



University of Melbourne Student Union
Meeting of the Disabilities Committee
Agenda
(Tuesday, 5th of November 2024 @ 3pm AEDT)
Meeting 9(24)
Location: Zoom / Disabilities Office (Room 304, Building 168)

<https://unimelb.zoom.us/j/88484054099?pwd=s2GBfDiAthtg2F1mH6lCMs2Uvl4KHR.1>
Password: OWLFIE

Opened at 3:11

1. Procedural Matters

1.1. Election of Chair

Motion 1: That Della be elected as chair.

Moved: Della Johnston

Seconded: Matthew Denipitiya

CWD

1.2. Acknowledgement of Indigenous Custodians

1.3. Attendance

Morgan Sheather, Della Johnston, Victoria Qin, Eleanore Arnold-Moore, Matthew Denipitiya

1.4. Apologies

Madeline Salisbury

1.5. Proxies

1.6. Membership

1.7. Adoption of Agenda

Motion 2: That the agenda be adopted as presented.

Moved: Eleanore Arnold-Moore

Seconded: Della Johnston

CWD

2. Confirmation of Previous Minutes

2.1. Minutes 8(24)

2.2. Motion 3: That the previous minutes be confirmed as true and accurate records of Meeting 8(24).

Moved: Della Johnston

Seconded: Matthew Denipitiya

CWD

3. Conflicts of Interest Declaration

No conflicts to report

4. Matters Arising from the Minutes

4.1. Improving the Disabilities Lounge – restock and cleaning services (revisited)

4.1.1. Coles orders have been going well, and we're looking to do one more before the end of our term.

We have also been buying things for the space, including everything that was approved at the last meeting, and we will continue trying to get through as much as possible, while accounting for time and capacity constraints.

Additional requests have been stationery for study (eg: copic markers to replace those that went missing, pens, lined paper/books and similar, scissors, stapler etc), extra Polaroid film, respirator masks, phone chargers, a vacuum for people to clean up after themselves.

4.1.2. Purchasing from the last meeting.

*These were discussed and included in the generally approved items items for the lounge, with specific quotes discussed at the last meeting - but the links to those quotes were not included in the minutes. For good measure we are doing so again here.

4.1.2.1. Lamps

Rechargeable wireless lamp for centre table in the lounge:

EVE Flare Portable Smart LED Lamp With Apple HomeKit

JB HIFI- \$144 each

https://www.jbhifi.com.au/products/eve-flare-smart-lamp?ab_version=A&gad_source=1&gclid=Cj0KCQiA_qG5BhDTARIsAA0UHSKGTJJISw19FAZgvhRhQ28tMo1LtbJm2JRXcVp2S2FOB5yl6BJamboahGdEALw_wcB

Big W: \$194

https://www.bigw.com.au/product/eve-flare-portable-smart-led-lamp-with-apple-homekit-10ebv8701-/p/9900142367?gad_source=1&gbraid=0AAAAAqa_xEJJ-KyhZIOOFs_2DOhL6ByKJ&gclid=Cj0KCQiA_qG5BhDTARIsAA0UHSIvwjJY8DZ_xlvzKocdnbc9MyVHutEsSkUJNIItdGcLqzNom0nKGJ1IaAh03EALw_wcB&gclid=aw.ds

DigiDirect: \$150.36

https://www.digidirect.com.au/eve-flare?gad_source=1&gclid=Cj0KCQiA_qG5BhDTARIsAA0UHSJ1G_u1PMqB MdzaHD6uhVN0QatuUvapLBN5V-e03cN13Sx-qu1GfUaAvh0EALw_wcB

Chosen: EVE Flare Portable Smart LED from JB HiFi: \$144 each

Philips Hue Go Portable Table Lamp

For computer desks, adjustable colour temp and brightness so we can better manage different sensory/lighting/vision needs in the space when people are using it to study

