua Solomon

Accept grant

10.3.2.3. Pharmacology United with Biochemistry Students (no email, no grant)

Club did not send grievance reporting email to campers.

Defer and discuss next meeting (after Activity Reporting decision)

10.3.2.4. Thai Student Association (late, no grant)

Club sent grievance reporting email to campers around two months after camp, after C&S notified the club of the issue.

Petition to give a formal warning to Thai Student Association for not sending the camp grievance in a timely manner (R6.3.j).

Petitioned by Alex Gwynn, Oliver Nassau

Accept grant

10.3.3. Incomplete (with grants)

10.3.3.1. Science Students Society (15% incomplete)

Motion 34: To pay the Science Students Society camp grant at 85%.

Mover: Oliver Nassau Second: Alex Gwynn

CWD

10.3.3.2. Hong Kong Students Association (16% incomplete)

Motion 35: To pay the Hong Kong Students Association camp grant at 85%.

Mover: Oliver Nassau Second: Alex Gwynn

CWD

10.3.3.3. Physiotherapy Students Society (27% incomplete)

Motion 36: To pay the Physiotherapy Students Society camp grant at 75%.

Mover: Alex Gwynn Second: Oliver Nassau

CWD

Petition to put the Physiotherapy Students Society on probation for 12 months for not completing camp forms (R6.3.a(7.6.b))

Petitioned by Alex Gwynn, Oliver Nassau

10.3.3.4. Commerce Students Society (21% incomplete)

Motion 37: To pay the Commerce Students Society camp grant at 80%.

Mover: Alex Gwynn Second: Oliver Nassau

CWD

Petition to put the Commerce Students Society on probation for 12 months for not completing camp forms (R6.3.a(7.6.b))

Petitioned by Alex Gwynn, Oliver Nassau

10.3.4. Incomplete (without grants)

Defer

10.4. Awards Night

Defer

10.5. Regulation proposals (Josh)

Defer

11. Next Meeting

OBs to send out a When2Meet for regular semester meetings.

12. Close

Meeting closed by Esther Luk at 3:01 pm