

**University of Melbourne Student Union**

**Meeting of the POC Department**

**Minutes**

**23/12/21**

**Meeting 1(22)**

**Location: Zoom**

Meeting ID: 835 7749 5738

**Password**: 319975

**Meeting opened at 6:00 pm.**

1. **Procedural Matters**
   1. Election of Chair

Motion 1: That **Hiba** be elected as Chair

Mover: Hiba Seconded: Isi

CARRIED/FAILED

* 1. Acknowledgement of Indigenous Custodians

**By the Chair.**

* 1. Attendance

Anushka, Disha, Hiba, Jeff, Moe, Mohamed, Moosa, Isi

* 1. Apologies
  2. Proxies

Disha as a proxy for Syed.

* 1. Membership
  2. Adoption of Agenda

Motion: To adopt the Agenda as presented.

Mover: Hiba Seconded: Moe

CARRIED/FAILED

1. **Confirmation of Previous Minutes**

**2.1** No previousminutes

Motion:

Mover: Seconded:

CARRIED/FAILED

1. **Conflicts of Interest Declaration**
2. **Matters Arising from the Minutes**

* Introduction on ourselves.
* Covered points about meeting attendance and notice for the upcoming.
* If you cannot make it, find a proxy on your behalf. We need to reach a quorum to pass a motion.
* POC Lounge Room
* 54K is the recommended budget; we need to switch things around for our event planning timeline.
* We need to **meet fortnightly**, so bear that in mind.

1. **Correspondence**
2. **Office Bearer Reports**

Motion: To accept the Office Bearer Reports en Bloc

Mover: Hiba Seconded: Isi

CARRIED/FAILED

1. **Motions on Notice**
2. **Motions without Notice**
3. **Other Business**
4. **Next Meeting**

* Summerfest Activities to be discussed in the next meeting.
* Next meeting link will be sent out with the points brainstormed.

1. **Close**

**Meeting closed at 6:25.**