JB HIFI: \$214.00

<https://www.jbhifi.com.au/products/philips-hue-go-portable-table-lamp>

Officeworks: \$214

https://www.officeworks.com.au/shop/officeworks/p/philips-hue-go-portable-table-lamp-phuegotbl?istCompanyId=0403b0ba-0671-498f-aeb7-e2ff71b61924&istFeedId=ea709c9a-279e-40be-951f-2668243ec753&istItemId=mlatqaawi&istBid=t®ion_id=GTYP3H&cm_mmc=Google%3ASEM%3AAlways_on%3ARP%7CTechnology%7CSmart+Home+%26+Office%7CGeneral%7C%7C%7C%7CSH%7CPMAX%7C&s_kwcid=AL%2112073%213%21%21%21%21x%21%21&gad_source=1&gbraid=0AAAAAD1FgQYWJ4k1xorUpfqf1FPPYzuRP&gclid=Cj0KCQiA_qG5BhDTARIsAA0UHSI7hZUW1-Mil3N2qHwA_eXTBlwqvbtbBR6J1AssAcOt4Oop4-RiyWMAshBEALw_wcB&gclsrc=aw.ds®ionIdSet=true

Philips: **\$259.95**

https://www.philips-hue.com/en-au/p/hue-white-and-color-ambiance-hue-go-portable-table-lamp/8719514404618?origin=71700000117483681&gad_source=1&gbraid=0AAAAAqw5UL9sxtYLwJ7XSPgq4MQOvNRI8&gclid=Cj0KCQiA_qG5BhDTARIsAA0UHSlijBvixkUILonZrFqxMb12yHhOQixSY-sQE3BCdUnl56CirKgKiBlaAt3QEALw_wcB&gclsrc=aw.ds

Alternatives:

Amazon Meross Smart Lamp - \$70 each

https://www.amazon.com.au/meross-Dimmable-Assistant-SmartThings-Multi-Color/dp/B0919TGWSV/ref=sr_1_5?dib=eyJ2IjoiMSJ9.ZCxfBtTvJ3mfrzaqLuIdMX9oU1L1EU_SkGR1K4ernNQfPaQMaIqJQuQUSP1w7TsdkgVVTTI3217B8UIEw7edbXMi9hCvnb_kAO665eNAUObDDcLHRqPfb1h1eiuRqGTUu3RLCYpQ163lQdAL9NVPOZHWnm_lodCxt_pyRly29u4qRbWtovF3-mXxku0jmrI6VapMej8Sin4MH75HFBGgcdQgSRJb0d9GTqToN0EI2TGWaPk aQXMKbR2hBaMM68JRYRvfa5gBzzb0CcSyyWq5clK3VfGcpeRIN97XwGgQ.

V2BFFgGUONW7tG5Hyl6Ldq4cJpJlCzLfgcbnfO2bqui&dib_tag=se&keyword
s=smart+lamp&qid=1730772715&sr=8-5

IKEA PILSKOTT Lamp - \$149 each (remote sold separately)

<https://www.ikea.com/au/en/p/pilskott-led-floor-lamp-smart-black-70478121/>

Chosen: JB HiFi Philips Hue Go Portable Table Lamp: \$214.00

4.1.2.2. Speaker

Ultimate Ears UE WonderBoom 3

*because loop on top can be locked to something if need be and they can be linked or used individually, are tactile/accessible, and are easy to connect to.

JB (Clearance): \$99

<https://www.jbhifi.com.au/products/ultimate-ears-wonderboom-3-portable-bluetooth-speakers-hyper-pink>

JB Harvey Norman: \$124

https://www.harveynorman.com.au/ultimate-ears-ue-wonderboom-3-portable-bluetooth-speaker-active-black.html?gclsrc=aw.ds&gad_source=1&gclid=Cj0KCQiA_qG5BhDTARIsAAOUHSlmRetH0PwBIEW6nuclc8lwKTasjmSKNqr9zt2a6Z999P8uBpN_UVwaAkpbEALw_wcB

Big W: \$109

https://www.bigw.com.au/product/logitech-ultimate-ears-ue-wonderboom-3-portable-speaker-black/p/9900200889?gclsrc=aw.ds&gad_source=1&gclid=Cj0KCQiA_qG5BhDTARIsAAOUHSLQg1faBFViqNI7lwLyGCbhqOUKS2afLERX1b9uOZ87npRb4cBzW-gaAve5EALw_wcB

Chosen: JB HiFi: \$99

4.1.2.3. Vacuum

*Options and quotes provides via chat in Zoom and discussed during meeting

Black & Decker 18V Lithium Ion Pet Dustbuster

https://www.bigw.com.au/product/black-decker-18v-lithium-ion-pet-dustbuster/p/9900309144?gclid=Cj0KCQiAqG5BhDTARIsAA0UHSJZsQauYhhCkZ4JrGnpkBukikFYnDVAbFfL464veT8hF6SBrLjUbBEaAhvHEALw_wcB

Discussed that the shark option found at JB was the better option – has a dock etc.

Found alternatives for price matching.

Shark ION Cordfree Handheld Vacuum

JB HiFi: \$199 (could price match)

<https://www.jbhifi.com.au/products/shark-ion-cordfree-handheld-vacuum>

Woolworths: \$189 (free delivery)

https://www.woolworths.com.au/shop/productdetails/1074385927?cq_src=GOOGLE&cmp=Everyday-Market%7C%7C%20Super-Heros%20%7C%7C%20S6674%20BAU%20Performance%20Max%20EDM-0004&con=&term=&net=x&plt=gp&med=71700000119252703&gclid=Cj0KCQiA57G5BhDUARIsACgCYnxNx1zoJ6CudSi78EH1ZknyOUSRv7aYOfjBO8WgEUtoFyTL5gAATKcaAoQ9EALw_wcB&cmpid=smsm:ds:GOOGLE:Everyday-Market%7C%7C%20Super-Heros%20%7C%7C%20S6674%20BAU%20Performance%20Max%20EDM-0004:&gad_source=1&gclid=Cj0KCQiA57G5BhDUARIsACgCYnxNx1zoJ6CudSi78EH1ZknyOUSRv7aYOfjBO8WgEUtoFyTL5gAATKcaAoQ9EALw_wcB&gclid=aw.ds

Amazon: \$149.00 (free delivery)

<https://www.amazon.com.au/Shark-Cordfree-Handheld-WV203-Graphite/dp/B07X82QCY7>

4.2. Reallocation of Expenses contd.

4.2.1. Southbank Collectives

We aren't sure on the specifics of the arrangement with Southbank, this information was somewhat lost in handover. The invoices have been delayed in making their way through to us, so just in case any more invoices for collectives come through but let's pass another \$500 to collectives from programs just in case, and specify they can be paid from this.

4.2.2. We should reallocate \$2500 from the P&L surplus for further Lounge Supplies as discussed.

4.2.3. We have some more admin to do and we will endeavour to get a final position for the last committee meeting and allocate / approve anything remaining for the year as most accessible to the incoming department in case it is required during December, accounting for the fact that attendance will be low.

4.3. Exam Survival Kits

So far this is going well. We're starting to get deliveries and we're looking to do a few more in these last few weeks as well. We've already started giving out loop earplugs to people for their exams, and feedback has been positive so we are probably going to order some more of them to try and accommodate everyone's needs as best we can.

Morgan adds that this has also helped facilitate the conversation around AEA exam arrangements in AAPs, sensory environments, and ear plug being an potential AEA where appropriate for those who need them. This has helped us get additional feedback which we can take into the future process that are to follow the SEDs review feedback. They will also help people self-manage their sensory needs in busy study spaces, which is great.

Logistically it's not possible to do as much as we want and have it arrive in time. If we can get an order in for software from somewhere that might be easy to distribute too – Morgan looking into.

We have about 10k remaining, so buying more earplugs of different types and distributing to those needing them for study/exams (any left overs will be useful for people next year), making extra orders of the pain management aids/heat therapies, as well as further suggestions made to us as items that would help when studying:

- Smart drink bottles (reminders to drink – a suggestion from someone in the community, discussed with agreement that it would be helpful when focusing on study)
- sunflower lanyards and more identity pins
- Gift cards for the major phone and pc app stores (because we have looked into it, and can't pre-purchase / send out licenses for the apps that the community has put forward for self-management (time/symptoms/study etc))
- Pill boxes/keyrings
- Strapping tapes / compression garments (To address some unique challenges of exam season. Eg: extended periods of sitting etc during study sessions causing pain increases and circulatory issues for some

conditions/disabilities)

5. Correspondence

5.1. We will try and keep everyone updated as things progress with the SEDS review, and if anyone really wants to get involved with that next year, please let us know.

6. Office Bearer Reports

Morgan: We have been working through the logistics of planning, ordering, and distributing the aids we have approved through the community, and addressing the longstanding needs of the space. This poses a lot of challenges, in the middle of exam season, and without long to go. Especially as it would have been ideal to very thoroughly gather the information we need to do so. We don't have the time that the community would need to help us with this so it's a matter of finding the 'best we can do' at times. We had wanted to put packs together, but holding off to do so would mean people wouldn't have them in time for their exams. It's not worth cutting off the nose to spite the face so to speak, so we ordered an initial, smaller order of some items and have started handing them out to those who need them, as they need them. We are getting feedback as we go to inform further purchases.

Della: Hi everyone, I basically just wanted to say thank you for sticking with us through the end of this year, I know it's been a tough one. And thank you for rocking up to a meeting in the middle of exam season, hopefully we made it a short one. Once again I'd like to reiterate that if anyone has any last minute suggestions please send them my way, we really want people to be able to end this on somewhat of a high note considering everything. Thanks all.

BOTH: To add, we are collecting photos and resources to submit to the Rowdy for the archives. Would love to make sure if there is anything people are interested in making sure is included from our department or community, it is included. So please do send through any works or photos you have! Art from the Art Collectives, Pieces of writing, Pics from the space, and anything else that showcases the community or our memories <3

Motion 4: To accept the Office Bearer Reports en Bloc.

Moved: Matthew Denipitiya

Seconded: Victoria Qin

CWD

6.1. Collectives

Motion 5: To approve a further \$500 within tag “Collectives” under account 03-60-675-3839 “Programs” and specify this can cover invoices for Southbank Disabilities Collectives.

6.2. Reallocation of Funds

Motion 6: To move the unspent \$2000 from Budget Line “Grants” Account Number 03-60-675-3531 to 03-60-675-3352 “Consumables & Supplies” within tag “General”. This is for Lounge and Department Supplies.

Motion 7: To move \$500 to 03-60-675-3352 “Consumables & Supplies” within tag “General” from Budget Line 03-60-675-3840 “Events”.

Motion 8: To move \$300 to 03-60-675-3352 “Consumables & Supplies” within tag “General” from Budget Line 03-60-675-3846 “Contractor Fees”.

6.3. Study Survival Packs

Motion 9: Approve the discussed additions in item 4.3 to the list of items to be purchased for the Survival Kits (provided in packs, or individually as items arrive due to timing of deliveries/exams) from the approved funds for the Survival Packs in the “Programs” budget line, under account 03-60-675-3839, within tag “General”.

6.4. Lounge Supplies

Motion 10: To approve a further spending of \$2500 within tag “General” under account number 03-60-675-3352 “Consumables & Supplies”. This is for the previously approved items as well as the following additions: stationery for study (eg: copic markers, pens, polaroid film, lined paper/books and similar, scissors, stapler etc), respirator masks, phone chargers.

*Note: funds for, and approval for the purchase of Lamps and Speakers passed in 7(24), 7.2, Motion 6. Quotes were to be discussed and included. As above.

7. Other Business (Motions without Notice)

7.1. Note as above: Quotes for vacuums were not attached to Agenda. Sent through in Zoom chat and discussed due to specific requests and spillage incidents being raised. Discussion occurred without notice. See item 4.1.2.3

Shark Vacuum chosen by committee. JB HiFi as the preferred retailer for up to \$199 + \$5.99 delivery if required (to be price-matched if possible) as it could be included with another order for supplies, minimizing delivery times and the various financial/environmental impacts of accruing unnecessary extra shipping.

7.2. The P&L is showing a \$20 deficit in the line "Asset Expense". We aren't sure what this was for, we will update if we find it in the records from pre-handover. But we should move money across from surplus to be safe and make admin easier for end of year.

Motion 11: To approve \$205 from within tag "General" under account number 03-60-675-3352 "Consumables & Supplies" for the purchase of the Shark Handheld Vacuum for the Lounge, (chosen as per quotes provided. See 4.1.2.3 and 7.1)

Motion 12: From Budget Line 03-60-675-3840 "Events", move \$20 from surplus to 03-60-675-3802 "Asset Expense".

Procedural Motion 9: To pass Motions 5-12 en bloc.

Moved: Eleanore Arnold-Moore

Seconded: Matthew Denipitiya

CWD

1. Next Meeting

TBC (likely mid November, and this will be our last meeting)

2. Close 3.29